



Private Lesson Policies



🎵 At Accelerando Music, we're committed to creating a positive, respectful, and consistent environment for our students, families, and teachers. To keep our lessons running smoothly and ensure our educators are compensated fairly for their time, we've outlined the following policies for private lesson instruction:

📅 Scheduling & Payment

- School Year Schedule: Private lessons follow a "school year schedule" from September through mid-June. Students commit to a weekly lesson time during this period to ensure consistency and progress.
- Summer Schedule: From mid-June through August, we offer a more flexible summer schedule. Families can choose to continue weekly lessons, request alternate times, join a summer camp, or take a summer break.
- Billing: Families are billed monthly, at the beginning of each month, for the previous month's completed lessons. This ensures you're only charged for lessons that actually occurred.

🔄 Cancellations & Make-Up Lessons

We understand that life happens! Here's how cancellations and make-up lessons work:

Standard Cancellation Policy: Please provide at least 24 hours' notice to cancel a lesson.

If 24+ hours' notice is given, you may choose to:

- Reschedule with your regular teacher (subject to availability), or
- Book a make-up with any available teacher on staff who teaches your child's instrument
- Use one of your 3 Flex Cancellations to simply skip the week without charge. (See below)

📅 Same-Day & No-Show Cancellations

- Lessons not canceled with at least 24 hours' notice are considered a late cancellation and will be billed as follows:
- 30-minute lesson: \$40
- 45-minute lesson: \$60
- 60-minute lesson: \$75

These charges ensure our teachers are compensated for reserving that time, even if the lesson doesn't take place.

🔖 "Get Out of Jail Free" Flex Cancellations

We know that sometimes things come up at the last minute—illness, emergencies, or unexpected events. To support your family while maintaining fairness to our teachers: each student receives 3 Flex Cancellations per school year (Sept–June).

These allow you to cancel with less than 24 hours' notice without charge and without a required make-up. You may also use a flex cancellation if you DO cancel in time but opt to not schedule a make-up lesson.

After your 3 Flex Cancellations have been used, any further same-day cancellations will be charged the late cancellation fee (see rates above). Lessons cancelled with 24+ hours' notice will still be given a make-up opportunity (see above). We'll keep track of these for you and will notify you when your 3 Flex Cancellations have been used.

Spring Sports & Seasonal Scheduling Conflicts

We understand that spring brings new activities and commitments for many families, particularly with sports and school events. To maintain consistency and fairness for all students and teachers, we kindly ask that families:

- **Plan Ahead:** If you anticipate scheduling conflicts due to spring sports or other activities, please inform us by March 1st. This allows us to accommodate changes more effectively.
- **Rescheduling Lessons:** We will do our best to offer alternative lesson times based on teacher availability. However, please note that specific time slots cannot be guaranteed.
- **Maintaining Progress:** If rescheduling isn't feasible, we offer options such as:
 - **Video Lessons:** Students can submit a video of their practice for teacher feedback.
 - **Online Lessons:** When in-person attendance isn't possible, virtual lessons can be arranged.
 - **Swap List:** Families can opt into a lesson swap list to exchange times with other students.
- **Withdrawal Policy:** Should you decide to pause or discontinue lessons, please provide 30 days' written notice as per our withdrawal policy.

Our goal is to support your child's musical journey while accommodating seasonal activities. By planning ahead and communicating openly, we can work together to ensure a harmonious balance between music education and other commitments.

Summer & Extended Absences

- **Planning a vacation?** Let us know at least two weeks in advance so we can pause billing or schedule make-up lessons.
- While we encourage students to continue lessons over the summer, we do provide the option of taking the summer off.
- Summer lesson commitments are requested by May 15. Not doing weekly summer lessons? Try a camp!

Notice to Withdraw

If you need to discontinue lessons for any reason, we require 30 days' written notice. This gives us time to offer the spot to another student and to wrap up your child's learning in a positive, intentional way.

Teacher Cancellations

If a teacher needs to cancel a lesson for any reason:

- We will try our best to offer a make-up lesson, either with the same teacher or a substitute, or if necessary,
- We will not charge for the missed lesson in the following month's invoice.

Communication

Please use our family portal to report all lesson absences and schedule make-ups.