

**POINT TOWNSHIP SUPERVISORS
REORGANIZATIONAL MEETING AND
REGULAR SUPERVISORS MEETING
MONDAY, JANUARY 4, 2021 – 6:00PM**

The Point Township Board of Supervisors held their 2021 Reorganizational and Regular Supervisors Meeting on the above date at the Point Township Municipal Building, 759 Ridge Road, Northumberland, PA. Present were: Supervisors Randall W. Yoxheimer, Montie E. Peters, James A. Neitz, Sr., and George P. Geise. Also, present were Solicitor Richard J. Shoch, Secretary/Treasurer Amanda McClain, Office Clerk Amy Hoffman, and Police Chief Craig Lutchter and Roadmaster Jared Wehry. (*Absent: Joseph Stender*)

Visitors present *remotely*: John Eisenhower, Dick & Christine Updegraff, Frances Ranck

Temporary Chairman Montie Peters called the meeting to order at 6:00 PM, welcomed all present to the first meeting of 2021 for the Point Township Supervisors, all present repeated the Pledge of Allegiance.

Temporary Chairman:

Montie Peters served as the Temporary Chairman for the Reorganizational Meeting.

Nomination/Election of Officers:

Chairman:

MOTION made by Neitz to nominate Randall W. Yoxheimer as Chairman of the Point Township Board of Supervisors. Seconded by Peters and passed with a vote of three (3) yes; One (1) nay - Geise; and one (1) absent - Stender.

Vice-Chairman:

MOTION made by Yoxheimer to nominate Montie E. Peters as Vice Chairman of the Point Township Board of Supervisors. Seconded by Neitz and passed. All those in favor of Montie E. Peters for Vice-Chairman, three (3) yes; opposed, reply nay, one (1)-Geise; one (1) absent - Stender.

Secretary/Treasurer:

MOTION made by Yoxheimer to nominate Amanda McClain as Secretary/Treasurer. Seconded by Peters and passed with a vote of four (4), One (1) absent - Stender.

Office Clerk:

MOTION made by Yoxheimer to nominate Amy Hoffman as Office Clerk. Seconded by Peters and passed with a vote of four (4), One (1) absent - Stender.

Appointments:

1. **Solicitor:** Solicitor, Richard Shoch Firm: Shoch Law Office, PC.
2. **Engineer:** Todd Pysher Associates, Inc.

3. **Roadmaster:** Jared Wehry
4. **Sewage Enforcement Officer and Alternate SEO:** Gene Powlus (Central Site Services). (Alternate Chris Bower.)
5. **Zoning Enforcement Officer:** Gene Powlus
6. **Ordinance Enforcement Officer:** Gene Powlus
7. **Emergency Management Director:** George P. Geise
8. **Vacancy Board Chairman:** James Kohl
9. **Member to Planning Commission:** Chris Peifer – 5-year term
10. **Member to Zoning Hearing Board:** no terms up for 2021
11. **Representative to Fire Board:** James A. Neitz, Sr.
12. **Representative to Planning Commission:** Randall W. Yoxheimer
13. **Representative to Sewer Authority:** Joseph Stender, Sr.
14. **Depository Bank:** Northumberland National Bank
15. **Chamber of Commerce Representative:** Montie E. Peters
16. **CDL Coordinator:** Amanda McClain, Secretary
17. **Park Manager:** John Derr

MOTION made by Yoxheimer to appoint those persons previously mentioned to fill the positions for Number: 1. Seconded by Neitz and passed with a vote of three (3); One (1) nay - Geise; and One (1) absent - Stender.

MOTION made by Yoxheimer to appoint those persons previously mentioned to fill the positions for number: 2, 4, 5, 6, 7, 9, 11, 13, 14, and 16. Seconded by Peters and passed with a vote of four (4); One (1) absent - Stender.

MOTION made by Yoxheimer to appoint those persons previously mentioned to fill the positions for number: 3. Seconded by Peters and passed with a vote of three (3); one (1) nay-Geise; and One (1) absent - Stender.

MOTION made by Yoxheimer to appoint those persons previously mentioned to fill the positions for number: 8, conditional upon the appointee accepting position. Seconded by Peters and passed with a vote of four (4) and one (1) absent - Stender.

MOTION made by Peters to appoint those persons previously mentioned to fill the positions for Numbers: 12. Seconded by Neitz and passed with a vote of four (4), One (1) absent - Stender.

MOTION made by Yoxheimer to appoint those persons previously mentioned to fill the positions for Numbers: 15. Seconded by Neitz and passed with a vote of four (4), One (1) absent - Stender.

MOTION made by Yoxheimer to appoint those persons previously mentioned to fill the positions for Numbers: 17. Seconded by Peters and passed with a vote of three (3); one (1) nay-Geise; and One (1) absent - Stender.

Yoxheimer asked Geise his reason for voting no for the John Derr as the Park Manager.

Geise just all bad news this last year. Can't get a hold of him, he doesn't answer you. I've been getting a lot of grief. It seems like he is all about football, and that's it, and that's not making a lot of other people happy.

Meeting Date, Time and Place:

Second Tuesday of each month, 7:00PM at the Point Township Municipal Building, 759 Ridge Road, Northumberland, PA 17857.

MOTION made by Yoxheimer to advertise the meetings as mentioned above to be held at the Municipal Building for the year 2021. Seconded by Peters and passed with a vote of four (4), One (1) absent, Stender.

<u>Salaries and Wages:</u>	<u>Base Rate:</u>	<u>Proposed 2021</u>
Secretary/Treasurer	\$18.00	\$24.66
Office Clerk	\$12.00	\$17.22
Roadmaster	\$18.00	\$18.54
Assistant Roadmaster	\$15.00	\$20.00
Full-time Laborer - 1	\$15.00	\$16.00
Full-time Laborer - 2	\$15.00	\$16.00
Part-time Laborer	\$11.00	\$11.00
Supervisors – Township Work	\$10.00	\$10.00
Zoning Enforcement Officer	\$12.00	\$20.00
Ordinance Enforcement Officer	\$12.00	
Police Department wages	as per Police Contract	

MOTION made by Yoxheimer to give a 3% pay increase for the Secretary/Treasurer and a 3% plus a \$1.00 for becoming a Notary for the Office Clerk. Seconded by Neitz and passed with a vote of four (4), One (1) absent - Stender.

MOTION made by Yoxheimer to give a \$1.46 pay increase for the Roadmaster. Seconded by Neitz and passed with a vote of three (3); one (1) nay-Geise; and One (1) absent - Stender.

Geise don't we usually have discussion before you take the vote? It doesn't matter now; you already took the vote. How can you justify giving him an almost 8% raise? When you have our residents, who have lost their jobs, lost their livelihoods. And you're giving him an almost 8% raise when he isn't even doing the basic duties of a Roadmaster, they aren't getting done. I don't know how you justify that.

Peters and you're basing that on bad job performance?

Geise I am basing that on what I hear, what I see, and obviously his lack of credentials for being in that position to begin with.

Peters asked Amanda how many complaints we have gotten on Wehry.

McClain we haven't gotten any complaints, except the typical, you've plowed my driveway shut and that sort of thing. We haven't received anything, more praise than nays.

Yoxheimer asked Neitz what he was making when he left as Roadmaster.

Neitz I don't remember, but I know Geise got a lot more after I retired.

Yoxheimer asked Geise what his rate was when he left.

Geise I can't remember, right around \$24, I think.

Neitz I don't see a problem with giving Wehry \$20. I see him out working on the roads. He is out there working; he is doing a good job.

Geise I am more then willing to take anyone of you out on the roads and show you what I see.

Eisenhower I think we have had superb snow plowing. They were right there on the spot and came through several times.

Yoxheimer asked Wehry what his tenure with the township was.

Wehry I started the end of 2013 full time.

Yoxheimer George your concerns are noted, but like you said the vote has been taken.

Geise yep, I didn't expect anything less.

MOTION made by Yoxheimer to give a \$1.00 increase for Full-time Laborer – 1; and Full-time Laborer – 2 to stay at \$16.00. Seconded by Peters and passed with a vote of three (3); one (1) nay-Geise; and One (1) absent - Stender.

MOTION made by Yoxheimer to accept the proposed \$25.00 hourly rate for the Zoning Enforcement Officer. Seconded by Peters and passed with a vote of four (4), One (1) absent - Stender.

Other Re-organizational Business:

1. **Tax Collector Commission – 4%** - *(established when tax collector starts his term.)*
2. **Township Pay Schedule** – *(Bi-Weekly-Direct Deposit)*
3. **Roadmaster Duties**
4. **Sewage Permit Fees** – *(Set by SEO)*
5. **Zoning Hearing Board Fees** – *(Currently Deposited Six Hundred, \$600.00 – Non-refundable)*
6. **Zoning Hearing Board** – *(Members currently twenty, \$20.00 per hearing)*
7. **Spending Limits** – *(Currently three hundred, \$300.00)*
8. **Mileage Reimbursement** – *(Currently 56 cents - PSATS/IRS Rate 2021.)*
9. **Bills with Discounts/Penalties** – *(Pay the bills with discounts)*
10. **Policy Regarding Township Equipment (Operators, Rates)-**
11. **Building Rental Rate and Table/Chair Removal** – *(\$85.00 per meeting; Table/Chair Removal – will always be in the building)*
12. **Copies & Fax Machine Use** – *(Copies currently - \$.25 as per law – any size) Fax - \$.75 – Per Page.*
13. **Non-Uniform Employee Handbook, revised 11/6/2020:**
 - Personal Time Off (PTO)
 - Paid Holidays
 - Sick Days
 - Bereavement Days
 - Policy Regarding Health Plan
 - Policy Regarding Life Insurance
 - Policy Regarding Employee Benefits
 - Policy Regarding Employee Quitting

MOTION made by Peters to retain Numbers 1 through 12 above for 2021. Seconded by Neitz and passed with a vote of four (4), One (1) absent - Stender.

MOTION made by Peters to retain Number 13 above for 2021. Seconded by Neitz and passed with a vote of three (3); one (1) nay-Geise; and One (1) absent - Stender.

Secretary/Treas. Bond - \$750,000.00

MOTION made by Yoxheimer to bond the Secretary/Treasurer in the amount of \$750,000.00 for the year of 2021. Seconded by Peters and passed with a vote of four (4), One (1) absent - Stender.

PSATS Delegate and Representative

MOTION made by Yoxheimer to table the appointing to the PSATS Convention as the Voting Delegate until such a time as we know the meeting will take place. Seconded by Peters and passed with a vote of four (4), One (1) absent - Stender.

Reorganizational Meeting adjourned at 6:45 PM

REGULAR BUSINESS MEETING: Meeting opened at 6:45PM.

Chairman Yoxheimer called the Regular Meeting of the Point Township Board of Supervisors for Monday, January 4, 2021 to order.

Approval of Minutes:

MOTION made by Peters to approve the minutes of the Regular meeting of Tuesday, December 8, 2020. Seconded by Neitz and passed with a vote of four (4), One (1) absent - Stender.

REPORTS: (Old & New Business Included)-

Solicitor:

Right-To-Know – (None)

-Opening of the Fuel Bid

Shoch Furman Foods Fueling

Yoxheimer Diesel at \$2.60; 87oct. at \$2.29; 89oct. at \$2.59; and 93oct. at \$2.89

MOTION made by Peters to accept Fuel Bid from Furman Fueling at those quantities and prices per gallon. Seconded by Neitz and passed with a vote of four (4), One (1) absent - Stender.

-Rental Registration Ordinance

Shoch this is essentially modeled after the Rental Ordinance that Danville put in place. They have had that in place since 2021. I put this together for everyone to review prior to advertising it for approval at a future meeting.

(Discussion ensued)

Yoxheimer asked the board members to take the time and review the ordinance and consider who we might have serve as part of the appeals board.

Secretary –

-Sign Tax resolution 2021-01 and 2021-02

MOTION made by Yoxheimer to allow the Chairman, Vice-Chairman, and the Secretary to sign the tax resolutions, 2021-01 and 2021-02. Seconded by Neitz and passed with a vote of four (4), One (1) absent - Stender.

-MOU (Memorandum of Understanding) for the Police Radios from County 911

MOTION made by Yoxheimer to ratify the approval and approve the signing of the MOU with County for the police radios. Seconded by Peters and passed with a vote of four (4), One (1) absent – Stender.

-Cares Act Monies from County

McClain we received a letter from the Commissioners giving information on the CARES Act. The County applied for this money. Even though, we as a Township, did not put in for these monies, they are still giving us an amount of \$3,685.

Police - *(Month and Year End Reports on file)*

-Purchase New Vehicle

MOTION made by Yoxheimer to approve the purchase of a new 2021 Ford Explorer from Sunbury Motors. Seconded by Neitz and passed with a vote of four (4), One (1) absent – Stender.

Fire Department:

-Point Township Fire Dept. End of Year Report on File

Fire Police:

-Annual Report on File

EMA: *(No Report)*

Engineer: *(No Report)*

Yoxheimer we did apply for an extension for the Growing Greener Grant. That bid will be put out in the next month.

Road Department: *(Report on file)*

-Plow Lights

Wehry the plow lights we have now, are housed in plastic. As soon as you hit any kind of bump, or bounce the plow at all, they tend to break, or the bulbs will blow. Fisher makes an upgrade kit for these plows. They are LED in a metal housing, to help with the wear and tear. The lights shine out to the side and not just straight ahead. To have two plows done it would be around \$1,900.

Geise asked if the LED lights were heated?

Wehry not sure if they are.

Geise they need to be heated, because if not they will ice over, and you won't be able to see.

MOTION made by Yoxheimer to allow the purchase of new lighting units for the plows, conditioned upon the lenses being heated, not to exceed \$1,900. Seconded by Peters and passed with a vote of four (4), One (1) absent – Stender.

-New Tires for Chevy Pickup to pass inspection

MOTION made by Yoxheimer to allow the purchase of four (4) new tires for the Chevy pickup. Seconded by Neitz and passed with a vote of four (4), One (1) absent – Stender.

SEO: *(No Report)*

ZEO: *(No Report)*

OEO: *(No Report)*

Planning Commission:

-Approve UGI plans

MOTION made by Yoxheimer to approve the UGI plans conditioned upon the paperwork for escrow to be successfully executed. Seconded by Neitz and passed with a vote of four (4), One (1) absent – Stender.

-Accept Weaver Land Development Plan

MOTION made by Yoxheimer to accept the Weaver Land Development Plan. Seconded by Peters and passed with a vote of four (4), One (1) absent – Stender.

-Conditionally Approve Component II Sewage Module for Dunkelberger

MOTION made by Yoxheimer to approve plans, conditioned upon Township Planning going through and approving their portion of the Component II Sewage Module and the accompanying Resolution 2021-03 for John Dunkelberger. Seconded by Peters and passed with a vote of four (4), One (1) absent – Stender.

Recreation: (No Report)

Yoxheimer considering Geise's comments regarding John Derr, I believe it would be beneficial to have John come and give us an update.

Sewer Authority: (No Report)

Other Business:

General Public Comments – Residents Concerns: (No Report)

Updegraff wanted to commend Wehry and his guys on the Christmas Tree pickup and hopes it will continue.

Eisenhower asked if the Township has thought about providing a place for cuttings? Also wanted to commend the Road Crew on the snow removal, they did a great job.

Yoxheimer my understanding is at one time we had an arrangement with K&T Bettleyon, there is a charge for disposing with them. There was also a grant that we had been involved with at one point in time with Sunbury, with a tub grinder. We need to investigate that a little further.

Updegraff asked who was maintaining the Township website?

Yoxheimer – Josh VanKirk is still doing that. We are going to try and get that back in house.

Updegraff Does he get paid for that? (**Yoxheimer** yes, the amount of time is minimal) that should come back in house.

Pay the Bills:

MOTION made by Peters to pay bills due by or before Tuesday February 9, 2021. Seconded by Neitz and passed with a vote of four (4), One (1) absent - Stender.

Adjournment:

Meeting adjourned at 7:32PM.

All motions passed by hand vote.

Executive Session:

List of Communications: (On File)

Financial Reports:

Profit and Loss

Deposit Detail

Accounts Payable: Totaling - \$58,671.20

Respectfully Submitted

Amy Hoffman, Office Clerk

Amanda McClain, Secretary/Treasurer