



T1D Youth Football Club Constitution

1. Name

The club shall be called T1D Youth Football Club (the "Club") and is registered with the Colchester and District Youth Football League and shall be affiliated to the Essex County Football Association.

2. Objectives

The objectives of the Club shall be to arrange association football matches and social activities for its members.

3. Status of Rules

These rules (the "Club Rules") form a binding agreement between each member of the Club, their parents/guardians and club officials.

4. Rules & Regulations

- a) The Club shall have the status of an affiliated member club of The Football Association by virtue of its affiliation to Essex County FA. The Rules and Regulations of The Football Association, Essex County FA and any league or competition to which the Club is affiliated shall be deemed to be incorporated into the Club Rules.
- b) The Club will also abide by the FA's Safeguarding Children Policies and Procedures, Respect Codes of Conduct, Equal Opportunities and Anti-Discrimination Policy.
- c) No alteration to the club rules shall be affected without prior written approval by Essex County FA.
- d) If any Club member feels that they have a grievance, or that Club Policies, Rules or Codes of Conduct have been broken, they should follow the procedures below: -
 - 1) Report the matter to the Club Secretary or other member of the Executive Committee including:
 - i) Details of what/where and when the occurrence took place
 - ii) Any witness statements and names
 - iii) Details of any former complaints about the incident
 - 2) The Clubs Executive Committee will sit for any hearings that are required to facilitate arbitration and conflict resolution
 - 3) The Clubs Executive Committee will have power to:
 - i) Warn as to future conduct
 - ii) Suspend from membership
 - iii) Remove from membership any person found to have broken the Club policies or Code of Conduct

5. Club Membership

- a) The members of the club will be young people under the age of 18 who have registered with the club and paid their subscriptions and whose parent or guardian has read and signed a copy of the Annual Registration Form.



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b) Any person who wishes to be a member must apply on a membership application form and submit it to the club secretary. Election to membership shall be at the sole discretion of the club committee. Membership shall be effective upon an applicant's name being entered in the membership register.

c) In the event of a member's resignation or expulsion his or her name shall be removed from the membership register.

d) The FA and Essex County FA shall be given access to the membership register on request.

6. Annual Membership Fee

a) An annual fee payable by each member shall be determined by the Club Committee. This shall be reviewed annually. The fee will be payable on a successful application for membership and monthly by each member. Fees shall not be refunded except under exceptional circumstances and at the sole discretion of the Club Committee.

b) The Club Committee has the authority to levy further subscriptions from the members as are reasonably necessary to fulfil the objects of the club.

c) The Club allows non-members to attend training sessions with the club for a fee and it as at the discretion of the coaching team to determine whether those training non-members are ready/suitable to join a team.

7. Resignation and Expulsion

a) A member shall cease to be a member of the Club if, and from the date of which, they (or the parent/guardian) give notice to the Club Committee of their resignation.

b) A member whose annual membership fee or further subscription is more than two months in arrears shall be deemed to have resigned.

c) The Club Committee shall have the power to expel a member when, in its opinion, it would not be in the interests of the club for them to remain a member.

d) A member who resigns or is expelled shall not be entitled to claim any, or any share of, the income or assets of the Club (the Club property).

8. Club Committee

a) The Club Committee shall consist of the following club officers: - Chairperson, Treasurer, Secretary, and Club Welfare Officer.

b) The Club Committee may also appoint members as the following Club Officers: Vice Chairperson, Fixtures Secretary, Player Registration Officer, Social Secretary, Manager/Coach, 2nd and Assisting Coach.

c) In addition, the Club Committee can invite membership from amongst the parents or members of the local community. All members of The Club Committee are to be elected at an Annual General Meeting ("AGM").

d) Each Club Officer and Committee Member shall hold office from the date of appointment until the next AGM unless otherwise resolved at a Special General Meeting ("SGM"). The Club Committee shall be responsible for the management of all the Club affairs. Decisions of the Club Committee shall be made by a simple majority of those attending the Club Committee Meeting. The Chairperson of the Club Committee meeting shall have the casting vote in the event of a tie. Meetings of the club committee shall



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be chaired by the Chairperson or in their absence another officer. The quorum for the transaction of business of the club committee shall be three.

e) Decisions of the Club Committee shall be entered into the Minutes, in physical or digital storage which will be maintained by the Secretary, or by another Committee member in the absence of a Secretary.

f) Any Member of the Club Committee may call a meeting of the Club Committee by giving no less than seven days' notice to all members of the Club Committee. The Club Committee shall hold no less than four meetings per year.

g) An out-going member of the Club Committee may be re-elected. A vacancy arising between AGMs shall be filled by a member, proposed by one and seconded by another of the remaining Club Committee members and approved by a simple majority of the remaining Committee members, and shall fill any vacancy on the Club Committee, which arises between Annual General Meetings.

h) Save as provided for in the Rules and Regulations of The FA, Essex County FA and any applicable competition, the Club Committee shall have the power to decide all questions and disputes arising in respect of any issue concerning the Club Rules.

i) The position of a Club Officer shall be vacated if such person is subject to a decision of The FA that such person be suspended from holding office or from taking part in any football activity relating to the administration or management of a football club.

9. Annual and Special General Meeting

a) An AGM shall be held annually to:

- 1) Receive a report of the activities of the club over the previous year.
- 2) Receive a report of the clubs' finances over the previous year.
- 3) Elect the members of the Club Committee.
- 4) Consider any other business.

b) Nominations for elections of parents/guardians of members, and members of the community as Club Officers or as members of the Club Committee shall be made in writing by the proposer and seconder, both of whom must be parents/guardians of members of the club, to the Club Secretary no less than 21 days before the AGM. Notice of any resolution to be proposed at the AGM shall be given in writing to the Club Secretary no less than 21 days before the meeting.

c) A Special General Meeting (SGM) may be called at any time by the Club Committee and shall be called within 21 days of the receipt by the Club Secretary of a requisition in writing, signed by no less than seven parents/guardians of members, or three committee members, stating the purposes for which the meeting is required and the resolutions proposed. Business at an SGM may be any business that may be transacted at an AGM.

d) The Secretary shall send to each member of the Club Committee written notice of the date of a General Meeting (whether an AGM or SGM) together with a meeting agenda and resolutions to be proposed at least 14 days before the meeting.

e) The quorum for a General Meeting shall be three persons who shall be committee members, coaches, parents or guardians of registered members.



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f) The Chairperson or in their absence a member selected by the Club Committee shall take the Chair. Each member present shall have one vote, and a simple majority shall pass resolutions. In the event of an equality of votes the Chairperson of the meeting shall have the casting vote.

g) The Club Secretary, or in their absence a member of the Club Committee, shall enter minutes of General Meetings into the Club's physical or digital document storage facility.

10. Club Teams

The Club shall appoint a suitable adult, parent or guardian (preferably of a registered club member) to be The Coach for each of The Clubs' active teams. Additional coaching staff may be appointed at the discretion of the Club Committee. These appointed club officials shall be DBS checked and responsible to the Club Committee for the proper conduct of all members in their charge and for their adherence to the Rules and Regulations of the FA, County FA and Club. They may be dismissed at any time by the Club Committee. The Club and Coaching Staff shall look to invest their time in a relevant FA Coaching qualification to improve and develop the club.

11. Club Finances

a) A bank account (the "Club Account") shall be opened and maintained in the name of the Club. Designated account signatories shall be the Club Treasurer. All monies payable to the Club shall be received by the Treasurer and deposited into the Club account.

b) Evidence of transactions and financial affairs to be reported to the Committee and recorded within the minutes.

c) The income and assets of the Club shall be applied only in furtherance of the objects of the Club.

d) The Club Committee shall have the power to authorise the payment of remuneration and expenses to any member of the Club and to any other person or persons for services rendered to the Club.

e) The Club shall keep accounting records for recording the fact and nature of all payments and receipts to disclose, with reasonable accuracy, at any time, the financial position, including the assets and liabilities of the Club. The Club must retain its accounting records for a minimum of five years.

f) The Club shall prepare an annual Financial Statement in such form as shall be published by the FA from time to time.

g) The Club Property, other than the Club Account shall be managed by the Chairman, who shall deal with the Club Property as directed by decisions of the Club Committee and entry in the Club's physical or digital document storage facility shall be conclusive evidence of such decision.

11. Dissolution

a) A resolution to dissolve the club shall only be proposed at a General Meeting and shall be carried by a majority of at least three-quarters of the members present.

b) The dissolution shall take effect from the date of the resolution and the members of the Club Committee shall be responsible for the winding up of the assets and liabilities of the Club.

c) Any surplus assets remaining after the discharge of the debts and liabilities of the club shall be transferred to another club, a competition, the Essex County FA, or the FA who shall determine how the assets shall be utilised for the benefit of the game.

[Handwritten signatures and dates]
C. Broadway.
28/6/25.
A. Mc...
M. Smith.
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