

Barclay Towers Condo Association  
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Board Meeting Minutes  
August 12<sup>th</sup> 2020

**Board Members in Attendance:** Gary Polikoff, Joan Slagle, Margaret Rehman, Matt Johnson, Cho Lin

**Absent:** Jim Dugan

**Management:** John Ross

**Legal Representative:** Gary J. Zangerle, Esquire

The meeting was called to order at 5:40pm. A quorum was met.

The board discussed contingency plans in the event of John's absence due to illness or emergency, arranging coverage, and communicating pertinent information to all board members as to management of the building in an emergency. The board agreed that notices are not to be posted around the building without board approval and oversight. The board discussed measures taken to protect residents and building staff from COVID-19, and ways to facilitate access to the office and building staff by residents which has been restricted due to COVID-19 concerns. The board members agreed to attempt an outdoor in-person board meeting in September.

**Building Report** (John Ross)

Carpeting is being installed in hallways, to be completed by Aug. 19th. Riser repair rescheduled for spring, 2021, or later.

**Legal Report** (Executive Session)

**Executive Session:**

The meeting was adjourned 7:20pm