

Apostille/Certificate of Authentication Request**Please print or type. Submit this form with your documents.****Country Requesting the Apostille?(Required):** _____

e e tor a e: _____

a e o ir r ani ation (If applicable): _____

re : _____

Number and Street

City

State/Region

Zip Code

Da ti e te ep one n er: _____ E ai a re : _____

Type of Return Mailer Enclosed: (You must enclose one of the following if documents are to be returned to you by mail.)☐ e Ex ro n a☐ e Ex **ONLY** a☐ **International FedEx:** pi t e o ntr(☐ \$125 Mexico, ☐ \$143 Western Europe, ☐ \$1 China/S. Korea, ☐ \$1 S. America)**For Department Use Only**

Transaction # _____ Cash Receipt # _____ Date: _____

Fees (Per Document)- Please Check off the desire services :☐ irt erti i ate:☐ ran ript Dip o a :☐ Death Certificate: \$224.54☐ arria e erti i ation:☐ o er o ttorne :☐ Notarized Documents: \$305.88☐ Di or e De ree:☐ i a it in e tat :☐ Certificate of Naturalization: \$404.88☐ otari e i nat re:☐ opie an : xp☐ FBI Background Check:☐ ran ation **REGULAR** E a e☐ e i a in eriation D :☐ Translation **PLUS:** \$107.88 PER Page _____

Your Signature: _____ Date: _____

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TOTAL: \$ _____re it ar t ori ation an no e ent o er : i n i n e o t e n e r i n e a r o e r a r o e r e x p r e a t o r i e D o n t o n o n e e o t a r i
o pan to a r e t e r e it a r p r o i e o r p a e n t i n t e t o t a a o n t p e i e i t o t a i n e t e o t o e r i e r e n e r e p a o n e n i e e e o r r e i t a r p r o e i n
a r o e r a n o e e a n a r e e t o t e o o i n t e r : a e a r e i n a o r e n a n e a t i o n o r a r e a a r e p e r i t t e n e o t e r i e r e a i o r n i a a
a n e a t i o n o i : n t e e e n t o a a n e a t i o n a e e a t o o t e t o t a e r i e a o n t o r i e e r i r e a t e r i a p p a r e a : a a r e a i i n i t i a t e
i t o t i r t a t t e p t i n r e o t i o n i t t e o p a n a a r e a e e i e a e t o t e a a n e o e D i p t e o t i o n : a r o e r a r e e t o a e a o o a i t e o r t o r e o e
a n i p t e i r e t i t t e o p a n p r i o r t o o n t a t i n t e i r a n o r i n i t i a t i n a a r e a i n i n e o t e a r o e r o n i r t e a r e a n a t o r i e e r o t e r e i t a r
p r o i e a n a e p t r e p o n i i t o r a a r e i n r r e n e r t e e t e r**Cardholder's Signature:** _____ **Date:** _____

INSTRUCTIONS FOR FILLING OUT THE FORM

1. Please make sure that the documents you are submitting are originals, especially civil records such as: birth, marriage, death or court records. If you are not sure if your document is original, you can send us a photo of your document by text to (213) 245-6580 / (213) 290-7133.

2. In the contact information, please write your name, not the name of the person appearing on the document.

3. Please indicate the country in which your document will be used.

4. Select the required delivery method, either pick up the document or one of the other available delivery options.

5. Select the services you require.

6. Sign and date.

7. The authorized methods of payment are: check, money order and credit or debit card. If you are paying by credit or debit card, please note that there is an additional 9% fee that must be added to the total. Please enter your credit card information on the form.

If you have any questions or need assistance, please contact us at the phone number listed on the form.

INSTRUCCIONES PARA RELLENAR EL FORMULARIO

1. Por favor, asegúrese de que los documentos que presenta son originales, especialmente los registros civiles como: nacimiento, matrimonio, defunción o registros judiciales. Si no está seguro de que su documento es original, puede enviarnos una foto de su documento por texto al (213) 245-6580 / (213) 290-7133.

2. En la información de contacto, escriba su nombre, no el nombre de la persona que aparece en el documento.

3. Indique el país en el que se utilizará su documento.

4. Seleccione el método de entrega requerido, ya sea levantar el documento o una de las otras opciones de envío disponibles.

5. Seleccione los servicios que necesita.

6. Firme y escriba la fecha.

7. Las formas de pago autorizadas son: cheque, giro postal y tarjeta de crédito o débito. Si paga con tarjeta de crédito o débito, tenga en cuenta que hay una tasa adicional del 9% que debe añadirse al total. Introduzca los datos de su tarjeta de crédito en el formulario.

Si tiene alguna pregunta o necesita ayuda, póngase en contacto con nosotros al número de teléfono que aparece en el formulario.