



410 N. Wickham, Melbourne FL 32940 • 321-622-6884

Before Care /After Care

Date _____

Student Name: _____

Parent Name: _____

Before and After Care provides quality behavior focused care for children attending Paloma Academy.

Students will participate in structured game play, social skill building, and imaginative play during Before Care and After Care.

➤ Please fill out the following to enroll your child in Before/After Care.

Check Below	Type of Care	Drop Off Time	Pick Up Time	Mon	Tues	Wed	Thurs	Fri
☐	Before (AM) Care	:		☐	☐	☐	☐	☐
☐	After (PM) Care		:	☐	☐	☐	☐	☐
☐	Both	:	:	☐	☐	☐	☐	☐

Please initial each item and fill out required information.

By doing so, I am acknowledging that I have read, understand, and agree to abide by the following terms:

_____ The hours of operation for Morning Care are 7:30am. to 8:00am.

_____ Breakfast is not part of the Morning Care program.

_____ The hours for After School Care are 3:30pm. to 4:45pm.

_____ Registration fee of \$15.00 is due upon enrollment for each child. I understand this fee is NON-REFUNDABLE should my child withdraw from After/Before Care.

_____ After School Care is \$ 29.00 per week. Payment is due in advance, on the first school day of each week.

_____ Before School Care is \$15.00 per week. Payment is due in advance on the first school day of each week.

_____ Before & After Care combined is \$44.00 per week. Payment is due in advance on the first school day of each week.

_____ Before/After care will not be prorated for student attendance or school holidays. It is a set weekly price.

_____ There is a \$10.00 late fee for students that remain after 4:45pm payable at the time of pick up.

_____ I understand that a late fee of \$10.00 will be assessed FOR EACH WEEK that the payment is late.

Paloma Academy reserves the right to exclude a child from participation if payments are more than two weeks late, or if payments are late more than 4 times during the year.

Student's Name _____

Parent's Name _____

In order to maintain the safety of the children, students must be signed out daily with pick up time recorded. The person signing out must bring ID and only those persons listed on the application will be allowed to pick up unless other arrangements have been made in advance.

_____ In the event that a student is not picked up one hour after normal pick-up time, the following emergency plan will be implemented:

1. All phone numbers provided to Paloma Academy will be called to locate the parent or an emergency contact.
2. The director and/or principal will be notified that a child is still at school, and no one can be located.
3. After all efforts have been made to locate the parent and emergency contact(s), law enforcement will be notified.

(1) Parent's/Guardian's Name _____

Address _____

Phone Numbers (H) _____ (C) _____ (W) _____

(2) Parent's/Guardian's Name _____

Address _____

Phone Numbers (H) _____ (C) _____ (W) _____

Additional emergency contact/Pick up authorized:

Name: _____ (Phone) _____

Name: _____ (Phone) _____

Name: _____ (Phone) _____

Signature of parent and/or responsible party

Date

**** Paloma reserves the right to contact an alternate pick-up if parent/guardian is considered unsafe to transport the child.**

****Paloma Academy has the right to update and/or change the terms of your contract as needed. Parents/Guardians will receive written notice of any change 30 days prior to it taking effect.**