



Sunburnt Arts Ltd

Privacy Policy

Effective Date: February 5th 2024

- 1 Sunburnt Arts Ltd (ACN 672 941 276) and Sunburnt Events Ltd (ACN 673 113 392) are committed to protecting the information about you that we collect, store and use when you provide it to us at our websites. We manage your information in accordance with the requirements of the Australian Privacy Principles (APPs) and the Privacy Act 1988 (Cth). This document describes how we manage any personal information we have collected about you from the websites.
- 2 By accessing the Website, becoming a Sunburnt Arts Ltd Associate or Voting member, filling in our contact form, subscribing to our newsletters, completing a Burner Profile in order to purchase a ticket to the Burning Seed event, or completing a Census Form published on the websites or in a newsletter, you consent to the collection, use and disclosure of your personal information in accordance with this privacy policy and the terms and conditions of use of the Websites.

Personal Information Collection and Use

- 3 Sunburnt Arts Ltd and Sunburnt Events Ltd collect personally identifiable information about individuals when such individuals specifically provide such information on a voluntary basis.
- 4 When you visit our Websites you may be asked to complete an online form to submit information about you to us. Such information may include:
 - 4.1 your name;
 - 4.2 your contact details such as your telephone number, physical address and email address; and
 - 4.3 information that allows us to process your payment to us, such as bank account details and credit card information.
- 5 Certain personal information is required to be collected in order for you to purchase a ticket to an affiliated event. These may include annual ticketed events or Burns (like the Burning Seed event). Before you will be able to purchase a ticket to an event of this nature, you may be asked to complete a series of questions on an online form in order to create a burner profile.



- 6 We also collect information from you when you respond to our census and/or participants surveys.
- 7 If you sign up as a voting member of Sunburnt Arts Ltd then the law requires that we record the following information in a member register, which is accessible by interested members or non members in accordance with the Act. The specific information required includes:
 - 7.1 The member's name and address.
 - 7.2 The date on which the member's name is entered into the register and therefore became a member of the company.

What we do with Your Personal Information

- 8 We collect, hold and use your personal information for a number of purposes, generally, we use the information that we collect to:
 - 8.1 become a member of Sunburnt Arts Ltd
 - 8.2 assist us in providing information and services to you;
 - 8.3 maintain the integrity of the ticketing system for affiliated events like the Burning Seed event;
 - 8.4 contact you or respond to your queries;
 - 8.5 display, update and maintain the content of the Websites;
 - 8.6 tailor your experience of the Websites and our communications to you; and
 - 8.7 send information about upcoming events and/or fundraising initiatives, regular email communications or newsletters outlining news, services or events.

General uses

- 9 We may use the information that we collect from you:
 - 9.1 to update you about news related to the activities of Sunburnt Arts Ltd and Sunburnt Events Ltd.
 - 9.2 to assist us in improving events like Burning Seed for attendees;



- 9.3 for our internal administrative, event management and planning requirements;
- 9.4 to compile and report statistics, with all the relevant personal and/or proprietary information de-identified prior to the completion of such statistics; and
- 9.5 for purposes that are expressly permitted under any agreement with you.

To whom will Sunburnt Arts Ltd. or Sunburnt Events Ltd disclose my personal information?

- 10 We do not disclose contact information about you publicly or to other third parties by us unless it is authorised or required by law (or when we believe that disclosure is necessary to protect our rights and/or to comply with a judicial proceeding, court order, or legal process served on us in relation to the websites and/or events) or as otherwise outlined in this policy.
- 11 From time to time, we will also disclose your personal information (on a confidential basis) to agents and others that we use in the ordinary operation of our business, such as accounting, ticketing and billing, event promotion, user experience research and surveys, website hosting and support and maintenance. We will only disclose your information to the extent required for the limited purpose of the third party providing services contracted to us so that we may service you.
- 12 We may also disclose aggregated data (in a form that does not identify you individually):
 - 12.1 to our advisors for the purposes of conducting user experience analysis;
 - 12.2 in the case of aggregated data from the Census, to Burning Seed eventFestival attendees for the purposes of education and improving user experience.
- 13 While we store the majority of the personal information that we collect from you in Australia, we may from time to time store some of the information in computer servers located in Europe and/or the United States. We will take such reasonable steps to ensure that the overseas recipient does not breach the Australian Privacy Principles.

Manner of Collection

- 14 We will use reasonable endeavours to only collect information directly from you. If you are disclosing details of another person (for example, where you are subscribing on their behalf), it is your sole responsibility to ensure that that person understands and consents to the collection, use and disclosure of their personal information in the manner set out in this policy.



Social Media Features

- 15 The Websites include Social Media Features, such as the Facebook Like button. These features may collect your IP address, which page you are visiting on our Websites, and may set a cookie to enable the feature to function properly. Social media features and widgets are either hosted by a third party or hosted directly on our Websites. Your interactions with these features are governed by the privacy policy of the company providing them.

Mailing List

- 16 We may use your personal information to provide you with material, promotions and communications from time to time about services, events and information available to you from us. This information will only come from us. We will never on-sell your personal information to other providers without your consent.
- 17 You may opt out of receiving promotional materials from us at any time by contacting us at info@sunburntarts.org.au for material relating to Sunburnt Arts and its activities and/or comms@burningseed.com for material relating to the Burning Seed event or by following the 'unsubscribe' link on the relevant promotional emails.

Protecting and Maintaining Personal Information

- 18 We will take all reasonable steps to protect the information we hold about you from unauthorised access, use and disclosure, however we cannot guarantee that our systems and stored data will be completely free from third party interception or are free from corruption.
- 19 Certain parts of the Websites (such as those parts that require you to provide us with your credit card number) provides the ability for you to transmit information to our Websites in an encrypted form by using secure socket layer technology (SSL). However, other parts of the Websites are not protected by any form of encryption to protect information you send from your computer to us over the Internet. Further, no method of transmission over the Internet, or method of electronic storage, is 100% secure. In light of this, we cannot ensure or warrant, and do not warrant, the security or privacy of your personal information, including payment and account details. You transmit this information at your own risk. If you have any questions regarding security you can contact us at comms@burningseed.com.



- 20 If you use our Websites to link to another site we encourage you to view their terms and conditions of use, privacy policies and security statements before disclosing any of your personal information on those sites.

Accessing Personal Information

- 21 It is your responsibility to advise us of any changes to your personal details to ensure we can keep our records accurate and up to date. If you wish to access the information we hold about you, please submit a request to info@sunburntarts.org.au for members or comms@burningseed.com for matters relating to Burning Seed. If you believe that the personal information we hold about you is incorrect, you are entitled to request amendment of such information. If we do not agree that there are grounds for amendment, then we will add a note to the personal information stating that you disagree with it. You may also request that we delete the personal information that we hold about you. Please note that if we delete your contact information, we may not be able to provide you with the subscribed service.
- 22 If you request us not to use personal information in a particular manner or at all, we will adopt reasonable measures to observe your request but we may, to the extent permitted by law, still use or disclose your information if you subsequently consent to the disclosure or we believe the use or disclosure is reasonably necessary to assist a law enforcement agency or as otherwise required or authorised by law. If you know the information we hold about you is not accurate or complete, please notify us. We will respond to requests for access within 30 days.
- 23 We will retain your information for as long as your subscription is active or as needed to provide you services. We will retain and use your information as necessary to comply with our legal obligations, resolve disputes, and enforce our agreements.

If you have concerns

- 24 If you have any concerns about how we handle your personal information or require further information, please contact the Privacy Officer at info@sunburntarts.org.au for members or comms@burningseed.com for matters relating to Burning Seed. Also use this contact if you no longer consent to receiving mailing list material from us, or to the posting of your personal information on the Websites.
- 25 This document represents our policy as of February 2024. We may change this document from time to time to reflect changes to our information practices. If we make any material changes we will notify you by email (sent to the e-mail address specified in your account) or by means of a



prominent notice on this Website prior to the change becoming effective. Although we intend to observe this policy at all times, it is not legally binding on us in any way. From time to time we may regard it as necessary or desirable to act outside the policy. We may do so, subject only to any statutory rights you have under the Privacy Act or other applicable legislation. We encourage you to regularly review this statement to inform yourself of any amendments.

Contact Us

Sunburnt Arts Ltd (ACN 672 941 276) and Sunburnt Events Ltd (ACN 673 113 392)

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