



Paloma Academy's parent responsibilities

At Paloma Academy we believe we are in a partnership with our parents. Your child's success is our main priority. It is amazing what can be accomplished when we work together.

We require our parents to:

Guardian Initials

- Attend parent training a minimum of once a month. _____
- Communicate changes of parent training times to BCBA via email. _____
- There is a 15 minute late window for parent training meetings;
after 15 minutes the meeting will be rescheduled. _____
- Follow BCBA's parent goals at home along with collecting data and returning data sheets. _____
- Return parent assessments and signed treatment plans in a timely manner. _____
- Administer prescribed medication daily, if applicable. _____
- Read your child's "take home" binder daily. _____
- Bring your child to school on time. School begins at 8:00 a.m. _____
- Not exceed 9 unexcused absences per semester. _____
- Provide a 30-day prior notice when/if changing insurance provider.
to prevent a lapse in services. _____

I there is a lapse in your child's services for more than 5 school days, for any reason, enrollment will be suspended until insurance reauthorization.

- Have no outstanding balances on tuition or invoiced services. _____
- Always be respectful to other parents and staff. _____

Paloma Academy takes these responsibilities very seriously. They are necessary for your child's progress and success. If you are unable to fulfill these responsibilities it may lead to your child's dismissal.