

**POINT TOWNSHIP SUPERVISORS
REORGANIZATIONAL MEETING AND
REGULAR SUPERVISORS MEETING
MONDAY, JANUARY 6, 2024 – 7:00PM**

The Point Township Board of Supervisors held their 2025 Reorganizational and Regular Supervisors Meeting on the above date at the Point Township Municipal Building, 759 Ridge Road, Northumberland, PA. Present were: Supervisors Randall W. Yoxheimer, Thomas Strouse, Jr. Montie Peters, Joseph Stender, Jr. and Clayton Rowe. Also, present were Solicitor Richard J. Shoch, Secretary/Treasurer Amanda McClain, Office Assistant Amy Hoffman, Police Chief Craig Lutchter and Roadmaster Jared Wehry.

Visitors present: Helen Peters; Earl & Karen Persing; Mike McPherson; Bob Berry

Temporary Chairman:

Richard Shoch served as the Temporary Chairman for the Reorganizational Meeting.

Nomination/Election of Officers:

Chairman: asked for nominations for the Chairman.

MOTION made by Peters to nominate Randall W. Yoxheimer as Chairman of the Point Township Board of Supervisors. Seconded by Stender, Jr. and passed unanimously.

Vice-Chairman:

MOTION made by Peters to nominate Thomas Strouse, Jr. as Vice Chairman of the Point Township Board of Supervisors. Seconded by Rowe and passed unanimously.

Secretary/Treasurer:

MOTION made by Yoxheimer to nominate Amanda McClain as Secretary/Treasurer. Seconded by Stender, Jr. and passed unanimously.

Appointments:

1. **Solicitor:** Solicitor, Richard Shoch: Shoch Law Office, PC.
2. **Engineer:** Todd Pysher Associates, Inc.
3. **Roadmaster:** Jared Wehry
4. **Sewage Enforcement Officer and Alternate SEO:** William Toth (Design System Technologies).
(Alternate Chris Bower)
5. **Zoning Enforcement Officer:** Jackie Hart/NEIC
6. **Ordinance Enforcement Officer:** Jackie Hart/Bill Brady - NEIC
7. **Emergency Management Director:** Michael Erdman
8. **Vacancy Board Chairman:** Jeffrey Mertz
9. **Member to Planning Commission:** Ronald Vandine, 4-year term
10. **Member to Zoning Hearing Board:** Christopher Miller, 3-year term

11. **Members to the Appeals Board:** Shawn Colescott; Jared Treas; Pat Brown
12. **Representative to Fire Board:** Clayton Rowe
13. **Representative to Planning Commission:** Thomas Strouse, Jr.
14. **Representative to Sewer Authority:** Randall Yoxheimer
15. **Depository Bank:** Northumberland National Bank
16. **Chamber of Commerce Representative:** Montie E. Peters
17. **CDL Coordinator:** Amanda McClain, Secretary
18. **Park Manager:** John Derr
19. **Central COG:** Jared Wehry/Clayton Rowe
20. **TCC:** Joseph Stender, Jr.; Alternate – Amy Hoffman
21. **Ag Security Board and Representative:** *(last done 2024/7 yr. Review Board: Thomas Stouse Jr, Thomas Strouse Sr, Phil Geise, David Campbell, and Scott Hoffman. Board Rep: Thomas Strouse Jr.)*
22. **Point Township Sewer Authority:** *(Karl Bettleyon was just appointed at Supervisor Mtg in Dec. 2024 for a 5-year term)*

MOTION made by Yoxheimer to appoint those people listed above to fill the positions as stated in Number 1 through 22. Seconded by Peters and passed unanimously.

Meeting Date, Time and Place:

Township Meetings on the second Tuesday of each month at 7:00PM; Planning Meetings on the third Tuesday of each month at 6:00PM; and Budget/Regular Meetings on October 27th & 29th & November 3rd at 6:00PM at the Point Township Municipal Building, 759 Ridge Road, Northumberland, PA 17857. *(this was already approved at the Dec 10, 2024 meeting and already advertised)*

Salaries and Wages: *(approved at budget)*

Other Re-organizational Business:

1. **Tax Collector Commission:** 4% *(established when tax collector starts term.)*
Yoxheimer since this position is up for reelection, we may want to look at that number. The highest it can be is 5%.
McClain this would need to be set before they run for the position.
Strouse, Jr. how will reassessment affect this?
Yoxheimer/Peters we wont know until after that is done. Lets get more information for the February meeting and talk about this again.
McClain she did lose money from us going with Keystone to collect LST and delinquents.
2. **Township Pay Schedule:** *(Bi-Weekly-Direct Deposit)*
3. **Roadmaster Duties:** *(Same as previous years)*
4. **Sewage Permit Fees:** *(Set by SEO)*
5. **Zoning Hearing Board Fees:** *(Currently Deposited seven hundred, fifty, \$750.00: Non-refundable)*
6. **Zoning Hearing Board:** *(Currently forty, \$40.00 per hearing)*
7. **Spending Limits:** *(Currently five hundred, \$500.00)*
8. **Mileage Reimbursement:** *(Currently 70 cents - PSATS/IRS Rate 2025.)*
9. **Bills with Discounts/Penalties:** *(Pay the bills with discounts)*
10. **Policy Regarding Township Equipment:** *(Operators, Rates: in case of an accident and equipment is needed)*
11. **Building Rental Rate and Table/Chair Removal:** *(\$100 per meeting; Table/Chair Removal – will always be in the building)*
12. **Point Township Fire Board:** *(\$200 dollars yearly)*
13. **Copies & Fax Machine Use:** *(Copies currently: \$.25 as per law, any size; Fax: \$.75 – Per Page)*

14. Non-Uniform Employee Handbook: *(Revised 1/06/2025)*

McClain does anyone have any questions about the changes?

Yoxheimer lets take that out of there, because I don't know if anyone does or does not have questions.

15. Secretary/Treas. Bond: *(\$750,000.00)*

16. PSATS Delegate and Representative: *(Jared Wehry)*

17. Pavilion Rental: *(\$40 rental fee)*

MOTION made by Yoxheimer to approve the above item number's 2 through 13 and 15 through 17 as stated, tabling numbers 1 and 14. Seconded by Peters and passed unanimously.

Yoxheimer most of what the handbook provisions that were put together by Amy and Amanada. I have no problem with that, I think a lot of the recommendations came out of discussions we had over the last year, and you guys have summarized them and put them in here. Jared, some of this affects you, do you have any concerns, anything concerning to you.

Rowe I have lots of problems with it. We will have to have an executive session without personnel here to discuss.

Reorganizational Meeting adjourned at 7:18PM

MOTION made by Yoxheimer to close the reorganizational meeting. Seconded by Stender, Jr and passed unanimously.

REGULAR BUSINESS MEETING: Meeting opened at 7:18PM.

Chairman Yoxheimer called the Regular Meeting of the Point Township Board of Supervisors for Monday, January 6, 2025, to order.

Executive Session held at the end of the December 10, 2024 meeting, last about a half hour at the request of Bill Toth, the SEO, to go over some admin issues for the best way to say it.

Persing I was at that meeting, how does he have the authority to call an executive session?

Shoch he doesn't, the Board could have denied it.

Yoxheimer anyone can request an executive session.

Public Comments on Agenda Items:

Approval of Minutes:

MOTION made by Peters to approve the minutes of the Regular meeting of Tuesday, December 10, 2024. Seconded by Rowe and passed unanimously.

REPORTS: (Old & New Business Included)-

Solicitor:

- Fuel Bid

Shoch we have not received any fuel bids. Furmans have been in touch with us and are working on getting it complete. Their employee that was working on it has been out sick. If any other parties are aware this was tabled, we would have to consider any bids that come in until next meeting.

MOTION made by Peters to table the fuel bid until the February meeting. Seconded by Stender, Jr. and passed unanimously.

MOTION made by Yoxheimer to ask Furmans to provide a letter saying they will honor pricing under the old contract until a bid is provided and is approved by the Board. Seconded by Peters and passed unanimously.

Yoxheimer it was because of them that we didn't get this, right?

McClain Yes, Amy has been reminding them for awhile to get this in.

Yoxheimer I just wanted to make sure this wasn't a slip up on anything the Township did.

McClain It was not

- Approval of Franchise Ordinance 2025-01: the Board approved advertisement of this at the last meeting. This agreement is almost identical to what we have with Service Electric.

MOTION made by Peters to approve the Franchise Ordinance 2025-01 with Comcast. Seconded by Rowe and passed unanimously.

Secretary:

- TRA Electric Annual Maintenance Agreement/Traffic Lights:

MOTION made by Stender, Jr. to approve the TRA Electric maintenance agreement for the traffic lights. Seconded by Rowe and passed unanimously.

Police: (Month/Year End Report on file)

Fire Department: (No Report)

Fire Police: (No Report)

EMA: (No Report)

Engineer: (No Report)

Road Department: (Report on file)

Wehry we will start our annual Christmas tree pickup today and it will run next Friday the 17th. Like years past, residents need to call in to schedule the pickup.

- Hookies Grove/Excavator Rental for project: looking at getting started with this. The excavator that has a long ripper is \$2,500 a week. There is roughly 70 stumps, so I am hoping for a week or 2 with the rental.

MOTION made by Yoxheimer to allow Wehry to contract with Weavers to rent an excavator for stump removal on Hookies. Seconded by Peters and passed unanimously.

Wehry also regarding Hookies, I have talked to Sellers for the dozer and stone box is going to be about \$26,400 which is about a 3% increase from the price he had given us last year, which will require us to put out for bid. It will cost about \$275,000 for Hookies to be completed.

- Pipe work on Queen Street: we have talked about this before when we had that meeting with Dean from PA American Water. He called the end of last week and he is putting that project out for bid.

Yoxheimer lets back up a little, you mentioned something about a paver.

Wehry I wasn't sure if I was going to bring that up tonight or not. Sellers has 2 ways of laying a stone road, 1 with a dozer with a stone box which requires a grader and a roller, and the other is with a paver and the paver will go up to 22 feet wide. So that would eliminate the need for a grader.

(Discussion ensued)

Rowe that pipe work your looking to do on Queen St is that because of what the water company is looking to do? (**Wehry** yes) I wanted to bring up, didn't Todd say that it was not a good idea to pave the whole road? It was my understanding that the water company was willing to pave the whole lane and he didn't think it would mend into the other side I was told later.

McClain I think he was talking about the trench.

Rowe I didn't make the whole meeting, my understanding was that the Water Company was willing to pave the whole lane, but Todd felt that it would be too difficult to tie into the existing asphalt. Do you remember that Jared?

Wehry vaguely. I think part of what that is, because the water company is going to have a 36 inch trench, then a 1 foot cutback on each side, Queen st is only 8 foot wide lanes, so your only left with....

Yoxheimer it is not in that great of shape right now.

Rowe my point is, if they are willing to pave it, and I thought he was saying it wouldn't be able to tie in to the other side, and when I mentioned that to Barry Garverick he said if they were paving the whole lane and we said no, we were very foolish. Now we are going to have another very ugly road.

Wehry my concern is, I don't know where their water line is, is it in the center of the lane, or the edge of the lane. If it's on the edge, it won't be as big of a deal, you don't want to leave a foot or less of paving on the edge of a road.

Rowe but the discussion was that he didn't think it would tie into the other side of the lane.

Yoxheimer what it comes down to is negotiations. Those pipes have to be replaced.

McClain When I talked to Dean he said he was only able to get that project approved because of what was said at that meeting and that they didn't have to pave the whole road.

Rowe it is probably too late now to talk to them again because they have it in their budget.

Yoxheimer lets just call Todd if no one cares. We have a question about Queen St. What was the conversation with the water company about trench repair.

Pysher the repair would involve them matching whatever asphalt thickness is currently there with 19 millimeter, and then it would be a foot cut back on either side of the trench and then seal the joint.

Yoxheimer was their conversation that they committed to doing the whole lane?

Pysher no, I think internally we had talked about it, but no, the way we left it, we would do an overlay project. They won't do a whole lane. He told Dean that they need to give us a 5-year plan, that we can't have the water company coming in and ripping up roads we just repaired. We had a very preliminary conversation with him when we talked.

Wehry I need to replace 2 catch basins, specifically at 14th and Queen. I am sure you have seen the gigantic whole there, all those pipes are metal and deteriorating. Todd and I have looked at all those and he agrees with my plan there. We are going to pipe from the Norry side of 14th street and put a catch basin in and pipe under 14th street, there currently is pipe there so we will replace whats there with plastic, to another catch basin to eliminate that hazard there with the hole, and from there it will get piped all the way to the creek. I will probably need to get West Branch Regional in with there back truck to do some soft excavation because there is gas, water, etc. I was looking to do this now so we didn't have to dig around the water company's new lines when they get them in.

Yoxheimer when you are looking to start this, you can come back in for approval. I don't think we need to approve anything tonight.

- Mountain Road Rebuild: the seal coat that was supposed to be on Neitz Road, obviously moving that to a different road. Last month we had a resident in here complaining about Mountain Road, we had some discussion about taking the zipper and grinding it to stone. I took measurements on Mountain Road and from Hookies to about 100 feet before that creek crossing is about the same length as what Neitz Road was. So, if we go in and grind that bottom part of Mountain Road lay some millings, and stone and mix it all together, profile the road, roll it in we could have Russell Standard come in. I called them and left a message telling them what I was looking to do and I haven't heard back. Just wanted the Boards input and if that sounded like a good idea. Other then the cost with Russell Standard, which we are under contract with for additional work to be done by June 11, 2025, that would be another section of road we could fix for and relatively low cost.
- Trade in or sale of Backhoe: I spoke with Karl Bettleyon who was checking with his employer on purchasing the backhoe. They said it was too old and too much money, they are not interested. Looking for what direction you would like me to proceed. Cleveland Brothers still offering the \$45,000 until March, so do we want to use the equity on the backhoe and apply that value to a new skid steer and a mini, do we want to try and sell the backhoe, or do we not want to do anything at all.

Yoxheimer what is your recommendation?

Wehry trade it, they are willing to give us just a little over half of what we paid for it.

Peters we are going to get the skid steer and mini, that's a given. If they are willing to give you the \$45,000, I think you should take it and run with it.

Rowe what would stop us from bidding it and having a reserve on it to see if it does bring us more money.

Peters we could place on Municibid, we have until March. It doesn't hurt to try.

Rowe I think we should try and get every penny we can for it.

Wehry Amanda had a good point, we have been lucky with Municibid. Skid steer was \$87,850 and the mini is \$106,000.

Yoxheimer/Peters those prices are crazy.

Strouse, Jr. how many hours did you put on the zipper? That is blank on your log.

Wehry I'll get back to you on that. I'll get those numbers for you tomorrow. When we fill that up, we are filling it up on the job site.

Strouse Jr. please put hours on a skid steer and a mini. The hours we put on this stuff are not worth having them. You put 110 hours on the backhoe.

Yoxheimer I can see Toms point, but I think having this equipment ourselves, we will be able to do the ditch work that has been neglected for years.

McPherson I can see a skid steer, but how many hours have you rented a mini for? Because its going to cost over \$100,000 to get one and if you rent one, if it breaks they fix it.

Wehry we don't do ditch work with the backhoe.

McPherson how many hours would you need to rent one?

Wehry to rent the same size excavator, it would be about \$1,200 a week.

McPherson so if you have 110 hours on the backhoe, that's 4 weeks work of worth, if your prepared to use it when you get it. So 4 weeks is a lot less then \$100,000. You could do that for 10 years and we wouldn't have to maintain it.

Yoxheimer once you buy it, its free for the next 10 years.

McPherson its not free, you have to maintain it. I get what your saying, but I'm asking has anyone done the comparison.

Strouse, Jr. its hard to do a comparison when we haven't done any ditch work in 15 years. When we do start ditch work, I think we are going to find that under peoples driveways that there pipes are either crushed or filled that we are going to have to come up with how we are going to handle that.

Wehry that is a very good point.

Strouse, Jr. we are going to have figure something out, maybe offer to install the pipe if they buy it, or something.

(Discussion ensued)

MOTION made by Yoxheimer to allow Wehry to place the backhoe on Municibid with a reserve of \$50,000. Seconded by Peters and passed unanimously.

- Extended Summer Vacation: back in September I had sent an email out requesting a little bit of an extended vacation this summer, June 30 to July 17, about 2 and a half weeks. I have had these vacations come up in the past, and typical fashion, John will be in charge. We have never had issues in the past with this. I feel confident we can do the same this time. How do you guys feel about that?

Yoxheimer did you change any of the language in the handbook that dealt with this.

McClain just that it refers to *all* employees, you had a conversation with Jared, since we didn't discuss Johns time off, he said you told him it would just be for department heads that need to request the Boards approval for more then 1 week at a time.

Yoxheimer the only concern I have is that the busy times for the road crew are the summer, it is just the nature of the beast. 17 days in a row is over half a month of prime road construction season, that's the concern I have,

Wehry that is totally understandable.

Yoxheimer even if you would have divided it up. It would be fine if we knew exactly what would be happening at that time, but right now we don't. Some of it will depend on who gets bids for some of these projects, Hookies, Neitz or Mountain. That's why I would prefer if you guys want to take more time during hunting season, I'm fine with that.

Wehry we don't really leave the area from November through April because we don't know when storms will happen.

Yoxheimer I would be more comfortable if you came in and asked for 10 days as opposed to 17 days. But I am speaking for myself.

Rowe and I agree, but I am hoping at some point in time the road crew grows, 3 people just aren't enough. At some point you have to have more people so you can do things like that.

Strouse, Jr. would John and Lance be able to run the zipper with just the 2 of them?

Wehry yes, John can pretty much do everything I can

Strouse, Jr. I was just wondering how many people it took to do it.

Wehry I mean its not ideal, I am hoping to have the bigger stuff like that done before I would leave.

Yoxheimer we understand reservations have to be made you can't wait until the middle of June to see where you are at, I just don't know.

Peters it is like Randy said, that is one of the busiest times the Township has, that is cumbersome, that is a problem. Is it a one-time thing, or what are you doing?

Wehry this isn't every year, no. I think we did one like this 2 years ago. If the Board is not comfortable with me taking that much time off.

Yoxheimer 17 I think is a little long. I think if you come in at 10 or less.

Hoffman it is 12 working days because they work 4-10's during that time.

McClain so it is 3 full weeks for the road dept with the holiday (July 4th)

Yoxheimer well let's talk about it. If you want to put it on the agenda for next month.

Strouse, Jr. when do you need to make your reservations?

Wehry probably by the end of February at the latest.

Yoxheimer something I wanted to mention that is not on the agenda, I had gotten a call from Kyle Bettleyon about brine work on the roads, with a cost break down. This goes back to a conversation we had about getting on some of the roads early. Per lane mile applied, is \$40, both sides, \$80. Application per mile is 50 gallons. I think this is weather and event dependent. I would suggest Jared, that you take a look at this and meet with Kyle.

(Discussion ensued)

SEO: *(No Report)*

ZEO: *(Report on File)*

OEO: *(Report on File)*

Planning Commission: *(No Report)*

- Hopewell Holding Tank Planning Module and Resolution: **Shoch** the business they have there they need to have a holding tank because it will not perc for a septic system. This came to planning as well. It is on Route 11.

Rowe the engineer said that DEP may not even approve it.

Peters DEP doesn't like holding tanks. It is up where you are running out of ground.

MOTION made by Rowe to approve the signing of the Hopewell Holding Tank Planning Module and Resolution. Seconded by Stender, Jr. and passed unanimously.

- Hannon Sewage Planning Module: **Shoch** this is the 2nd time he submitted this. This time he submitted it with a letter from his attorney that they have had discussions with DEP, saying essentially that the NPDES permit is not an issue with them. Implying that DEP is okay with them

doing this, that they have moved a lot of earth on the site, that was not reflected in the plan that they gave the Township. DEP did get involved and went to the site. He must not be aware that the Township was given a list of violations. He will not get the NPDES permit until he satisfies all the violations. I would recommend the Board view this as incomplete because it is out of compliance with our zoning ordinance. Pysher has already drafted a letter to send to Hannon.

MOTION made by Yoxheimer that the Board views the plan as incomplete for the Hannon Sewage Planning Module per zoning ordinance. Seconded by Peters and passed unanimously.

Recreation: *(No Report)*

Sewer Authority: *(No Report)*

Other Business:

General Public Comments – Residents Concerns:

Berry for the last 4 years I have been calling about the storm drain at the end of Diner Road where it meets Route 11. There is another storm drain just north of it that is clogged. Last time I talked to Jared, he said the engineer was going to look at it, and here we are going on another year and nothing has been accomplished there.

Yoxheimer asked for an explanation/clarification of where this was.

Berry near W&L, *(repeated above info)*.

Peters this stuff was there before W&L came in, right?

Wehry yes, this was all there. I think it runs under route 11.

Yoxheimer how is this impacting you?

Berry part of the basin sticks up out of the ground. The basin needs to be reset.

Wehry I can do some investigating and see where the water goes.

(Discussion ensued)

Yoxheimer sorry it has taken us so long to get to this.

Pay the Bills:

MOTION made by Peters to pay bills due by or before Tuesday February 11, 2025. Seconded by Stender, Jr and passed unanimously.

Adjournment:

Meeting adjourned at 8:54PM.

All motions passed by hand vote.

Executive Session:

List of Communications: *(On File)*

Respectfully Submitted

Amy Hoffman, Office Assistant

Financial Reports: *(On File)*

Amanda McClain, Office Manager