

**POINT TOWNSHIP SUPERVISORS
REORGANIZATIONAL MEETING AND
REGULAR SUPERVISORS MEETING
MONDAY, JANUARY 3, 2022 – 6:00PM**

The Point Township Board of Supervisors held their 2021 Reorganizational and Regular Supervisors Meeting on the above date at the Point Township Municipal Building, 759 Ridge Road, Northumberland, PA. Present were: Supervisors Randall W. Yoxheimer, Montie E. Peters, James A. Neitz, Sr., Joseph Stender, Sr, and Thomas Strouse, Jr. Also, present were Solicitor Richard J. Shoch, Secretary/Treasurer Amanda McClain, Office Clerk Amy Hoffman, and Police Chief Craig Lutchter and Roadmaster Jared Wehry.

Visitors present: Ken Estep from Mid Penn Engineering; Rhonda Purtzman

Temporary Chairman Montie Peters called the meeting to order at 6:00 PM, welcomed all present to the first meeting of 2022 for the Point Township Supervisors, all present repeated the Pledge of Allegiance.

Temporary Chairman:

Richard Shoch served as the Temporary Chairman for the Reorganizational Meeting.

Nomination/Election of Officers:

Chairman:

MOTION made by Peters to nominate Randall W. Yoxheimer as Chairman of the Point Township Board of Supervisors. Seconded by Stender and passed unanimously.

Vice-Chairman:

MOTION made by Neitz to nominate Montie E. Peters as Vice Chairman of the Point Township Board of Supervisors. Seconded by Stender and passed unanimously.

Secretary/Treasurer:

MOTION made by Yoxheimer to nominate Amanda McClain as Secretary/Treasurer. Seconded by Neitz and passed unanimously.

Office Clerk:

MOTION made by Yoxheimer to nominate Amy Hoffman as Office Clerk. Seconded by Neitz and passed unanimously.

Appointments:

1. **Solicitor:** Solicitor, Richard Shoch Firm: Shoch Law Office, PC.
2. **Engineer:** Todd Pysher Associates, Inc.
3. **Roadmaster:** Jared Wehry

4. **Sewage Enforcement Officer and Alternate SEO:** Gene Powlus (Central Site Services).
(Alternate Chris Bower.)
5. **Zoning Enforcement Officer:** Gene Powlus
6. **Ordinance Enforcement Officer:** Gene Powlus
7. **Emergency Management Director:** tabled until next meeting
8. **Vacancy Board Chairman:** Jeffrey Mertz
9. **Member to Planning Commission:** no terms up for 2022
10. **Member to Zoning Hearing Board:** Bonnie Troxel
11. **Representative to Fire Board:** James A. Neitz, Sr.
12. **Representative to Planning Commission:** Randall W. Yoxheimer
13. **Representative to Sewer Authority:** Joseph Stender, Sr.
14. **Depository Bank:** Northumberland National Bank
15. **Chamber of Commerce Representative:** Montie E. Peters
16. **CDL Coordinator:** Amanda McClain, Secretary
17. **Park Manager:** John Derr

MOTION made by Yoxheimer to appoint those persons previously mentioned to fill the positions for Number: 1-6 and 8-17. Seconded by Neitz and passed unanimously.

Meeting Date, Time and Place:

Second Tuesday of each month, 7:00PM at the Point Township Municipal Building, 759 Ridge Road, Northumberland, PA 17857.

MOTION made by Yoxheimer to advertise the meetings as mentioned above to be held at the Municipal Building for the year 2022. Seconded by Neitz and passed unanimously.

Salaries and Wages:

As discussed, and budgeted for during budget meetings held in 2021

MOTION made by Yoxheimer to approve the proposed 2022 hourly rates/salaries per discussion at budget meetings. Seconded by Peters and passed unanimously.

MOTION made by Yoxheimer to increase the hourly rate to \$15 an hour, for Supervisors helping with Township work. Seconded by Peters and passed with a vote of four (4), one (1) abstention – Strouse.

Other Re-organizational Business:

1. **Tax Collector Commission: 4%** - (established when tax collector starts term.)
2. **Township Pay Schedule** – (Bi-Weekly-Direct Deposit)
3. **Roadmaster Duties** – (Same as previous years)
4. **Sewage Permit Fees** – (Set by SEO)
5. **Zoning Hearing Board Fees** – (Currently Deposited Six Hundred, \$600.00: Non-refundable)
6. **Zoning Hearing Board** – (Members currently twenty, \$20.00 per hearing)
7. **Spending Limits** – (Currently three hundred, \$300.00)
8. **Mileage Reimbursement** – (Currently 57.5 cents - PSATS/IRS Rate 2021.)
9. **Bills with Discounts/Penalties** – (Pay the bills with discounts)
10. **Policy Regarding Township Equipment (Operators, Rates)-**
11. **Building Rental Rate and Table/Chair Removal** – (\$85.00 per meeting; Table/Chair Removal – will always be in the building)

12. Copies & Fax Machine Use – (*Copies currently - \$.25 as per law – any size*) Fax - \$.75 – Per Page.

13. Non-Uniform Employee Handbook, revised 11/6/2020:

- Personal Time Off (PTO)
- Paid Holidays
- Sick Days
- Bereavement Days
- Policy Regarding Health Plan
- Policy Regarding Life Insurance
- Policy Regarding Employee Benefits
- Policy Regarding Employee Quitting

MOTION made by Peters to retain Numbers 1 through 13 above for 2022. Seconded by Stender and passed unanimously.

Secretary/Treas. Bond - \$750,000.00

MOTION made by Yoxheimer to bond the Secretary/Treasurer in the amount of \$750,000.00 for the year of 2022. Seconded by Peters and passed unanimously

PSATS Delegate and Representative

MOTION made by Neitz to appoint Jared Wehry as the Voting Delegate for PSATS. Seconded by Yoxheimer and passed unanimously.

MOTION made by Yoxheimer to amend the agenda to add the member appointments to TCC; COG; and the acceptance of new Fire Chiefs. Seconded by Peters and passed unanimously.

MOTION made by Yoxheimer to appoint James Neitz, Sr to the TCC (Tax Collection Committee) with Montie Peters as alternate and to the COG (Central Susquehanna Council of Governments). Seconded by Stender and passed unanimously.

MOTION made by Peters to accept, at the Fire Boards Recommendation, George Geise to Head Chief and Brent Filbert to Deputy Chief. Seconded by Neitz and passed unanimously.

Reorganizational Meeting adjourned at 6:30PM

MOTION made by Peters to close the Reorganizational Meeting. Seconded by Neitz and passed unanimously.

REGULAR BUSINESS MEETING: Meeting opened at 6:30PM.

Chairman Yoxheimer called the Regular Meeting of the Point Township Board of Supervisors for Monday, January 3, 2022, to order.

Approval of Minutes:

MOTION made by Yoxheimer to approve the minutes of the Regular meeting of Tuesday, December 14, 2021. Seconded by Peters and passed unanimously.

REPORTS: (Old & New Business Included)-

Solicitor:

Right-To-Know – (*None*)

- Fuel Bid

Shoch opened the seal bid from Furman Foods Fueling

Yoxheimer Diesel at \$3.58; 87oct. at \$3.28; 89oct. at \$3.58; and 93oct. at \$3.88

MOTION made by Yoxheimer to accept Fuel Bid from Furman Foods Fueling at those quantities and prices per gallon. Seconded by Peters and passed unanimously.

- Tax Lease Agreement: for the Tax Collector

MOTION made by Yoxheimer to allow the Solicitor to prepare a lease agreement for the Tax Collector with a monthly rent of \$225.00. Seconded by Neitz and passed unanimously.

- Approval of Resolution 2022-01 and approval to sign all necessary documents related to the submission of the Kimberlee Brandt Small Flow Treatment Facilities Sewage Facilities Planning Module dated August 23,2021.

Estep from Mid Penn Engineering explained the Sewage System for Brandt on Shady Lane near Splash Magic. Said he talked to someone at the Sewer Authority, and they advised they had no plans to run sewer through that area.

Peters for the most part that is accurate, there is a proposal out there to extend the system.

Call was made to Gene Powlus to discuss his interaction with Brandt

Estep if the Township isn't being cooperative, DEP said we can bypass the Township

Peters next time I talk to Tom Randis, I will find out exactly what he is talking about with this. If his advice to you was that you don't need the Township, we are going to have a problem.

Shoch by law that is the course of action they can take.

(Discussion ensued)

- **MOTION** made by Peters to approve Resolution 2022-01 and authorize the Chairman and Secretary to sign all necessary documents related to the submission of the Kimberlee Brandt Small Flow Treatment Facilities Sewage Facilities Planning Module dated August 23,2021. Seconded by Neitz and passed unanimously.

Secretary –

- Key Receipt Form:

Yoxheimer I am not in a hurry to get this done.

Peters with Sewer moving into the front offices, they won't need a key anymore.

Yoxheimer lets table until next meeting

- Building Quotes:

Yoxheimer we received some quotes for the renovations of the two front offices. Even with our guys doing the demo, we will still need to get phone quotes. Explained the reason for the renovations.

Discussion ensued

MOTION made by Peters to allow the Township to put the two front office renovations out for bid. Seconded by Neitz and passed unanimously.

Strouse asked for an update on the heating issue.

Yoxheimer asked for an update

Hoffman sent an email that the last change Silvertip made, did not make any changes in the room temperatures. Received an email from Ted with SBA his last communication with Silvertip was that they are adding a thermostat to the Sewer office and disconnecting the one in the Meeting Room.

(Discussion ensued)

Police - *(Month and Year End Reports on file)*

- **Officer Larka**

Lutcher Officer Larka has met the 12-month probation period, I am asking for a vote to remove him from probation.

MOTION made by Yoxheimer to remove Officer Larka from probation based on the Chief's recommendation. Seconded by Peters and passed unanimously.

Yoxheimer the police approached me about getting a different floor covering for over in the PD since the floor did not turn out the way we thought it would. They are looking at the Epoxy flooring with the flakes in it. One estimate was around \$20,000.

Peters asked what Lutcher knew about the Epoxy flooring.

Lutcher once its down, that's it, you're never going to worry about it again.

Yoxheimer some Township employees went over to look at Sunbury's new PD and they have this epoxy flooring and apparently, they got some money from area businesses. One of which was from Norry National Bank. So, I sort of tasked McClain to talk to the bank to see if there would be some funding for the Township to help with the installation of the new flooring.

Fire Department: *(No Report)*

Fire Police: *(Report on File)*

EMA: *(No Report)*

Engineer: *(No Report)*

Yoxheimer we were contacted by Yoder's group, apparently, they have met all the requirements and we have a conditional approval for their plans. Pysher will do the final review of that and turn them loose. They may start construction in the spring. We did apply and receive an extension for the Growing Greener Grant. That bid will be put out in the next month.

Road Department: *(Report on file)*

Wehry wanted to discuss the repair on the backhoe, this was tabled until next meeting a copy of the invoice can be provided for the Supervisors.

(Discussion ensued)

Strouse asked what kind of maintenance schedule there is on the machines and what is done in house.

Wehry on some of the bigger pieces, I prefer to have professionals do that. We haven't, until recently put a lot of hours on the machines to reach those mileage/hour requirements. For the trucks, when we take them in for inspection, we have them change the oil.

Strouse how many hours are put on the backhoe and grader

Wehry I don't have that number off the top of my head.

Yoxheimer that would probably be good to keep, a running record of with maintenance.

SEO: *(No Report)*

ZEO: *(No Report)*

OEO: *(No Report)*

Planning Commission:

-Approve Schroth plans

MOTION made by Yoxheimer to approve the Schroth Add-On Subdivision Plan. Seconded by Peters and passed unanimously.

Recreation: *(No Report)*

Sewer Authority: *(No Report)*

Peters sent multiple letters out, relative to our conversations. We had conversations with the industrial developer, they are armed with as much information as we can give them, so the ball is in their court.
(Discussion ensued)

Other Business:

General Public Comments – Residents Concerns: *(No Report)*

Pay the Bills:

MOTION made by Peters to pay bills due by or before Tuesday February 9, 2021. Seconded by Stender and passed unanimously.

Adjournment:

Meeting adjourned at 7:41PM.
All motions passed by hand vote.

Executive Session:

List of Communications: *(On File)*

Financial Reports:

Profit and Loss

Deposit Detail

Accounts Payable: Totaling -

Respectfully Submitted

Amy Hoffman, Office Clerk

Amanda McClain, Secretary/Treasurer