

**POINT TOWNSHIP SUPERVISORS
REGULAR SUPERVISORS MEETING
TUESDAY, JULY 14, 2020**

The Point Township Board of Supervisors held their regularly scheduled meeting on the above date at the Point Township Municipal Building, 759 Ridge Road, Northumberland, PA. Present were: Chairman Randall W. Yoxheimer, Vice-Chairman Montie E. Peters, Supervisor James A. Neitz, Sr., Supervisor Joseph Stender, and Supervisor George Geise. Also, present were Solicitor Richard J. Shoch, Police Chief Joshua VanKirk, Roadmaster Jared Wehry, and Secretary/Treasurer Amanda McClain.

Visitors present were: Earl & Karen Persing, Dean Dunkelberger, Katie Wehry, Sandra Sulouff, Randy Cimino, John Eisenhower, Jennifer & Lauren Fisher, Roberta & Richard Shaffer, Nate Boyer, Dick Updegraff

Chairman Yoxheimer welcomed the residents to the Supervisors meeting and all present repeated the Pledge of Allegiance. *(Draft of the minutes of the Regular Supervisors Meeting and a copy of the bills to be paid this evening on the front table of the meeting room provided for anyone interested in viewing the information, once reviewed please return to the table).*

Appointment of Jennifer Fisher as Tax Collector:

MOTION made by Yoxheimer to appoint Jennifer Fisher as Tax Collector for Point Township. Seconded by Neitz and passed unanimously.

Yoxheimer Fishers father-in-law, John Snyder, Tax Collector, recently passed away, she has held the position of deputy tax collector for several years.

Shoch just to clarify, she will serve until the next election, which would be through next year. Then she can choose to run for that office if she wants to.

Yoxheimer oath of office given to Jennifer Fisher

Approval of Minutes:

MOTION made by Stender to approve the minutes of the Regular Supervisors Meeting held on Tuesday, June 9, 2020. Seconded by Neitz and passed unanimously.

REPORT: (Old & New Business included): *(No Report)*

Solicitor:

- **Opioid Litigation:** regarding Purdue Pharmaceuticals, class actions based off damages to individuals, not only to families but to municipalities who have over time expended funds on things to mitigate that crisis. Purdue looking ahead, is filing for bankruptcy. Action is required. You can file a form by the end of this month. The court appointed a firm to represent all the municipalities who want to opt into this. The estimated potential claim amount for Point Township is \$882,000.

We likely will not get that amount; it will likely be some fraction of that. I would advise it is worth while to file a claim. It covers back to 2003 to present and then also from the present to 2040.

MOTION made by Peters to allow the Chairman to file proposal for claim. Seconded by Neitz and passed unanimously.

- **Fact Finding:** report regarding information that found its way to a social media site. Report has been prepared with the background, the process, and the findings. In short, there was an email, one that we know of. Supervisor Geise's attorney ultimately acknowledged that Geise had authored it. We reviewed a laptop, as well as Supervisor Geise's Gmail account. We did not find any other files or emails or anything that would have been viewed that would create a liability for the township. What is important to note, the systems did indicate documents, files, emails had been deleted from the system from the time the board had voted to have that reviewed. It was specifically stated at that time, before the review was done, that nothing should be deleted. We do not know what was deleted. The email in question that we received, from presumably one of the recipients, with the recipients whited out on it, that email itself did not appear on the account. We know that one was deleted, we don't know if others were deleted as well. There was an issue with passwords getting changed. We were able to overcome that since we were accessing the email from that laptop, the Gmail recognized that laptop.

Yoxheimer the request was made by myself, the Chairman, to provide this report to me and to me alone. Having read the report, I thought it was important that the rest of the board members had a chance to look it over and we disseminated it to the board. My feelings are this report should be made public. George, you certainly have the floor to contest any of this.

Geise the only thing I want to get across, this was put out as a leak, or dissemination of information from an executive session, that is incorrect. The fact that the Chair, has asked the Solicitor to do a fact finding based off that really upsets me because he knows for sure that is not true. The information that those opinions were based off of were discussed outside of an executive session.

Yoxheimer they were discussed between you and I, correct?

Geise you and I and at least three other people. The opinions that I put in that email, did not come from executive session. If there was anything, which there wasn't, that came out of that executive session that I shouldn't have put out there, that was merely incidental, I did not intend to break any of those ethical laws that I took an oath to uphold. My point is, I acted purely ethically according to what I knew and the fact that you initiated an investigation based on a lie, basically, is disturbing to me.

Shoch it may not have even necessarily been the statements. There were also statements in what the other board members opinions were, or regarding it or what way they were leaning. Maybe it was also discussed somewhere else other than executive session, I don't know.

Geise I would have thought your fact finding would have found that out, if it was much of a fact finding

Shoch what I did find out, was the email in question was sent within the hour after the executive session. It was pretty much verbatim what was discussed during the executive session.

Geise a lot of this could have been taken care of almost immediately if the questions were asked of me.

Shoch I want to clarify one thing, when you are saying that it is inappropriate for the Chairman to institute a fact finding, you yourself voted along with the board to require yourself to submit the laptop and passwords as part of that fact finding.

Geise because I had no idea what email you had in your possession. How am I supposed to know? So yes, I am all for finding out those issues. But again, if the question was asked, or if the email was

shown to me, I would have been able to deny it or say yes, we could have cleared a lot of that up very quickly instead of months to do an investigation.

Shoch all the pertinent parts were read at the last meeting.

Geise I am not going to admit to something that is not in front of me.

Shoch you could have asked the Chair to hand you the email he was reading aloud

Geise That's not in my wheelhouse

Yoxheimer bottom line is, executive session is sacred zone, it is a venue for us to speak about issues, opinions, sometimes even just feelings that you do not want the general public to hear.

That's the problem though, that's where they need to stay. The problem now is, Peters will not go into an executive session with Geise for fear that something else will come out of it. Now we have lost confidence in having executive sessions. Apparently, we have different opinions than Geise, and he was looking to get support.

Geise because I have lost all confidence in your ability and the vice-chairs ability, which he does not do much anyhow, to lead this township down the path it needs to go and be fiscally responsible, and that is exactly why I sent those emails out. I will disseminate information that regards the fiscal irresponsibility of this board.

Peters so you are saying before the executive session, you had a conversation, then why did that email mirror word for word what was said during executive session?

Geise it was information that was outside of an executive session.

Peters not for me.

Geise I discussed it with the Chair and one other Supervisor that were in the same room together, as well as two other people that were in the room.

Shoch it's also the potential for liability with the comments that were made.

Geise at the last meeting, regarding HSA, there was enough information given that people could figure out who that was about.

Eisenhower whether it was during an executive session or not, why was it deleted off the computer?

Yoxheimer that is a question for Geise, I do not have those answers.

Eisenhower to me that is a bigger issue.

Yoxheimer as a board we need to decide what do we want to do with the fact finding. We can put it on the website, make copies available here to be picked up, I think that would be appropriate.

Eisenhower I would open it up to the public.

Yoxheimer I don't know how we are going to proceed with executive sessions. And the two items in question, the laptop itself, Geise's attorney stated concern that Geise has with incoming emails and not being able to access it.

MOTION made by Yoxheimer to have the email in question turned back over to Geise, with the condition that it is no longer a township Gmail account. Seconded by Peters and passed unanimously.

Yoxheimer the laptop itself, we still don't know what may be on that. A forensic analysis may be able to recover the information that was deleted, but the cost of that service would be significant.

My suggestion is that we keep the laptop in storage in case we would ever receive a right to know request that we would need the information.

MOTION made by Yoxheimer to have that laptop kept within the Township Building. Seconded by Neitz and passed unanimously.

MOTION made by Stender to have the fact finding placed on the Township website. Seconded by Neitz and passed with a vote of four (4) with one (1) nay, Geise.

Yoxheimer we need to move forward; this is all very distasteful. All along I have considered Geise to be a valuable Supervisor, he is knowledgeable, he was helpful, I considered him a friend. Clearly, I don't think he views me as a friend anymore and I find that to be a loss to me. I also felt to a very

large extent that Geise was a useful Supervisor, I am not going to make any comments now, but I have lost confidence in the ability to reach out to him for things he could have been very valuable and helpful with to me and to the board, just because of where we are right now, and that is a sad thing. It is nice to have all hands-on deck, and we just don't have that comradery that we once did, and I am sorry for that.

Persing I understand the loss you feel, but I think the whole integrity of the board is gone.

Yoxheimer in respect to what?

Persing in what he has done.

Eisenhower how do you function as a board of supervisors with not being able to go into executive sessions? You have got to have executive sessions.

Yoxheimer we have done our best right now to make Geise aware of the potential problems that could exist. The only thing I can do is convince my board members that this is a risk that we have to take going into an executive session. As I recall the letter, the worst thing I read in the letter, that there was some perception that Geise put out there, that the board was trying to slide things through, that we were trying to covertly do something. I think if anything that is the last thing we are doing here. Meeting, after meeting I sit here and try to explain in detail on what we do and why we do it, and then to have someone accuse us of trying to slide things through, that to me is the most hurtful out of all this. We are going to have to have executive sessions and hope that what is said is kept to the confines of the meeting.

Shoch there is a case in another County, it doesn't happen often, it never went beyond the County court level. In that case it was regarding contractual matters, a supervisor was going out and giving information to a member of the public who would have had an interest in bidding on those contracts. The board sought to exclude that Supervisor from future executive sessions. The judge issued an order for that particular Supervisor to do what they were supposed to do anyhow, to not disclose information out of an executive session. So, what that did, was make it a violation of a court.

Yoxheimer my thoughts are to give Geise the benefit of the doubt at this point and try to conduct business as normally as we can.

Updegraff is there no set guidelines or rules of conduct for Supervisors? There should be, that if you cross a line, that they have a choice of resigning or being removed from the board.

Yoxheimer as far as I know there is no such thing as an impeachment mechanism. Some of it is based on how the individual perceives his role in the township.

Updegraff should rules of conduct be established? So, if in the future this presents itself again you know what actions are available.

Shoch they do exist, not specific to the township, but for municipal meetings and executive sessions. There is verbiage in the Sunshine Act that talks about executive session and meetings. They are not the types of things that carry with it any kind of a penalty, be it civil or criminal.

- **Township Building Bids:**

VanKirk our original grant was \$600,000, which put the project total at \$1.2 million. We got our bids back that ranged from 1.386 to over 2 million. We did not accept or reject the bids, we sought guidance from the state consultant, Bob Kline. What he advised us to do, was go to the top three bidders and issue an addendum, which was pulling every last bit out of the project that we could, while still having a successful project. With doing that, we got a lower bid at \$1,227,000. We still have two other grant opportunities that we are seeking. I know that is a big number, but with the township needs, from the parking lot being too small, our facilities here failing, energy efficiency. If you compare to other projects in our area: East Buffalo when they redid their municipal complex 1.8 million with no grant; Danville PD, for just the police department started around 1.8, it is now

around 3.1 million; Sunbury police, in my time here have moved into two new police departments, and I believe are getting ready to move into another one, acquisition is around one million, plus renovations. While I acknowledge 1.2 million is no small number, my position to the board, my recommendation, our cost at \$427,000 for an entire municipal complex, energy efficient, our building will become ADA compliant, some hazards out front that will be eliminated.

Yoxheimer the total cost of the project is 1.2 million, we have a grant for \$500,000, we have \$200,000 from the sewer authority, and \$100,000 from the UCC account. We have done some hard analysis on this, we feel with what Covid has done on some of the scheduling, Growing Greener probably won't happen until next year, now things are being spread out a little bit which gives us the ability now on a liquidity basis to be able to take this project on. It fits within the budgetary constraints and still do road projects.

Eisenhower asked for better understanding with the building cost.

VanKirk with RACP, the first thing is to get itemized. In the eleventh hour, when all that state reps were saying can I get this money, they asked if we could get it done for \$500,000. We didn't feel it was worth abandoning the project, because we were missing \$100,000. We are still seeking out alternate funding. The cost of the project goes up because of having to pay prevailing wage. We went to USDA for additional funding, and they said what is your skin in the game with a 1.2 million project. They want to see that you are putting something into your own project. Culvers office is looking into additional funding that is specific to Geothermal.

(Discussion ensued)

VanKirk we talked to Martin's, what we mutually agreed on, they would break ground on or around September 1st for the Road Department Building. Once that is done, Martins won't start anything new until next year. This will allow the road crew to get moved into the new space, which timing will work out great for them, work on that over the winter months when they can't be working on road projects. Martins is holding those numbers in the bid for us. RACP is a reimbursing grant, the very first reimbursement could take up to three months because of all that is required. After that, the reimbursements happen quicker.

Yoxheimer we prepared a document for Martins to sign that they are in agreement with completing one phase this year, and coming back next year to complete, and agreed to do that at the bid price already quoted.

VanKirk if you are going to award the bid, it needs to be contingent upon the Pennsylvania Office of the Budget reviewing the bid packets and the bidding process. That includes everything from the email solicitations, all the communications between the architect and the builders.

(Discussion ensued)

MOTION made by Yoxheimer contingent upon the review by the PA Office of Budget, to accept Martin Construction, LLC's bid at a cost of \$1,227,774.00. Seconded by Peters and passed with a vote of four (4) with one (1) nay-Geise.

Right to know Requests: Brian Bush of Armguard (Revd. 6/26, closed 6/29), requesting information regarding landlords.

Secretary:

- **Final Examination Report for 2019 Liquid Fuel Audit:** No deficiencies noted
- **HSA to HRA for 2021:** received a quote to change our now existing HSA to an HRA. This is due to the previous employees leaving and not returning remaining HSA monies. HRA is set up with a specific account at the bank through the Township and will fund employees' deductibles.

Yoxheimer this will be a safeguard with the township money. Right now, per the IRS the HSA money does not require employees to return it, although in our minds, should feel responsibility to do so, by law it is not required. The HRA does not give the individual the freedom to do that.

McClain there is an initial set up fee of \$145 and then they do charge \$4.50 per employee per month, and a yearly renewal fee of \$75.00.

VanKirk I know this was talked about a lot at the last meeting, but I just want to make a correction to the misinformation you were given. At no point in time did I tell any police department employee or board member that the money was an employees' to keep. It was explained to everyone that this would be money that would go into an account for annual expenditures for health-related expenses, for the high deductible health plan. There was no confusion about this, so why they are claiming there is confusion now, I find nothing more than it is just convenient for the people who are using that argument.

MOTION made by Neitz to allow the Secretary to move the HSA accounts into an HRA account to control health care money. Seconded by Stender and passed unanimously.

Updegraff the HRA costs more to the township then the HSA?

McClain this would be a safeguard that an employee cannot walk with the HSA money.

Updegraff spend more taxpayer money because certain people lack integrity.

Eisenhower I asked this question last month, you couldn't give me an answer, we know it was Nate Fisher, but who else?

Shoch I've advised the Township not to disclose that information.

- **PPL Invoice for 'Channel Marker Lights':** **Yoxheimer** there are two sets of lights that Point Township are responsible for on the bridge that runs on route 11 from the sewer plant over. We originally had a contract since it is considered a part of the Township, PennDOT has deemed that we own the lights on that bridge, and we signed a contract back in 1976, that we would assume responsibility of the overhead lights. PennDOT does not pay for bridge lightning. Some date after that, they put navigation lights under the bridge. There should have been a metered installed at that point that we would start to get a bill, we never got one. We found there are two meters, one for the overhead lights and one for the navigation lights. They have acknowledged the navigation lights are not ours. They are not looking to go back and collect for all those years; they are just billing us from January of this year until current. It averages around \$50 a month.

MOTION made by Yoxheimer to accept the lighting bill for the overhead bridge lightning. Seconded by Neitz and passed unanimously.

- **Klacik & Assoc. PCA for 2021:** contacted a different auditing firm, which seems a little more capable and willing to help set up Quickbooks. Changed to Quickbooks per our current auditor's request, they were supposed to help set certain things, and they have not done that. After a year and a half of waiting for help, it has not come. There have been other issues as well. I received a quote from Klacik with a cost break down. Options 1 through 3 years.

Yoxheimer each option looks like it is locking you into the next year. I would rather not lock us into a long term until we know we are comfortable with them. I think we go with option one and use them for a year.

MOTION made by Yoxheimer to accept proposal for auditing purposes for the next calendar year, in the amount of \$6,000. Seconded by Peters and passed unanimously.

- **Multi Modal/Capital Project Account:** there was a cost break down was provided to show all the bills paid because of paying in two separate transactions for Multi Modal. At the bottom is the total paid so far for Multi Modal, \$829,538.59 with an estimated reimbursement of \$580,000.00.

Yoxheimer we had the extra money in the highest earning account there was, which was a CD.

When we cashed the CD in to pay for the Multi Modal project, we had about \$105,000 left, which

was from the original Capital Fund Account. On a temporary basis, we moved that to the General Fund.

MOTION made by Yoxheimer to allow himself and the Secretary to reestablish the Capital Fund at Northumberland National Bank to handle this money. Seconded by Peters and passed unanimously.

Police Department: *(Report on File)*

- **Hiring Process open:** we have fourteen applications out so far. In the ad for hiring, we stated a benefit was working in a Community where you are still appreciated. We have an applicant as far as Oklahoma, as well as applications from officers in metropolitan areas that are looking to get some distance from those areas.
- **Chief Retirement:** read retirement letter. *(on file)*
- **Purchase of Duty weapon:** read letter regarding trade in value for service weapon

MOTION made by Yoxheimer to allow the Chief to purchase his service weapon at a cost of \$300. Seconded by Neitz and passed unanimously.

- **Keep Number active:** wants to keep his MPOETC number active, which would require to stay on as a part-time unpaid officer.

MOTION made by Yoxheimer to allow the Chief to stay on as a part time unpaid, no benefits police officer with Point Township to allow him to keep his MPOETC number active. Seconded by Neitz and passed unanimously.

- **Officer in Charge:** my last day of work here is July 31st, with using acquired vacation and so forth, my official last day will be September 20th. My recommendation to the board at this point would be to name Craig Lutchter as Officer in Charge. Based on his experience as an accomplished Police Chief in Milton Police Department, he is the Sergeant at this department.

MOTION made by Yoxheimer to name Craig Lutchter as Officer in Charge for Point Township Police Department. Seconded by Peters and passed unanimously.

Yoxheimer we will sit down and talk about some of the transitioning regarding some of the things you are already doing in the Township and where that goes. It would be my recommendation to retain Josh to help administer and finish off this grant (RACP). I got an appreciation of the complexity of this, certainly I think we can do some of the smaller things, just to maintain continuity of getting this grant processed. I would like to have Josh remain an active part of that. We had some preliminary discussions of that, thinking \$40 an hour with no benefits. It wouldn't be a set number of hours; it would be on an as needed basis. We can make some decisions on that at the August meeting.

VanKirk that would work, I can phone in. 98% of the RACP grant so far has been phone and email communications.

Yoxheimer thanked VanKirk for his service to the Township.

Fire Department: *(No Report)*

Neitz expressed gratitude for the Fire Tax monies being distributed.

Fire Police: *(No Report)*

Sulouff I will need to make Josh Fontana aware of the meetings, as far as I am concerned, Roy and I are no longer part of the Fire Police.

EMA: *(No Report)*

Engineer: *(No Report)*

Yoxheimer regarding the Growing Greener Grant, this is a combined project between the Township and the Sewer Authority. This is for stormwater and storm sewer; the same company will do both. The bids

for that should be put out mid to late July. Bids will be reviewed in August and decisions will need to be made on when the work will start, this year yet, or wait until next year.

Road Department: *(Report on File)*

- **Cowan Lumber:** finished up a few weeks ago. Road was assessed, bond was released.
- **Comfort Road:** process will be broken up into pieces, partly in house, partly contracted out. Total cost for the road, which includes tar and chip, will be \$138,222.00, that also includes the extra 1800 feet that was asked to be included. We have money in account from UGI, \$134,105.47, that money will be used for this section of road.

Residents asked about paving lower section of Comfort since other areas in the township were paved, Cannery Road.

Yoxheimer Cannery Road was done with monies received from a grant.

Updegraff asked what made Cannery Section more important than others?

Yoxheimer the multimodal had certain requirements, it had to have economic impact, which Furman Foods provided, and it also had Priestley School. How do you not do projects when you got those kinds of funds to get the project done at minimal cost to the Township. Regarding your question on the paving of the lower section of Comfort Road, Cowan was lumbering above the gun club, Karen Hunter has indicated to us that in the next year or so she will be logging out around her place. In our minds it doesn't make a lot of sense to have that work done, only to have logging trucks running over it.

(Discussion ensued)

MOTION made by Yoxheimer to allow the solicitation for bids on oil and chip for Comfort Road. Seconded by Neitz and passed unanimously.

- **PPL lighting at Point Park:** per the Chairman's request, I looked into getting lighting at the Point Park due to the vandalism we had. Spoke with Ted Koppen from PPL, they tend to stay away from anything other than streetlights. Having PPL do the work, would be at the Township expense since it would be on private property. Wehry to check with K&N Electric and SRS Electric on lighting.
- **Additional Mower:** we currently have a Hustler ATZ, which they no longer make that model. We have done quite a few repairs to it over the years. Deck was rewelded over the winter. Was thinking to keep that machine primarily for the steeper grades. Currently it takes one guy eight to nine hours to mow everything.

MOTION made by Yoxheimer to allow Wehry to explore the purchase of a new mower. Seconded by Peters and passed unanimously.

- **Material Purchase:** for the lean to out back.

Yoxheimer lumber for the lean to out back on the existing pole structure out back.

MOTION made by Yoxheimer to allow the material purchase for existing pole structure, in the amount of \$1,576.20. Seconded by Peters and passed unanimously.

Sulouff wanted to thank Jared and his crew, called about a month ago around 3 o'clock, across the road from my house when the neighbor would mow, she has a ditch that washed out. The guys came out right away to fill the ditch.

Yoxheimer wanted to make mention of a complaint letter that was received, there was a donation of topsoil that was picked up at Rich Wilson's home. A resident was complaining we were on private property.

Wehry Wilson had a donation of topsoil at no cost to the township, we need some fill for behind the township building. We tried back in the winter to get it before we got busy, but the ground thawed and

we were making too many ruts in the yard, so we held off. When we went to pick it up, we fixed the ruts we made when we first went to get it.

Yoxheimer Wilson is the IT guy for the Township. For many years, he would not accept any payment for the service he provided for us.

VanKirk if anyone has any other donations of clean topsoil, please let us know.

Sewage Enforcement Officer: *(No Report)*

Zoning Enforcement Officer: *(Report on file)*

Powlus issued nine (9) permits:

- 204 Comfort Road: Room Addition
- 292 13th Street: Pool
- 3391 Point Twp Dr: change of use, coffee shop
- 390 Manor Dr: Pool, Deck, Patio
- 522 Locust Street: Fence
- 923 Point Twp Dr: Firepit Deck
- 500 Cannery Rd: Storage Shed
- 50 Blue Hill Road: Addition Phase 2 & 3
- 176 13th Street: Modular Garage

Ordinance Enforcement Officer: *(No Report)*

Planning Commission: *(No Report)*

- **Approve Scott/Sara Reedy add on lot Subdivision:** (accepted 6/9/20)

MOTION made by Stender to approve the Scott and Sara Reedy subdivision plan. Seconded by Neitz and passed unanimously.

- **Accept Kitchen/Devlin:** (Rev'd. 6/22/20; signed by County 6/23/2020)

MOTION made by Yoxheimer to accept the Kitchen/Devlin plan. Seconded by Stender and passed unanimously.

Recreation: *(No Report)*

Sewer Authority: *(No Report)*

Yoxheimer there was a request that came from the Sewer Meeting, there may be, relatively few, occasional instances where the Sewer Authority, in this case, Don Troxell, may need an extra set of hands.

MOTION made by Neitz to allow the Township Road Crew to provide municipal cooperation to the Sewer Authority when needed. Seconded by Stender and passed unanimously.

Other Business:

- **Verizon Phones:** **Yoxheimer** while going through this whole Covid thing, it was pointed out that there may be times with shutdowns and those sorts of things, that the Township may not have staff necessarily in the building. We still want staff to be available. On those occasions, if it is related to Covid or other things that come up, that we can maintain those hours with not necessarily having someone on site.

VanKirk this should cut our monthly phone just about in half, it offers complete portability.

Monthly phone bill drops to about \$120 to \$145, depends on how many lines. This new phone line would be delivered through CAT 6 cable, voice over internet protocol. Some concerns would be how to integrate Sewer Authority. If we lose our internet, any designated cell phones can download

the app. There would be more training required, Verizon suggests sitting down with all stakeholders, so they understand how to set things up. There is a one-time hardware cost of buying the phones, which will range between \$290 to \$190. It is cheaper up front to get more lines because you get more rebates, but then you have \$25 more per month for each line. We may have to keep a fax line.

MOTION made by Yoxheimer for himself, the Chief and anyone else interested to have a stakeholders meeting with Verizon. Seconded by Neitz and passed unanimously.

- **Door locks at Park:** **VanKirk** regarding the vandalism at the park, it is usually in the bathrooms. So, we can eliminate having to go down to the park every morning and evening to lock and unlock, we can get an automated system. Set times for the door to lock and unlock. Total package price is \$1,524.18. Asked Amy to reach out to the different clubs that are involved at the park to see if they would donate to help offset the cost. There is a steel plate for antitampering, they can't get into the dead bolts.
Yoxheimer lets see if we can coordinate the lock being installed with additional lighting being placed at the park.
Updegraff has anyone looked into cheap security system for down there?
VanKirk the biggest thing is managing the data, when we get the new building would be the time to look into tying in the park.
- **DEP Act 2 Report/Diesel Fuel Clean-up:** **Yoxheimer** received a letter from DEP regarding the spill they had out at NorthShore Line on Route 11, was taken care of, that clean up had been made.

General Public Comments/Resident Concerns:

Pay Bills:

MOTION made by Yoxheimer to pay bills. Seconded by Stender and passed unanimously.

Adjournment:

MOTION made by Stender to adjourn meeting. Seconded by Neitz and passed unanimously.

Adjournment:

Meeting adjourned 10:00PM
 All motions passed by a hand vote.

Executive Session

List of Communications: *(On File)*

Financial Reports:

Profit and Loss
 Deposit Detail
 Accounts Payable – Totaling – 43,979.91

Respectfully submitted,

Amy Hoffman, Office Clerk

Amanda McClain, Secretary/Treasurer