

*Town of Winter Harbor*  
20 School Street, P.O. Box 98  
Winter Harbor, ME 04693  
(207) 963-2235

**MINUTES**

**Monday, July 14, 2025, 6:00 pm, Town Office**

**Attending: T. Bickford, G. Harrington, R. Hemenway, S. Liscomb, R. Chandler, H. Heath, J. Jacobs, D. Young, R. Arnett, S. Ribble, W. O'Brien**

1. Call Selectmen Meeting to order and adjustments to the Agenda: **S. Liscomb Called the meeting to order at 6:00 pm**
2. Elect Chairman of the Board: **R. Hemenway made a motion to elect G. Harrington as chair, seconded, Approved 2-0**
3. Approve Selectmen Meeting Minutes of June 30, 2025: **Approved 3-0**
4. Approve Town Meeting Minutes of June 18, 2025: **Approved 3-0**
5. Approve Warrants #1 dated July 10, 2025 and #3 dated July 11, 2025. **Approved 3-0**

Town P/R	#1	\$19,332.07
Town A/P	#3	\$122,115.07
Total		\$141,447.14

6. Approve Treasurer's Report dated July 11, 2025. **Approved 3-0**

Balance - Trio-General Ledger	7/11/2025	\$860,580.01
Certificate of Deposit (CD)	6-month	\$105,382.87
Investment accounts at Market Value		
	4/30/2025	5/31/2025
Investment – Bonds	\$3,497,992.22	\$3,499,504.31

7. Tax Collector's Report dated July 11, 2025. **Approved 3-0**

Taxes Receivable	To Be Collected	% Collected
FY 25	\$60,011.28	97.57%
FY 24	\$20,055.88	99.05%

8. Sign Schoodic EMS Contract: **Signed 2-0**
9. Fire Chief/Road Commissioner: **J. Tracey should be starting next week.**
10. Personnel Policy: **Much discussion about the personnel policy updates. S. Liscomb will make the changes to vote at the next meeting.**
11. Trash Bags: **After much discussion a motion was made, seconded to do away with the yellow town trash bags and to only use the trash stickers. Approved 3-0**
12. Fire Truck: **Much discussion to purchase a new Pumper tanker fire truck. Motion made and seconded to move all FEMA money to the investment account. Approved 3-0**
13. Other:
  - a. Town Manager (TM) Updates: Trainings: **Sara and Misti are signed up to take mandatory training including a two day training at the end of August. Sara will be taking her certified clerk test at the end of July, Audit Update: After speaking with the auditor it would cost at least \$30,000.00 to do a forensic audit. They do recommend unless there**

- is a problem with the yearly audit.* Water/Sewer update: *The Town has no say in the water or sewer districts.* Fire Department: *We are signing a new Mutual Aid Agreement with Gouldsboro Fire Department.* 30 Notices: *Notices have been sent.*
- b. Selectmen issues: *Thank you to those that have been coming to the meetings. I would also like to say I think Sara is doing a great job.*
    - c. Chairman's issues: *None*
  - 14. Public Comment: *R. Arnett, could we get new woodchips for the playground. D. Young, Thank you for mowing.*
  - 15. FYI: Quarterly reports, EMS Report
  - 16. Adjourned: **7:31 pm**

*Respectfully Submitted,*

**Sara J Liscomb**  
**Town Manager**