MESA ACCOUNT APPLICATION: CC On-File

MESA REPROGRAPHICS

5560 RUFFIN RD, SAN DIEGO, CA 92123   TEL (858) 541-1500   FAX (858) 278-0558

ADMIN@MESAREPROGRAPHICS.COM

COMPANY INFO

COMPANY NAME (DBA)		DATE
CORPORATE NAME		
BILLING ADDRESS		
CITY	STATE	ZIP
PHONE	FAX	
CONTACT NAME	EMAIL	
DATE ESTABLISHED	AT PRESENT LOCATION SINCE	

DELIVERY

LOCAL ADDRESS		(if different from billing)
CITY	STATE	ZIP
PHONE	FAX	
CONTACT NAME	EMAIL	

ACCOUNT INFO

AP CONTACT NAME:	AP PHONE:
AP EMAIL	

ACCOUNT TYPE: COD/Credit Card On-File

INVOICES	Does your company require purchase orders for invoices?	☐ YES	☐ NO

AUTHORIZATION Is anyone outside your company authorized to bill your account? List names:

NCB REPROGRAPHICS	Would you like an account at NCB Reprographics too?	☐ YES	☐ NO

NCB: 2382 Camino Vida Roble, Ste F - Carlsbad, CA 92011 - TEL (760) 931-0504 - ncb@ncbrepro.com

Please note MESA and NCB function independently - different billing, prices, services, eOrder, etc.

OTHER

STATE SALES TAX/RESALE # (TAX EXEMPT ONLY)

If your account is tax-exempt, please include a completed BOE-230 form: http://www.boe.ca.gov/pdf/boe230.pdf

How did you find MESA?   ☐ Internet   ☐ Referral (from _____)   ☐ Driving By

In consideration of security, upon receipt of this application we will call your for credit card info,
or you may call us at 858-541-1500.

I have (or will) provided MESA my credit card information to securely store on-file, and authorize MESA to charge my card for services rendered with each completed order.

SIGNATURE	PRINT NAME	TITLE	DATE

Form **W-9**

(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer
Identification Number and Certification

▶ Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give Form to the requester. Do not send to the IRS.

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

SAN DIEGO PRINTING GROUP INC

2 Business name/disregarded entity name, if different from above

MESA REPROGRAPHICS

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC
☐ C Corporation
☑ S Corporation
☐ Partnership
☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ▶

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

5560 RUFFIN ROAD, STE 2

6 City, state, and ZIP code

SAN DIEGO, CA 92123

Requester's name and address (optional)

7 List account number(s) here (optional)

Part I — Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

| | | | – | | | – | | | | |

or

Employer identification number

| 4 | 6 | – | 3 | 9 | 6 | 0 | 1 | 2 | 4 |

Part II — Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here

Signature of U.S. person ▶

Date ▶ 10/6/21

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

• Form 1099-INT (interest earned or paid)

• Form 1099-DIV (dividends, including those from stocks or mutual funds)

• Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)

• Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)

• Form 1099-S (proceeds from real estate transactions)

• Form 1099-K (merchant card and third party network transactions)

• Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)

• Form 1099-C (canceled debt)

• Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, *later.*

Form **W-9** (Rev. 10-2018)