

BOARD OF COMMISSIONERS
MANHASSET PARK DISTRICT
REGULAR MEETING July 15, 2019

Meeting 19-13

The bi-monthly regular meeting of the Board of Commissioners of the Manhasset Park District (MPD) convened at the Manhasset Park District Office at 62 Manhasset Avenue in Manhasset, New York at 5:00 P.M. Monday, July 15, 2019. Present were Commissioners Mark S. Sauvigne, David Paterson, and Kenneth Weigand. In addition, Robert Morici, and Paul Pepper, MPD Legal Consul, Andrew Schwenk, Resident, and Amanda Niewender, Recording Secretary were also present.

Numerous communications addressed to the MPD pertaining to a wide array of matters were reviewed and discussed and eventually disposition was made to those, which warrant action.

1. Approval of Minutes from Previous Meeting

2. Payment and Receipts

The following resolution was proposed:

BE IT RESOLVED, that the Board of Commissioners for the Manhasset Park District approved payments as follows:

25 checks numbered 9338 to 9362 totaling \$42,882.28 to be reviewed, approved and signed, Payroll Deposits of \$41,085.91 Payroll Taxes of \$15,329.74 and ADP charges of \$373.61 for Payroll 07/4/2019 & 7/18/2019 and all Totaling \$99,671.54.

On a voice vote, this resolution was unanimously approved.

3. Questionable Permit

A resident, Linda Nahles, applied for a permit without the required documentations. The Commissioners reviewed the paperwork she did have, and approved for her to obtain a permit with the documentation she does have.

4. Policies

Amanda Niewender updated the Commissioners that her and Raffaele Esposito are working on new safety policies for the MPD.

5. Mandatory Training

There is a mandatory safety (including NYS mandated Sexual Harassment) meeting for all MPD employees on August 14 from 9am-12pm.

6. Part Time Help

The Commissioners discussed hiring part time help for inside the office. Until decided, the current employees will cover the workload.

7. Budget for 2020

Amanda Niewender updated the Commissioners that she has started on the Budget for 2020. If the Commissioners have any foreseeable projects or purchases, they will discuss and notify Amanda.

8. Removal of Meters

The following resolution was proposed:

WHEREAS, the MPD removed meters to convert the spaces into Merchant Parking

THEN THEREFORE, it is resolved, Meter #s 106, 107, 108, 109, 110 will be removed from the parking lot and any future reports.

On a voice vote, this resolution was unanimously approved.

9. Miscellaneous Responsibilities

The Commissioners discussed miscellaneous office matters, including Internet Access for employees, disbursement of keys to the employees, authorizing purchases, uses of petty cash and regulations regarding voiding sales.

10. Next Months Meetings

The next meeting will be August 6, 2019 at 6:15pm.

Having no other items on the agenda, Motion was made by Mark Sauvigne, Chair to adjourn the meeting. Motion seconded by Kenneth Weigand and all voted "aye".

Meeting ended at 6:50 P.M.

Subscribed in Manhasset, New York
On the 6th of August 2019

By: _____
Mark Sauvigne
Chair

Subscribed in Manhasset, New York
On the 6th of August 2019

By: _____
Kenneth Weigand
Treasurer

Subscribed in Manhasset, New York
On the 6th of August 2019

By: _____
David Paterson
Secretary