

**POINT TOWNSHIP SUPERVISORS
REGULAR SUPERVISORS MEETING
TUESDAY, JUNE 13, 2023**

The Point Township Board of Supervisors held their regularly scheduled meeting on the above date at the Point Township Municipal Building, 759 Ridge Road, Northumberland, PA. Present were: Chairman Randall W. Yoxheimer, Vice-Chairman Montie E. Peters, Supervisor James Neitz, Sr., Joseph Stender, Sr., and Supervisor Thomas Strouse, Jr. Also, present were Solicitor Richard J. Shoch, Chief of Police Craig Lutcher, Office Manager/Secretary/Treasurer Amanda McClain and Office Assistant Amy Hoffman, Roadmaster Jared Wehry, ZEO Jackie Hart and SEO Bill Toth.

Visitors present: Helen Peters; Earl & Karen Persing; Deb & Sam Zechman; Harry Lewis; Sandra Sulouff; John Eisenhower.

Chairman Yoxheimer welcomed everyone to the Supervisors meeting and all present repeated the Pledge of Allegiance. *(Draft of the minutes of the Regular Supervisors Meeting and a copy of the bills to be paid this evening on the front table of the meeting room provided for anyone interested in viewing the information, once reviewed please return to the table).*

Audit Report from Klacjks: Tony Gagliardi and Breanna Slusser in attendance from Klacjks. Thanked Amanda and Amy for making the audit process easy. We have settled into a nice routine. There are no findings for the audit. Audit has been submitted to DCED. Revenues are similar to the year before. No major increases, you are in a good spot. Amanda will ask questions during the year instead of waiting until the audit time, which is very helpful.

Strouse compared to other townships our size, do you do benchmarks on spending and how we rank?

Gagliardi what we do for an audit is called analytics, we won't necessarily compare you to other townships, we will compare how your spending is compared to what you're bringing in. Your analytics are always within normal range.

Public Comment on Agenda Items:

Approval of Minutes:

MOTION made by Neitz to approve the minutes of the Regular Supervisors Mtg. held on Tuesday, May 9, 2023, and Special Mtg. held on May 25, 2023. Seconded by Stender and passed unanimously.

REPORTS: (Old & New Business included):

Solicitor:

Gave update at our last meeting on the Purdue Pharma suit. Everyone was waiting for the court to review and make a ruling on. After a year of them doing nothing, between the last meeting and this meeting, it is reported that they made their decision. It was about a 6-billion-dollar settlement, but it will be paid out over time. Not all the specifics are known yet.

Secretary: (Financial Report on File)

- **Route 11 Bridge Lighting:** the Township received a curtesy inspection letter from PennDOT for the lights on the Barry King Bridge. Two poles were of concern because of deterioration, if we don't

respond they will take care of them and bill us. PennDOT sent signed agreement with the Twp from 1976. Neitz remembers at the time conversation that it was to be renewed every 10 years.

Shoch under the agreement that was sent, it does say if we don't take care of it, PennDOT can take care of and bill us.

(Discussion ensued)

Yoxheimer will have the Solicitor send letters simultaneously to PennDOT and to Stender and Culvers offices.

- M.K.R. Design Quote: this is the architect that we will need for the storage garage, we will need certified drawings to obtain building permits. The quote is \$9,600. This was available money specifically for improvements for a municipal building, blight, or emergency services enhancements.

MOTION made by Yoxheimer for the Township to enter into an agreement with MKR Design in the amount of \$9,600. Seconded by Peters and passed unanimously.

- Keystone Collections: met with Keystone Collections about taking over collecting our delinquent bills. It would be a savings of \$15 for those that are delinquent from what Statewide charges, and at no charge to us. They also want to collect our LST tax, they currently collect our EIT so they are aware of the businesses in the area.

Shoch regarding the collection of the LST tax, that is up to the municipality who collects that. So, if the Board decides to use Keystone, we can make those changes at the end of the year, with a resolution.

Yoxheimer we will look to have Keystone come to our July Meeting.

MOTION made by Neitz to allow Keystone Collections to collect the delinquent per capita taxes. Seconded by Stender and passed unanimously.

- Internet Policy: Our IT person had multiple policies, he condensed them into 1 policy. This would be for everyone in the building to sign, PD, Road, Admin, and Sewer Authority.

MOTION made by Yoxheimer to accept the Internet Policy created for all personnel in building/employees. Seconded by Neitz and passed unanimously.

- Approval for issuing of RFP for Joint Comprehensive Plan: working with Justin & Heather from County and Ted from DEP.

Yoxheimer a comp plan is something every municipality has to do every few years. A comp plan looks at just about everything: population, business, transportation, education, it's an overview of our area, a forward-looking document. When you are applying for grants, they most always ask for a comp plan. There is state funding for comp plans, but there will be some cost to the township.

McClain we did opt for shared land use with the Borough, but everything else is separate and we took lead on this. Next step in July is a work session and then look to make a committee.

MOTION made by Yoxheimer to allow the Secretary to issue the RFP for the Joint Comprehensive Plan. Seconded by Peters and passed unanimously.

- Phone Reimbursement: I am asking for Jared, Amy and I to have half the cost of our monthly phone bill reimbursed. We all use our own personal phones on a regular basis for Township business. It would be a 1-time yearly reimbursement of \$312 for each of us. When we are not at the building it still makes us available with being able to switch the phones over from the Township.

Neitz there are pros and cons.

McClain We can table and discuss at Budget time.

- SilverTip Quote: we have been experiencing flow restriction problems. We really noticed it when the Road Dept was using a sprinkler head to water the side grassy area, if someone in the Twp building would flush the toilet or run water, the sprinkler would stop in 1 spot and would not start moving around again until the hose would get turned off and back on. Silvertip saw that we have a smaller pipe coming into the building and then going into a bigger pipe. We had SilverTip test the

pressure, which they did and at each location it all read at 100 PSI, but as soon as water was being “drawn” from a different location, it would drop to 2, in a matter of seconds. They gave us a quote based on a possible solution, \$3,450 which is to install a backflow preventer and a domestic water pressure reducing valve.

Hoffman Silvertip talked to the plumbers that did the work for the renovations, they said they were told by SBA, who had talked to PA American water, that even though the plans called for a bigger pipe coming into the building that per SBA, PA American water said it was fine to leave it at ¾ inch pipe coming in, even though the rest of the building had an 1 ½ inch pipe, per the plans. Silvertip said we may be able to go back to SBA for the cost of trying to fix this.

Yoxheimer we will have the Solicitor send a letter to SBA.

Strouse suggested a second opinion.

Yoxheimer reach out to PA American water and see if they will come check things out.

- County Agreement: agreement for the \$50,000 match grant we received from County.

MOTION made by Peters to allow the Secretary/Chairman to sign the agreement with County for the \$50,000 match grant. Seconded by Neitz and passed unanimously.

Police Department: *(Report on File)*

- Taser Quote: the quote from last month for \$26,000 was gearing us for 5 years. Once I was able to thoroughly look through the quote, I was able to get that down to around \$17,000 which would still be for 5 years and includes docking stations, 6 tasers, holsters, cartridges, training cartridges. It is through a company that deals with law enforcement tasers, it is more than just looking through a catalog and picking out tasers.

MOTION made by Neitz to allow the Chief to make the taser purchase in the amount of \$17,000. Seconded by Yoxheimer and passed unanimously.

- Little League: last year some of our officers worked at the Little League World Series, their salary is then reimbursed to the Township. We would like permission to be able to do that again.

MOTION made by Yoxheimer to allow the Police Department to work at the Little League World Series. Seconded by Neitz and passed unanimously.

Eisenhower the ongoing issue at 112 Nottingham Drive, there is a car that is loud and drives very fast. Most people are giving up.

Lutcher if the residents witness a violation, and they are willing to testify, we can file a citation. The problem is we don't know when he is coming and going for us to try and catch him.

Eisenhower at what point is it considered disturbing the peace.

Lutcher there is a line, but there are also hours for noise.

Yoxheimer I think it is more of the speed.

Fire Department: *(No Report)*

Fire Police: *(Report on file)*

EMA: *(No Report)*

- Zach Black Resignation/appoint Mike Erdman: **McClain** Black was at our last meeting and never mentioned resigning, but the next evening sent an email resigning. He recommended Mike Erdman, Jr. for the position.

Neitz Mike is interested and will do a good job.

Yoxheimer/Peters would like Erdman, if possible, to come to the next meeting.

MOTION made by Neitz to accept Zach Blacks resignation as EMA coordinator. Seconded by Peters and passed unanimously.

Engineer: (No Report)

- **Kapp Heights Bid awarded:** **Yoxheimer** the Township and the Sewer Authority have accepted the bid award for the Kapp Heights project. The contractor will be Gutelius, for both projects. It was awarded to the contractor with the lowest bid for the combined projects.

Road Department: (Report on File)

- **Logging:** all letters given to property owners on Hookies.
- **Pipe replacement on 13th Street:** we completed an unexpected project. While we were completing guide rail maintenance, Savidge stepped in a hole. Upon further investigation it was a storm sewer that had deteriorated. The first 20 feet were concrete pipes, and the last 30 feet was a mix of terracotta and cast-iron pipe. We replaced the catch basin and put 2 sticks of plastic pipe to replace that. We have to finish putting back to grade, the project went smoothly. Worked around gas and sewer. It was about a \$2,000 project.
- **Oak Park:** update on park, the pavilion is demoed and that is all done.

Yoxheimer the logging project is three separate projects. One is for the sewer project, there will have to be a new force main along route 11 that runs from the pump station out near Viking Motors into the Borough, that line is 1970's vintage. We have found a logger that will come in at minimal cost, he is a logger that uses the chips, that is a sewer project though. The township has two projects, looking to do the Hookies project and the Kapp Heights project.

Wehry the original estimate we had from a tree company was for 18 trees for almost \$15,000. The second count with looking to have a logger was, 67 trees. I went pretty far and did most of what I would want to come out, just for safety.

Yoxheimer I have not had the logger come to give us exact quotes, but his estimates were that he would look to do the section on route 11 for roughly around \$12,000, and do the section on Hookies for roughly around \$12,000. There is also a third section that falls within this Kapp Heights project where the trees have to come down so they can run lines, I am not sure what his estimate would be on that. If the homeowners want to keep their logs, we will have to talk to the logger to see how or if that changes thing.

MOTION made by Yoxheimer to allow the logger to give us a quote and to do the projects for Hookies and Kapp Heights. Seconded by Peters and passed unanimously.

Sulouff will any mowing be done on Neitz road? It's getting bad, weeds are high.

Wehry yes, we just had our flail mower fixed.

Peters I have had 2 people contact me and ask what can be done about the truck bed liner that is in the tree by UPS?

Wehry it has been there for a while.

Peters maybe we can have Amanda make a phone call.

Eisenhower when you make your run around, come out Nottingham to Strawbridge, if you look to the right, the trees are coming way out over and you can miss a car coming. (**Wehry** we will take a look)

Sewage Enforcement Officer: (No Report)

Toth no billable activity, 6 hours of non-billable activity.

Zoning/Ordinance Enforcement Officer: (Report on File)

Hart 4 zoning permits issued in May: 1 roof top solar system, 2 pools, 1 shed and a more detailed code enforcement report is on file.

Planning Commission: *(No Report)*

Recreation: *(No Report)*

- Oak Park:

Neitz are we going to put a pavilion back up at Oak Park?

Yoxheimer no. There is some thought on our part to see if any of the residents of Oak Park would look to start another association and turn Oak Park back to the residents there. The Deed we have states that if the Township no longer wants to maintain it, that's what needs to be done. It does not service all the residents of Point Township, just those living in and near Oak Park.

Wehry the basketball court is still there. A resident called and asked if she could maintain it.

S. Zechman that was us. There are kids that still use the park.

Yoxheimer we are not looking to get rid of it, we were thankful when the YMCA came in and used it, they took care of the maintenance. It is a neighborhood park. At some point there was a homeowner's association that was supposed to manage it, after a while, the association fell apart, they came to the Township and that is when we stepped in. One of the things we were going to suggest was the Oak Park neighbors get together and re-establish the homeowner's association.

(Discussion ensued)

Sewer Authority: *(No Report)*

Other Business: *(None)*

General Public Comments/Resident Concerns:

Lewis last week Karen Hunter and I, presented to the DRIVE board about the Encina project, I thought it important to notify the Board of what we presented to DRIVE. I don't expect an answer from the Board tonight about my question, but sometime in the future. *(Gave a packet of articles to each Supervisor)* There is a question now that if this Encina plant would be producing this Forever chemical that has been discovered in other areas and is now being talked about. We don't know the answer yet, but we think it's a question that should be asked. It's the only reason I am here tonight, that's all I have.

Yoxheimer in most cases, you probably have more information about Encina than we do. In fact, I am a little curious as to why they scheduled their public meeting on the same night as our public meeting.

(Discussion ensued)

Pay Bills:

MOTION made by Peters to pay bills. Seconded by Neitz and passed unanimously.

Adjournment:

Meeting adjourned at 8:48PM.

All motions passed by hand vote.

Executive Session:

Respectfully submitted,

List of Communications: *(On File)*

Amy Hoffman, Office Assistant

Financial Reports:

Accounts Payable: Totaling – \$56,312.58

Amanda McClain, Office Mgr/Secretary/Treasurer