

**POINT TOWNSHIP SUPERVISORS
REORGANIZATIONAL MEETING AND
REGULAR SUPERVISORS MEETING
TUESDAY, JANUARY 2, 2024 – 7:00PM**

The Point Township Board of Supervisors held their 2024 Reorganizational and Regular Supervisors Meeting on the above date at the Point Township Municipal Building, 759 Ridge Road, Northumberland, PA. Present were: Supervisors Randall W. Yoxheimer, Thomas Strouse, Jr. and Clayton Rowe. Also, present were Solicitor Richard J. Shoch, Secretary/Treasurer Amanda McClain, Office Clerk Amy Hoffman, Police Chief Craig Lutcher and Roadmaster Jared Wehry (*absent: Montie Peters*).

Visitors present: James A Neitz, Sr; Joe Stender Jr & Sr; Barbara & Larry Redington; Sharon & Katie Rowe; Mike Stender Sr.; Kay & Mike Erdman Jr.; Brent Filbert; Andrew Youngs; Jeremy Drees; Garry Martz; Draper Buck; Firman & Cindy Abdill; Timothy Varney; Lynda Culver; George Geise; Judge Michael Diehl

Yoxheimer thanked Lynda Culver for attending the meeting and presenting a certificate to Joseph Stender, Sr, and a Senate Citation & certificate to James Neitz, Sr.

Supervisor Randy Yoxheimer called the meeting to order at 7:00 PM, welcomed all present to the first meeting of 2024 for the Point Township Supervisors, all present repeated the Pledge of Allegiance.

Diehl swore Clayton Rowe, Supervisor to the Board of Point Township.

Temporary Chairman:

Richard Shoch served as the Temporary Chairman for the Reorganizational Meeting.

Nomination/Election of Officers:

Chairman: asked for nominations for the Chairman.

MOTION made by Strouse to nominate Randall W. Yoxheimer as Chairman of the Point Township Board of Supervisors. Seconded by Rowe and passed with a vote of three (3), one (1) absent (*Peters*) and one (1) vacancy.

Vice-Chairman:

MOTION made by Yoxheimer to nominate Thomas Strouse, Jr. as Vice Chairman of the Point Township Board of Supervisors. Seconded by Rowe and passed with a vote of three (3), one (1) absent (*Peters*) and one (1) vacancy.

Appointment to fill seat vacated with the resignation of Joseph Stender Sr:

MOTION made by Yoxheimer to appoint Joseph Stender, Jr to fill vacated seat. Seconded by Strouse and passed with a vote of three (3), one (1) absent (*Peters*) and one (1) vacancy.

Diehl swore Joseph Stender, Jr, Supervisor to the Board of Point Township

Office Manager and Office Assistant:

MOTION made by Yoxheimer to nominate Amanda McClain as Office Manager, and Amy Hoffman as Office Assistant. Seconded by Rowe and passed with a vote of four (4), one (1) absent (*Peters*).

Appointments:

1. **Solicitor:** Solicitor, Richard Shoch: Shoch Law Office, PC.
2. **Engineer:** Todd Pysher Associates, Inc.
3. **Roadmaster:** Jared Wehry
4. **Sewage Enforcement Officer and Alternate SEO:** William Toth (Design System Technologies).
(Alternate Chris Bower)
5. **Zoning Enforcement Officer:** Jackie Hart/NEIC

MOTION made by Yoxheimer to appoint those persons mentioned above to fill the positions as stated in Numbers 1-5. Seconded by Stender and passed with a vote of four (4), one (1) absent (*Peters*).

6. **Ordinance Enforcement Officer:** Jackie Hart/Bill Brady - NEIC
7. **Emergency Management Director:** Michael Erdman
8. **Vacancy Board Chairman:** Jeffrey Mertz
9. **Member to Planning Commission:** Roanld Vandine
10. **Member to Zoning Hearing Board:** no one's term is up

MOTION made by Yoxheimer to appoint those persons mentioned above to fill the positions as stated in Numbers 6-10. Seconded by Rowe and passed with a vote of four (4), one (1) absent (*Peters*).

11. **Members to the Appeals Board:** Shawn Colescott; Jared Treas; Pat Brown
12. **Representative to Fire Board:** Clayton Rowe
13. **Representative to Planning Commission:** Thomas Strouse, Jr.
14. **Representative to Sewer Authority:** Randall Yoxheimer
15. **Depository Bank:** Northumberland National Bank

MOTION made by Yoxheimer to appoint those persons/places mentioned above to fill the positions as stated in Numbers 11-15. Seconded by Strouse and passed with a vote of four (4), one (1) absent (*Peters*).

16. **Chamber of Commerce Representative:** Montie E. Peters
17. **CDL Coordinator:** Amanda McClain, Secretary
18. **Park Manager:** John Derr
19. **Central COG:** Jared Wehry/Clayton Rowe
20. **TCC:** Joseph Stender, Jr.; Alternate – Montie E. Peters

MOTION made by Yoxheimer to appoint those persons mentioned above to fill the positions as stated for Numbers: 16-20. Seconded by Stender and passed with a vote of four (4), one (1) absent (*Peters*).

21. **Ag Security Board and Representative:** (2024/7 yr. Review) Members to be appointed to the Ag Security Board: Thomas Stouse Jr, Thomas Strouse Sr, Phil Geise, David Campbell, and Scott Hoffman. Board Representative: Thomas Strouse Jr.

MOTION made by Yoxheimer to appoint those persons listed above to fill the positions as stated in Number 21. Seconded by Rowe and passed with a vote of four (4), one (1) absent (*Peters*).

22. Point Township Sewer Authority: Montie Peters term is up and he has decided to not run again, we have talked to Earl Persing and he is willing to fill a term on the Sewer Authority Board.

MOTION made by Yoxheimer to appoint those persons listed above to fill the positions as stated in Number 22. Seconded by Strouse and passed with a vote of four (4), one (1) absent (*Peters*).

Meeting Date, Time and Place:

Township Meetings on the second Tuesday of each month at 7:00PM; Planning Meetings on the third Tuesday of each month at 6:00PM; and Budget/Regular Meetings on October 28th & 30th & November 4th & 6th at 6:00PM at the Point Township Municipal Building, 759 Ridge Road, Northumberland, PA 17857.

MOTION made by Yoxheimer to advertise the meetings as mentioned above to be held at the Municipal Building for the year 2024. Seconded by Stender and passed with a vote of four (4), one (1) absent (*Peters*).

Salaries and Wages:

As discussed, and budgeted for during budget meetings held in Nov, 2023. We don't look to compensate exorbitantly, but you also have to keep in mind that you get what you pay for. We have a great working relationship with the Police Department. Rowe abstained from voting because he said he was not part of the budget process for 2023 and did not have the experience of being on the Board.

MOTION made by Yoxheimer to approve the proposed 2024 hourly rates/salaries per discussion at budget meetings. Seconded by Strouse and passed with a vote of three (3), one (1) absent - *Peters*, and one (1) abstention - *Rowe*.

Other Re-organizational Business:

1. Tax Collector Commission: 4% (*established when tax collector starts term.*)

2. Township Pay Schedule: (*Bi-Weekly-Direct Deposit*)

3. Roadmaster Duties: (*Same as previous years*)

MOTION made by Yoxheimer to approve items numbered 1-3 as stated. Seconded by Stender and passed with a vote of four (4), one (1) absent (*Peters*).

4. Sewage Permit Fees: (*Set by SEO*)

5. Zoning Hearing Board Fees: (*Currently Deposited Six Hundred, \$600.00: Non-refundable*)

6. Zoning Hearing Board: (*Currently forty, \$40.00 per hearing*)

MOTION made by Yoxheimer to approve items numbered 4-6 as stated. Seconded by Rowe and passed with a vote of four (4), one (1) absent (*Peters*).

7. Spending Limits: (*Currently five hundred, \$500.00*)

8. Mileage Reimbursement: (*Currently 67 cents - PSATS/IRS Rate 2024.*)

9. Bills with Discounts/Penalties: (*Pay the bills with discounts*)

MOTION made by Yoxheimer to approve items numbered 7-9 as stated. Seconded by Strouse and passed with a vote of four (4), one (1) absent (*Peters*).

10. Policy Regarding Township Equipment: (*Operators, Rates: in case of an accident and equipment is needed*)

11. Building Rental Rate and Table/Chair Removal: (\$100 per meeting; Table/Chair Removal – will always be in the building)

MOTION made by Yoxheimer to approve items numbered 10 & 11 as stated. Seconded by Stender and passed with a vote of four (4), one (1) absent (*Peters*).

12. Point Township Fire Board: (\$200 dollars yearly)

- **Fire Board Recommendations for Chief & Deputy Chief** (2-year term): Chief – Brent Filbert; Deputy Chief – James Geise; Assistant Chief – Michael Erdman.

Yoxheimer read letter from Fire Board Secretary with the persons named above to those positions. I understand there is some controversy concerning that particular vote. It has been our policy in the past to work with the Fire Department, through the Fire Board. What the Fire Board recommends to us through their meetings, is what the Board votes on. I am very proud of the Point Township Fire Department, they are all volunteers, they serve us, they ask very little from us, we try and provide them with tax money when we can. We try not to micromanage the Fire Department. We work with the Fire Department through the Fire Board. So, if there are any requests to come to us, they should come through the Fire Board. That is the correct hierarchy, and the way we have always done things here, that is not something new.

Geise I am here as a member of the Department. I have a simple request. I request that the Board tables any action on those Chief recommendations until the Fire Board has a chance to properly address issues at hand.

Yoxheimer our position at a Re-Org meeting, is to accept the nominations from the Fire Board for the Fire Chief positions. I believe we need to name a Chief at this meeting. (*Geise no*), no entity survives with controversy that exists between them. There are two fire companies, apparently there are some discussions and concerns about the recommendations that are being made. I have no problems with myself, Clay, since he is the representative to the Fire Board, that we schedule a meeting between now and the February meeting. I am going to make a motion to accept the recommendations that have been made to us, and we will mediate any discussions that need to be had between the Fire Board and the Fire Companies. I don't think tonight is the time or the place.

Geise January 23rd is our Fire Board Meeting, at 630PM.

Yoxheimer is that agreeable to everyone? (*Geise no*) That is where we will go from here.

MOTION made by Yoxheimer to accept the Fire Boards recommendations for the persons named above to the positions indicated. Seconded by Rowe and passed with a vote of four (4), one (1) absent (*Peters*).

Geise on a separate note, this should be under the regular meeting, but due to time constraints, I wanted to bring this up. I wanted to public recognize Office Kevin Herring, on December 23rd we had a house fire on Lahrs Road, and he assisted in helping an elderly resident from that house that was filled with black smoke to safety and I just wanted to public recognize him for that.

Yoxheimer thank you, we will make sure that is noted in the minutes.

MOTION made by Yoxheimer to approve the \$200 to the Fire Board. Seconded by Strouse and passed with a vote of four (4), one (1) absent (*Peters*).

13. Copies & Fax Machine Use: (Copies currently: \$.25 as per law, any size; Fax: \$.75 – Per Page)

MOTION made by Yoxheimer to approve item number 13 as stated. Seconded by Stender and passed with a vote of four (4), one (1) absent (*Peters*).

14. Non-Uniform Employee Handbook: (*Revised 4/10/2024*)

15. Secretary/Treas. Bond: (*\$750,000.00*)

MOTION made by Yoxheimer to approve the above items numbered 14-15 as stated. Seconded by Rowe and passed with a vote of four (4), one (1) absent (*Peters*).

16. PSATS Delegate and Representative: (*Jared Wehry*)

MOTION made by Yoxheimer to approve the above items numbered 16 as stated. Seconded by Strouse and passed with a vote of four (4), one (1) absent (*Peters*).

17. Pavilion Rental: (*\$25 charge without electricity, and \$50 with electric*)

MOTION made by Yoxheimer to approve the above item numbered 17 as stated. Seconded by Stender and passed with a vote of four (4), one (1) absent (*Peters*).

Reorganizational Meeting adjourned at 7:54PM

REGULAR BUSINESS MEETING: Meeting opened at 7:54PM.

Chairman Yoxheimer called the Regular Meeting of the Point Township Board of Supervisors for Tuesday, January 2, 2024, to order.

Public Comments on Agenda Items:

Approval of Minutes:

MOTION made by Strouse to approve the minutes of the Regular meeting of Tuesday, December 12, 2023. Seconded by Stender and passed with a vote of three (3), one (1) absent (*Peters*), and one (1) abstention – Rowe.

REPORTS: (Old & New Business Included)-

Solicitor:

- Fuel Bid

Shoch and Yoxheimer opened the 2 fuel bids, 1 from Furman's and 1 from Button. Have some questions on Buttons bid. Will have Jared follow up on.

Strouse what will we do if gas is cheaper at one place and diesel cheaper at the other?

Wehry is there any thought of convenience? Furman's is right here. Can that be taken into consideration. With equipment it's not always convenient to drive it someplace.

Shoch/Yoxheimer we could get diesel and gas from 2 separate places.

MOTION made by Yoxheimer to conditionally accept Fuel Bid from the lowest bidder once we get clarification from Button. Seconded by Strouse and passed with a vote of four (4), one (1) absent (*Peters*).

- Per Capita Ordinance: ordinance to capture exemptions.

MOTION made by Stender to adopt Ordinance 2024-01 to update exemptions for per capita. Seconded by Rowe and passed with a vote of four (4), one (1) absent (*Peters*).

- Resolution for tax collector fees: tax collector wanted to change amount of fees that she is able to charge for.

MOTION made by Yoxheimer to approve Resolution 2024-01. Seconded by Strouse and passed with a vote of four (4), one (1) absent (*Peters*).

Secretary:

- NNB Positive Pay: because of recent check fraud, one security feature that NNB offers is what is called positive pay at a \$25 monthly charge. After I pay bills, I will send a link from quickbooks with all those checks listed and then if a check doesn't match in 3 areas: date, amount, or who it is made payable to, if it doesn't match, it will be sent to the township for review and that gives us the opportunity to reject them so the check can't be cashed.

MOTION made by Yoxheimer to allow the Secretary to engage in positive pay with Northumberland National Bank at a cost of \$25 monthly. Seconded by Stender and passed with a vote of four (4), one (1) absent (*Peters*).

- PD Furniture/Computer Quote/ARP: with the promotion of the 2nd sergeant, we need to make the sergeants office work for two people. The furniture we have in there now we got for free from Geisinger. We will also need an additional computer as well. We can use ARP monies to purchase furniture and computer.

MOTION made by Yoxheimer to approve the purchase of the furniture for PD and the computer, total to stay under \$6,000. Seconded by Rowe and passed with a vote of four (4), one (1) absent (*Peters*).

Police: (*Month/Year End Report on file*)

Fire Department: (*No Report*)

Filbert thanked the Fire Company guys that are here.

Yoxheimer there was a request that the Board made for the meeting minutes to be provided to us. I was told that was not something you were in agreement with.

Erdman our meetings are a private club, so they are not open to the public.

Yoxheimer if you receive taxpayer funds, how can you be a private club? A social club would be private, but anything that has to do with Fire Company monies is public.

Resident we can do a truck room report.

Yoxheimer that would be good. If there was reason that you didn't want to provide them, we definitely would have taken that into consideration.

Erdman 13 years ago we purchased a demo fire truck, so we got, what we got. The price was right, we couldn't beat it. But now, we have grown past its current capabilities, we are planning a re-ferb, it will be a lot cheaper than buying a new one. Our plan has us roughly \$150,000 instead of a new one at over \$700,000. We are trying to figure out how to put some funds together to make it more feasible.

McClain have you looked at grants?

Erdman we are state grant. Every year we are significantly delayed in getting our state grant because of fire reports being submitted to the state. We can only get \$15,000 for that. Federal grants we have tried for 3 or 4 years to get FCBA, it always gets denied.

Yoxheimer come up with some ideas of what you want and we can make a presentation to Stender and Culver to see how they can help.

Abdill I understand that you, Mr Yoxheimer and Clay will be attending the next Fire Board meeting. I would explain what it is you are looking for with the minutes. I think with the minutes there was concern of dirty laundry being aired.

Yoxheimer I am going to also ask the Solicitor to be there as well as the Secretaries.

McClain if you need help with finding grants, let us know and we will see what we can do to help. There is nothing more I would like than to continue to bring free money into the Township.

Erdman just want to say thank you and I appreciate the opportunity to serve in the assistant fire chief position.

Fire Police: *(No Report)*

EMA: *(No Report)*

Erdman still trying to get in touch with Stephen Jefferys to see what is required. Steve retires in March.

Engineer: *(No Report)*

Yoxheimer Kapp Heights for all intents and purposes, is finished. It will finish up with paving in the spring.

Road Department: *(Report on file)*

SEO: *(No Report)*

ZEO: *(Report on File)*

OEO: *(Report on File)*

Planning Commission: *(No Report)*

Recreation: *(No Report)*

McClain Noelle had contacted us about having their egg hunt at the park again and John Derr is looking to have Dashing for Kindness there again. We can speak more to this next month.

Sewer Authority: *(No Report)*

Other Business:

General Public Comments – Residents Concerns:

Pay the Bills:

MOTION made by Yoxheimer to pay bills due by or before Tuesday February 13, 2024. Seconded by Strouse and passed with a vote of four (4), one (1) absent (*Peters*).

Adjournment:

Meeting adjourned at 8:50PM.

All motions passed by hand vote.

Executive Session:

List of Communications: *(On File)*

Financial Reports: *(On File)*

Respectfully Submitted

Amy Hoffman, Office Assistant

Amanda McClain, Office Manager