

**Point Township**  
**Northumberland County, PA**

**ORDINANCE NO.: 2025-08**

**BE AND IT IS HEREBY ORDAINED AND ENACTED** by the Board of Supervisors of the Township of Point, Northumberland County, Pennsylvania, as follows:

1. License required; exempt organizations or individuals to register.
  - A. From and after the effective date of this Ordinance, it shall be unlawful for any organization or individual not exempted by Section 6 hereof who is not the holder of a valid and unexpired license issued pursuant to this Ordinance to engage in selling, purchasing or soliciting the sale or purchase of food, printed matter, services, goods, wares or merchandise of any description or to solicit contributions, gifts or pledges of money or any other thing of value by visitation to private homes or residences or on the public streets or highways of the Township of Point.
  - B. Those organizations or individuals who desire to engage in such activities but are not required to obtain a license by virtue of exemption pursuant to Section 6 hereof must register in accordance with Section 7 hereof.
2. Licenses; application; fee; issuance; refusal; renewal.
  - A. Any organization or individual desiring to obtain a license to engage in the activities described in Section 1 hereof shall make application therefore, in person, to the Township Administration Office.
    - (1) The applicant shall supply, over his, her, or its signature, the date of application and the following information:
      - (a) The name of the individual, or, if an organization, the name of any agent acting on behalf of said organization (hereinafter referred to as "licensed agent");
      - (b) The licensed agent's date of birth, social security number, and place of birth;
      - (c) The licensed agent's temporary address of where said applicant is staying while conducting business within the Township;
      - (d) The licensed agent's home/mailling address;
      - (e) The licensed agent's supervisor's name and phone number;
      - (f) The name and address of the licensed agent's employer, if any, and the nature of the business or activity thereof.
      - (g) The nature of the business or activity in which the licensed agent wishes to engage within the Township. Also, the licensed agent shall supply a copy of all information that will be distributed.
      - (h) A statement as to whether the licensed agent has been convicted in any jurisdiction of any crime other than of minor traffic violations and, if so, of what crime or crimes, and whether the licensed agent has been arrested for a felony offense and, if so, what crime or crimes, and when the crime or crimes occurred.
      - (i) The length of time for which the license is desired.

(2) In addition to the information required above, the applicant shall also submit:

- (a) Two forms of identification, one of which must be in the form of a driver's license or identification card issued by the state of residence. Additional forms of identification that will be accepted are a recent pay stub, social security card, recent bill in the applicant's name, or state-issued identification of any form.
  - (b) Certification that a request for criminal record check has been completed by the Point Township Police Department and the applicant has been cleared by the Chief of Police or his/her designees.
- B. The Township Administrative Office shall be informed, in writing, of any change in the information supplied during the period for which a license has been issued pursuant to said application within 24 hours of said change.
- C. Upon submission of said application, the applicant shall pay to the Township Administration Office a license fee as set by resolution of the Township Supervisors, and Township Administration Office shall issue to the applicant, on or before the next business day of the Township, a license in the form of a card which shall, unless revoked, entitle the licensee to engage in the activities specified for the period of time stated on the license; provided, however, that the Township Administration Office shall refuse to issue a license if the applicant has had a license revoked by The Township Board of Supervisors or the Point Township Police Department within the preceding five years, has been convicted of violating Section 1 of this Ordinance within the preceding five years, or has made any false statement in his application for a license pursuant to the provisions of this Ordinance. Any applicant who has been refused a license may appeal to the Board of Supervisors in the same manner as from a suspension of license under Section 5 hereof.
- D. Licenses shall not be effective until 24 hours after the time of issuance, and no organization or individual shall commence to engage in any activity specified on such license until said 24 hours have elapsed.
- E. Licenses may be renewed upon payment of the fee hereinabove provided for, unless the licensee is exempt from such requirement pursuant to Section 6 below, and amendment of the original application shall reflect any changes in the information therein contained.

### 3. Rules of conduct for licensees.

Every individual, organization, or agent thereof to whom a license has been issued under this chapter shall, in the carrying on of his business or activities in the Township, comply with the following rules of conduct:

- A. The licensed agent shall carry his or her license card at all times and exhibit it upon request to any Code Officer, Point Township police officer, Township Board of Supervisors member, or any person upon whom the licensed agent shall call or with whom the licensed agent shall talk in carrying on the licensed activities.
- B. The licensed agent shall not permit any other person to have possession of his or her license card and shall immediately report its loss to the Township Administration Office. The licensed agent shall not cause or permit the license card to be altered or defaced.
- C. The licensed agent shall not enter, or attempt to enter, any dwelling house without invitation or permission of the occupant and shall immediately leave any premises upon request.
- D. The licensed agent shall not represent the license card to be an endorsement of himself or of his goods or the services of his principal or employer.
- E. The licensed agent shall immediately surrender the license card upon suspension and/or revocation of the license as hereinafter provided.



F. The licensed agent shall comply with all the provisions of this chapter.

4. Suspension of license.

Any license hereafter issued may be suspended by the Township Administration Office upon the failure of the licensee to comply with the standards of conduct established by Section 3 hereof or upon ascertainment that the licensee has made any false statement in the license application hereunder. Notice of suspension shall be given by written notice personally served or sent by registered mail to the address designated for this purpose in the application for license.

5. Appeal from license suspension.

Any individual, organization, or agent thereof whose license has been suspended shall be entitled to appear before the Township Board of Supervisors at the next regular or special meeting and be heard in behalf of a request for reinstatement of the license. The Board shall hear the licensee at that time if the licensee has given the Board at least five days' notice of the desire for a hearing. Otherwise, the Board may hear the licensee at that time or may decline to hear the licensee at that time, in which case it shall schedule a hearing within five days. Following the hearing, the Board may reinstate or revoke the license or may continue the suspension of the license for a period not to exceed five years. No individual, organization, or agent thereof shall be denied a license or have his license suspended or revoked except by procedures consistent with the procedures herein.

6. Individuals or organizations exempt from licensing fee requirements.

A. The following individuals, organizations, or agents thereof, although subject to all other provisions of this Ordinance and required to register under Section 7 below, are exempted from the licensing fee requirements only of this chapter:

- (1) Farmers engaged in selling only the produce of their own farms.
- (2) Individuals or organizations engaged in the sale or free distribution of goods, wares and merchandise donated by the owner thereof, the proceeds whereof are to be applied to any charitable or philanthropic purpose, or from which no proceeds are derived.
- (3) Property owners or residents who hold yard sales, garage sales, or porch sales.
- (4) A person selling bakery products, meat and meat products or milk and milk products if that person is the manufacturer or producer of the products sold.

B. The following individuals, organizations, or agents thereof, although subject to all other provisions of this chapter and required to register under Section 7 below, are exempted from the licensing fee requirements only of this chapter:

- (1) Individuals, organizations, or agents thereof, soliciting contributions on behalf of organizations or nonprofit corporations exempted from the provisions of, or duly registered pursuant to, the Act of 1925, May 13, P.L. 644, as amended,<sup>[1]</sup> who while soliciting possess a card or other written evidence of their appointment or authority to solicit for said organization or nonprofit corporation.

[1] *Repealed by 1963, Aug. 9, P.L. 628, § 16 (10 P.S. § 160-16). For the current statute on this subject, the Solicitation of Funds for Charitable Purposes Act, see 10 P.S.*

- (2) Individuals, organizations, or agents thereof who have been licensed by the Commonwealth of Pennsylvania to engage in an activity described in Section 1 hereof, when so engaged, including real estate, insurance or securities brokers or salesmen.
- (3) These exemptions shall apply to the aforesaid individuals, organizations, or agents thereof only, and then only while they are engaged in the aforesaid activity. At all other times, all the provisions of this chapter shall apply.

7. Registration of exempted individuals, organizations, or agents thereof required; exception.

All individuals, organizations, or agents thereof exempted from the licensing requirements hereof shall nevertheless register with the Township Administration Office, supplying proper identification of the individual, organization, or agent thereof, and sign all registration forms. The Township Administration Office shall issue a registration card good for one year from date of issuance. Chairmen of door-to-door fund drives for charitable organizations may register in behalf of the volunteer solicitors, provided that the Chairman agrees to provide some identifying tag, button or similar identification for all the door-to-door solicitors.

8. Occupying fixed locations on streets prohibited; time restrictions on solicitations.

- A. No individual, organization, or agent thereof licensed under this chapter shall occupy any fixed location upon any of the streets, alleys or sidewalks of the Township for the purpose of engaging in the business aforesaid, with or without any stand or counter.
- B. No individual, organization, or agent thereof licensed under this chapter shall, at any time on a Sunday or on any other day of the week before 9:00 a.m. or after 5:00 p.m., engage in selling, purchasing, or soliciting the sale or purchase of food, printed matter, services, goods, wares, or merchandise of any description.

9. Violations and penalties.

- A. Any individual, organization, or agent thereof who violates any provisions of this chapter shall, upon conviction thereof, be fined in an amount between \$200.00 and \$1,000.00 and, in default of payment of said fine, undergo imprisonment for not more than 30 days. Any unused license fee for a suspended or revoked license shall be deemed forfeited, not as a penalty, but as assessed and liquidated damages for failure to comply with the provisions of this chapter.

10. Effectiveness.

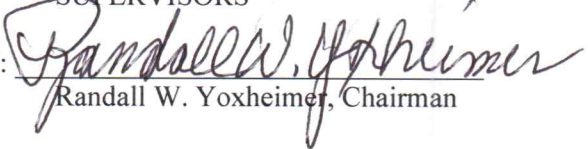
- A. In the event any provision, section, sentence, clause or part of this Ordinance shall be held to be invalid, illegal or unconstitutional by a court of competent jurisdiction, such invalidity, illegality or unconstitutionality shall not affect or impair the remaining provisions, sections, sentences, clauses or parts of this Ordinance, it being the intent of the Board of Supervisors that the remainder of the Ordinance shall be and shall remain in full force and effect.
- B. This Ordinance shall take effect and be in immediately after its enactment by the Board of Supervisors of the Township of Point as provided by law.

**DULY ORDAINED AND ENACTED** this 9th day of December, 2025, by the Board of Supervisors of the Township of Point, Northumberland County, Pennsylvania, in lawful session duly assembled.

ATTEST:

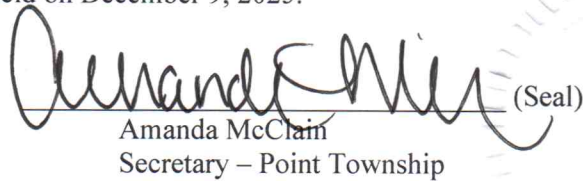
  
Secretary

POINT TOWNSHIP BOARD OF  
SUPERVISORS

BY:   
Randall W. Yoxheimer, Chairman

**ATTESTATION**

I, Amanda McClain, Secretary for the Township of Point, do hereby attest and certify that the above ordinance was duly advertised according to law and was approved by a majority vote of the Point Township Board of Supervisors at their regular meeting held on December 9, 2025.

 (Seal)  
Amanda McClain  
Secretary – Point Township