# Residential Cleaner (\$10-\$12/hr.)

We are searching for a highly-skilled, diligent Residential Cleaner who takes pride in their work. The Residential Cleaners will be responsible for cleaning and maintain the household and its surrounds. Your responsibilities will include sweeping, washing, dusting, mopping, vacuuming, scrubbing, and sanitizing all areas and surfaces. You should also be proficient in making beds, and folding laundry.

To be successful as a Residential Cleaner, you should have great stamina, a positive attitude, and dedication to excellence. Top-notch candidates should display strength, efficiency, and respect for the home and its inhabitants.

### **Residential Cleaner Responsibilities:**

- Dusting, sweeping, mopping, and washing floors, toilets, showers, tubs, windows and counters
- Vacuuming carpets, upholstery, and any other dusty surface.
- Cleaning all surfaces in the kitchen and bathroom
- Making beds and fluffing pillows.
- Folding clean laundry
- Scrubbing sanitizing all relevant surfaces
- Handling all furniture and appliances carefully.

### **Residential Cleaner Requirements:**

- High School diploma or similar.
- Relevant certification or license may be required
- Reliable Transportation
- Good knowledge if cleaning supplies and chemicals
- Ability to understand verbal and written instructions.
- Ability to stand, sit, and stoop for long periods.
- Polite disposition.
- Ability to maintain positive attitude
- Available to work mornings and evenings, plus weekends, as needed.

# Deep Clean Move out/ Move in (\$10-\$12/hr.)

We are looking to hire an attentive Cleaner to join our team. In this position, you will be required to dust surfaces, vacuum and mop floors, and clean windows. The Deep Cleaner should also be able to remove stains from various surfaces.

To be successful as a Deep Cleaner, you should be able to complete assigned tasks within the stipulated period. Ultimately, a top-performing Deep Cleaners should be physically fit and able to perform with minimal supervision.

### **Deep Cleaner Responsibilities:**

- Vacuuming, sweeping, and mopping floors of various types.
- Dusting ceilings, light fittings, countertops, and loose furniture.
- Scrubbing and sanitizing toilets, sinks, and kitchen fixtures.
- Empty trash cans.
- Washing and drying windows.
- Liaising with the line manage to ensure that you have sufficient cleaning products at all times.
- Reporting any breakages that occur during the cleaning process.
- Informing the line manager of repairs that need to be done.

## **Deep Cleaner Requirements:**

- High school diploma or equivalent is advantageous.
- Proven experience in a similar role.
- Able to use a variety of cleaning products and equipment.
- Able to stand for extended periods of time.
- Excellent organizational skills.
- Able to complete tasks on time with minimal supervision.
- Available to work mornings and evenings, plus weekends, as needed.

# Team Manager (\$13.50-\$15/hr.)

### **Team Manager Responsibilities:**

- Delegating responsibilities and supervising business operations.
- Hiring, training, motivating and coaching employees they provide attentive, efficient service to customers, assessing employee performance and providing helpful feedback and training opportunities.
- Resolving conflicts or complaints from customers and employees.
- Monitoring residential, deep clean and commercial activity and ensuring it's properly provisioned and staffed.
- Analyzing information and processes and developing more effective or efficient processes and strategies.
- Establishing and achieving business and profit objectives.
- Maintaining a clean, and tidy storage unit, evaluating teams performances and nominating employees for UPS Program.
- Generating reports and presenting information to upper-level management and or other parties.
- Ensuring staff members follow company policies and procedures.
- Other duties to ensure the overall health and success of the business.

## **Manager Requirements:**

- Associates Degree; More education or experience may be preferred or required.
- Strong understanding of business management. Financial and leadership principles.
- Excellent communication, interpersonal, leadership, coaching, and conflict resolution skills.
- Time and project management skills.
- Ability to analyze processes and information, identify problems and trends, and develop effective solutions and strategies.
- Commitment to providing exceptional service to customers and support to staff member

# **Transport Driver (\$13.50-\$14.50/hr.)**

#### **Transport Responsibilities:**

We are looking to employ a hard-working and experienced driver to transport cleaners and equipment between various locations during a working day. The drivers responsibilities include obtain team members signatures upon completion of each transport of each location, ensuring team members and equipment is secured during transportation, and notifying management of team members absents or late pickups and delivery's. You will also be required to label car with magnetic logo while transporting.

To be successful as an driver, you should be knowledgeable of road safety regulations and able to maintain concentration for extended periods. Ultimately, an outstand driver should demonstrate excellent time management and organization skills, be able to load vehicle with equipment and return equipment to designated areas and attend all other duties assigned.

#### **Driver Responsibilities**

- Safely transporting workers and equipment between various locations
- Performing equipment inspections, washing towels and other duties assigned
- Carefully planning routes to customers' homes to ensure team arriving on time.
- Keeping waters and snacks provided by the company to team members.
- Reporting pick up and drop offs, late arrivals and no-shows
- Notifying manager and customer of any delay that may affect scheduled cleaning times.
- Assisting in loading and unloading equipment

#### **Driver Requirements:**

- High school diploma
- Driver's License
- Registered, insured and reliable transportation
- Ability to work flexible hours
- Dependable, on-time and excellent problem solving-skills
- Effective communication skills
- Ability to manage time and maintain paperwork
- Interpersonal Communication skills