

**Parent Participation Plan:**

- Parents are encouraged to interact and be involved in their child's childcare experience starting with enrollment.
- Parents are invited to bring their child for a center visit prior to starting to help them get comfortable with the new environment.
- Parents are given information (and assistance if needed) to subscribe to the Brightwheel Application that allows parents to have daily communication and information delivered to them about their child's day.
- The center provides a parent area for arrival and departure. Handbooks, policies, and information will be available in this area as well as posted on the website.
- The center will hold parent nights at least once a quarter for parents and children to come and interact with the center environment and staff.
- Parents are invited to attend the monthly birthday celebration when their child has a birthday during that month.
- Parents will be invited to special events held in the classroom as they occur throughout the year.
- Parents are encouraged to give feedback to the center via an annual survey. The center also has a suggestion box in the parent area. Parents are encouraged to speak with the director or owner regarding any issues or concerns they may have.
- Parents may request a conference with the owner, director, and lead classroom teacher by sending an emailed or written request to: [director@learningtreechildcarecenter.com](mailto:director@learningtreechildcarecenter.com)

