

**BOARD OF COMMISSIONERS**  
**MANHASSET PARK DISTRICT**  
**REGULAR MEETING June 18, 2019**

Meeting 19-11

The bi-monthly regular meeting of the Board of Commissioners of the Manhasset Park District (MPD) convened at the Manhasset Park District Office at 62 Manhasset Avenue in Manhasset, New York at 9:15 A.M. Tuesday, June 18, 2019. Present were Commissioners Mark S. Sauvigne, David Paterson, and Kenneth Weigand. In addition, Robert Morici, MPD Legal Consul, Michael Ilkiw, Secretary to the Board of Commissioners and Amanda Niewender, Recording Secretary were also present.

Numerous communications addressed to the MPD pertaining to a wide array of matters were reviewed and discussed and eventually disposition was made to those, which warrant action.

1. Approval of Minutes from Previous Meeting

2. Payment and Receipts

The following resolution was proposed:

BE IT RESOLVED, that the Board of Commissioners for the Manhasset Park District approved payments as follows:

14 checks numbered 9324 to 9337 totaling \$8,293.16 to be reviewed, approved and signed, Payroll Deposits of \$38,243.37, Payroll Taxes of \$14,679.41 and ADP charges of \$201.96 for Payroll 06/20/2019 and all Totaling \$61,417.90.

On a voice vote, this resolution was unanimously approved.

3. Response

A constituent emailed the MPD regarding dangerous driving maneuvers witnessed in the lot by an MPD permitted vehicle. The Board discussed the incidents and any solutions to help avoid this happening again. They filed the complaints in the incident reports file, and have filed the witnessed vehicles permit number in the event this is repeated again in the future.

4. Tree in Lot #3

There is a tree hanging over lot #3 from a neighbor's yard. The tree is dying and becoming hazardous with falling limbs. The Commissioners discussed and decided a letter would be sent to the homeowner asking them to handle the situation. If it goes unrepaired, the MPD will take necessary steps to remove the hazardous limbs.

5. Ticket Books

The following resolution was proposed.

WHEREAS, The MPD is in need of ticket books, and

WHEREAS, RR. Donnelly quoted a price and is an approved vendor.

THEN THEREFORE, it is resolved that we will order one hundred ticket books but not to exceed \$1,700 plus the cost of shipping.

On a voice vote, this resolution was unanimously approved.

6. Sewer Drains

Michael Ilkiw reported to the Commissioners that 3 sewer drains are full and in need of being emptied. He has called a few companies for prices. He has only heard back from one so will wait for the other companies and report back.

7. July 5th

The following resolution was proposed:

WHEREAS, July 4<sup>th</sup> is a MPD holiday and the office is closed,

WHEREAS, the Commissioners discussed closing the office for July 5<sup>th</sup> for this year only to create an extension of the weekend, during a slow time,

THEN THEREFORE, for 2019 only, the MPD office will be closed July 5, 2019 as an added Holiday for the employees.

On a voice vote, this resolution was unanimously approved.

8. Register

The following resolution was proposed:

WHEREAS, the register currently has a minimum bank of \$120

WHEREAS, the employees have been needed more change of small bills more frequently

THEN THEREFORE, it is resolved to increase the minimum bank of the register to \$200.

THEN THEREFORE, it is further resolved, This week Michael Ilkiw will increase the amount in the drawer, but shorting and noting one of the deposits going to the bank.

On a voice vote, this resolution was unanimously approved.

9. Miscellaneous Responsibilities

The Commissioners discussed Michael Ilkiw's retirement, July 4<sup>th</sup>.

The following was proposed:

WHEREAS, an employee of the MPD needs to take over the duties which Michael Ilkiw was responsible for

THEN THEREFORE, it is resolved, after July 5<sup>th</sup>, Amanda Niewender will take over all the responsibilities in regards to the office, including, but not limited to, all bookkeeping, obtaining a MPD credit card, taking over all the MPD accounts

( amazon, bjs, etc.) and gaining access to and monitoring the LENS program.

On a voice vote, this resolution was unanimously approved.

The following was proposed:

WHEREAS, a second user, besides Amanda Niewender needs access to Nassau County Civil Service and NYSRLS

THEN THEREFORE, it is resolved the Secretary of the Board will be issued a login.

On a voice vote, this resolution was unanimously approved.

The Commissioners also discussed the Friday morning collection count of the coin meters. Currently Michael Ilkiw and Raffaele Esposito are responsible for this, and in the event one is absent, Amanda Niewender subs in. The Commissioners decided that going further, Mark Ilkiw, Parking Meter Servicer, and Raffaele Esposito will be responsible for this, with Amanda Niewender subbing in when one is absent.

10. Part Time Clerk

The following was proposed:

WHEREAS, with Michael Ilkiw retiring, there is need for part time help in the office

THEN THEREFORE, it is resolved, the MPD will hire a part time clerk to help within the office

On a voice vote, this resolution was unanimously approved.

11. Greater Council

The Commissioners discussed the Greater Council meeting, which they did not attend. They heard back that the Greater Council met with the LIRR regarding an agreement to beautify the station. The MPD had previously reached out to the LIRR to obtain an agreement and had not had success. The Greater Council reported they feel they spoke to the LIRR representatives and an agreement can be obtained, allowing the MPD to beautify the area. Commissioner Paterson will reach out the Greater Council to find out exactly what was discussed and what the next steps would be.

12. Next Month's Meetings

The meeting for July will be July 15, 2019 at 6:15pm

Motion was made to enter into Executive Session by David Paterson, Motion seconded by Mark Sauvigne and all voted "aye"

Executive Session started at 10:30 A.M.

Motion was made to close Executive Session by Kenneth Weigand, motion seconded by David Paterson, all voted "aye" at 10:58 A.M.

Having no other items on the agenda, Motion was made by Mark Sauvigne, Chair to adjourn the meeting. Motion seconded by Kenneth Weigand and all voted "aye".

Meeting ended at 11:00 A.M.

Subscribed in Manhasset, New York  
On the 15<sup>th</sup> of July 2019

By: \_\_\_\_\_  
Mark Sauvigne  
Chair

Subscribed in Manhasset, New York  
On the 15<sup>th</sup> of July 2019

By: \_\_\_\_\_  
Kenneth Weigand  
Treasurer

Subscribed in Manhasset, New York  
On the 15<sup>th</sup> of July 2019

By: \_\_\_\_\_  
David Paterson  
Secretary