

TOWN OF WINTER HARBOR, MAINE



ANNUAL REPORT

For July 1, 2018 – June 30, 2019

Containing:

- Auditor's Report for the Fiscal Year
2017 – 2018
- Municipal Officers' Annual Reports
2018 – 2019
- Warrant for 2019 – 2020



DEDICATION

The first record of a Constable in the Town of Winter Harbor was in 1930. Several people served as Constable from then until 1975. This was the first year that Winter Harbor had an actual Police Chief instead of Constable. Francis Torrey was the first full time police officer employed by the Town. He was first sworn in as a summer policeman in 1975. Later that year, he began working in Town as Hancock County Deputy Sheriff and served in that capacity until 1989. While serving in that position, he was also the part time Police Chief and with the Town's needs increasing, he was appointed full time.

For the first part of 1989 and through the summer months, the Gouldsboro Officers served the Town at an hourly rate. Warren Ahrens coordinated the police activities, largely on a volunteer basis. At that time, between Winter Harbor and Gouldsboro, there was a police officer available 24 hours a day. That contract with Gouldsboro remained through 1996. In 1997, Warren Ahrens was appointed Police Chief of Winter Harbor. Also, other part time officers were hired on a part time basis. Chief Ahrens retired in 2009. Michael Walsh, who was currently a part time Patrol Officer, was appointed as Lead Patrol Officer and then Police Chief in April 2010. Upon his retirement in June of 2015, Danny Mitchell, Jr. was appointed Police Chief and remains in that position today.

Police Chiefs

Francis Torrey – 1976-1988

Warren Ahrens – 1989-2009

Michael Walsh – 2009-2016

Danny Mitchell, Jr. – 2016 – Present



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TOWN CLERK'S REPORT
Municipal Office Hours
8:00 am to 4:00 pm - Monday through Friday
Telephone: 963-2235
Fax: 963-2140

The Town observes the following Holidays, at which time the Town Office will be closed:

New Year's Day	Labor Day
Martin Luther King, Jr. Day	Columbus Day
Presidents' Day	Veterans Day
Patriot's Day	Thanksgiving Day
Memorial Day	Day after Thanksgiving
Independence Day	Christmas Day

Scheduled Meetings: All are held at the Meeting Room, Municipal Public Safety Building

Board of Selectmen - Every other Monday at 7:00 pm

Planning Board - First Tuesday each month at 7:00 pm

Fire Department - Second Tuesday at 6:00 pm

Services Available at the Town Office:

Building & Plumbing Permit Applications
Copy Services
Dog Licenses
Genealogical Research – vital statistics from 1895
Fire Burn Permits
Hunting and Fishing Licenses
Marriage Licenses
Notary Services
Real Estate/Personal Property Tax Payments
Registrations: Vehicles/Boats/ATVs/Snowmobiles
Sign Permits (on & off-premise)
Trash Bags/Stickers Sales
Vital Records-Certified Copies
Voter Registration

USEFUL AND IMPORTANT TOWN INFORMATION

Agendas and Minutes

All meeting Agendas and Minutes are posted in the Town Office and on our website. Anyone wishing to have an item placed on the Agenda for the Board of Selectmen meetings should inform the Town Manager at least a week prior to the meeting. All meetings are open to the public. Based on the vote at the last gubernatorial election, at least 25 valid signatures are required for nomination papers or for petitions to be accepted.

Assessing & Property Tax Information

Winter Harbor's elected Board of Selectmen contracts with RJD Appraisal to set the values for all property as of April 1st of each year. If you qualify for a Homestead, Veteran's or other exemption, you must file the application by April 1st. Once approved, you do not need to reapply yearly for the exemption. Taxes are generally calculated by mid-August and bills are mailed by the first week of September. They are due in two installments, October 31st and April 30th. If you do not receive a tax bill, and believe you should have one, please contact the Town Office. Information about property is contained on assessment cards at the Town Office. All property and tax information is public information. Winter Harbor's fiscal year is July 1st to June 30th.



Boats, ATVs and Snowmobiles

Registrations for all recreational vehicles are performed at the Winter Harbor Town Office. Boat registrations expire December 31st. For all documented boats, the excise tax **must** be paid in the town you reside. Snowmobile and ATV registrations expire June 30th. New registrations require a bill of sale, and sales tax is collected at the time of registration, unless the vehicle was purchased from a Maine dealer. The Harbor Master handles all moorings.



Dog Licensing & Animal Control Information

Maine State Statute requires all canines to be registered when they reach six months of age. All dog licenses expire December 31st of each year and are obtained at the Town Office. There is a mandatory late fee of \$25 after January 31st. Proof of



rabies vaccination is required to register the dog. All dogs must be on a leash or under their keepers' voice control and may not run at large. Winter Harbor contracts with the Small Animal Clinic in Ellsworth to board stray animals. The Animal Waste Control Ordinance, adopted February 27, 2013 requires that owner's clean up after their animal on any sidewalk, street, beach, public property or private property (other than the property of the owner of the animal or of a person who has consented to the presence of the animal on his/her property.)

Genealogical Research

This is accommodated whenever possible. An appointment is requested, if research will require the assistance of the Town Clerk/Deputy Clerk. Copy services are available at 25 cents a page for documents



Family History

brought in and \$1.00 a page for records maintained in the Town Office. If your request for documents involves archived materials, you may be asked to make a pre-payment based on the anticipated difficulty and time needed to locate and later replace the items to their files. Some records are not open to public inspection, unless there is a valid and demonstrated need to know.

General Assistance

Winter Harbor administers a General Assistance program as required by State law. Applications are available during regular office hours at the Town Office. An Ordinance is used to determine eligibility for assistance, and the Board of Selectmen updates it annually in October.

Hunting & Fishing Licenses

Winter Harbor is an agent for the Maine Department of Inland Fisheries & Wildlife for hunting and fishing licenses. These licenses are sold through the MOSES on-line system at the Town Office. Salt-water fishing registration is required and that permission is included with fresh water fishing licenses. First time hunters are required to submit proof of a hunter safety course completion when purchasing a license.



Motor Vehicle Registration Information

Winter Harbor is a limited new registration agent for the Maine Bureau of Motor Vehicles. If you have a new motor vehicle to register, you **must** start at the Town



Office by paying excise tax and complete the registrations at a full service office, e.g. Gouldsboro or Ellsworth. All re-registrations may be done at the Winter Harbor Town Office. If you have an existing license plate and purchased a car from a Maine dealer, the initial registration can also be completed at the Winter Harbor Town Office. Proof of insurance and current mileage is required for all registrations. Also, providing your old registration is helpful.

Neighbor Helping Neighbor Heating Assistance Fund

Winter Harbor is fortunate to have established a heating assistance fund that is funded by donations only. No tax dollars are used. If assistance is needed, contact the Town Manager. Any personal information obtained for the purpose of this program is confidential. Heating assistance is offered November through March, unless there is an extreme emergency. Any and all donations are welcome and appreciated.



Permits & Ordinances

Building activity in Winter Harbor is regulated by numerous Ordinances, which are administered by the Planning Board and the Code Enforcement Officer (CEO). All of the Ordinances and Building Permit Forms are available at the Town Office and the Town’s website. A fee of \$10.00 is required when the Building Permit is submitted. Failure to obtain a permit and other violations of the various Ordinances carry penalties. Please consult the CEO, Millard Billings, prior to starting any project. Please call the Town Office to schedule a meeting.

Police, Fire and Ambulance Information

Any call for emergency should go to **9-1-1**. The call is answered by the Hancock County Regional Communications Center (RCC) in Ellsworth and then dispatched to the appropriate agency. Police protection is provided by the Winter Harbor Police Department with backup by the Hancock County Sheriff’s Department and the Maine State Police. The Winter Harbor Volunteer Fire Department provides fire suppression and rescue coverage. All outdoor burning requires a permit, which can be obtained (provided conditions are safe) from Chief Tatum McLean or the Town Office. Both Police and Fire Departments have a mutual aid agreement with Gouldsboro Police





and Fire Departments. Ambulance Service is provided by newly formed Schoodic EMS, which is a part of the Gouldsboro Fire Department. The Town of Winter Harbor holds a contract with Schoodic EMS.

Non-Emergency Numbers:	Burn Permits	963-2235
	Coast Guard	244-5517
	Hancock County Sheriff	667-7575
	Maine State Police	866-2121
	Maine Warden Service	941-4440
	Marine Patrol	664-2392
	Winter Harbor Fire Station	963-5533

Utility Services

Electricity is supplied by Emera Maine. In the event of a power outage, please call 800-440-1111. Spectrum (formerly Time Warner Cable) provides Cable TV service, under a franchise agreement with the Town (800-833-2253). Landline telephone service is maintained by Consolidated Communications (repair-866-984-1611).

On-line Services

The Town of Winter Harbor does have a website located at www.winterharbortown.com. The site contains a lot of information about the Town, meetings, committees, Officers and Departments. Also, our Tax Commitment Book, tax maps and ordinances can be found there. Please contact the Town Office with any suggestions, comments or questions.

Volunteers & Appointed Officials

There are many volunteer and/or appointment opportunities available in our Town. If you are interested in volunteering and assisting, contact the Town Office at 963-2235.



Waste Disposal



We have curbside trash pickup and trash bags and/or stickers are required. They may be purchased at the Town Office, Winter Harbor Food Service or Winter Harbor 5 & 10 for \$1.50 and \$2.00 respectively. The Town does not

have a Transfer Station. The Town sponsors a "Bulky Waste Day" in October and June where larger items or Universal Waste may be discarded. Items can be dropped off at the Salt/Sand Facility on Newman Street **only** on these advertised days. The Town also participates in Household Hazardous Collection in Ellsworth usually held in August. With the closing of Coastal Recycling, the Town does not participate in a recycling program.

IMPORTANT PHONE NUMBERS

IF YOU HAVE AN EMERGENCY CALL 911

Fire Department (non-emergency)	963-5533
Hancock County Sheriff's Department	667-7575
Peninsula School	963-2003
Police Department (non-emergency)	963-2235
Regional School Unit No. 24	422-2017
Schoodic Institute	288-1310
Schoodic Woods Campground	288-3338
Sumner Memorial High School	422-3510
Town Office	963-2235
Utilities District	963-5579
Water District	963-7703
Winter Harbor Public Library	963-7556

The Town Clerk is the official record keeper for the Town and is responsible for maintaining and ensuring the safekeeping and preservation of Town and Vital Records. All birth and death records are now recorded and issued through the State of Maine online Electronic Death, Birth and Marriage Registration (EDRS, EBRs and EMRS).

The Town Clerk is also responsible for issuing various state and local licenses, including Inland Fisheries and Wildlife (IF&W) licenses, dog licenses, and registering recreational vehicles (snowmobiles, ATVs). The Clerk also administers and oversees the state and local elections as well as voter registration.

The town website: www.winterharbortown.com contains current Town information, Ordinances, tax information and maps as well as detailed information on each Department.

IF&W LICENSES ISSUED

A total of 83 License Authorities were issued as follows:

Superpack – 4	Junior Hunting – 1
Combo – 24	Hunting – 8
Fishing – 40	Archery – 1
Turkey – 3	Bear – 1
Lifetime (over 70) – 1	

RECREATIONAL VEHICLES REGISTERED

Boats – 76	ATVs – 29
Snowmobiles – 12	

DOG LICENSES SOLD

Neutered/Spayed – 87
Unaltered – 29

VITAL STATISTICS

May 4, 2018 through May 1, 2019

Births – 1 Marriages – 13 Deaths – 10

<u>Date</u>	<u>Name</u>	<u>Age</u>
May 31, 2018	Eugene H. Kelley	81
August 8, 2018	John Bennett	91
September 12, 2018	Dolores N. Basher	74
September 13, 2018	Larry E. Smith, Sr.	79
September 16, 2018	Joshua Shafer	44
November 16, 2018	June Rolfe	85
November 21, 2018	Leola M. Trombley	88
February 14, 2019	Neil T. Buffett	88
March 6, 2019	Harry (Buddy) Daley	86
March 16, 2019	George Bickford	81
May 11, 2019	Gregory B. Siegner	63

REGISTRAR OF VOTERS

Currently **484** registered voters

Democrats	121
Republicans	181
Green	19
Unenrolled	163

REPORT OF VOTES CAST

June 12, 2018	141
November 6, 2018	283

Respectfully Submitted,
Cathy J. Carruthers
Town Clerk

Honoring Our Heros



TOWN OFFICIALS AND BOARDS

ELECTED OFFICIALS

Board of Selectmen, Board of Assessors and Overseers of the Poor

Kylie Bragdon, Chair	Term Expires 2020
Robert Hemenway	Term Expires 2019
Kittridge Rivers	Term Expires 2021

Budget Committee

(All terms are for one year)

Jeffrey Alley, Jr.	Billy Bickford
Barbara Jean Bragdon	Herman Faulkingham
Hiram Gerrish	Dan Keegan
Alan Nauss	Bob Schmidt
Lester Vandegrift	VACANT
VACANT	VACANT

Cemetery Association Trustees

(All terms are for one year)

Andy Abbott	Alfreda Bacon
Chris Byers	Hiram Gerrish
Marge Gerrish	Gordon Harrington
Karen Hodgkins	David Joy
James Lilly	Roseanne Shafer
Steve Tardy	Betty Williams
Diana Young	Steve Young

VACANT

Recreation Committee

(All terms are for one year)

Alice Dow	Dolora Conley
Maggie Hammond	Megan Moshier
Gabe O'Brien	

TOWN OFFICIALS AND BOARDS

(continued)

Harbor Committee

(All terms are for one year)

Commercial Fishermen	Michael Kramp Hiram Gerrish Patrick Faulkingham
Recreational Boaters	Andrew Abbott Alan Johnson, Chairman
At-Large Members	Barbara Jean Bragdon Richard Wilson

Library Trustees

Cynthia Alley	Term Expires 2019
Richard Brown	Term Expires 2021
Dolora Conley	Term Expires 2020
Howard T. Howard	Term Expires 2023
Mary Kachoris	Term Expires 2023
Kathleen Nauss	Term Expires 2020

Planning Board

Ted Buswell, Chair	Term Expires 2021
Billy Bickford	Term Expires 2022
Kevin Conley	Term Expires 2019
Alan Nauss	Term Expires 2023
Dennis O'Brien	Term Expires 2019

Planning Board Alternate

Dave Ackley	Term Expires 2022
Tatum McLean	Term Expires 2023

Utilities District Trustees

Peter Drinkwater, Chair	Term Expires 2021
Robert Hemenway	Term Expires 2020
William Van Horn	Term Expires 2019

Water District Trustees

Shirley Chase, Chair	Term Expires 2020
Billy Bickford	Term Expires 2021
Megan Moshier	Term Expires 2019

TOWN OFFICIALS AND BOARDS

(continued)

Fire Department

Tatum McLean – Chief	Daniel Backman, Sr. – Asst. Chief
Gary Greenlaw – Captain	Billy Bickford, Jr. – Engineer
Arik McCartney – Lieutenant	Matt Hudson – Lieutenant

Dave Ackley	Alec Bisson
Barbara Jean Bragdon	Wayne Campbell
Cathy Carruthers – Treasurer	Matthew Correia
Richard E. Gerrish	Rachel Hudson
Sara Liscomb – Secretary	Hannah McCartney
Kenneth McCartney	Killian McLean
Tyler Riley	Robert Webber
Samantha Whitney	Mike Wood

Emergency Medical Technicians

Billy Bickford, Jr.
Tatum McLean

Police Department

Danny Mitchell – Chief
Philip Sargent – Sergeant
Ken Schuurman – Patrol Officer
Eli Brown – Patrol Officer
John Shively – Patrol Officer



TOWN OFFICIALS AND BOARDS
(continued)

Emergency Management Director

Tatum McLean

Local Health Officer

Tatum McLean

Peninsula School Principal

Sally Leighton

Sumner Memorial High School Principal

Ty Thurlow

Regional School Unit (RSU) No. 24 Superintendent

Michael Eastman

Regional School Unit (RSU) 24 Director

Jeffrey Alley, Jr.

Term Expires 2021



TOWN OFFICIALS AND BOARDS

(continued)

APPOINTED OFFICIALS

**Town Manager, Treasurer, Tax Collector, Town Clerk, Road
Commissioner, Registrar, General Assistance Administrator**

Motor Vehicle Agent

Cathy J. Carruthers

Deputy Clerk, Deputy Registrar

Sara Liscomb

Local Plumbing Inspector

Millard Billings

Code Enforcement Officer

Millard Billings

Harbor Master

Frederick Backman

Acadia National Park Commission Representative

Katherine Heidinger

Coastal Recycling Representative

Diana Young

E911 Addressing Officer

Richard Gerrish

Cathy J. Carruthers, Deputy

Board of Appeals

Billy Bickford	Term Expires 2020
Sandra Guptill	Term Expires 2020
Brent Hurd	Term Expires 2023
James Lilly	Term Expires 2019
William Van Horn	Term Expires 2022

SENATOR SUSAN COLLINS' LETTER

SENATOR ANGUS KING'S LETTER

GOVERNOR MILLS' LETTER

**HOUSE OF REPRESENTATIVES
JARED GOLDEN'S LETTER**

STATE SENATOR MARIANNE MOORE'S LETTER

**STATE REPRESENTATIVE
WILLIAM R. FAULKINGHAM'S LETTER**

CONGRESSIONAL DELEGATION

United States Senate

Susan M. Collins



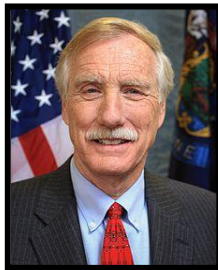
Maine Address

P.O. Box 655
Bangor, ME 04402
(207) 945-0417
Fax: (207) 990-4604

Washington, D.C. Address

461 Dirksen Senate Office Bldg.
Washington, DC 20510-1940
(800) 962-3524
Fax: (202) 224-2693

Angus King



Maine Address

4 Gabriel Drive, Suite 3
Augusta, ME 04330
(207) 622-8292

Washington, D.C. Address

133 Hart Building
Washington, DC 20510
(202) 224-5344

CONGRESSIONAL DELEGATION

United States House of Representatives

Jared Golden



Maine Address

6 State Street
Bangor, ME 04401
(207) 249-7400

Washington, D.C. Address

1223 Longworth House Office Bldg.
Washington, DC 20515
(202) 225-6306

Governor

Janet T. Mills



Office of the Governor
1 State House Station
Augusta, ME 04333
(207) 287-3531
Fax: (207) 287-1034

STATE LEGISLATIVE DELEGATION

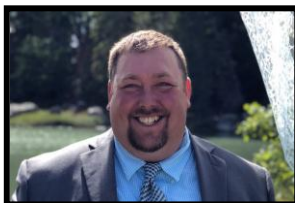
State Senate – District #6 **Senator Marianne Moore**



Senate Chamber
3 State House Station
Augusta, ME 04333
(207) 287-1505
Fax: (207) 287-1527

Website: www.legislature.maine.gov/senate

State House of Representatives – District #136 **Representative William R. Faulkingham**



Home Address
P.O. Box 121
Winter Harbor, ME 04693
(207) 460-6967

State Address
House of Representatives
2 State House Station
Augusta, ME 04333
(207) 287-1440

Email: William.Faulkingham@legislature.maine.gov

NOTICE TO TAXPAYERS

(Pursuant to Title 36, M.R.S.A., Section 706)

You must furnish to the Assessors of the Town of Winter Harbor a true and perfect list of all of your estates, not exempt from taxation, which you possess on April 1st each year. Failure to furnish this list may bar you from making an application for or appealing tax abatement. This list includes property holdings such as land, buildings, and taxable personal property. The form is available at the Winter Harbor Town Office. Please return the completed form to the Town Office on or before April 1, 2019. The Assessors of the Town of Winter Harbor hereby give notice to all persons liable to taxation in Winter Harbor that they will be in session on Friday, April 1, 2019, from 10:00 am to 12:00 noon and from 2:00 pm to 4:00 pm for the purpose of receiving your list of taxable estates.

HOMESTEAD EXEMPTION

This program provides a measure of property tax relief for certain individuals that have owned homestead property in Maine for at least twelve months and make the property they occupy on April 1st their permanent residence. Property owners would receive an exemption of \$20,000. Anyone wishing to apply for a homestead exemption may obtain the application from the Town Office. **If you applied last year, you need not apply again.**

NOTICE TO VETERANS

Veterans who served in the Armed Forces of the United States and have reached the age of 62 years or are receiving any form of pension or compensation for disability, service-connected or non-service-connected, MAY be eligible for a property tax exemption. Applicant must be a resident of Winter Harbor and must make written application and provide proof of entitlement by April 1st of the year in which exemption is first being claimed. **Surviving spouses of eligible veterans must reapply in their own names in order to be eligible.** Applications and further information may be obtained at the Town Office.

REPORTS

BOARD OF SELECTMEN

As I complete my first year as the Chair of the Select Board, I am honored to write this annual report. I would like to first take a moment to congratulate the recently elected Representative Faulkingham. It was a pleasure serving on the Select Board with Billy, and I am sure he will do a wonderful job in Augusta. I would also like to congratulate Kittridge Rivers, he has been a wonderful addition to the Board. I am proud to say that despite these personnel changes, the team has successfully developed a fiscally responsible town budget.

Throughout the year the Board has worked collaboratively to support the restoration of the gymnasium. I appreciate the community's input during the planning process, and I am excited to move forward with this project.

I would like to thank Police Chief Danny Mitchell and Fire Chief Tate McLean for your strong leadership. I am pleased that both Departments continue to run successfully and grow in membership. In addition to these emergency services, I am appreciative of the recent development of the Schoodic Ambulance Service. It is a relief to know that support is only a phone call away.

Finally, I would like to thank Town Manager Cathy Carruthers and Deputy Clerk Sara Liscomb. Your attention to detail and dedication to our community is genuinely appreciated.

As we look to the future, I wish health and happiness to each of our community members.

Kind Regards,
Kylie Bragdon, Chair



TOWN MANAGER

As I complete my tenth year as Town Manager, I am very proud to have served in the many positions that I hold and thank each and every one of you for your support. I am reflecting on all the many changes that have happened during this past decade. After being born in Maine, attending school here, my Dad's Air Force career took us to Virginia. I relocated from Northern Virginia, where I had retired from my government position with the Department of the Navy to Winter Harbor to live in the Town that has always been my special place; where my Mom was born. We visited every chance we could, during my whole life. My roots run very deep in this wonderful Town. I went to work part time in the Town Office in November 2007, working for Roger Barto. I quickly knew that I was in the right place. My 27 years working for the Federal government in contracting, budgeting and financial management was the perfect experience that would assist me as Town Manager, which I was appointed in July 2009. At that time we started the transition of vacating the elementary school. So many steps were involved leading to the demolition of the school. It included asbestos removal, sale of the portable classroom, relocating heating system from classroom to the Scout Cabin, separating the school building from the Gymnasium and the planned burn by the Fire Department. Also, preparation of the building site for the new construction, including surveying. The Municipal Public Safety Building now stands where the old school was located. We have been in this building for six years now and it is a facility that houses the Fire and Police Departments, as well as the Town Office, of which we should all be very proud. This is our "forever" building. Last summer we went through a major upgrade on the grounds around the Municipal Building, gymnasium and old Town Office. Funds from the Schoodic Byway Project were used to build a large gazebo, granite and brick sidewalks, granite wall, flowerbeds and sod. As spring was starting to arrive, we waited anxiously to see the thick, green grass; trees and flowers come back from the cold winter and snow. Matt Bernier has been hired to clean up, mow and tend to the grounds. It is looking absolutely gorgeous. A small investment for a large successful outcome.

With the unanimous approval by the residents at a Special Town Meeting, the repairs on the gymnasium will be starting soon. Coastal Maine General Contracting, the contractor that built the Municipal Public Safety Building will be back for this project. It will include a redesign of

the HVAC supply and return system, updated controls, correcting roof ventilation, and redesign/replace insulation as well as the acoustical tiles. Because of the financial situation of the Town, being debt free and fiscally sound, the Town is very fortunate that we are able to use funds from Surplus and our investment portfolio, if necessary. Mrs. Edith Dixon will be donating \$100,000 towards this project as well. We are appreciative of her and her continuous support of the Town of Winter Harbor. There is not an increase in tax dollars for this project.

The plan this summer is to continue to clean up and beautify the grounds behind the Municipal Building, the basketball court, the playground and the outside of the gymnasium.

I want to thank the Board of Selectmen for their choice to serve in a position that can often be difficult. This year we welcomed Kitt Rivers. I look forward to working with them as we continue to keep our Town functioning smoothly.

Our Town budget continues to be realistic to the Town's needs while still planning for the future. We continue to "pay ourselves back" \$40,000 every year for the funds withdrawn from our Trust account for the Municipal Public Safety Building. This, along with reinvesting all interest earned our account continues to grow. Fortunately, our contribution to the RSU 24 decreased this year by approximately \$13,255. The Hancock County taxes increased by \$2,293. The Town budget reflects a small increase and Winter Harbor continues to have one of the lowest mill rates in Hancock County and the State.

The Police Department has added a Reserve Officer to the Department. There has been an increase in training and Winter Harbor is fortunate to have part time officers, under the leadership of Chief Danny Mitchell, who remain dedicated and committed to making our Town a safe environment for all of us to reside. This Annual Town Report is dedicated to our Police Department and pictures from the past and current officers and vehicles are displayed throughout. "Thank you" to the officers for all they do!

Our Fire Department continues to stabilize and improve under the leadership of Fire Chief Tate McLean. Since the hiring of Chief McLean as our first paid part time Fire Chief, the Department functions smoothly with all administrative tasks completed and all vehicles are maintained and inspected, as required. The Department continues to accomplish a lot with a small core of dedicated individuals. The Department still is in dire need of volunteers. The addition of Schoodic EMS that provides the ambulance service is great for our community. The response time for transportation

is minimal with an ambulance located here in Town. Thank you to the entire Fire Department for all of their hard work and commitment.

RJD Appraisals, contracted as our Assessors, continued with another phase of the Quarter Review. Each year properties in $\frac{1}{4}$ of the Town will be visited and individually assessed. This way, in four years the entire Town assessment will be completed and process begins again. This process is designed to ensure that properties are being taxed at the truest and current assessment.

Once again, the Town of Winter Harbor is sponsoring the Annual Lobster Festival that will be held August 10th and volunteers are needed. The Festival will include lobster boat races, craft fair, lobster dinner and parade. Come help this Town sponsored Festival be a huge success. Call the Town Office if you wish to volunteer.

Once again, the flags will be placed on the poles, the streets will be striped and road paving will begin shortly. The annual beautification process will begin as we ready our Town for all of the seasonal visitors.

I want to thank Sara Liscomb for all of her hard work and dedication to our Town. She is always willing to step up and do whatever it takes to get a job done, no matter what. I appreciate everything she does for me and for the residents of our Town. Also, Sara is a member of our Fire Department, serving as Secretary and a huge part of the Lobster Festival Committee. Our Town Office is very busy and often quite challenging with just two people. Her willingness to assist and get the job done is much appreciated.

Thank you to all the volunteers that assist in many ways to help our community thrive. Our small Town could not survive without each and every one of you. Whether you serve on a Board or Committee or help pick up litter, it is all very important and you are appreciated.

My family is very important to me and I am so thankful for their continuous support. All of us have so much to be proud of in our small town of Winter Harbor, where every picture taken is worthy of being on a post card. We have the privilege of living in a location that is a destination for many. Thanks again for your continued support.

Respectfully Submitted,
Cathy J. Carruthers
Town Manager



TAX COLLECTOR
FY 2018 Delinquent Taxes
As of June 30, 2018

<u>NAME</u>	<u>BALANCE DUE</u>
Backman, Daniel W., Jr.	\$ 1,259.00
Bilyew, Ann M.	\$ 4,317.00
Blair, Warren	\$ 7,008.00
Buswell, Catherine A.	\$ 489.00
Buswell, Catherine A.	\$ 5,220.00
Buswell, Philip A.	\$ 12.31
Buswell, Theodore & Malinda	\$ 6,060.00
Coastal Provisions	\$ 1,850.50
Cowperthwaite, Benny J.	\$ 166.00
DiRuggiero, Arnold	\$ 1,498.45
Earl, Polly J.	\$ 654.94
Earley, Charles III M.	\$ 991.00
England, John	\$ 359.98
England, John F.	\$ 196.54
Flubacher, Marcella	\$ 1,799.37
Gerrish, Debra	\$ 1,058.00
Gerrish, Michael	\$ 1,185.00
Gerrish, Richard J. & Debra L.	\$ 1,486.00
Greenwood, Sandra	\$ 827.00
Gregg, Thomas	\$ 574.00
Hawkes Jr., David B.	\$ 885.85
Hodgkins, Karen	\$ 246.00
Johnson, Carl R. & Mary K.	\$ 2,125.00
Johnson, Chris	\$ 90.00
Johnson, David/Charrisse Kaplan	\$ 3,610.66
Johnson, Kittridge & Bernice	\$ 97.61
Johnson, Kittridge & Bernice	\$ 448.05
Jones, Julie	\$ 1,053.00
Louise, Jane	\$ 401.00
Monroe, Elizabeth	\$ 1,538.00
Monroe, Elizabeth	\$ 156.00
Najar, Rodolfo	\$ 297.44
Najar, Rodolfo & Jillene	\$ 1,497.00
Norris, Gilman Heirs	\$ 714.75

TAX COLLECTOR
FY 2018 Delinquent Taxes
As of June 30, 2018 (continued)

<u>NAME</u>	<u>BALANCE DUE</u>
O'Hara, Michael F.	\$ 1,031.00
Puglisi, Michael A.	\$ 494.00
Roberts-Delamater, Deborah	\$ 480.56
Rogers, Kathy	\$ 2,041.00
Rogers, Kathy	\$11,842.00
Shatney, Clayton H.	\$ 5,251.00
Shibles, Lauren May	\$ 852.00
Smith Jr., Hollis Dean	\$ 506.00
Torrey, Phillip	\$ 2,646.00
Vachon, Wilford B., Jr.	\$ 392.00



BOSTON POST CANE HONOREE



Alfreda Bacon
Presented on October 22, 2014

ROAD COMMISSIONER

A.R. Whitten & Son completed the snowplowing of streets and sidewalks, which was the second year of a three-year contract. After winter weather ceased and all the snow melted, there was an incredible amount of sand remaining. Downeast SuperVac completed the street sweeping early this year, which will allow Kaz's Fine Lines to complete the striping of the roads.

Grading continues to be done on Gray Road, Dolan Road, Greenwood Avenue, Brookside Cemetery Road, Hammond Lane and Bellevue Avenue. Several sections of Summer Harbor Road and Grindstone Avenue were repaired and patched.

No new paving was completed this year. The plan for the upcoming year is to repave several sections on Summer Harbor Road, Grindstone Avenue and Beach Street. New paving is scheduled to be done around the gymnasium and the old Town Office in conjunction with the Schoodic Byway project. Harbor Road will also be paved. Other roads are being inspected and plans are underway.

Your patience is appreciated while we work hard to maintain the Town roads, as they should be kept. If you have any questions or concerns, please call the Town Office.

Respectfully Submitted,

Cathy J. Carruthers

Road Maintenance Plan

ROAD NAME	REQUIRED WORK	PLANNED/ COMPLETED DATE
Sargent Street	Complete Re-paving	November 2015
Duck Pond Road	Grading & Paving	November 2015
Hillcrest Road	Complete Re-paving	July 2016
Crane Road	Complete Re-paving	July 2016
Church Street	Complete Re-paving	August 2016
Summer Harbor Road	Several (10) Repairs/Patch	August 2016
West Oval	(2) Repair Areas	August 2016
Clubhouse Road	Repair at 4 Corners	August 2016
Beach Street	Repair/Patch Culverts (6)	August 2016
Grindstone Avenue	Repair/Patch Culverts (4)	August 2016
Harbor Road	Complete Re-paving	Summer 2019
School Street Parking	Paving	Summer 2019
Summer Harbor Road	Several Repairs/Patch	Summer 2019
Grindstone Avenue	Fill Potholes/Repairs	Summer 2019
Beach Street/Clubhouse	Fill Potholes/Repairs	Summer 2019

WINTER HARBOR POLICE DEPARTMENT

The 2018-year was a busy one for the Winter Harbor Police Department. For a small Department with 60 hours of coverage per week, we find ourselves dealing with much the same issues as many of the larger departments, but only on a smaller scale. We have been training officers to be more proficient in OUI and Drug detection and have worked closely with Maine Drug Enforcement Agency on several cases.

This year brought many changes with it including a full year of usage of the new Spillman Reporting System that we now use as our reporting software platform. This helps all Law Enforcement Agencies in Hancock County by being able to better share information between departments. We also acquired two body cameras. These cameras help protect the public and our department and gives the viewer the police officer's view of the situation. These are used in court hearings as well as to decrease liability.



While our call volume is up over the last year, I'm confident we're making a positive difference in the right places.

On behalf of the Winter Harbor Police Department, I would like to thank you for your on-going support and understanding. While we do our best to do a good job, some don't understand it. Any one of us may have to give our life in protection of yours, and the town we serve. We understand the risk, and took an oath to defend the Constitution and uphold the law fairly and equitably; all the while forsaking our own families and children, should this befall one of us. We remember Somerset County Deputy Sheriff, Cpl. Eugene Cole who gave that ultimate sacrifice on April 25, 2018 in the small community of Norridgewock.



Thank you again for your support, and please don't hesitate to reach out to us for anything.

Remember, if it's not yours, don't touch it; be good to each other; and do something good for someone else.

Respectfully Submitted,
Danny Mitchell, Jr., Chief



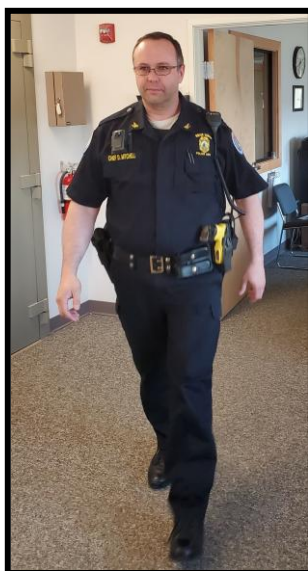
POLICE DEPARTMENT INCIDENT REPORT
January 1, 2018 through December 31, 2018

<u>Nature of Incident</u>	<u>Total Incidents</u>
911 Call	18
911 Hang up Call	1
Agency Assistance	13
Assist Fire Department	3
Assist Law Enforcement	37
Assist Other	3
Alarm	12
Animal Problem	7
Assault	1
Background Investigation-Appli	1
Bail Check	4
Burglary	1
Check Well Being	8
Citizen Requested Assistance	15
Neighborhood Dispute	2
Criminal Mischief	1
Disorderly Conduct	3
Domestic Call	3
Drug Intelligence Information	1
DUI Alcohol or Drugs	2
Forgery	1
Found Property	1
Fraud	5
Shots Fired/Shots Heard	2
Hindering/Obstructing Justice	2
Information Report	7
Intoxicated Person	1
Keep the Peace	1
Lost Property	1
Incident Made in Error	2
First Responder Call	1
Person With Mental Illness	5
Missing Person ALL	4
Motor Vehicle Complaint	14
Noise Complaint	1

POLICE DEPARTMENT INCIDENT REPORT (Cont'd) **January 1, 2018 through December 31, 2018**

<u>Nature of Incident</u>	<u>Total Incidents</u>
All Court Paperwork	8
Traffic Accident w/Damage	6
Traffic Accident w/Injuries	2
Probation Violation	1
Search Warrant	1
Property/Business Check	4
Any Special Detail	5
Attempted Suicide	2
Suspicious Person/Vehicle/Incident	13
Theft	6
Threatening	4
Traffic Violation	16
Trespassing	1
Unattended Death	2
Criminal Mischief/Damage	2
Bail Violation	4
Warrant Arrest	5

Total Report: 266



WINTER HARBOR FIRE DEPARTMENT

Your Fire Department responded to 299 calls this year. Winter Harbor's new tanker (631) is now in service with all upgrades complete and has responded to several calls throughout Hancock and Washington Counties. Our Department has two new members; please join me in welcoming Killian McLean and Matthew Correia. Both have completed Hancock County Fire Academy this spring. In the fall, Matthew will be attending EMCC for a degree in Fire Science; he will also be participating in the live-in program at Bangor Fire Department as part of his continued education. Killian has enlisted into the United States Army, 19D Calvary Scout and will be going to Ft. Benning, Georgia later this summer under a three-year contract. We wish them both the best of luck in the next chapter of their lives.



As part of our continued education and training, we, as a Department have completed several trainings this past year and plan to partner with other towns that surround Frenchman's Bay for more trainings this coming year. These trainings will include water and shoreline search and rescue as well as conducting pump training, utilizing the hydrant system in Winter Harbor. As always, we will be hosting the Senior Thanksgiving Dinner in November; this is always a great day for both the Fire Department and the senior residents of our Town. In December, Santa Claus will be coming to Town during the annual shopping night with gifts for all the kids.

I would like to thank everyone for your continued support of our Fire Department. Without you these much-needed upgrades would not be possible. ~Committed to Excellence~

Respectfully Submitted,
Tatum McLean, Chief



EMERGENCY MEDICAL SERVICES (EMS)



The Town of Winter Harbor has now contracted with Schoodic EMS for its full time ambulance service. Schoodic EMS is the new Ambulance service out of Gouldsboro Fire Department that was started last June to be sure our area was covered should County Ambulance go out of business. County Ambulance officially closed its doors for good in August 2018. With Schoodic EMS up and running, we now have local EMTs on duty 24/7 answering all emergency calls and the wait times for an ambulance have decreased tremendously. Now when you call for an ambulance there is one available in our own Fire Station ready to go, with well-trained EMTs and drivers.

Your support of this new ambulance service is greatly appreciated and we thank you all for always supporting your local EMS.

This year one of our most faithful and dedicated first responders “retired”, Richard E. Gerrish. Richard has been an EMT for 12 years, serving the Towns of Winter Harbor and Gouldsboro. In the earlier years he was often the only person responding, comforting and assisting residents in their time of need until County Ambulance could arrive. Over these several years, Richard has given his time and energy selflessly, often sacrificing his activities or travels to remain in Town when no one else was going to be available. Thank you just does not seem enough to say to Richard but when you see him around Town, let him know how much you have appreciated his service and commitment to our Town.

Respectfully Submitted,

Tatum McLean, Chief

EMERGENCY MANAGEMENT

This year there were no major events to report. The Town does have an Emergency Operation Plan in place in case of a major event. We will work with officials from the County and State levels, if needed. Your local Fire Department would assist with this function in the early stages. Some personnel would stay to work with outside entities during the event.

Hancock County EMA Director, Andrew Sankey has been working with local Fire Departments and EMS personnel in case of an active school threat. We have conducted a lock down drill at Peninsula School.

We have met with school officials and staff to perform a walk around and instruct staff what to do in case of a threat. The RSU does have written policies in place. If you have any questions or concerns, please feel free to contact your Fire Chief for more details.

www.ready.gov

www.nws.noaa.gov

www.maine.gov/mema/prepare

www.redcross.org

Respectfully Submitted,

Tatum McLean, EMA Director



LOCAL HEALTH OFFICER

Maine Local Health Officer's (LHO) role began in 1885 and has had a proud tradition of serving their communities. The LHO is a term established by Maine Statute. The Fire Chief has held Winter Harbor's LHO position for the last four years. No activity to report this year. I would like to publish information from Maine CDC website on couple of hot topics of interest.

The Maine Immunization Program (MIP) strives to ensure full protection of all Maine children and adults from vaccine-preventable disease. Through cooperative partnerships with public and private health practitioners and community members, the MIP provides vaccine, comprehensive education and technical assistance, vaccine-preventable disease tracking and outbreak control, accessible population-based management tools, and compassionate support services that link individuals into comprehensive health care systems. For more information on the Vaccines for Children Program, visit:

<https://www.maine.gov/dhhs/mecdc/infectious-disease/immunization/>

Lyme disease is caused by a bacterium, *Borrelia burgdorferi*, which is transmitted to a person through the bite of an infected deer tick (*Ixodes scapularis*). Symptoms of Lyme disease include the formation of a characteristic expanding rash (erythema migrans, EM) 3-30 days after a tick bite. This rash occurs in approximately 70-80% of patients nationally. In Maine, EM is reported in just over 50% of patients, and Maine CDC feels that this number is lower than the actual occurrence. Fever, headache, joint and muscle pains, and fatigue are also common during the first several weeks. Later features of Lyme disease can include arthritis in one or more joints (often the knee), Bell's palsy and other cranial nerve palsies, meningitis, and carditis (AV block). Lyme disease is rarely fatal.

<https://www.maine.gov/dhhs/mecdc/infectious-disease/epi/vector-borne/lyme>

If you have a complaint, question or concern about health risks or environmental risks, please feel free to contact me.

Respectfully Submitted,

Tatum McLean, LHO



HARBOR MASTER REPORT

2018 was another great year on the water. Thankfully, there were no Coast Guard calls this year for any dangerous situations, oil spills, or reports of overdue boats.

I am happy to report that more people are up to date on their mooring fees. I would appreciate the support of the people who have not paid their mooring fees to contact the Town Office or myself as soon as possible. The mooring fee funds are going towards maintenance and repairs of the town dock and floats.

There has been an increase of calls for away boaters to tie up at a mooring for a night or two. People have also wanted to tie up at the dock for a short time to go to downtown Winter Harbor to look things over and get something to eat.

We had wonderful weather for our annual Winter Harbor Lobster Festival. A highlight of the boat races was when a huge number of boats from many harbors participated in the Randy Race.

This year I attended the annual Harbor Master Advanced Training at Maine Maritime Academy in Castine. The main discussion at the conference was about an increase in aquaculture leases this year around the State of Maine and how it affects waterfronts.

Everything was quiet and fairly uneventful around the dock. I would like to thank everyone for keeping their garbage picked up around the dock and on the floats.

I am looking forward to a busy boating season and another great season on the water this year. I am always happy to answer any questions, please contact me with any harbor related issues, (207) 812-1264. Please be safe and appreciate all that Winter Harbor has to offer.

Respectfully Submitted,
Fred Backman,
Harbor Master



CODE ENFORCEMENT OFFICER & LICENSED PLUMBING INSPECTOR

No building or structure or part thereof shall be erected, constructed, expanded, moved or altered to change the use without first obtaining a permit. No lot shall be divided as to make a substandard lot. Three or more unregistered vehicles stored in a yard or field requires a permit for an automobile graveyard.

19 Building Permits were issued between April 1, 2018 and March 31, 2019. The types of permits will not equal the number of permits issued because many permits are for more than one structure or use.

Description:

New Residence/Cottages	2
Residential Additions	4
Garage/Shed/Storage	6
Decks/Patios	4
Amendments to existing permits	1
Driveway	1
Signs, Flags, Banners	1
Commercial Building approved by PB	1

I was appointed as Licensed Plumbing Inspector effective July 1, 2018. From then until April 1, 2019, I have issued eight plumbing permits as follows; six Subsurface Wastewater Permits, two of which were in the Shoreland Zone, and another not in Shoreland Zone that required a variance. Of the six permits issued only two have been completed. Two Internal Plumbing Permits; one for 17 fixtures and one for seven fixtures.

It has been a pleasure to serve the Town and Citizens this past year. I would like to thank the Office Staff for their support and assistance. Congratulations to the Planning Board for their continued efforts to get the State Mandatory Shoreland Zoning Ordinance ready for review and possible adoption at a Town Meeting in the future.

Respectfully Submitted,
Millard Billings, CEO & LPI



PLANNING BOARD

Over the course of the past year, the Planning Board has continued our review and revision of the Shoreland Zoning Ordinance to bring that ordinance up to date with current State guidelines. One or more public hearings will be scheduled prior to the final draft of the ordinance and subsequent Town vote to adopt the draft, which may occur as soon as the 2020 town meeting.

The Planning Board also received and heard additional complaints related to noise in the General Development (downtown) District, which is our most dense mixed residential/commercial zone. Our Board reviewed several “Noise Control Ordinances” from other municipalities, and discussed what impact such an ordinance might have in Winter Harbor. While no further action by our board is currently planned, any affected or interested party is encouraged to contact us with opinions or concerns on either side of any topic (noise or otherwise) where our Board might be of service.

Following discussion of enforcement issues related to non-permitted and non-compliant signs that were recently erected, a targeted mailing was sent to local businesses soliciting comments on the standards currently adopted within the sign ordinances. No responses or feedback were received to that mailing, however our Board has undertaken a review of the sign ordinances and may be proposing changes to these ordinances in the future.

The Planning Board generally meets on the first Tuesday of the month at 7:00 pm at the Town Office meeting room. The public is welcome to attend all meetings, and we welcome your feedback.

Respectfully Submitted,

Ted Buswell,

Chairman



WINTER HARBOR PUBLIC LIBRARY

The Winter Harbor Public Library has had a very busy and productive year, continuing our collaboration with Channing Chapel to upgrade the Library without changing the ambience of the Maine seaside chapel we all appreciate so much. Our new handicap ramp is fully operational (except when buried in snow and ice). We hope to have the first major phase of stained glass window repair done shortly and we received a Schoodic Community Fund grant to begin planning major new built-in bookcases in the main room to house our burgeoning Maine Collection. This work has been made possible by a generous grant from the Stephen & Tabitha King Foundation, and a number of much appreciated Memorial Gifts. Our sincere thanks go to all who have helped us reach this point.

During the year of 2018, we had a total of 3,276 visitors and a circulation of 3,774. Our patron count is up this year, standing at 553, which averages out to almost six visits per patron, and almost seven loans per patron. In addition, many take advantage of our 24/7-glass fiber internet connection, which is often used in cars in the parking lot as late as midnight or 1:00 am. We are doing our best to keep our children's and young adult collections as up to date as possible, and we are making sure that we obtain first run movies on a monthly basis for our DVD collection, as well as continuing to collect classic films. If you want to see something new, come in and browse; you will not be disappointed.

Our summer programs were well attended, especially by those who wanted to continue our exploration of Chinese Cuisine with Helen Chen, or wanted to experience Peter Onuf's views of American History, as well as other much-appreciated authors and lecturers. The children's summer reading program was also well received. With support by the Winter Harbor 5 & 10 and Gerrish's the young readers were awarded prizes or ice cream cones when they wrote critiques on the books they read, and none of them seemed to mind the requirements! We have also made a change in the stacks of the library. The Biography section is now on the right as you enter the building; the juvenile and children's section is now in that space, while the reference section is now where the juvenile and children's section was. The younger children's section is still on the upper level, just outside of the main room.

Our Library is a wonderful resource for the Town of Winter Harbor. According to the Maine State Library Calculator, the return on every dollar spent on the support of the Library was \$5.79 in 2018. We, at the

Library thank you for your support. Come in and ask any of our knowledgeable volunteers or our wonderful Librarian, Ruth Mapleton. If we do not have what you want, we will do our best to get it for you. See you at the Library!

Respectfully submitted,

The Winter Harbor Library Board of Trustees



WINTER HARBOR PUBLIC LIBRARY TREASURER

2018-19 Budget

Books	\$4,000
Book Supplies	\$400
DVD/Audio	\$750
Computer/Technology	\$500
Computer Services	\$300
Program Fund	\$800
Supplies	\$300
Utilities	\$5,000
Cleaning	\$1,440
Fundraising	\$1,000
Newsletter	\$1,000
Volunteer Appreciation	\$350
Librarian Training	\$300
Postage	\$75
Petty Cash	\$25
Miscellaneous	\$500
Salaries	<u>\$16,740</u>
Total	<u>\$33,480</u>

We appreciate the support we receive from the Town of Winter Harbor and from our donors and patrons. We are especially grateful to all of our volunteers who keep us operational all year long.

Submitted by,
Rick Brown, Treasurer



RECREATION COMMITTEE

The Winter Harbor Recreation Committee continues to work in conjunction with the Gouldsboro Recreation Department to organize youth sports teams who participate in the Downeast Family YMCA sports leagues. In 2018, we offered pre K-6th grade soccer, basketball and indoor soccer. We also offered teens the opportunity to learn golf! We also enlisted the talents of Coach Ben Teer to conduct a basketball clinic for middle school students during April vacation, supported a middle school team in two area basketball tournaments, contributed to scuba diving lessons for Winter Harbor teens and purchased discounted tickets to Maine Discovery Museum and offered them FREE to residents. We had roughly 100 local children participate in these programs.

As we have in recent years, in 2018 we paid for the bounce house at the annual Easter Egg Hunt at Gouldsboro Recreation Center; the little ones always love this. We continue to seek out fun opportunities for all of our residents, particularly our youth. If you have a skill or talent or simply an idea we welcome your help. Perhaps you can teach kids to cook or knit. Maybe you can lead a building workshop? Dance? Golf? Tennis? Photography? Drawing? Maybe you will guide a hike or a canoe trip or want to organize a shopping trip for adults to Freeport? We used to do that! I can help you. Please contact me. It is a pleasure to bring new opportunities for recreation to our residents.

We have a solid team in place for 2019 and are already working on some great offerings for our youth.

Respectfully Submitted,
Megan Alley Moshier, Chair



Recreation Committee Members

Dolora Conley Alice Dow
Maggie Hammond Megan Moshier
Gabe O'Brien



WINTER HARBOR UTILITIES DISTRICT

I would like to thank the other board members, our operators Terry and Mike, and Patti Riggs our bookkeeper, for all their help this past year.

We have had a busy year at the Utility District. As most of you have noticed we have rebuilt three of our pump stations and we are about $\frac{3}{4}$ complete on redoing our main plant. This has been a major transformation to the plant and how it will operate in the future. All of our old controls were analog and if they were broken we could not fix them because they were so old. The new system is all-digital and can be run from a hand held computer. We have added a new building on top of one of the cement tanks. This is what is known as the “head works” and will take out the dirt and wet wipes and other items that are not organic. This will help the rest of the plants pumps last longer and run smoother. The construction is supposed to be completed by the middle of September.

Part of the construction process is also to look at the rate structure, and what we charge each user. You may see a change in how we charge for your sewer in the future.

Once again, your greatest help for us this coming year is to NOT FLUSH wipes down the toilet. They may flush but they do not decompose like toilet paper does. They end up clogging up our pumps. Because of townspeople flushing these down the toilet we have to take apart several pumps every day to clean out the wipes that have collected on the impeller. This also causes premature replacement of these impellers. With the new construction we will have a new “head works” that will help take these items out of the waste stream before it runs into the system.

We meet on the first Monday of the month at 6:00 pm at the sewer plant on Meadow Lane. The public is welcome.

Submitted by

Peter Drinkwater

Chairman, Board of Trustees

WINTER HARBOR UTILITIES DISTRICT FINANCIAL REPORT

December 31, 2018

The Trustees met regularly on the first Monday of each month at 6:00 pm during the past year. The agenda for each meeting includes:

1. Minutes
2. Approval of Expenditures
3. Financial Report
4. Review of Past Due Accounts
5. Superintendent's Report
6. Plant Operator's Report
7. Other Business

The Board approves the annual budget at the first meeting in January. All monthly meetings are held at the plant and are open to the public.

Our report of revenues and expenses for 2017 is as follows:

Revenue from Users	\$ 174,369
Other Revenue	\$ 2,256
Total Revenue	\$ 176,625
Less Operating Expenses	\$ 153,813
Net Operating Gain (Loss)	\$ 22,812

Balance Sheet

Assets:

Cash & Checking Accounts	\$ 248,010
Accounts Receivable	\$ 12,493
Land, Plant, Equipment	\$ 4,408,708
Accumulated Depreciation	\$ (1,525,396)
Total Assets	\$ 3,143,815

Liabilities:

Long Term Debt - Maine Bond Bank	\$ -0-
Loan Payable – Bar Harbor Bank & Trust	\$ 9,183
Account Payable	\$ 2,400
Construction Loan	\$ 1,366,034
Reserves and Equity	\$ 1,766,198
Total Liabilities	\$ 3,143,815

Debt Service Transactions:

Received from Town Tax Appropriations	\$ 12,808
Paid Maine Bond Bank	\$ 12,808

WINTER HARBOR CEMETERY ASSOCIATION

The Winter Harbor Cemetery Association has completed another successful year, thanks to a dedicated and committed group of members who have freely given their time and energy toward meeting our goals. We continue to concentrate our efforts on the grounds and roadway. We are pleased with Guptill lawn mowing service for their excellent work and attention to detail. We remain committed to providing the quality of care for the cemeteries, which you expect.

Thanks to all who have made contributions to the Cemetery. We appreciate your generosity.

We now have cremation lots available at Greenwood Cemetery. If you wish to purchase a plot for your family, please contact Margie Gerrish, phone (207) 963-7032 for assistance.

The officers are:

James W. Lilly, President

Andrew Abbott, Vice-President

Marge Gerrish, Secretary and Sextant

Diana Young, Treasurer

Cemetery Association Trustees

Andrew Abbott

Alfreda Bacon

Chris Byers

Hiram Gerrish

Marge Gerrish

Gordon Harrington

David Joy

Karen Hodgkins

Charles Hurd

James Lilly

Roseanne Shafer

Steve Tardy

Betty Williams

Diana Young

Steve Young

Alternates – Charlie Arnett, Jack Kunkle, Louise Shaw

Respectively submitted,

James W. Lilly, President



WINTER HARBOR WATER DISTRICT

The Winter Harbor Water District has struggled to face the increasing costs of power, required various dues and rising prices on every mentionable item. Meeting our significant debt payments last year caused us to have to cash in one of our larger CDs. So this year a desperately needed rate increase was applied for. Nick Henry, CPA at Horton McFarland & Veysey attended a Selectmen's meeting to explain the need for a rate increase. Local residents attended asking questions. The increase was granted, effective January 1, 2019.

A harsh winter made the Superintendent's job difficult, with shutoffs freezing in the ground. Two major breaks occurred; one at Sargent Street and one at Capehart. Coupled with aging infrastructure on Grindstone Point, and the need to repair breaks is always on the horizon.

In April, a water theft was discovered. The public Utilities Commission was contacted and the situation was ameliorated.

Sonny Smith decided not to run for Trustee Office this year, that position was filled by Billy Bickford.

This year it became necessary to widen the access to our water tower on Newman Street due to the growth of bushes narrowing the road.

Megan Moshier was contacted by Todd Rich of Wireless Partners, who is requesting that an antennae be installed on our Newman Street water tower to enhance cell phone service, Trustees voted unanimously to move ahead. This proposed project is now in the process of discovering how and if the project is viable for the district. The District is working with an attorney to review the lease agreement and with Dirigo Engineering to study the viability of attaching antennae to our water tower.

It is hoped that the year 2019 will result in a bright future for the District. As always, we thank our customers for their continued cooperation.

Respectfully Submitted,
Shirley M. Chase, Chair
Billy Bickford, Treasurer
Meagan Moshier, Clerk



WINTER HARBOR WATER DISTRICT
Summary Balance Sheet
As of December 31, 2018

WINTER HARBOR WATER DISTRICT
Summary Balance Sheet
As of December 31, 2018

COASTAL RECYCLING – FINAL REPORT

This year, 2019 closes our 30-year membership in Coastal Recycling and ends, as we know it, recycling. Markets have ceased to exist and sale pricing of product has gone from \$150 a ton to less the \$20 a ton. Freight delivery costs and freight pick-up are not included, making costs to member towns prohibitive.

Your Select Board and Representative agree to dissolve Coastal Recycling as do all other member towns. April 2019 was our last date for delivery. Your Select Board and Representative agree to stay with PERC and add recyclables to our Thursday bagged trash. PERC burns the trash for energy and is not a landfill facility that at this time is most agreeable to our town.

Richard Wilson as chair of the Recycle Committee in 1989 brought forward at Town Meeting the article to raise our portion of the \$30,000 to obtain from the State of Maine Waste Management a grant in the amount of \$90,000 and another article raising a membership fee based on population. Both articles passed as they did in other member town's Town Meetings and by 1990, a processing center was built in the Town of Hancock. February 1990 opened the doors to processing.

Winter Harbor to save in it's cost of picking up freight and will receive 9% of any assets that Coastal Recycling may have in it's closing.

Respectfully Submitted,

Diana Young, Secretary



WINTER HARBOR HISTORICAL SOCIETY

Season 2018 saw many achievements, some perhaps small but all in all the Society is active and realizing how important it is to preserve the history of our little town. Many visitors graced the Saturday doors and with volunteers we had a wonderful interested turnout.

Pearl Barto's walking tour was a huge success. Rick and Joanne Brown hosting as first American Settlers: he as an encamped soldier and she as a local herb specialist; we so hope to continue these programs into 2019. Please watch our newsletter for details.

The Society was active in getting projects accomplished and thanks to so many to make this happen that we cannot name them all. Donations came in many forms and all have been so appreciated. Money came in that helped our side handicap ramp and front door entryway both in the approach and garden. Families and individuals have donated items to our museum. We now have in addition to the ramp/entryway, motion outdoor lighting, a bench, bike rack, a new sign over the door, sewing machine table, handmade wooden dory, photo of Leoniece Rice Whitten with doll, Neil and Janet Gerrish Buffett donated a collection of Jonas Crane newspaper articles and items of interest to this town. Photos: Dr & Mrs. Holt, Grindstone, pool, ledgers from the Blance family, fillet knife, night photo church belfry, Grindstone Inn china. The list goes on and we so thank everyone that has contributed in so many ways. Please visit the museum and see what is happening.

We have been so fortunate to receive from the Schoodic Community Fund, monies to assist us in capturing inventory and items via camera and preserving photos and written history. The \$1,500 will assist us in this goal. We are so appreciative of this award. We also are working again with the College of the Atlantic, in hopes to obtain a student to assist us with fishing community historical data.

Our very own Deborah Joy Martin donated funds from her very successful art show held at the Littlefield Gallery for which we are thankful. Donations have aided us in the reprinting of Allan Smallidge's book: "A Summering Place" which we will have on sale this year to benefit the building fund: windows/curtains/foundation/floors.

Lights out held by Gouldsboro on the Band and Dances of the area was well attended. We are to be hosts of Lights Out this year so again watch your newsletter. Thank you for your support and please visit us in 2019.

President – Diana Young
Vice-President – Johanna Smith
Secretary – Pearl Follette Barto
Treasurer – Cathy Lilly Carruthers

Board Members -
Dan Keegan
Deborah Martin
Marge Gerrish
Barbara Campbell
Joanne Brown
Rick Brown

Respectfully Submitted,
Diana Young, President



PENINSULA SCHOOL
PO Box 230
Prospect Harbor, ME 04669

Sally Leighton, Principal

Tracie Samiya, Secretary

Dear Citizens,

I am pleased to have this opportunity to share with you some of the activities, accomplishments and projects this year at Peninsula School.

We are in our fifth year of the implementation of Proficiency Based Education. This process has been slow because we implemented a grade span at a time, making sure we made changes thoughtfully and carefully. It has been gratifying to see our students make good progress in meeting standards and handling the changes in our approach very well. This shift in our instruction allows many and varied opportunities for thoroughly learning the material before advancing to another level. We are pleased with the support from parents and welcome any questions you have.

We have many activities that we do annually and our students very much enjoy and I may have listed them before in other newsletters but they are worth repeating: Each fall, our 7th graders spend 3 days and 2 nights at SERC studying science and participating in a number of projects.

Sarah Norwood, middle level social Studies teacher, plans a very successful Take A Vet to School Day and this year was no exception. We are grateful to our local Veterans who continue to give to the community by joining us that day.

We have completed our annual National Geographic Geography Bee and Teddy Dickson-Smith was our school winner. He will be competing at the State level on March 29th.

We have completed our school wide Spelling Bee and our school reps to the Regional were Alec Waxer and Ada Fisher with Serenity White, the Alternate. Alex came in third for the County.

Students have begun working on their speeches and our School wide contest will be April 11th.

Our Show Choir recently competed in District 6 at Ellsworth High School. They received a 1 rating, which was awesome! They will be going on to the State Festival on March 29th.

We have a large number of students who participate in sports and do very well. Our Cross County team, coached by Tim Fisher had 27

students. Soccer was coached by Glenn Moshier. We enjoyed using our new solar powered scoreboard provided by our PTC.

Boys' Basketball was coached by Phillip Torrey and they had a great season with only one loss. Girls' basketball was coached by Jeff Young and they worked hard all year with noticeable improvement. Cheering this year was coached by Kayla Geel and their routine was awesome! Straight ahead is Baseball and Softball.

Coming up we have an assembly provided to us by our PTC, which will be Chinese Acrobats. I know our students will love this.

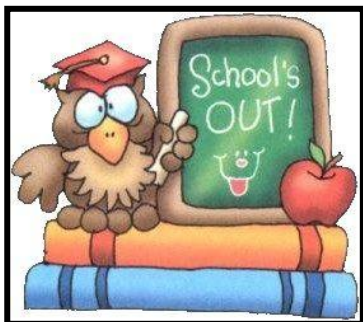
Middle level students will be having PI day (with real pies), and another math day in June.

We will soon be in the midst of the State mandated MEA testing, which involves grades 3-8. This will be completed by April 12th. We are waiting for the possibility of more snow days to be over before we set the Promotion date.

In closing, I would like to express my deep appreciation for all of the support, generosity and interest in our wonderful school. You do so much for us and it is very much appreciated by students and staff. We encourage you to join us in all of our activities.

Submitted by,

Sally Leighton, Principal



PENINSULA SCHOOL STAFF

Teacher	Grade	Enrollment
Celine Martin	Pre-K/Reading Recovery	11
Roxanne Renwick	K	15
Katie Parker	1	19
Rose Arnett	2	14
Michelle Holbrook	3	19
Sherry Young	4	18
Priscilla McFarland	5	20
	6	15
	7	25
	8	22
Marielle Edgecomb	M.S. Math	
Joanne Liimatainen	M.S. Language Arts	
Heidi Heyden	M.S. Science	
Sarah Norwood	M.S. Social Studies	
	TOTAL	178

Teacher	Class
Emily Jordan	Art
Steve Hodgdon	Music
Sherry Blais	Physical Education
Kate Nicolas	Special Education
Mary Knowlton	Guidance
Barbara Bricker	Title 1
Bonnie Kane	Library

Other Staff

Tracie Samiya	Admin Assistant
Jason Bricker	Ed Tech
Christine Simmons	Ed Tech
Kathryn Wayman	Ed Tech
Rosalie Mitchell	Ed Tech

Cindy Giberson	Ed Tech
Donna Haycock	Food Service
Faye Torrey	Food Service
Joe Naumann	Maintenance
Bonnie Naumann	Maintenance
Wendy Hooper	Bus Driver
Ellysea Bryant	Bus Driver
Pieter Porsius	Bus Driver
Danny Mitchell, Jr.	Bus Driver



SUMNER MEMORIAL HIGH SCHOOL

REGIONAL SCHOOL UNIT 24



Schoodic Institute at Acadia National Park's mission is to pursue collaborative solutions to critical environmental challenges through discovery and learning.

Schoodic Institute at Acadia National Park supports science literacy and environmental stewardship initiatives throughout the region. Schoodic Institute is a primary partner of Acadia National Park. The Winter Harbor campus is the largest of 18 National Park Service Research Learning Centers in the United States. Schoodic Institute and Acadia National Park are national leaders in the development of new ways to involve the public in science and conversation.

Schoodic Institute supports scientific research, provides professional development for teachers, and helps train a new generation of stewards who will help conserve our natural and cultural heritage. Education includes public programs and events, and information sharing. Research focuses on understanding environmental change, and human response to change. For example, the Marine Ecology Program is studying the effect of rockweed harvesting on intertidal ecosystems, the Forest Ecology Program is trying to understand what the region's forests will look like in the future, and the Bird Ecology Program monitors millions of birds that migrate through Acadia.

In 2018, Sumner Memorial High School students conducted research on seeding clam-flats, in collaboration with the Gouldsboro Shellfish Committee. The students received support from Mike Pinkham, Gouldsboro's clam Warden, Bill Zoellick, Schoodic Institute's Education Research Director and Kyle Pepperman, field scientist at the Downeast Institute. They gathered and analyzed experimental data that the shellfish committee will use to make decisions.

Schoodic Institute is also studying phenology, the timing of plant and animal life cycle events. In 2018 Schoodic Institute; with Acadia National Park, Blue Hill Heritage Trust, Downeast Lakes Land Trust, Fields Pond Audubon Center, Frenchman Bay Conservancy, Island Heritage Trust, and Petit Manan National Wildlife Refuge established the Downeast Phenology Trail. Observations are now taken with the help of volunteers



throughout the network, and visitors participating in citizen science programs. This project helps to answer the question of whether the changing climate creates a mismatch between fall migrating birds and their food sources.

Our work is made possible by many partners and supporters, and we encourage public engagement and feedback. To learn more about research or community citizen science programs please visit our website at www.SchoodicInstitute.org. You can subscribe to our email newsletter for event updates and news, and connect with us on [Facebook](https://www.facebook.com/SchoodicInstitute), Instagram and Twitter. *Thank you for your support!*



ACADIA NATIONAL PARK ADVISORY COMMISSION

Two key issues dominated the winter meetings of the Acadia National Park Advisory Commission: the federal government's shutdown, which directly impacted Acadia National Park; and the signing of the law clarifying Acadia's boundary.

The 35-day shutdown that curtailed the number of park employees on duty in Acadia ended January 26th, but the effects of the shutdown lingered for months, as park officials scrambled to get ready for the opening of the 2019 season.

During the February meeting of the Advisory Commission, Park Superintendent Kevin Schneider told Commission members that ten percent of the year basically was lost due to the shutdown, delaying the hiring of seasonal employees, and halting maintenance and planning by furloughed administrators and staff.

Luckily, the shutdown occurred during winter when there were far fewer visitors to Acadia. More than 3.5 million people visited the park last year, and officials are expecting another banner year this season.

In Winter Harbor's section of Acadia, the shutdown forced relocation of Schoodic Institute staff and officials for the 35-day duration. Institute CEO, Don Kent explained that budget work and planning continued because of cooperation among other organizations, including Schoodic Arts for All (SAFA), which made available office space in Hammond Hall or the SAFA Schoolhouse for Institute staff.

On another front, a public lands package was signed into law by the President that clarified Acadia's boundary in the Schoodic region of the park. U.S. Senators Angus King and Susan Collins authored the bill, which addressed boundary issues, protected the traditional use of intertidal zones by harvesters of clams and worms, and permanently reauthorized the Acadia National Park Advisory Commission, among other provisions.

The measure effectively put to rest concerns about 1,400 acres of land on the Schoodic Peninsula that was given to the park in 2015 by an anonymous donor. The gift was generally welcomed by the local towns and communities, but controversy ensued regarding the legal authority used for the transfer. Some residents of Mount Desert Island objected to the boundary change, arguing that a 1929 law affecting land transfers had been repealed in 1986 when a new law was passed that set boundary limits on the park due to growing concerns about the size of the park and its impact on the tax bases.

Senators King and Collins resolved the issue by introducing a bill in the Senate [that](#) won approval and was signed into law in March.

The next meeting of the Advisory Commission will be held at Park Headquarters in Bar Harbor at 1:00 pm on June 3rd. The fall meeting of the Commission will be held at 1:00 pm at Schoodic Institute in Winter Harbor on September 9th. All Commission meetings are open to the public.

Respectfully Submitted,
Katherine Heidinger



SCHOODIC PENINSULA

SCHOODIC TRAIL SYSTEM MAP

ACADIAN COMMUNITY WOMAN'S CLUB

The Acadian Community Woman's Club is comprised of roughly thirty women from Winter Harbor and Gouldsboro. We welcome women of all ages and have built a strong, competent, enthusiastic, generous and ambitious organization. We continue efforts to support a robust Community Aid fund helping local residents who need financial support in many ways. One major fundraiser for community aid is our annual Chili Supper, always the first Thursday of December at the Masonic Lodge in Winter Harbor. In addition to the chili supper we host two bake sales selling whole cakes and pies! These are on the first Saturday in July and again on the first Saturday in August. They are always at 8:00 am and end when we are sold out...usually before 10:00 am. We also encourage folks to give us their returnable cans and bottles so we can redeem them, each year this earns our club nearly \$300. Of course anyone can donate to this cause at any time.

Last year we helped 12 local children to summer camp. Funds raised also support our college scholarships and we are excited to announce that in 2019 we will award two \$1,000 scholarships to anyone from Winter Harbor or Gouldsboro attending a four-year college, community college or trade school; applications can be found in the guidance office at Sumner High School.

In addition to the biggies above we also maintain the flower planters by the post office in Winter Harbor as well as the Ann Joy Memorial Garden on Harbor Road in Winter Harbor and we contributed to the granite planter surrounding the sign at the Peninsula School. We organize and host the annual Memorial Day observance in Winter Harbor. Each year we support one Sumner sophomore who is selected to attend the Maine Youth Leadership Conference in Portland each year. In recent years we have also sent donations to the Emmaus Shelter, Good Shepherd Food Pantry and Beth Wright Cancer Resource Center. We continue to seek new ideas and projects and we invite you to join us in our efforts. This is truly a remarkable group of women, we are doing our part and we appreciate your help!

Respectfully Submitted,
Megan Moshier, Sarah Alley Christensen
Co-Presidents



SCHOODIC SCENIC BYWAY CORRIDOR MANAGEMENT COMMITTEE

The Corridor Management Committee of Schoodic National Scenic Byway is happy to report on our progress in 2018 and plans for 2019.

Visitor Facilities and Information

- The Town of Winter Harbor has a new Bike-Ped Hub. Beautifully designed with a shelter, bike rack and interpretive panel of the Byway information. Maine DOT donated the granite. The Maine Bike Coalition gave a grant for a bike repair station to be used at this site. Anyone can use if they need to tune up their bike this summer.
- The Town of Gouldsboro, with Byway Committee help, completed work at the Gouldsboro Town Park. Stone benches and granite blocks and pavers donated by Maine DOT were set around the recently completed shelter. Some landscape plantings, the park sign and a Town history interpretive panel were also installed by Maine DOT.
- The Committee completed a full new update of the SchoodicByway.org website.
- The Committee conducted the first ever-annual Kid Quest Open House which attracted over 250 youth and their families from the region, state and across the nation. With much success, we plan to do it again this summer on June 22, 2019. 10:00 am-2:00 pm. All are welcome!

Planning for Future Improvements and Projects

- The Committee continues to reach out to the region's schools in providing field trips to byway sites to learn about history, natural resources, granite mining and fisheries. Bus Trips were paid by a grant from Maine Community Fund and sponsored by Friends of Taunton Bay. We hope to use the new Kid Quest Booklet in conjunction with these field trips.
- The Committee has completed a rough design of the educational Kid Quest booklet. Now awaiting funding for the project.

Funding of Projects

- The grant for technical assistance from the National Park Services, Rivers, Trails and Conservation program has come to an end. Thanks to Julie Isbill for her contributions to the Schoodic Outdoors brochure, new website and Kid Quest booklet.
- A grant has been submitted to Maine Community Foundation for the design and printing for the educational Kid Quest bookley.

- The Onion Foundation just awarded a \$2,250 grant for partial Kid Quest design, sponsored by Frenchman Bay Conservancy.
- Further reductions in National and State funds for Byway programs place greater importance on municipal and other contributions to continue improvements along the Byway.

We thank those municipalities who have contributed to the Byway and hope that you will again support us to enhance school outreach, match start and Federal grants.

We thank the select boards, planning boards, state, federal and foundation grants, historical societies, Chambers of Commerce, Maine Coast Heritage Trust, Friends of Taunton Bay, Frenchman Bay Conservancy and other organizations for their support. We thank the Hancock County Planning Commission, the Maine Department of Transportation and Acadia National Park for their technical and financial support.

The Schoodic National Scenic Byway Corridor Committee is a collaboration of Hancock, Sullivan, Sorrento, Gouldsboro, Winter Harbor and Acadia National Park to protect and promote this scenic corridor. Area residents are always welcome to attend byway meetings.

Respectfully Submitted,

Barbara Shanahan
Barbara Shanahan, Chairperson



SCHOODIC COMMUNITY FUND

The mission of the Schoodic Community Fund (SCF) is to improve the quality of life for all residents of the Schoodic Peninsula by awarding grants to area non-profits, schools, and municipalities. In 2018 a total of \$57,485 was awarded to grant recipients including Hardy's Friends, the Winter Harbor Library, Dorcas Library, the West Gouldsboro Village Improvement Association, Peninsula School, Sumner High School, Life Line Food Pantry, the Gouldsboro Veteran's Committee, the Schoodic Institute at Acadia National Park and the Winter Harbor Historical Society. The SCF Board members are Mike H. Summerer MD (Chair), Megan Moshier (Vice Chair), Andrew Somes (Treasurer), Vicki Rea, Lucille Anderson, Frank Chudnow, Dolora Conley, Edith Dixon, Mary Dyer, Rick Hauck, Howard Howard, Eric Lister, Roberta Parritt, Paul Tracy and Joe Young.

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The Pickled Wrinkle
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George Hoffman
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Mareen Steinecke
Jan Vdoviak
Edward S. Williams
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John Weber
Edward J. Williams

GIFTS GIVEN IN HONOR OF **

Edith Dixon
Rick Hauck
Bonnie Kane

Roger & Barbara Bowen
Ferive Strauss

Submitted by,
Mike Summerer
Chairman



HARDY'S FRIENDS

AUDIT REPORT

AUDIT REPORT

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FINANCIAL POLICIES

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FINANCIAL POLICIES



TOWN OF WINTER HARBOR, MAINE 2018 ANNUAL TOWN MEETING MINUTES

The Town of Winter Harbor Annual Town Meeting was called to order on June 12, 2019 at 8:00 am by Cathy Carruthers, Town Manager, at the Municipal Building, School Street, Winter Harbor, ME.

Article 1

To elect a Moderator to preside at said meeting. ***Peter Drinkwater was nominated to serve as Moderator and the election clerks cast three affirmative votes. Mr. Drinkwater was administered the oath of office by Cathy Carruthers, Town Clerk. William Van Horn was appointed Warden to oversee elections. Voting took place at the Municipal Building from 8:00 am until 8:00 pm and the meeting was continued until June 13, 2018.***

Mr. Drinkwater reconvened the meeting on June 13, 2018 at 7:00 pm at Hammond Hall, Main Street, Winter Harbor, ME.

Article 2

To elect the following town officials by secret ballot: one member to the Board of Selectmen/Assessors/Overseers of the Poor to serve until the 2021 annual town meeting; two members to the Planning Board to serve until the 2023 annual town meeting; one member to the Planning Board (Alternate) to serve until 2023 annual town meeting; one Utilities District Trustee to serve until the 2021 annual town meeting; one Water District Trustee to serve until the 2021 annual town meeting.

Mr. Drinkwater announced the results of the municipal elections as follows:

***Selectman (3 year term) – Kittridge Rivers
Planning Board Member (5 year term) – Alan Nauss
Planning Board Member (Alt) (5 year term) – Tatum McLean
Water District Trustee (3 year term) – Billy Bickford
Utilities District Trustee (3 year term) – Peter Drinkwater
RSU #24 Director – Jeffrey Alley, Jr.***

Results of the RSU #24:

***Budget Validation Referendum
YES – 107 NO – 27***

ARTICLES PERTAINING TO THE APPOINTMENT OF OTHER TOWN OFFICIALS

Article 3

To choose twelve (12) residents to serve on the Winter Harbor Budget Committee for the ensuing year. *Jeffrey Alley, Jr., Billy Bickford, Barbara Jean Bragdon, Herman Faulkingham, Hiram Gerrish, Dan Keegan, Alan Nauss, Lester Vandegrift, Bob Schmidt were nominated, seconded and elected. Three positions remain vacant.*

Article 4

To choose fifteen (15) residents to serve as members of the Winter Harbor Cemetery Association Board of Trustees for the ensuing year. *Andrew Abbott, Alfreda Bacon, Chris Byers, Grace Gerrish, Hiram Gerrish, Margie Gerrish, Gordon Harrington, Karen Hodgkins, David Joy, James Lilly, Roseanne Shafer, Steve Tardy, Betty Williams, Diana Young and Steve Young were nominated, seconded and elected.*

Article 5

To choose three (3) Trustees for five-year term to serve as a member of the Winter Harbor Public Library Board of Trustees. *Mary Kocharis, Howard Howard and one position vacant were nominated, seconded and elected.*

Article 6

To choose seven (7) residents to serve on the Harbor Committee for the ensuing year, the residents to be selected as follows: three (3) commercial fishermen, two (2) recreational boaters, and two (2) residents at large. *Michael Kramp, Hiram Gerrish, Patrick Faulkingham, Andrew Abbott, Alan Johnson, Richard Wilson and Barbara Jean Bragdon were nominated, seconded and elected.*

Article 7

To choose five (5) residents to serve on the Recreation Committee Board of Directors for the ensuing year. *Dolora Conley, Alice Dow, Maggie Hammond, Megan Moshier, Gabe O'Brien*

Article 8

To fix the salary for the ensuing year of the appointed Harbor Master in accordance with the Harbor Ordinance. (Currently \$1,000) *Motion made*

and seconded to set the Harbor Master annual stipend at \$750. Approved.

Article 9

To see if the Town will vote to have the Board of Selectmen appoint all other Town officials and members of Town boards and committees.
Accepted as read.

SCHOOL BUDGET ARTICLES

Notice

The Town’s share of the Regional School Unit Budget has been set:
\$1,092,255.00 (FY 17-18 - \$1,012,706.00)

MUNICIPAL BUDGET ARTICLES - General Fund Expenditures

Article 10

To see if the Town will vote to raise and appropriate the sum of \$167,215.00 for General Government Administration. (*The Board of Selectmen and Budget Committee recommends approval.*) **Accepted as read.**

<u>General Government</u>		<u>FY 17-18</u>	<u>FY 18-19</u>
Total:	Administration	\$163,847.00	\$167,215.00

Article 11

To see if the Town will vote to raise and appropriate the sum of \$14,980.00 for the Board of Assessors and Planning Board. (*The Board of Selectmen and the Budget Committee recommends approval.*) **Accepted as read.**

<u>Board of Assessors/Planning Board</u>	<u>FY 17-18</u>	<u>FY 18-19</u>
Assessing	\$11,400.00	\$11,400.00
HCPC	825.00	850.00
CEO	<u>2,676.00</u>	<u>2,730.00</u>
Total: Board of Assessors/PB	\$ 14,901.00	\$ 14,980.00

Article 12

To see if the Town will vote to raise and appropriate the sum of \$44,802.00 for operation, maintenance and repair of town facilities. (*The Board of Selectmen and the Budget Committee recommends approval.*) **Accepted as read.**

<u>Town Building Operations</u>	<u>FY 17-18</u>	<u>FY 18-19</u>
Gym	\$ 34,114.00	\$ 14,907.00
Municipal Public Safety Bldg	20,016.00	20,620.00
Wharf	12,600.00	7,000.00
Scout	<u>2,275.00</u>	<u>2,275.00</u>
Total: Town Buildings	\$69,005.00	\$ 44,802.00

Article 13

To see if the Town will vote to raise and appropriate the sum of \$427,897.00 for Public Safety. *(The Board of Selectmen recommends approval and the Budget Committee recommends approval with exception of the Police Department .) Accepted as read.*

<u>Public Safety</u>	<u>FY 17-18</u>	<u>FY 18-19</u>
Fire Department	\$ 57,620.00	\$ 66,995.00
Police Department	103,468.00	103,680.00
Roads	222,425.00	185,723.00
Solid Waste	<u>69,784.00</u>	<u>71,499.00</u>
Total: Public Safety	\$453,297.00	\$427,897.00

Article 14

To see if the Town will vote to raise and appropriate the sum of \$177,468.00 for the following miscellaneous expenses or appropriations. *(The Board of Selectmen and the Budget Committee recommends approval.) Accepted as read.*

Miscellaneous

Library	\$14,000.00
General Assistance	1,000.00
Cemeteries	6,500.00
Third Party Requests:	
Downeast Community Partners (WHCA)	750.00
Downeast Horizons	300.00
Downeast Trans-Island Explorer	500.00
Eastern Area on Aging	750.00
Eleanor Widener Dixon Memorial Clinic	600.00
Emmaus Homeless Shelter	250.00
Hospice Volunteers of Hancock County	500.00
LifeFlight Foundation	516.00

Lifeline Food Pantry	750.00
Maine Coast Memorial Hosp-Prescript Assist	750.00
Schoodic Arts for All	750.00
Schoodic National Scenic Byway	750.00
VNA Home Health Hospice	136.00
Women, Infants & Children Nutrition Program	280.00
<u>Yesterday's Children, Inc.</u>	<u>300.00</u>
Total-Third Party Requests	7,882.00
EMA Director	150.00
Hydrants	59,040.00
Ambulance	4,644.00
County Tax	80,252.00
Lawn & Grounds Maintenance	<u>4,000.00</u>
TOTAL: Miscellaneous	\$ 177,468.00
	<i>FY 17-18 = \$165,472.00</i>

Notification to Taxpayers:

The taxpayers of the Town of Winter Harbor are hereby notified that the sum of \$80,252 will be required for payment of Winter Harbor's share of the Hancock County taxes. (*FY 17-18 = \$79,406.00*)

Note: County Tax is increased by \$846.00

Article 15

To see if the Town will vote to raise and appropriate the sum of \$66,150.00 for the following Special Projects. (*The Board of Selectmen and Budget Committee recommends approval.*) ***Accepted as read.***

<u>Special Projects</u>	<u>FY 17-18</u>	<u>FY 18-19</u>
Comprehensive Plan	0.00	0.00
Homestead Exemption	5,000.00	5,000.00
Property Revaluation	3,000.00	3,000.00
Downtown Revitalization	2,500.00	2,500.00
Sewer Note	13,173.00	12,800.00
Recreation Committee	2,750.00	2,750.00
PD Cruiser Sinking Fund	0.00	0.00
Investment Fund Repayment	40,000.00	40,000.00
Records Conservation	<u>100.00</u>	<u>100.00</u>
Total: Special Projects	\$ 66,523.00	\$ 66,150.00

MUNICIPAL BUDGET ARTICLES - General Fund Revenues

Article 16

To see if the Town will vote to apply the following 2018/2019 receipts to the General Fund appropriations to offset taxes. (*The Board of Selectmen and Budget Committee recommends approval.*) **Accepted as read.**

<u>Category</u>	Estimated Amount
Auto Excise Taxes	\$ 95,000.00
Boat Excise Taxes	5,000.00
Gym Rental	500.00
Clerk's Fees	2,900.00
Permit Fees	800.00
Sale, Trash Bags	16,000.00
Interest: Tax & Bank Account	3,000.00
Payment in Lieu of Taxes	8,000.00
Miscellaneous Revenues	2,600.00
MRC Member Tip Fee Rebate	<u>1,500.00</u>
Total	\$135,300.00

Article 17

To see if the Town will vote to accept and expend, to offset taxes, the categories of funds listed below as provided by the Maine State Legislature. (*The Board of Selectmen and the Budget Committee recommends approval.*) **Accepted as read.**

Category	Estimated Amount
General Assistance Reimbursement	\$ 500.00
Homestead Exemption Reimbursement	8,000.00
State Revenue Sharing Funds	12,038.00
Tree Growth Reimbursement	8,000.00
Veterans' Exemption Reimbursement	<u>500.00</u>
Total: Estimated Revenues	\$29,038.00
<i>FY 17-18 - \$29,038.00</i>	

Article 18

To see if the Town will vote to place unexpended balances from this fiscal year into a tax reduction reserve account to be used to reduce the tax commitment for the next fiscal year. (*The Board of Selectmen recommends approval.*) **Motion made to use unexpended funds from this**

fiscal year to be earmarked for the gym project. Discussion. Motion was rescinded.

SPECIAL FUND FINANCIAL ARTICLES

Article 19

To see if the Town will appropriate all Local Roads Assistance Program (formerly Rural-Urban Initiative) funds (local road assistance estimated \$11,500) to the Town Roads account for capital improvement. *(The Board of Selectmen recommends approval.) Accepted as read.*

GENERAL FINANCIAL ARTICLES

Article 20

To see if the Town will vote to have the 2018/2019 fiscal year taxes due in two increments: one-half to be due on or before October 31, 2018, and one-half to be due on or before April 30, 2019; and to have interest charged at the annual rate of 8% on any taxes paid after the due dates. *(The Board of Selectmen recommends approval.) Accepted as read.*

Article 21

To see if the Town will vote to authorize the Tax Collector to accept prepayment (i.e., prior to the date of commitment) of taxes and vote to pay 0% interest on said payments. *(The Board of Selectmen recommends approval.) Accepted as read.*

Article 22

To see if the Town will vote to authorize the Tax Collector to pay interest to any taxpayer who makes an overpayment of taxes, pursuant to 36 M.R.S.A. Section 506-A, at a rate of 7.00% per annum. *(The Board of Selectmen recommends approval.) Accepted as read.*

Article 23

To see if the Town will vote to authorize the Selectmen to sell and/or dispose of any property acquired by tax liens after first offering the property to the previous owners for payment of all back taxes, fees and interest, and if they decline, advertising for sealed bids on same, and stating the lowest bid acceptable, and to allow the Selectmen to authorize the Treasurer to waive automatic lien foreclosure when it is in the best interest of the Town. *(The Board of Selectmen recommends approval.) Accepted as read.*

Article 24

To see if the Town will vote to increase the property tax levy limit of \$622,909.88 established for Winter Harbor by State law in the event that the municipal budget approved, under the 2018 Town Meeting warrant, will result in a tax commitment that is greater than that property tax limit. *(The Board of Selectmen recommends approval.) Ballot vote required.*
YES-23 NO-4

MISCELLANEOUS ARTICLES

Article 25

To see if the Town will vote to authorize the Board of Selectmen to accept and expend, on behalf of the Town, any Federal or State funds received. *(The Board of Selectmen recommends approval.) Accepted as read.*

Article 26

To see what sum of money, if any, the town will vote to authorize the Board of Selectmen to borrow or appropriate from "Unappropriated Surplus" as they deem advisable to meet unanticipated expenses and emergencies that occur during the 2018/2019 fiscal year. *(\$20,000 customary amount) Accepted as read.*

Article 27

To see if the Town will authorize the Selectmen to vote for the dissolution of Coastal Recycling. *(Will be used only to protect the Town's interest.) Accepted as read.*

Article 28

To see if the Town will vote to authorize the Board of Selectmen to accept, on behalf of the Town, unconditional gifts of property and/or donations that they feel are in the Town's best interest to accept. ***Accepted as read.***

Article 29

To see if the Town will vote to authorize the Board of Selectmen to dispose of Town-owned personal property, which they deem unusable, on such terms as they deem advisable. ***Accepted as read.***

Article 30

To see if the Town will vote to authorize the Board of Selectmen to make the final determinations regarding the closing or opening of roads to

winter maintenance, pursuant to 23 M.R.S.A., Section 2953 and the posting of roads to heavy traffic, when appropriate or necessary. *Accepted as read.*

Article 31

To see if the Town will vote to authorize the Selectmen to set the date of the next Annual Town Meeting. *Accepted as read.*

Meeting adjourned at 8:10 pm.

Respectfully Submitted,

*Cathy J. Carruthers
Town Manager/Clerk*

**BUDGET COMMITTEE RECOMMENDATIONS
FOR FY 2019-2020 BUDGET**

Meeting – April 23, 2019

Members in attendance: Alan Nauss, Dan Keegan, Billy Bickford,
Bob Schmidt

The Committee voted to join the Board of Selectmen in recommending approval of the following budget items:

Administration

Board of Assessors/Planning Board

Town Building Operations

Gymnasium

Municipal Public Safety Building

Town Wharf

Scout Cabin

Public Safety

Fire Department

Police Department

Town Roads

Solid Waste

Miscellaneous (includes Third Party Requests)

Special Projects

General Fund Revenues

Recommendation: There are a number of methods and guidelines available to use in determining compensation adjustment/raises. These include COLA (Cost of Living Adjustments), merit considerations, internal value and specific position market value as well as others. The Committee recommends that the Board of Selectmen develop a policy to guide their compensation decisions on an annual basis as part of the budget process.

The Committee suggests the following as an example. Assuming the budget can accommodate raises, consideration would be given to a COLA, tied to a metric such as the CPI. This would be evenly distributed as a percentage of base salary to all salaried employees who are determined to be eligible for a salary increase. In addition, consideration would be given to individual merit raises. These would be based on performance goals

established at the beginning of the fiscal year, the achievement or not of those goals at the end of the fiscal year, a review of overall performance and fulfillment of the expectations as outlined in the individual job descriptions. These salary adjustment proposals, i.e., COLA, merit or other, would be itemized during the budget process.

**TOWN OF WINTER HARBOR, MAINE
2019 ANNUAL TOWN MEETING
THE WARRANT**

Hancock, S.S.
State of Maine

TO: Danny Mitchell, Jr., Constable of Winter Harbor in the County of Hancock:

You are hereby required to notify and warn the residents of the Town of Winter Harbor, qualified to vote in town affairs, to meet at the Winter Harbor Municipal Building, 20 School Street in said town, on Tuesday, the eleventh day of June 2019, at 8:00 am, then and there to act on Articles 1 and 2 (Polling hours: 8:00 am to 8:00 pm);

And to notify said residents to reconvene at Hammond Hall in said town at 7:00 pm on Wednesday, the nineteenth day of June 2019 to act on Articles 3-29, as set out below, to wit:

Article 1

To elect a Moderator to preside at said meeting.

Article 2

To elect the following town officials by secret ballot: one member to the Board of Selectmen/Assessors/Overseers of the Poor to serve until the 2022 annual town meeting; two members to the Planning Board to serve until the 2024 annual town meeting; one member to the Planning Board (Alternate) to serve until 2024 annual town meeting; one Utilities District Trustee to serve until the 2022 annual town meeting; one Water District Trustee to serve until the 2022 annual town meeting.

**ARTICLES PERTAINING TO THE APPOINTMENT
OF OTHER TOWN OFFICIALS**

Article 3

To choose twelve (12) residents to serve on the Winter Harbor Budget Committee for the ensuing year.

Article 4

To choose fifteen (15) residents to serve as members of the Winter Harbor Cemetery Association Board of Trustees for the ensuing year.

Article 5

To choose one (1) Trustee for five-year term to serve as a member of the Winter Harbor Public Library Board of Trustees.

Article 6

To choose seven (7) residents to serve on the Harbor Committee for the ensuing year, the residents to be selected as follows: three (3) commercial fishermen, two (2) recreational boaters, and two (2) residents at large.

Article 7

To choose five (5) residents to serve on the Recreation Committee Board of Directors for the ensuing year.

Article 8

To fix the salary for the ensuing year of the appointed Harbor Master in accordance with the Harbor Ordinance. (Currently \$1,000)

Article 9

To see if the Town will vote to have the Board of Selectmen appoint all other Town officials and members of Town boards and committees.

SCHOOL BUDGET ARTICLES

Notice

The Town’s share of the Regional School Unit Budget has been set: **\$1,079,000.00** (FY 18-19 - \$1,092,255.00)

MUNICIPAL BUDGET ARTICLES - General Fund Expenditures

Article 10

To see if the Town will vote to raise and appropriate the sum of \$177,458.00 for General Government Administration. (*The Board of Selectmen and Budget Committee recommends approval.*)

<u>General Government</u>		<u>FY 18-19</u>	<u>FY 19-20</u>
Total:	Administration	\$167,215.00	\$177,458.00

Article 11

To see if the Town will vote to raise and appropriate the sum of \$16,562.00 for the Board of Assessors and Planning Board. (*The Board of Selectmen and the Budget Committee recommends approval.*)

<u>Board of Assessors/Planning Board</u>	<u>FY 18-19</u>	<u>FY 19-20</u>
Assessing	\$11,400.00	\$12,900.00
HCPC	850.00	850.00
CEO	<u>2,723.00</u>	<u>2,812.00</u>
Total: Board of Assessors/PB	\$ 14,980.00	\$ 16,562.00

Article 12

To see if the Town will vote to raise and appropriate the sum of \$44,778.00 for operation, maintenance and repair of town facilities. (*The Board of Selectmen and the Budget Committee recommends approval.*)

<u>Town Building Operations</u>	<u>FY 18-19</u>	<u>FY 19-20</u>
Gym	\$ 14,907.00	\$ 13,773.00
Municipal Public Safety Bldg	20,620.00	20,730.00
Wharf	7,000.00	7,000.00
Scout	<u>2,275.00</u>	<u>3,275.00</u>
Total: Town Buildings	\$44,802.00	\$ 44,778.00

Article 13

To see if the Town will vote to raise and appropriate the sum of \$435,559.00 for Public Safety. (*The Board of Selectmen and the Budget Committee recommends approval*)

<u>Public Safety</u>	<u>FY 18-19</u>	<u>FY 19-20</u>
Fire Department	\$ 66,995.00	* \$ 81,770.00
Police Department	103,680.00	105,085.00
Roads	185,723.00	189,920.00
Solid Waste	<u>71,499.00</u>	<u>58,784.00</u>
Total: Public Safety	\$427,897.00	\$435,559.00

* Includes amount for Ambulance Service

Article 14

To see if the Town will vote to raise and appropriate the sum of \$179,241.00 for the following miscellaneous expenses or appropriations. (*The Board of Selectmen and the Budget Committee recommends approval.*)

Miscellaneous

Library	\$14,500.00
General Assistance	1,000.00
Cemeteries	6,500.00
Third Party Requests:	
American Red Cross	350.00
Community Health & Counseling Services	329.00
Downtown Horizons	500.00
Downtown Trans-Island Explorer	600.00
Eastern Area on Aging	750.00
Eleanor Widener Dixon Memorial Clinic	650.00
Emmaus Homeless Shelter	500.00
Hospice Volunteers of Hancock County	600.00
LifeFlight Foundation	516.00
Lifeline Food Pantry	1,000.00
Northern Light ME Coast Hosp-Prescript Assist	750.00
Northern Light Home Care & Hospice	136.00
Schoodic Arts for All	750.00
Schoodic National Scenic Byway	1,000.00
Women, Infants & Children Nutrition Program	315.00
Yesterday's Children, Inc.	300.00
Total-Third Party Requests	9,046.00
EMA Director	150.00
Hydrants	61,500.00
County Tax	82,545.00
Lawn & Grounds Maintenance	4,000.00
TOTAL: Miscellaneous	\$ 179,241.00
	<i>FY 18-19 = \$177,468.00</i>

Notification to Taxpayers:

The taxpayers of the Town of Winter Harbor are hereby notified that the sum of \$82,545 will be required for payment of Winter Harbor's share of the Hancock County taxes. (*FY 18-19 = \$80,252.00*)

Note: County Tax is increased by \$2,293.00

Article 15

To see if the Town will vote to raise and appropriate the sum of \$54,100.00 for the following Special Projects. (*The Board of Selectmen and Budget Committee recommends approval.*)

<u>Special Projects</u>	<u>FY 18-19</u>	<u>FY 19-20</u>
Comprehensive Plan	\$0.00	\$750.00
Homestead Exemption	5,000.00	5,000.00
Property Revaluation	3,000.00	3,000.00
Downtown Revitalization	2,500.00	2,500.00
Sewer Note	12,800.00	0.00
Recreation Committee	2,750.00	2,750.00
Investment Fund Repayment	40,000.00	40,000.00
Records Conservation	<u>100.00</u>	<u>100.00</u>
Total: Special Projects	\$ 66,150.00	\$ 54,100.00

MUNICIPAL BUDGET ARTICLES - General Fund Revenues

Article 16

To see if the Town will vote to apply the following 2019/2020 receipts to the General Fund appropriations to offset taxes. (*The Board of Selectmen and Budget Committee recommends approval.*)

<u>Category</u>	<u>Estimated Amount</u>
Auto Excise Taxes	\$ 95,000.00
Boat Excise Taxes	5,000.00
Gym Rental	500.00
Clerk's Fees	2,500.00
Permit Fees	1,000.00
Sale, Trash Bags	16,000.00
Interest: Tax & Bank Account	3,000.00
Payment in Lieu of Taxes	16,000.00
Miscellaneous Revenues	2,600.00
MRC Member Tip Fee Rebate	<u>500.00</u>
Total	\$142,100.00

Article 17

To see if the Town will vote to accept and expend, to offset taxes, the categories of funds listed below as provided by the Maine State Legislature. (*The Board of Selectmen and the Budget Committee recommends approval.*)

<u>Category</u>	<u>Estimated Amount</u>
General Assistance Reimbursement	\$500.00
Homestead Exemption Reimbursement	15,000.00
State Revenue Sharing Funds	28,340.00

Tree Growth Reimbursement	\$9,000.00
Veterans' Exemption Reimbursement	<u>500.00</u>
Total: Estimated Revenues	\$53,340.00
<i>FY 18-19 - \$29,038.00</i>	

Article 18

To see if the Town will vote to place unexpended balances from this fiscal year into a tax reduction reserve account to be used to reduce the tax commitment for the next fiscal year. (*The Board of Selectmen recommends approval.*)

SPECIAL FUND FINANCIAL ARTICLES

Article 19

To see if the Town will appropriate all Local Roads Assistance Program funds (local road assistance estimated \$11,680) to the Town Roads account for capital improvement. (*The Board of Selectmen recommends approval.*)

GENERAL FINANCIAL ARTICLES

Article 20

To see if the Town will vote to have the 2019/2020 fiscal year taxes due in two increments: one-half to be due on or before October 31, 2019, and one-half to be due on or before April 30, 2020; and to have interest charged at the annual rate of 8% on any taxes paid after the due dates. (*The Board of Selectmen recommends approval.*)

Article 21

To see if the Town will vote to authorize the Tax Collector to accept prepayment (i.e., prior to the date of commitment) of taxes and vote to pay 0% interest on said payments. (*The Board of Selectmen recommends approval.*)

Article 22

To see if the Town will vote to authorize the Tax Collector to pay interest to any taxpayer who makes an overpayment of taxes, pursuant to 36 M.R.S.A. Section 506-A, at a rate of 7.00% per annum. (*The Board of Selectmen recommends approval.*)

Article 23

To see if the Town will vote to authorize the Selectmen to sell and/or dispose of any property acquired by tax liens after first offering the

property to the previous owners for payment of all back taxes, fees and interest, and if they decline, advertising for sealed bids on same, and stating the lowest bid acceptable, and to allow the Selectmen to authorize the Treasurer to waive automatic lien foreclosure when it is in the best interest of the Town. *(The Board of Selectmen recommends approval.)*

MISCELLANEOUS ARTICLES

Article 24

To see if the Town will vote to authorize the Board of Selectmen to accept and expend, on behalf of the Town, any Federal or State funds received. *(The Board of Selectmen recommends approval.)*

Article 25

To see what sum of money, if any, the town will vote to authorize the Board of Selectmen to borrow or appropriate from "Unappropriated Surplus" as they deem advisable to meet unanticipated expenses and emergencies that occur during the 2019/2020 fiscal year. *(\$20,000 customary amount)*

Article 26

To see if the Town will vote to authorize the Board of Selectmen to accept, on behalf of the Town, unconditional gifts of property and/or donations that they feel are in the Town's best interest to accept.

Article 27

To see if the Town will vote to authorize the Board of Selectmen to dispose of Town-owned personal property, which they deem unusable, on such terms as they deem advisable.

Article 28

To see if the Town will vote to authorize the Board of Selectmen to make the final determinations regarding the closing or opening of roads to winter maintenance, pursuant to 23 M.R.S.A., Section 2953 and the posting of roads to heavy traffic, when appropriate or necessary.

Article 29

To see if the Town will vote to authorize the Selectmen to set the date of the next Annual Town Meeting.

WARRANT SIGNATURE PAGE



POLICE OFFICER'S CREED

As a law enforcement officer, my fundamental duty is to serve mankind; to safeguard lives and property, to protect the innocent against deception, the weak against oppression or intimidation and the peaceful against violence or disorder; and to respect the Constitutional rights of all men to liberty, equality and justice.

I will keep my private life unsullied as an example to all, maintain courageous calm in the face of danger, scorn, or ridicule; develop self-restraint; and be constantly mindful of the welfare of others. Honest in thought and deed in both my personal and official life, I will be exemplary in obeying the laws of the land and the regulations of my department. Whatever I see or hear of a confidential nature or that is confided to me in my official capacity will be kept ever secret unless revelation is necessary in the performance of duty.

I will never act officiously or permit personal feelings, prejudices, animosities or friendships to influence my decisions. With no compromise for crime and with relentless prosecution of criminals, I will enforce the law courteously and appropriately without fear or favor, malice or ill will, never employing unnecessary force or violence and never accepting gratuities.

I recognize the bade of my office as a symbol of public faith, and I accept it as a public trust to be held so long as I am true to the ethics of the police service. I will constantly strive to achieve these objectives and ideals, dedicating myself to my chosen profession...law enforcement.

NOTES

Acknowledgments:

Photos submitted by: Faye Torrey, Danny Mitchell, Sara Liscomb, Cathy Carruthers, Tatum McLean, Eli Brown. Cover Layout Design and Formatting Assistance – Roy D. Gott