

**POINT TOWNSHIP SUPERVISORS
REGULAR SUPERVISORS MEETING
TUESDAY, FEBRUARY 11, 2020**

The Point Township Board of Supervisors held their regularly scheduled meeting on the above date at the Point Township Municipal Building, 759 Ridge Road, Northumberland, PA. Present were: Chairman Randall W. Yoxheimer, Vice-Chairman Montie E. Peters, Supervisor James A. Neitz, Sr., Supervisor Joseph Stender, and Supervisor George Geise. Also, present were Solicitor Richard J. Shoch, Police Chief Joshua VanKirk, Secretary/Treasurer Amanda McClain and Office Clerk Amy Hoffman.

Visitors present were: Jared Wehry, Steve Klinger, Sandy Sulouff, Karl & Theresa Bettleyon, Candy Geise, Donald Martin, Gene Kreamer, Nate Boyer, Mr. & Mrs. Yerger, Dolores Patton, Earl & Karen Persing, and Mike McPherson.

Chairman Yoxheimer welcomed the residents to the Supervisors meeting and all present repeated the Pledge of Allegiance. *(Draft of the minutes of the Regular Supervisors Meeting and a copy of the bills to be paid this evening on the front table of the meeting room provided for anyone interested in viewing the information, once reviewed please return to the table).*

Approval of Minutes:

MOTION made by Stender to approve the minutes of the Reorganizational/Regular Supervisors Meeting held on Monday, January 6, 2020. Seconded by Neitz and passed unanimously.

REPORT: (Old & New Business included): *(No Report)*

Solicitor:

- Resolution 2020-03/RACP – the Township will designate the required contribution of \$500,000 that is associated with the RACP grant. A separate checking account has been set up.
Geise so if I heard that right, we have to put \$500,000 up front into a checking account?
Shoch they require that you have a separate account.
Yoxheimer to explain that, as part of the business plan for the grant, we have to show that we have the equity to do the project. The original thought was that we would use the \$200,000 for Sewer, \$100,000 from UCC account, and use building equity for the additional monies. We will transfer the additional money from the Capital account. We may need all that money, we may need none of it, it depends on how the bids come in. But as part of the business plan, and the estimates we have gotten from the architects, they feel that is the number we need to show. So right now, the commitment for a one-million-dollar project, may be only \$200,000 from the township.
Martin when is it going out for bid?
VanKirk looking at doing that in the April meeting, and awarding bids at the May meeting.
(Discussion ensued)

MOTION made by Yoxheimer to approve the signing Resolution 2020-03 for the RACP grant. Seconded by Stender and passed with a vote of four (4), with one (1) nay-Geise.

- Resolution 2020-04/PennDOT Agility Agreement

Shoch this was approved last meeting, I reviewed agreement, and it is good to be signed.

- **Right-To-Know Requests** (none)

Secretary:

- Liquid Fuel MS-965

McClain liquid fuel audit was fine, all the numbers worked out, only thing they remarked on was the back of the checks were no longer being copied at the bank, talked to NNB to make sure the backs of checks are included in the future.

- Sign Form MS -963

McClain Fuel Bid Contract, awarded to Furman Fueling, needs to be signed by three Supervisors.

- Authorization for Chairman to take Administrative Action on previously approved projects

Yoxheimer one of the things I take pride in, is not taking any actions without total board approval. Right now, with the building project, there might be some actions that need to be taken prior to a township meeting. If my signature is required, I will be able to sign prior to a meeting. I will tell you, if it involves any kind of substantial financial amount, I will make it a point to contact each Supervisor and let them know and take any responses that I have from them. I will let the Secretary know of any actions taken, and she will note for the next meeting. I will promise that if there comes a time that I have to sign something that binds the Township to some action or whatever, I will also consult with the Solicitor as well as the rest of the Board members.

MOTION made by Peters to authorize the Chairman of the Board of Supervisors to take such actions and execute such agreements or other documents necessary and in furtherance of Board-approved projects or actions, provided that any such agreements be ratified by the Board at a subsequent public meeting of the Board of Supervisors. Seconded by Neitz and passed unanimously.

Police Department: (No Report)

Fire Department: (No Report)

Neitz a committee has been established to review documents that Manz presented at Supervisors Meeting and will report back to the Board after they review documents.

Fire Police: (No Report)

EMA: (No Report)

Engineer: (No Report)

Yoxheimer reported that Pysher is looking to get bids out this week for Multimodal. Pysher is looking to have a pre-bid meeting before the March Township Meeting.

Road Department: (Report on File)

Wehry heard from PPL about the streetlights on Route 11, they received all of the right-of-ways and will release work order.

C. Geise asked about the water that lays on the road in front of Kermit Kohls house, and could the drain be opened up better? I am concerned when it freezes.

Yoxheimer we have had a chronic problem with that. That was there Jimmy when you were Roadmaster and George.

Peters you are about to re-do that road.

G. Geise I got that stuff two (2) years ago to do that project, and it still hasn't been done. There is another new inlet top out there ready to go, to be put on the existing inlet, underdrain piping, its all sitting out there.

C. Geise so what is the possibility of something being done?

Yoxheimer there is a lot of pipe work that has to be done this year. Not sure of what timetable the Road Crew has. George, in your anticipation, how big of a project is it?

G. Geise I forget how many feet, it's a couple hundred feet, it should be able to be done in a day.

C. Geise it's blocked up, if they could open it up.

Yoxheimer I don't think it's a matter of being blocked up.

Wehry it runs off that field to his driveway onto the road.

G. Geise it was blocked up Friday, it was blocked up at 11:30 and it was still blocked up at 4PM.

Yoxheimer we will have the road crew go check that out.

Sewage Enforcement Officer: *(No Report)*

Yoxheimer with this building project, we are going to have to move the existing drain field. It will be moved down over the hill.

Powlus good site, it tested out for grade bed, which is sand mound, no sand, just a gravel pipe on top of the ground, with topsoil on top. One of the cheapest systems there are to put in. There is enough elevation change, you can use site elevation, no pump involved.

- *Soil Testing Approval / Twp. Building Project*

MOTION made by Yoxheimer to retroactively approve to pay Powlus for the site work out back for the Township sewer system. Seconded by Peters and passed unanimously.

Zoning Enforcement Officer: *(No Report)*

Powlus issued 3 zoning permits: Cromwell, 3169 Point Twp Dr – Produce Stand
Skiadzielewsk, 138 Manor Dr – Sun Porch
Spade, 633 Point Twp Dr - Workshop

Yoxheimer what we started to do at the end of last year, was send out letters for re-zoning to those in the area of the CSVT. We were thinking of having the new zoning ordinance done early this year, the fact that we did not get as much response at that time from the residents. I am thinking we will give it a little more time, maybe in the next month or two, have another invitation sent out. Then maybe we will move forward and have a final zoning ordinance.

Ordinance Enforcement Officer: *(No Report)*

Planning Commission: *(No Report)*

- *Conditional approval of Yerger Plan*

MOTION made by Yoxheimer to conditionally approve the Yerger Subdivision plan, based on approval of the Township Planning Commission. Seconded by Peters and passed unanimously.

- *Confirm Re-appointment of Planning Commission Members*

MOTION made by Yoxheimer to approve the reappoints of the following Planning Commission Members: Joanie Brooks, to be retroactive for 2018 to 2022; Ronnie Vandine 2019 to 2023; and Thomas Strouse, Jr. 2020 to 2024. Seconded by Peters and passed unanimously.

Recreation: *(No Report)*

Sewer Authority: *(No Report)*

Other Business:

Yoxheimer as we expressed earlier, this building we thought would be the \$200,000 from sewer, \$100,000 from the UCC account, and use the building equity for our match. Which would minimize the amount the township would have to contribute. Peters met with Culver and expressed all the grants we had going on at the same time, she gave us a led on a grant that we would like to do a proposal for. **VanKirk** when we talked about this project in the early meetings, and there was a lot of public discussion about costs and overall projects, we did acknowledge repeatedly that we were early on in the project. Our initial application had early cost assessments by the architect, there was a cost increase with some of their initial reports that they came back with, which we have dropped substantially. Keeping with our initial goal of using the building appraisal. We are still trying to achieve the goal where we don't have to use the \$200,000 from the Capital Fund. Two ways we want to look to accomplish that: one, when we first applied for RACP grant in 2018, it was a 1.2-million-dollar project. \$600,000 from RACP and \$600,000 from the Township, we didn't get it in 2018, we reapplied in 2019, and kind of in the eleventh hour when they were negotiating for different projects in Harrisburg, we got dropped from \$600,000 to \$500,000. We are getting costs coming back from the architect, including the architecture and engineering fees, which were initially slated at around \$30,000 and moving to this final business plan at \$80,000, which we negotiated down to \$70,000. When you start having jumps like that, that has an impact on true construction capital. Once we pay all of the administrative fees, we are looking at \$725,000 of construction capital. When you figure in prevailing wage, that is not a lot to work with. So, what we are trying to do to increase our construction capital to finish a project we can be proud of. We are going to try and get another \$200,000 and ultimately not having to take it out of capital, are two different grant opportunities. We actually have the capability to reapply for RACP again to still get that other \$100,000 that was left, which if we get that, we can then use the building appraisal as a match for that extra \$100,000. The other part is this USDA, Rural Development Community Facilities Program. That is a straight grant, no match to it whatsoever. We are going to apply to that for \$200,000, if we would get this, along with the additional RACP money, we are back to no in house money being used. There is a much quicker turnaround time with the USDA since it is federal money, as opposed to RACP which is state money.

Yoxheimer they were very optimistic that this would be a potentiality for us to get this. A lot of the information the USDA requires, is all stuff that can be pulled from the RACP application. Is there a fee associated with this grant?

VanKirk no fee.

G. Geise is this compatible with another grant? Can we use this toward another grant? Does the RACP allow for another grant to be used?

VanKirk yes. RACP says we can't use any other state money, but USDA is federal, and I verified it was federal with Michele Musser who is the USDA contact. I had her verify in writing through an email, that the funding source is federal. So, there is no conflict with RACP.

Yoxheimer part of this is, should there not be a certain responsibility on the part of the municipality to contribute to this project. We are trying to minimize the Township contribution. On the website we have an expense plan and our income plan. This shows where we are at now, and what our responsibilities are. You have this on the website, right?

VanKirk if you do the approval, just for informational purposes we have a revision of that, it is more or less a ten-year cash flow forecast to see what our spending capability is. We have an updated one to reflect putting this \$200,000. We are still able to complete all projects.

MOTION made by Yoxheimer to allow VanKirk to make the grant submittal for the Township with the oversight of the Solicitor for the USDA grant. Seconded by Peters and passed unanimously.

VanKirk when we get some real hard numbers back, a public meeting can be set up. Somewhere around the April meeting when we get this put out to bid, it is really advisable that we have a pre-bid

walkthrough with any potential contractors and then after that have a public meeting, which is a requirement for the USDA grant.

Shoch a pre-bid meeting will help reduce your potential for liability later. A pre-bid walkthrough helps to greatly diminish the argument for the contractor coming back trying to add more, saying they didn't know about certain circumstances on the site.

Yoxheimer as part of all this, we have to do a land development plan. Kreamer submitted a proposal to do this for the Township. Right now, there are three different parcels, that were never put together under a single land development plan, or never combined as a single parcel.

MOTION made by Yoxheimer to approve Kreamer Associates in an amount of \$7,600 to \$8,100 for this project, which includes the subdivision plan, plus land development plan. Seconded by Peters and passed unanimously.

Pay Bills:

MOTION made by Yoxheimer to pay bills. Seconded by Peters and passed unanimously.

Adjournment:

Meeting adjourned 7:55PM

All motions passed by a hand vote.

Executive Session – *to discuss potential legal issue*

List of Communications: *(On File)*

Financial Reports:

Profit and Loss

Deposit Detail

Accounts Payable – Totaling – \$37,595.50

Respectfully submitted,

Amy Hoffman, Office Clerk

Amanda McClain, Secretary/Treasurer