

WHAT ARE KEYWORDS?



Security Systems Administrator

Mulligan Security Corp. ★★★★★ [115 reviews](#) - New York, NY
\$40 an hour

[Apply On Company Site](#) 

Overview:
Mulligan Security, the tri-state's leading private security organization, has immediate job opportunities for **Security Systems Administrator** at a Class "A" property in New York City.

A competitive starting wage is **\$40.00/hr** based on experience including an extensive benefit package: **Free Healthcare**, 401k plan, paid holidays, paid sick and vacation. Must be a NYS Licensed Security Guard.

Responsibilities:

- Oversees all US new and existing projects on the CCure System
- Act as technical subject matter expert for third party security personnel and client protection services
- Support Electronic Security System (ESS) reporting configurations and formatting
- Maintain and document project workload, tasks and deliverables
- Provide first point of contact for irregular security system and hardware issues
- Collaborate with IT stakeholders in support of ESS servers and operator workstations
- Support engagement and close-out for security project and service work provided by third party security integrators to ensure compliance with client standards
- Maintain security system upgrades, patches and system integration features
- Assist with development and support of client technical security standards
- Act as direct interface with security system manufacture technical support
- Perform periodic reviews of system naming convention to ensure consistency with client naming standards
- Manage security workstation client installations and upgrades
- Maintains technical knowledge by attending training and development activities to obtain/hold certification specific to ESS application and hardware
- Card Access Control
 - Configure, test and maintain access control door intrusion and invalid card event
 - Configure health and intrusion monitoring for card system controller
 - Configure access control clearances and distribution functions
 - Manage service and card format issues for remote branch CCURE users
 - Provide technical support for the card production and distribution process and administrators
- Close Circuit Television Equipment
 - Server Installation and Maintenance for the US, CANADA & UK
 - Configure ESM health monitoring features and analytics
 - Establish, configure and manage March Networks Command Video Management Software

Qualifications:

- Proficient computer skills including Microsoft Office and CCURE
- Effective oral and written communication skills
- Active listening skills
- Attention to detail
- Ability to assess and evaluate situations effectively
- Ability to identify critical issues quickly and accurately
- Must be a NYS Licensed Security Guard Officer
- Must possess a high school diploma or equivalent
- Must have 8HR Pre-assignment, 16 OJT and 8Hr Annual completed

The successful candidate will have about 75% of these highlighted competencies. Stress these items when describing your experience and achievements.