

TOWN OF WINTER HARBOR, MAINE



ANNUAL REPORT

For July 1, 2020 – June 30, 2021

Containing:

- Auditor's Report for the Fiscal Year
2019 – 2020
- Municipal Officers' Annual Reports
2020 – 2021
- Warrant for 2021 – 2022



DEDICATION

(Words from back cover)

2020 was a year defined by solitude, altered routines, confusion, unease, and frustration. It was a year that made us long for the simple things we had before only ever taken for granted. It challenged us to conduct life in ways that were unfamiliar or uncomfortable. The simplicity of person-to-person interaction which in small communities such as ours is so defining became awkward half-gestures fumbled through masks, elbow bumps, and barriers. It is in this light that we look forward to a 2021 which more resembles the lives we knew and loved and now cherish all the more. For these reasons, the theme of this year's Annual Report is.....

ISOLATION



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TOWN CLERK'S REPORT
Municipal Office Hours
8:00 am to 4:00 pm - Monday through Friday
Telephone: 963-2235
Fax: 963-2140

The Town observes the following Holidays, at which time the Town Office will be closed:

New Year's Day	Labor Day
Martin Luther King, Jr. Day	Columbus Day
Presidents' Day	Veterans Day
Patriot's Day	Thanksgiving Day
Memorial Day	Day after Thanksgiving
Independence Day	Christmas Day

Scheduled Meetings: All are held at the Meeting Room, Municipal Public Safety Building

Board of Selectmen - Every other Monday at 6:00 pm
Planning Board - First Tuesday each month at 7:00 pm
Fire Department - Second Tuesday at 6:00 pm

Services Available at the Town Office:

Building & Plumbing Permit Applications
Copy Services
Dog Licenses
Genealogical Research – vital statistics from 1895
Fire Burn Permits
Hunting and Fishing Licenses
Marriage Licenses
Notary Services
Real Estate/Personal Property Tax Payments
Registrations: Vehicles/Boats/ATVs/Snowmobiles
Sign Permits (on & off-premise)
Trash Bags/Stickers Sales
Vital Records-Certified Copies
Voter Registration

USEFUL AND IMPORTANT TOWN INFORMATION

Agendas and Minutes

All meeting Agendas and Minutes are posted in the Town Office and on our website. Anyone wishing to have an item placed on the Agenda for the Board of Selectmen meetings should inform the Town Manager at least a week prior to the meeting. All meetings are open to the public. Based on the vote at the last gubernatorial election, at least 25 valid signatures are required for nomination papers or for petitions to be accepted.

Assessing & Property Tax Information

Winter Harbor's elected Board of Selectmen contracts with RJD Appraisal to set the values for all property as of April 1st of each year. If you qualify for a Homestead, Veteran's or other exemption, you must file the application by April 1st. Once approved, you do not need to reapply yearly for the exemption. Taxes are generally calculated by mid-August and bills are mailed by the first week of September. They are due in two installments, October 31st and April 30th. If you do not receive a tax bill, and believe you should have one, please contact the Town Office. Information about property is contained on assessment cards at the Town Office. All property and tax information is public information. Winter Harbor's fiscal year is July 1st to June 30th.



Boats, ATVs and Snowmobiles

Registrations for all recreational vehicles are performed at the Winter Harbor Town Office. Boat registrations expire December 31st. For all documented boats, the excise tax **must** be paid in the town you reside. Snowmobile and ATV registrations expire June 30th. New registrations require a bill of sale, and sales tax is collected at the time of registration, unless the vehicle was purchased from a Maine dealer. The Harbor Master handles all moorings.



Dog Licensing & Animal Control Information

Maine State Statute requires all canines to be registered when they reach six months of age. All dog licenses expire December 31st of each year and are obtained at the Town Office. There is a mandatory late fee of \$25 after January



31st. Proof of rabies vaccination is required to register the dog. All dogs must be on a leash or under their keepers' voice control and may not run at large. Winter Harbor contracts with the Small Animal Clinic in Ellsworth to board stray animals. The Animal Waste Control Ordinance, adopted February 27, 2013 requires that owner's clean up after their animal on any sidewalk, street, beach, public property or private property (other than the property of the owner of the animal or of a person who has consented to the presence of the animal on his/her property.)

Genealogical Research

This is accommodated whenever possible. An appointment is requested, if research will require the assistance of the Town Clerk/Deputy Clerk. Copy services are available at 25 cents a page for documents



Family History

brought in and \$1.00 a page for records maintained in the Town Office. If your request for documents involves archived materials, you may be asked to make a pre-payment based on the anticipated difficulty and time needed to locate and later replace the items to their files. Some records are not open to public inspection, unless there is a valid and demonstrated need to know.

General Assistance

Winter Harbor administers a General Assistance program as required by State law. Applications are available during regular office hours at the Town Office. An Ordinance is used to determine eligibility for assistance, and the Board of Selectmen updates it annually in October.

Hunting & Fishing Licenses

Winter Harbor is an agent for the Maine Department of Inland Fisheries & Wildlife for hunting and fishing licenses. These licenses are sold through the MOSES on-line system at the Town Office. Salt-water fishing registration is required and that permission is included with fresh water fishing licenses. First time hunters are required to submit proof of a hunter safety course completion when purchasing a license.



Motor Vehicle Registration Information

Winter Harbor is a limited new registration agent for the Maine Bureau of Motor Vehicles. If you have a new motor vehicle to register, you **must** start at the Town



Office by paying excise tax and complete the registrations at a full service office, e.g., Gouldsboro or Ellsworth. All re-registrations may be done at the Winter Harbor Town Office. If you have an existing license plate and purchased a car from a Maine dealer, the initial registration can also be completed at the Winter Harbor Town Office. Proof of insurance and current mileage is required for all registrations. Also, providing your old registration is helpful.

Neighbor Helping Neighbor Heating Assistance Fund

Winter Harbor is fortunate to have established a heating assistance fund that is funded by donations only. No tax dollars are used. If assistance is needed, contact the Town Manager. Any personal information obtained for the purpose of this program is confidential. Heating assistance is offered November through March, unless there is an extreme emergency. Any and all donations are welcome and appreciated.



Permits & Ordinances

Building activity in Winter Harbor is regulated by numerous Ordinances, which are administered by the Planning Board and the Code Enforcement Officer (CEO). All of the Ordinances and Building Permit Forms are available at the Town Office and the Town’s website. A fee of \$10.00 is required when the Building Permit is submitted. Failure to obtain a permit and other violations of the various Ordinances carry penalties. Please consult the CEO, Millard Billings, prior to starting any project. Please call the Town Office to schedule a meeting.

Police, Fire and Ambulance Information

Any call for emergency should go to **9-1-1**. The call is answered by the Hancock County Regional Communications Center (RCC) in Ellsworth and then dispatched to the appropriate agency. Police protection is provided by the Winter Harbor Police Department with backup by the Hancock County Sheriff’s Department and the Maine State Police. The Winter Harbor Volunteer Fire Department provides fire suppression and rescue coverage. All outdoor burning requires a permit, which can be obtained (provided conditions are safe) from Chief Tatum McLean or the Town Office. Both Police and Fire Departments have mutual aid agreements with Gouldsboro Police and





Fire Departments. Ambulance Service is provided by newly formed Schoodic EMS, which is a part of the Gouldsboro Fire Department. The Town of Winter Harbor holds a contract with Schoodic EMS.

Non-Emergency Numbers:	Burn Permits	963-2235
	Coast Guard	244-5517
	Hancock County Sheriff	667-7575
	Maine State Police	866-2121
	Maine Warden Service	941-4440
	Marine Patrol	664-2392
	Winter Harbor Fire Station	963-5533

Utility Services

Electricity is supplied by Versant Power (formerly Emera Maine). In the event of a power outage, please call 800-440-1111. Spectrum (formerly Time Warner Cable) provides Cable TV service, under a franchise agreement with the Town (800-833-2253). Landline telephone service is maintained by Consolidated Communications (repair-866-984-1611).

On-line Services

The Town of Winter Harbor does have a website located at www.winterharbortown.com. The site contains a lot of information about the Town, meetings, committees, Officers and Departments. Also, our Tax Commitment Book, tax maps and ordinances can be found there. Please contact the Town Office with any suggestions, comments or questions.

Volunteers & Appointed Officials

There are many volunteer and/or appointment opportunities available in our Town. If you are interested in volunteering and assisting, contact the Town Office at 963-2235.



Waste Disposal



We have curbside trash pickup and trash bags and/or stickers are required. They may be purchased at the Town Office, Winter Harbor Food Service or Winter Harbor 5 &

10 for \$1.50 and \$2.00 respectively. The Town does not have a Transfer Station. The Town sponsors a "Bulky Waste Day" in October and June where larger items or Universal Waste may be discarded. Items can be dropped off at the Salt/Sand Facility on Newman Street **only** on these advertised days. The Town also participates in Household Hazardous Collection in Ellsworth usually held in August. With the closing of Coastal Recycling, the Town does not participate in a recycling program.

IMPORTANT PHONE NUMBERS

IF YOU HAVE AN EMERGENCY CALL 911

Fire Department (non-emergency)	963-5533
Hancock County Sheriff's Department	667-7575
Peninsula School	963-2003
Police Department (non-emergency)	963-2235
Regional School Unit No. 24	422-2017
Schoodic Institute	288-1310
Schoodic Woods Campground	288-3338
Sumner Memorial High School	422-3510
Town Office	963-2235
Utilities District	963-5579
Water District	963-7703
Winter Harbor Public Library	963-7556

IMPORTANT DATES TO REMEMBER

August	Property tax bills mailed
October 15 th	Dog licenses go on sale
October 31 st	1 st half of property tax due
December 31 st	Dog licenses due
December 31 st	Boat registrations expire
February 1 st	Late fee charged for unregistered dogs (\$25.00)
February 28 th	Trailer registrations expire (over 2,000 lbs)
March	Motorcycle registrations due
April 30 th	2 nd half of property tax due
June 30 th	ATV & Snowmobile registrations expire

The Town Clerk is the official record keeper for the Town and is responsible for maintaining and ensuring the safekeeping and preservation of Town and Vital Records. All birth and death records are now recorded

and issued through the State of Maine online Electronic Death, Birth and Marriage Registration (EDRS, EBRs and EMRS).

The Town Clerk is also responsible for issuing various state and local licenses, including Inland Fisheries and Wildlife (IF&W) licenses, dog licenses, and registering recreational vehicles (snowmobiles, ATVs). The Clerk also administers and oversees the state and local elections as well as voter registration.

The town website: www.winterharbortown.com contains current Town information, Ordinances, tax information and maps as well as detailed information on each Department.

IF&W LICENSES ISSUED

A total of 73 License Authorities were issued as follows:

Superpack – 2	Junior Hunting – 1
Combo – 30	Hunting – 8
Fishing – 27	Archery – 1
Turkey – 3	Bear – 0
Lifetime (over 70) – 0	Waterfowl - 1

RECREATIONAL VEHICLES REGISTERED

Boats – 86	ATVs – 36
Snowmobiles – 20	

DOG LICENSES SOLD

Neutered/Spayed – 97
Unaltered – 19

VITAL STATISTICS

May 1, 2020 through May 12, 2021

Births – 2 Marriages – 5 Deaths – 10

<u>Date</u>	<u>Name</u>	<u>Age</u>
August 3, 2020	Michael T. Royce	66
December 2, 2020	Evelyn M. Sutherland	92
December 10, 2020	Lola F. Knight	89
January 4, 2021	Richard H. Cate	82
January 29, 2021	Ray A. Bickford	89
March 12, 2021	Felicia D. Warford	34

April 16, 2021	William E. Pitt, Jr.	69
April 29, 2021	Thomas L. Kessler	57
May 5, 2021	Grace E. Gerrish	89
May 7, 2021	Jerome A. Picard	63

REGISTRAR OF VOTERS

Currently **515** registered voters

Democrats	139
Republicans	203
Green	23
Unenrolled	150

REPORT OF VOTES CAST

March 3, 2020	164
July 14, 2020	174
November 3, 2020	336

Respectfully Submitted,
Cathy J. Carruthers
 Town Clerk



Super Moon

OFFICIALS AND BOARDS

ELECTED OFFICIALS

Board of Selectmen, Board of Assessors and Overseers of the Poor

Kylie Bragdon, Chair	Term Expires 2023
Christopher Byers	Term Expires 2022
Kittridge Rivers	Term Expires 2021

Budget Committee

(All terms are for one year)

Chris Arnett	Billy Bickford
Barbara Jean Bragdon	Michael Campbell
Kevin Conley	Herman Faulkingham
Glenn Moshier	Alan Nauss
Bob Schmidt	Lester Vandegrift
Jeffery Alley, Jr.	Peter Drinkwater

Cemetery Association Trustees

(All terms are for one year)

Andy Abbott	Charles Arnett
Rose Arnett	Marge Gerrish
Gordon Harrington	David Joy
Jack Kunkle	James Lilly
Roseanne Shafer	Louise Shaw
Betty Williams	Diana Young
Steve Young	VACANT

VACANT

Recreation Committee

(All terms are for one year)

Alice Dow	Dolora Conley
Maggie Hammond	Megan Moshier
Carrie Faulkingham	

TOWN OFFICIALS AND BOARDS

(continued)

Harbor Committee

(All terms are for one year)

Commercial Fishermen	Michael Kramp Robert Bragdon Patrick Faulkingham
Recreational Boaters	Andrew Abbott Alan Johnson, Chairman
At-Large Members	Barbara Jean Bragdon Richard Wilson

Library Trustees

Cynthia Alley	Term Expires 2024
Richard Brown	Term Expires 2021
Michael Campbell	Term Expires 2023
Howard T. Howard	Term Expires 2023
Mary Kachoris	Term Expires 2023
Kathleen Nauss	Term Expires 2025
Sandy Smallidge	Term Expires 2021

Planning Board

Dave Ackley	Term Expires 2022
Billy Bickford	Term Expires 2022
Tatum McLean	Term Expires 2023
Dennis O'Brien, Chair	Term Expires 2024
Vacant	

Planning Board Alternates

Vacant
Vacant

Utilities District Trustees

Kevin Conley	Term Expires 2023
Peter Drinkwater, Chair	Term Expires 2021
William Van Horn	Term Expires 2022

Water District Trustees

Shirley Chase, Chair	Term Expires 2023
Billy Bickford	Term Expires 2021
Johanna Smith	Term Expires 2022

TOWN OFFICIALS AND BOARDS

(continued)

Fire Department

Tatum McLean – Chief	Gary Greenlaw – Asst. Chief
Matt Hudson – Lieutenant	Ken Monroe - Captain
Dave Ackley	Daniel Backman, Sr.
Adam Brackett	Barbara Jean Bragdon
Wayne Campbell	Cathy Carruthers – Treasurer
Matthew Correia	Richard E. Gerrish
Buddy Hatt	Jeanette Hatt
Rachel Hudson	Sara Liscomb – Secretary
Tyler Riley	Robert Webber
Mike Wood	

Emergency Medical Technicians

Matthew Correia
Rachel Hudson
Tatum McLean
Ken Monroe

Police Department

Danny Mitchell – Chief
Philip Sargent – Sergeant
Ken Schuurman – Investigator
Eli Brown – Patrol Officer
Adam Brackett – Patrol Officer

TOWN OFFICIALS AND BOARDS
(continued)

Emergency Management Director

Tatum McLean

Local Health Officer

Tatum McLean

Peninsula School Principal

Heather Dorr

Sumner Memorial High School Principal

Ty Thurlow

Regional School Unit (RSU) No. 24 Superintendent

Michael Eastman

Regional School Unit (RSU) 24 Director

Jeffrey Alley, Jr.

Term Expires 2021



TOWN OFFICIALS AND BOARDS

(continued)

APPOINTED OFFICIALS

**Town Manager, Treasurer, Tax Collector, Town Clerk, Road
Commissioner, Registrar, General Assistance Administrator**

Motor Vehicle Agent

Cathy J. Carruthers

Deputy Clerk, Deputy Registrar

Sara Liscomb

Local Plumbing Inspector

Millard Billings

Code Enforcement Officer

Millard Billings

Harbor Master

Frederick Backman

Acadia National Park Commission Representative

Katherine Heidinger

E911 Addressing Officer

Chief Danny Mitchell, Jr.

Board of Appeals

Jeffrey Alley, Jr.

Term Expires 2023

Peter Drinkwater

Term Expires 2025

Terry Bickford

Term Expires 2023

Sandra Guptill

Term Expires 2025

Brent Hurd

Term Expires 2023

SENATOR SUSAN COLLINS' LETTER

SENATOR ANGUS KING'S LETTER

**HOUSE OF REPRESENTATIVES
JARED GOLDEN'S LETTER**

GOVERNOR JANET MILLS LETTER

STATE SENATOR MARIANNE MOORE'S LETTER

**STATE REPRESENTATIVE
WILLIAM R. FAULKINGHAM'S LETTER**

CONGRESSIONAL DELEGATION

United States Senate

Susan M. Collins



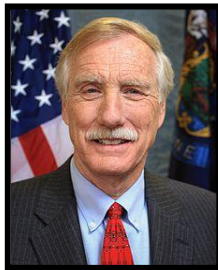
Maine Address

P.O. Box 655
Bangor, ME 04402
(207) 945-0417
Fax: (207) 990-4604

Washington, DC Address

461 Dirksen Senate Office Bldg.
Washington, DC 20510-1940
(800) 962-3524
Fax: (202) 224-2693

Angus King



Maine Address

4 Gabriel Drive, Suite 3
Augusta, ME 04330
(207) 622-8292

Washington, DC Address

133 Hart Building
Washington, DC 20510
(202) 224-5344

CONGRESSIONAL DELEGATION

United States House of Representatives

Jared Golden



Maine Address

6 State Street
Bangor, ME 04401
(207) 249-7400

Washington, DC Address

1223 Longworth House Office Bldg.
Washington, DC 20515
(202) 225-6306

Governor

Janet T. Mills



Office of the Governor
1 State House Station
Augusta, ME 04333
(207) 287-3531
Fax: (207) 287-1034

STATE LEGISLATIVE DELEGATION

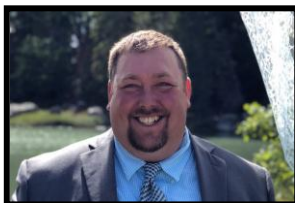
State Senate – District #6 **Senator Marianne Moore**



Senate Chamber
3 State House Station
Augusta, ME 04333
(207) 287-1505
Fax: (207) 287-1527

Website: www.legislature.maine.gov/senate

State House of Representatives – District #136 **Representative William R. Faulkingham**



Home Address
P.O. Box 121
Winter Harbor, ME 04693
(207) 460-6967

State Address
House of Representatives
2 State House Station
Augusta, ME 04333
(207) 287-1440

Email: William.Faulkingham@legislature.maine.gov

NOTICE TO TAXPAYERS

(Pursuant to Title 36, M.R.S.A., Section 706)

You must furnish to the Assessors of the Town of Winter Harbor a true and perfect list of all of your estates, not exempt from taxation, which you possess on April 1st each year. Failure to furnish this list may bar you from making an application for or appealing tax abatement. This list includes property holdings such as land, buildings, and taxable personal property. The form is available at the Winter Harbor Town Office. Please return the completed form to the Town Office on or before April 1, 2022. The Assessors of the Town of Winter Harbor hereby give notice to all persons liable to taxation in Winter Harbor that they will be in session on Friday, April 1, 2022, from 10:00 am to 12:00 noon and from 2:00 pm to 4:00 pm for the purpose of receiving your list of taxable estates.

HOMESTEAD EXEMPTION

This program provides a measure of property tax relief for certain individuals that have owned homestead property in Maine for at least twelve months and make the property they occupy on April 1st their permanent residence. Property owners would receive an exemption of \$24,750. Anyone wishing to apply for a homestead exemption may obtain the application from the Town Office. **If you applied last year, you need not apply again.**

NOTICE TO VETERANS

Veterans who served in the Armed Forces of the United States and have reached the age of 62 years or are receiving any form of pension or compensation for disability, service-connected or non-service-connected, MAY be eligible for a property tax exemption. Applicant must be a resident of Winter Harbor and must make written application and provide proof of entitlement by April 1st of the year in which exemption is first being claimed. **Surviving spouses of eligible veterans must reapply in their own names in order to be eligible.** Applications and further information may be obtained at the Town Office.

REPORTS

BOARD OF SELECTMEN

Given the unprecedented circumstances we have faced this year, it is a great honor to write this Board of Selectmen Report. The COVID-19 pandemic has posed a level of uncertainty and vulnerability which we have never experienced within our small community. I am incredibly proud of how we have prioritized safety, and continue to support each other through these challenging times. Though we are not yet back to normal, I am hopeful that our combined efforts will lead us to discover a new normal.

This year, we welcomed Chris Byers as the Town's newest Selectmen. At the Board level, we have worked collaboratively to improve roads and public safety, while employing fiscally mindful decision making. We have also seen a recent increase in community engagement at Board meetings, which has been appreciated as the diverse perspective have led to more informed decision making.

I would like to thank our Town Manager, Cathy, for her hard work and dedication. Throughout this year she has demonstrated impeccable judgement and follow through. In addition, thank you to all Town employees and volunteers. We appreciate all that you do.

Finally, I would like to use this report as a call to action. I think that we can all agree that our community is changing. That being said, there is currently a number of Planning Board seats and volunteer opportunities available within Winter Harbor. I hope that in the upcoming year you feel encouraged to become more involved, so that we may work collaboratively to preserve the place we all love.

I wish health and happiness to all.

Respectfully,
Kylie Bragdon, Chair



TOWN MANAGER

It is hard to believe that I am completing my 12th year as Town Manager of my favorite place, Winter Harbor. The job itself, with the large quantity of responsibilities, is often challenging but I am proud to serve the Town and feel the satisfaction when I ride through the Town and notice that even with continued changes and improvements, we still remain the beautiful, quaint town that just feels like home.

To say that 2020 was a challenging year is an understatement. As you will read in all the reports included in this Annual Town Report, every Department, Board and Committee felt the presence of the COVID-19 pandemic. Based on the unknown nature of the pandemic, we continued to provide all services to the community. Several innovative ideas were enacted, such as placing a drop box in the Town Office entryway and using the mail system for quick turnaround. The Town is fortunate to have a cooperative local Post Office. Thank you to Celia for her due diligence and her willingness to help. With the exception of a 2-week period when the Town Office was closed for staff members to quarantine due to an exposure to COVID, the Town Office and Police and Fire Departments were open regular hours.

The Annual Town Meeting was delayed until July 14, 2020 and was held in the newly renovated Gymnasium. It worked out well as we were able to socially distance properly. Probably the Town Meeting will be held there in future years.

The Annual Lobster Festival had to be cancelled, but I am happy to announce that because the Governor has relaxed all restrictions, we are able to have a Lobster Festival on August 14, 2021. Volunteers are always needed for various tasks, so please call the Town Office if interested in helping.

Working with the Department Heads, Board of Selectmen and the few Budget Committee Members that attended, we were once again able to produce a very realistic budget while still planning for the future plans and improvements that are needed. We continue to “pay ourselves back” \$40,000 every year for the funds withdrawn from our Trust account for the construction of the Municipal Public Safety Building. This, along with reinvesting all interest earned, our account continues to grow. Fortunately, our contribution to the RSU 24 decreased by approximately \$84,000. The Hancock County taxes increased by \$4,369. We had slight increases in road maintenance, police cruiser reserve fund, along with the normal increases in fuel and electricity, to name a few. However, the

overall budget amount remained very close to last year's amount. There may be some adjustments by our assessors, RJD Appraisal, because of the changes in the real estate market affecting property assessed values. This may reflect in a small increase in the mil rate and it will be determined at tax commitment in August.

Billy Bickford is hired by the Town to perform a myriad of jobs. But the job of putting up the Christmas lights and maintaining them through the holiday season is an extensive job. Then in May, they hang the flags throughout town and work had to keep them straight and flying proudly all summer. Thanks to Billy, Dave and Dylan!

We have added two new town employees that work diligently "behind the scenes." Sandra Greenwood is employed as custodian for the Municipal Public Safety Building. Also, Charlie Arnett is responsible to oversee the weekly cleaning and upkeep of the Gymnasium and grounds.

The Police Department now consists of a full time Chief and three part time officers. Sergeant Phil Sargent has been here since 2012; Investigator Ken Schuurman since 2016 and Officer Eli Brown since 2018. Fortunately, we have officers with longevity under the guidance and leadership of Chief Danny Mitchell. This is an example of an efficient, dedicated and well managed team.

The Fire Department continues to be available for quick response time. We store an ambulance for Schoodic EMS, "Schoodic 50", at the Winter Harbor Fire Station, which shortens response time for medical calls. Winter Harbor has three EMTs that live in Town and one of those, Ken Monroe, is certified at the Paramedic level. This year Danny Backman, Sr. stepped aside as Assistant Chief, a position he has held for 35 years. He has been a volunteer member of our Department of over 50 years. He will remain on the roster, responding when he is able and assisting in the training and mentoring of newer members. Thank you to all the volunteer members and especially to Chief Tatum McLean for his hard work and leadership.

Even though we are a small town, our Town Office is a very busy place. We still have the same requirements and jobs to be done as larger towns and cities, but with two of us to successfully completed all that is required. Deputy Clerk Sara Liscomb has been employed with Winter Harbor for four years. She has become a valued asset to our team. Sara is proactive and always willing to do whatever it is to get the job done. She also serves as a member of the Fire Department, as well as their Secretary.

Thank you, Sara, for a job well done. I do not think I would do it all without you!

Thank you to the Board of Selectmen for the great job they do. One of the things I know is that it is not an easy job, often thankless. Thanks to Kylie, Kitt and Chris for all of their support to me and our entire staff. After all these years, it has been my pleasure to work with such a committed group of people that serve our Town so diligently and efficiently.

The memories of a pandemic year will fade and we will be reminded of how important social interactions, attending meetings and visiting our local restaurants without a mask is. There will be a Lobster Festival this year with all of the normal activities, the Schoodic Woods Campground is open and friends and families can visit like in the “the good old days.” I thank my family for their continued love and support, as it the most important thing to me. I am proud of our small community. It is a destination for many to absorb the beautiful and scenic sites around us. We are fortunate to call it our home!

Respectfully Submitted,
Cathy J. Carruthers
Town Manager



TAX COLLECTOR
FY 2020 Delinquent Taxes
As of June 30, 2020

<u>NAME</u>	<u>BALANCE DUE</u>
Backman, Daniel W., Jr.	\$ 1,303.07
Blair, Warren	\$ 7,253.28
Blaney, Benjamin	\$ 797.98
Blaney, B/E.B. Greene/J. Patten	\$ 376.74
Buswell, Catherine A.	\$ 466.12
Buswell, Catherine A.	\$ 5,402.70
Buswell, Theodore & Malinda M.	\$ 6,269.00
Coleman, Nancy B.	\$ 1,624.95
Colwell, Martin E.	\$ 744.44
Cowperthwaite, Benny J.	\$ 171.81
Crowley, Donald	\$ 140.02
DiRuggiero, Arnold	\$ 2,009.97
Flubacher, Marcella	\$ 2,086.56
Fuhrman, John M.	\$ 461.09
Gerrish, Debra	\$ 1,097.10
Gerrish, Debra	\$ 1,538.01
Greenwood, Sandra M.	\$ 802.31
Johnson, Alan	\$ 319.81
Johnson, Alan L.	\$ 428.49
Johnson, Chris	\$ 93.15
Johnson, David/Charrisse Kaplan	\$ 3,628.19
Knight, Shaun	\$ 488.52
Louise, Jane	\$ 424.87
Marshall, Judith Lynn	\$ 326.02
Merritt, Denise	\$ 8,505.63
Meyers, W. & Christine Wright	\$ 1,009.13
Monroe, Elizabeth	\$ 1,591.83
Najar, Rodolfo	\$ 312.57
Najar, Rodolfo & Jillene	\$ 1,602.18
O'Hara, Michael	\$ 1,067.09
Roberts-Delamater, Deborah	\$ 496.80
Rogers, Kathy	\$ 2,112.44
Rogers, Kathy	\$12,256.47
Rolfe, Melvin & June	\$ 220.95

TAX COLLECTOR
FY 2020 Delinquent Taxes
As of June 30, 2020 (continued)

<u>NAME</u>	<u>BALANCE DUE</u>
Rothschild, Stephen E.	\$ 24.35
Sargent, Mike	\$ 129.38
Schoodic Realty, LLC	\$ 77.63
Winter Harbor Properties, LLC	\$ 13.99



BOSTON POST CANE HONOREE



Weltha Sargent
Presented on November 25, 2019

ROAD COMMISSIONER

The new three-year contract for snowplowing of streets and sidewalks was awarded to the low bidder, J.E. Tracey & Son. The first year was completed successfully and after winter weather ceased and all the snow melted, there was an incredible amount of sand remaining. T.G.P. Enterprises has already completed the street sweeping and Kaz's Fine Lines is scheduled to complete the striping of the roads.

Even with the pandemic, the Town was still able to get some major road work completed.

- Approximately one mile on Summer Harbor from the Gouldsboro town line. The old road was removed and groundwork was done by A.R. Whitten & Son, with the paving done by Ring's Paving. Unfortunately, not long after completion, the base of the road began eroding and washing away. At current time, the road has failed and continues to deteriorate. This will be corrected and/or redone as soon as possible.
- Usual maintenance, such as grading on Bellevue Drive, Greenwood Avenue, Hammond Lane, Dolan Road and the end of Gray Road.
- Cutting and minimal clearing was done on the sides of roads on Grindstone Neck.

Some scheduled paving that was scheduled for Harbor Road, the Town Wharf parking area will be rescheduled for this summer. Also, the Fire Department reserved spaces will be moved behind the Fire Station, which will open up several parking spaces in the lot between the Gym and Fire Station. Signage will be installed to direct the public to this parking area.

Thank you to Kitt Rivers for all of his help with the Road Commissioner duties this year.

Your patience is appreciated while we work hard to maintain the Town roads, as they should be kept. If you have any questions or concerns, please call the Town Office.

Respectfully Submitted,
Cathy J. Carruthers
Road Commissioner

WINTER HARBOR POLICE DEPARTMENT

2020 has been a year like no other. The onset and destruction in the wake of the COVID-19 virus has tested the resiliency and tolerance of everyone of us. Yet, during this time, I noticed that many of you stepped up to the plate to help one another. A time of community, understanding and togetherness is what makes Winter Harbor shine. During the time of mandatory quarantines, the Police Department was still here maintaining a watch over Winter Harbor. Thank you for your trust.

Even amidst the pandemic and quarantine periods, our calls for service have ticked up from the previous year. We also continue to see a rise in drug use/abuse and many of our cases are somehow involved with drugs or alcohol. We do remain vigilant and continue to work with Maine Drug Enforcement with a goal to reduce the number of drug related incidents in our community.

With the high likelihood of the Regional Communications Center changing its communication protocol to an encrypted digital signal, we are upgrading our radio in the cruiser with a new Kenwood P25/DMR capable radio thanks to a \$1,500.00 grant from Wal-Mart Foundation that Winter Harbor Officer Adam Brackett obtained for us. We appreciate the gift the Wal-Mart Foundation for this serious need.

Thank you again for your trust in us and the support of our department.

Remember, if it's not yours, don't touch it; be good to each other; and do something good for someone else.

Respectfully Submitted,

Danny Mitchell, Jr., Chief

POLICE DEPARTMENT INCIDENT REPORT

January 1, 2020 through December 31, 2020

<u>Nature of Incident</u>	<u>Total Incidents</u>
911 Call	44
Non-Dispatched 911 call	1
Agency Assistance	8

POLICE DEPARTMENT INCIDENT REPORT (Cont'd)
January 1, 2020 through December 31, 2020

<u>Nature of Incident</u>	<u>Total Incidents</u>
Assist Fire Department	12
Assist Law Enforcement	20
Assist Other	2
Alarm	15
Animal Problem	10
Assault	1
Bail Check	2
Citizen Requested Assistance	6
Civil Problem	4
Disabled/Stranded Motorist	1
Drug Intelligence Information	1
DUI Alcohol or Drugs	1
Forgery	2
Found Property	2
Fraud	3
Shots Fired/Shots Heard	1
In Person/Phone/Text/Internet	3
Hindering/Obstructing Justice	1
Information Report	10
Juvenile problem	3
Keep the Peace	1
Lost Property	4
Incident Made in Error	4
Person With Mental Illness	1
Motor Vehicle Complaint	3
Noise Complaint	1
Drug/Alcohol Overdose	2
All Court Paperwork	7
Parking Violations/Obstructing	4
Traffic Accident w/Damage	5
Traffic Accident w/Injuries	1
Property/Business Check	15
Rape/Statutory Rape/Sex Assault	1
Any Special Detail	4
Attempted Suicide	1

POLICE DEPARTMENT INCIDENT REPORT (Cont'd) **January 1, 2020 through December 31, 2020**

<u>Nature of Incident</u>	<u>Total Incidents</u>
Suspicious Person/Vehicle/Incident	8
Theft	2
Road Hazards Sign/signal/ debr	4
Traffic Violation	8
Trespassing	4
Unattended Death	2
Vehicle off Road	1
Warrant Arrest	4

Total Report: 242



WINTER HARBOR FIRE DEPARTMENT

Members of Winter Harbor Fire Department have been busy throughout the COVID pandemic. We have continued to train on a limited basis due to COVID restrictions. We have been able to use social



media to stay in touch. We have also met throughout each month in limited gatherings to discuss issues, trainings and calls we have responded to.

Burning permits can be obtained at the Town Office during normal business hours. The State of Maine has been improving the online system for burn permits, cost is \$7.50 per permit. There

have been discussions with the Maine Forest Service to make the online system free. Until then you can also obtain one from the Town Fire Warden by calling or texting (207) 546-9049.

As always, we are looking for new members. There is a job for everyone in the fire service, anything from being a truck operator to traffic control or EMS. We have sent six members to the Hancock County Fire Academy in the past few years.

In closing, the men and women of the Winter Harbor Fire Department are proud to serve our community and provide the absolute best in public safety.

I would also like to take this opportunity to thank Danny Backman Sr. for his 35 years as Assistant Chief and 56 years (and counting) on the Fire Department, his dedication to the people of Winter Harbor. The members of the Winter Harbor Fire Department past and present thank you, Danny. We hope to see you still hanging around the fire house and mentoring the next generation of fire fighters. ~~Committed to Excellence~~

Respectfully Submitted,
Tatum McLean, Chief



EMERGENCY MEDICAL SERVICES (EMS)



The Town of Winter Harbor is contracted with Schoodic EMS for its full-time ambulance service. Schoodic EMS is the ambulance service out of Gouldsboro Fire Department. With Schoodic EMS up and running, we now have local EMTs on duty 24/7 answering all emergency calls and the wait times for an ambulance have decreased tremendously. Now when you call for an ambulance there is one available in our own Fire Station ready to go, with well-trained EMTs and drivers.

Your support of this new ambulance service is greatly appreciated and we thank you all for always supporting your local EMS.

Respectfully Submitted,

Tatum McLean, Chief

EMERGENCY MANAGEMENT

This year there were no major events to report. The Town does have an Emergency Operation Plan in place in case of a major event. We will work with officials from the County and State levels, if needed. Your local Fire Department would assist with this function in the early stages. Some personnel would stay to work with outside entities during the event.

If you have any questions or concerns, please feel free to contact your me for more details.

www.ready.gov

www.nws.noaa.gov

www.maine.gov/mema/prepare

www.redcross.org

Respectfully Submitted,

Tatum McLean, EMA Director



LOCAL HEALTH OFFICER

Dear Winter Harbor Residents,

Last year was a very busy year, with most of our time and resources going towards the COVID-19 response. Even before Winter Harbor had it's first case of COVID, Town Office staff were preparing to keep citizens informed.

Perhaps one of the most challenging time periods in 2020 was from March to May, the pandemic was new and frightening and residents were unsure of which information to believe, between media and health experts. During this time the Local Health Officer and Town Office staff focused their efforts on educating the public on these orders. People were scared, isolated and lonely. The Town Office staff rose to the challenge of providing basic health education to the community on COVID-19 and necessary precautions. The uncertainty of the pandemic continued through the summer. Many beloved events and festivals were cancelled or drastically modified. Life was uncertain as we faced so many unknowns.

The Health Officer and Town Office staff remained committed to providing the public with creditable COVID-19 information. In January, we received our first shipment of COVID tests for the first responders and EMT's on the Fire Department. Due to several unknowns many of the Winter Harbor Fire Department staff had to take precautions while responding to medical calls related to breathing issues.

Although this past year has been a trying and overwhelming year for your Local Health Officer and public safety staff, I am grateful for the support of our community and our partners. I am also honored to have a staff that has worked tirelessly over the past year to keep us safe! I am hopeful that 2021 brings hope, health and a sense of normalcy to you and your family.

Respectfully Submitted,

Tatum McLean, LHO, EMS Chief



HARBOR MASTER REPORT

2020 was another great year on the water. Thankfully, there were no Coast Guard calls this year for any dangerous situations, oil spills, or reports of overdue boats.

I am happy to report that the majority of people are up-to-date on their mooring fees. I would appreciate the support of people who have not paid their mooring fees to contact the Town Office or myself as soon as possible. The mooring fee money goes towards maintenance and repairs of the town dock and floats.

There has been an increase of calls for people wanting moorings in the inner harbor, there is room for more moorings in Henry's Cove or Sand Cove, but there is no more room in the inner harbor for moorings.

A pandemic could not stop the annual Winter Harbor Lobster Boat Races. The theme of the boat race t-shirts, "We're Going Viral" was fitting for the occasion. Despite the Lobster Festival changes due to the pandemic, everyone enjoyed the wonderful weather and boat races this year!

Everything was quiet and fairly uneventful around the dock. A big thank you to people for picking up their own trash and not leaving things on the town dock area.

I am looking forward to a busy boating season and another great season on the water this year. I am always happy to answer any questions, please contact me with any harbor related issues, (207) 812-1264. Please be safe and appreciate all that Winter Harbor has to offer.

Respectfully Submitted,

Fred Backman,

Harbor Master



CODE ENFORCEMENT OFFICER & LICENSED PLUMBING INSPECTOR

No building or structure or part thereof shall be erected, constructed, expanded, moved or altered to change the use without first obtaining a permit. No lot shall be divided as to make a substandard lot. Three or more unregistered vehicles stored in a yard or field requires a permit for an automobile graveyard.

31 Building Permits were issued between April 1, 2020 and March 31, 2021. The types of permits will not equal the number of permits issued because many permits are for more than one structure or use.

Description:

New Residence/Cottages	4
Mobile Homes	2
Residential Additions	6
Garage/Shop	2
Shed/Storage	8
Decks/Patios	4
Driveway	1
Demo	4
Clearing for Development	1
Awning	1
Parking lot	1
Solar Array	1

10 Plumbing permits were issued between April 1, 2020 and March 31, 2021 as follows: Seven Subsurface Wastewater Permits, two of which were in the Shoreland Zone, and none that required a variance. Of the seven permits issued five have been completed. Three internal Plumbing Permits, one for 12 fixtures, one for 11 fixtures and one for 18 fixtures. Of these three permits issued, three have been completed.

It has been a pleasure to serve the Town and Citizens this past year. I would like to thank the Office Staff for their support and assistance.

Respectfully Submitted,
Millard Billings, CEO & LPI



PLANNING BOARD

Planning Board activities this year were very constrained by the health and COVID-19 issues.

The Planning Board generally meets on the first Tuesday of the month at 7:00 pm, at the Town Office meeting room and the public is always welcome to attend.

The major task facing the Board is the COVID delayed, multi-year process of updating the long-range Comprehensive Plan. This is a significant undertaking that will include ample opportunity for town input.

Respectfully Submitted,

Denny O'Brien,

Chairman



E911 ADDRESSING OFFICER

E911 Addressing is the program that ties physical address locations of homes and businesses into the Emergency Operations and Dispatch Centers throughout the State of Maine. This map database is maintained by the State and the changes are propagated to Regional Communications Centers (RCC) throughout the entire state. The RCC then directs first responders to include Police, Fire, and Medical First Responders to your address location. When an emergency is called in, everyone is on the same page. That is why this program is so important.

The 2020/2021 year brought with it changes to Winter Harbor's E911 Addressing Program. Since the inception of 911 within the boundaries of Winter Harbor, our very own Richard Gerrish started the daunting task of addressing all of the residences and businesses within the tight boundaries of our community. Working tirelessly, he was able to bring the Town's addressing needs within the standards of the 911 Emergency Operational Directives. This year, Richard decided to be able to step-away from this responsibility as he enjoys more time for his family and retirement. Thank you, Richard for starting and keeping a program that was so well organized.

I have taken over the role of Addressing Officer for Winter Harbor as part of my duties as the Chief of Police. I have added a handful of new addresses this year and it looks like this coming year will be a busy one as well.

If you are building a new home, or adding a business-front or residential building to your premises, then a 911 Address is required.

Respectfully Submitted,

Danny Mitchell, Jr., Police Chief



WINTER HARBOR PUBLIC LIBRARY

The 2020/2021 year will go down as the year of the Pandemic, when all businesses and non-profits, including our Library, had to learn to adapt to a whole new “normal.” Starting last March of 2020, when RSU 24 made the decision to close, Winter Harbor Public Library quickly followed suit. For the next four months, we stayed closed to the public, until our re-open on July 15th.

In the meantime, we continued to offer curbside delivery to our local patrons. At a time when we were forced to stay home, isolated from our usual social activities, the pleasures (and salvation) of reading took on a whole new importance. We circulated a total of 412 books and DVD’s during that period of closure. Thanks to help from the Schoodic Community Fund and local builder Kevin Bunch, we were able to erect a clear partition around the front desk to keep our volunteers safe. When we opened in mid-July, allowing only five people into the building at a time, we welcomed the seasonal residents and visitors, who found refuge at the edge of this peninsula, when so much of the nation seemed inundated by the second surge of the virus. Numbers were down from previous summers but we still signed up some new patrons, and by September, we had the same number of visitors that month as the year before (316). Our inter-library loan requests were up for the entire year, so people were looking for books! Our year end totals for 2020 for circulation of physical materials were 1,977 for adults and 550 for children and young adults. Currently, the Library has 700 registered patrons, half of whom are local residents.

During the summer months, the Library participated with Incredible Edible Schoodic initiative to plant demonstration vegetable gardens in order to promote healthy, locally grown produce. The Library had two planters full of tomatoes, zucchinis and herbs.

The Winter Harbor Library’s Book Club, the longest running book club on the peninsula, switched to zoom meetings, discussing shorter essays and pieces, until a time they were able to meet again in person. The Library also hosted Grammy balloted local musician/songwriter, Gordon Thomas Ward, for a New Years Eve concert which was broadcast through Zoom.

Thanks again to the Schoodic Community Fund, the Library has been working with a local high school student intern to develop and increase our virtual presence. The Library has also published a history of Winter

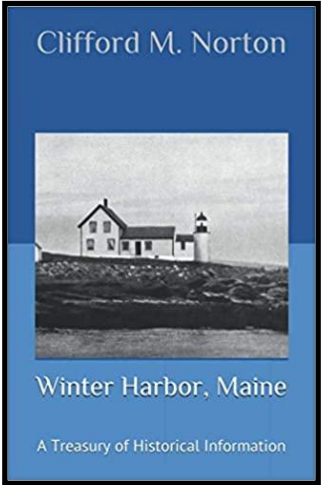
Harbor, which was originally compiled by past resident, Reverend Clifford Norton, who gave his manuscript to the Library. The book will be for sale at the Library as well as on Amazon.

The Library wishes to express its gratitude to the volunteers who came back to work after our reopening, as well as to all those who put in many hours “behind the scenes.” We also appreciate the Town of Winter Harbor for it’s continued support and all our individual donors. We hope to one day be able to celebrate our 100th anniversary party in person.

Respectfully submitted,
Ruth Mapelton
Library Director



Incredible Edible vegetable planters



Winter Harbor History
Published by the Library

**WINTER HARBOR PUBLIC LIBRARY
TREASURER
2021-2022 Budget**

Books	\$4,000
Book Supplies	\$400
DVD/Audio	\$750
Computer/Technology	\$500
Computer Services	\$300
Program Fund	\$1000
Supplies	\$300
Utilities	\$5,000
Cleaning	\$1,540
Annual Appeal	\$1000
Fundraising	\$1,000
Newsletter	\$1,000
Volunteer Appreciation	\$350
Librarian Training	\$300
Postage	\$75
Petty Cash	\$25
Miscellaneous	\$500
Salaries	<u>\$18,850</u>
Total	<u>\$35,890</u>

The Library could not continue without the support of the Town of Winter Harbor and our donors and patrons. Specific needs have been met through successful grant applications through Maine Community Foundation. The historic building itself and exterior maintenance is provided through the Channing Committee. We are especially grateful for the service given by our many volunteers who keep the library functioning throughout the year. Last year the library received \$15,000 from the town which used to supplement the salaries portion of the budget. This year the library requested the same amount.



Submitted by,
Rick Brown, Treasurer

RECREATION COMMITTEE

It won't come as a surprise that 2020 resulted in very little organized recreation in our area and beyond. However, we are excited to organize youth sports in partnership with Downeast Family YMCA in the coming year. We are also excited to welcome yoga to the gym in Winter Harbor! Future projects include an outdoor skating rink, with approval from our Select Board and indoor volleyball! Stay tuned!

In order to maintain programs and add new programs we are always seeking volunteers. We particularly always need coaches and volunteer referees. If you have a skill or talent or simply an idea, we welcome your help. Perhaps you can teach kids to cook or knit or play chess or cribbage? Maybe you can lead a building workshop? Dance? Golf? Tennis? Photography? Drawing? Maybe you will guide a hike or a canoe trip. Please contact me if you are willing to tackle a project to increase opportunities for our kids.

Respectfully Submitted,

Megan Alley Moshier, Chair

Recreation Committee Members

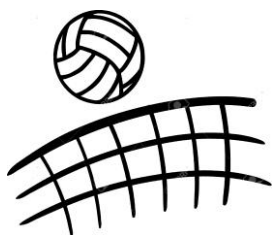
Dolora Conley

Alice Dow

Maggie Hammond

Megan Moshier

Carrie Faulkingham



WINTER HARBOR UTILITIES DISTRICT

I would like to thank the other board members, our operators Terry and Mike, and Patti Riggs our bookkeeper, for all their help this past year.

We are in the process of installing solar panels on the roof at the plant to help offset the ever-increasing cost of electricity. We had some grant money left over at the end of construction and if you do not use it you lose it, and we did not want to lose free money.

If you are doing any work to your sewer connection or line, please contact Terry at the plant so that he can GPS the location on his maps.

Please check your basement sump pumps and make sure they are not going into the town sewer lines. They should be going out on your lawn. Terry will be coming around this summer to check on sump pumps. Thanks for your help in this process.

This will be my last annual report. After 20 + years, I have decided not to run again. I would like to thank the Town Office and all the residents of Winter Harbor.

We meet on the first Monday of the month at 6:00 pm at the sewer plant on Meadow Lane. The public is welcome.

Submitted by

Peter Drinkwater

Chairman, Board of Trustees

WINTER HARBOR UTILITIES DISTRICT

FINANCIAL REPORT

December 31, 2020

The Trustees met regularly on the first Monday of each month at 6:00 pm during the past year. The agenda for each meeting includes:

1. Minutes
2. Approval of Expenditures
3. Financial Report
4. Review of Past Due Accounts
5. Superintendent's Report
6. Plant Operator's Report
7. Other Business

The Board approves the annual budget at the first meeting in January. All monthly meetings are held at the plant and are open to the public.

Our report of revenues and expenses for 2020 is as follows:

Revenue from Users	\$ 188,567
Other Revenue	\$ 1,679
Town Appropriation	<u>\$ 71,712</u>
Total Revenue	\$ 261,958
Less Operating Expenses	<u>\$ 339,732</u>
Net Operating Gain (Loss)	\$ (77,774)

Balance Sheet

Assets:

Cash & Checking Accounts	\$ 220,382
Accounts Receivable	\$ 26,126
Land, Plant, Equipment	\$ 8,828,588
Accumulated Depreciation	<u>\$ (1,917,499)</u>
Total Assets	\$ 7,157,596

Liabilities:

Long Term Debt - Maine Bond Bank	\$ 304,408
Loan Payable – Bar Harbor Bank & Trust	\$ -0-
Account Payable	\$ 3,961
Bonds Payable-USDA	<u>\$ 3,151,815</u>
Total Liabilities	\$ 3,460,184

Net Positions:

Net Investment in Capital Assets	\$ 3,591,109
Short-Term Asset Reserves	\$ 29,040
Loan Payment Reserves	\$ 29,344
Unrestricted	<u>\$ 47,919</u>
	\$ 3,697,412

Total Liabilities and Net Position	\$ 7,157,596
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WINTER HARBOR WATER DISTRICT

Much work has been completed at Birch Harbor Pond: repair of security fence, loads of gravel delivered for road improvement and work on the water tower to repair leaks. Some tree branches have been trimmed at both towers. Superintendent Bickford has requested the purchase of trash pumps for the mud removal when water repairs are being made. Discussions are still ongoing with Dirigo Engineering for computer capability and the on and off problem of the blower at the pump house. As of this printing, the blower has been fixed at least for now.

Tests are needed to discover underground pipes and shutoffs at Church Street properties. Work continues at the Birch Harbor water tower, including the necessity of sand blasting and painting of rust spots.

As usual, every summer brings the looming possibility of a drought. This past year was no exception and a request was made to restrict water usage. Whenever we request cooperation from our customers, we expect and appreciate positive agreement of the need to conserve. Yet this summer there was a lot of extra usage despite the request to conserve.

Superintendent Bickford has hired a person to conduct backflow testing at sites with large meters. Another problem which continued to recur was the operation of the chlorinator, which required continued vigilance on Billy Bickford's part. Therefore, a new chlorinator has been purchased.

Because of the pandemic, Public Utilities Commission would not allow shutoffs for properties where there were overdue amounts owed to the District. However, as of this printing, these restrictions have been lifted and the District is in the process of requiring payment agreements with customers.

We are pleased, as always, that our water tests continue to pass with flying colors. We appreciate the continued cooperation of our customers.

Respectfully Submitted,
Shirley M. Chase, Chair
Billy Bickford, Treasurer
Johanna Smith, Clerk



WINTER HARBOR WATER DISTRICT
Summary Balance Sheet
As of December 31, 2020

WINTER HARBOR WATER DISTRICT
Summary Balance Sheet
As of December 31, 2020

WINTER HARBOR CEMETERY ASSOCIATION

The Winter Harbor Cemetery Association has completed another successful year, thanks to a dedicated and committed group of members who have freely given their time and energy toward meeting our goals. We continue to concentrate our efforts on the grounds and roadway. We are pleased with Guptill lawn mowing service for their excellent work and attention to detail. We remain committed to providing the quality of care for the cemeteries, which you expect.

Thanks to all who have made contributions to the Cemetery. We appreciate your generosity.

We now have cremation lots available at Greenwood Cemetery. If you wish to purchase a plot for your family, please contact Margie Gerrish, phone (207) 963-7032 for assistance.

We mourn the loss of Grace Gerrish, a long time member and also served as our Secretary and Sextant for many years.

The officers are:

James W. Lilly, President

Andrew Abbott, Vice-President

Marge Gerrish, Secretary and Sextant

Diana Young, Treasurer

Cemetery Association Trustees

Andy Abbott

Charles Arnett

Rose Arnett

Marge Gerrish

Gordon Harrington

David Joy

Jack Kunkle

James Lilly

Roseanne Shafer

Louise Shaw

Betty Williams

Diana Young

Steve Young

VACANT

VACANT

Respectively submitted,

James W. Lilly, President



WINTER HARBOR HISTORICAL SOCIETY

Season 2020 opened with great expectations. Unfortunately, like the rest of the world; COVID-19 created pause in our seasonal plans. Our restoration project was halted due to not enough workers to complete project. Due to escalating construction pricing, projects will again be put out for bidding and updates will be shared as soon as we can proceed. Thank you for your continued support and interest in updating this fine building.

Our 125th birthday will go down in our history as occurring during a worldwide chaotic pandemic. Needless to say, all events and fundraisers were cancelled. With volunteers and safety precautions the Museum was opened on Saturdays and enjoyed by those attending.

Collaborations with College of the Atlantic (COA) continued with a far smaller scope than originally planned. We chose to concentrate on the life and time of Freeland Bunker 1845-1909. His diary collection showed the daily life of an amazing man. The former student that was chosen to work with us: Griffin Pollock at least was able to scan the many years of diaries and have compiled a thumb drive. The next step was to use the class and work on reading the old script and transcribing into reading text the diary contents. The next step was preservation, educational displays and applying technology to our museum. Unfortunately, Griffin was called home to North Carolina and COA had classes off campus. Our \$500.00 grant from Eastern Maine Conservation is being used in this project.

We completed the clean up at the Town's Boy Scout Cabin and identified many items of historical value and presented the list to the Board of Selectmen and received approval to the WH Historical Society to be stewards of these items: Rusted fireplace inserts, anchor shaped, original Troop 101 Boy Scout flag, Carved BSA wooden sign, Wooden settee and a large wooden snow sled for hauling winter supplies and firewood storage. These town treasures will be preserved for the future.

Donations of many items received from individuals grew our collection: Joanne Brown, Rick Brown, Sandra Daley, Mr. Bricker, Cheryl Hurd, Bill Pitt and the Sullivan Sorrento Historical Society. Thank you all.

At this writing, it appears that again this year we will have our Saturday openings and additional openings during the weekdays. Our programing, etc. will remain in a holding pattern. Changes will be in our newsletter. Please renew your memberships as soon as possible. "A

Summering Place” by Allan Smallidge may be purchased at the Winter Harbor 5&10.

We thank you for your interest and continued support.

President – Diana Young
Vice-President – Johanna Smith
Secretary – Pearl Follette Barto
Treasurer – Cathy Lilly Carruthers

Board Members
Deborah Martin
Barbara Campbell
Joanne Brown
Charles Arnett

Respectfully Submitted,
Diana Young, President



**PENINSULA SCHOOL
PO Box 230
Prospect Harbor, ME 04669**

PENINSULA SCHOOL
PO Box 230
Prospect Harbor, ME 04669

PENINSULA SCHOOL STAFF

Office

Heather Dorr	Principal
Tracie Samiya	Secretary
Jull Jeude	Guidance
Jordan Smith	Nurse

Teacher	Grade
Roxanne Renwick	Kindergarten
Katie Parker	1
Brittany Corson	2
Sherry Young	3
Kate Green	4
Jane Hey	5
Middle School –	Grades 6-7-8
Courtney Dumont	Math
Amy Schmitt	English
Elis Ulecka	Science
David Cassleman	Social Studies

Specials	Class
Audra Christie	Art
Steve Hodgdon	Music
Sherry Blais	Gym
Kate Nicolas	Special Education

Other Staff & Services

Jason Bricker	Ed Tech
Christine Simmons	Ed Tech
Kathryn Wayman	Ed Tech
Rosalie Mitchell	Ed Tech
Marion Frehill	Ed Tech
Markus Ford	Gifted & Talented
Intervention	Jennifer Sirois

Intervention	Valerie Sprague
OT	Sarah Hurlbert
K-8 Special Ed	Polly Marsh
Speech	Joanna DeSchiffart
ELL	Corinne Wilson
Faye Torrey	Food Service
Donna Haycock	Food Service
Joe Naumann	Maintenance
Bonnie Naumann	Maintenance
Tammy Santy	Bus Driver
Mike Billings	Bus Driver
Pieter Porsius	Bus Driver
Danny Mitchell, Jr.	Bus Driver



SUMNER MEMORIAL HIGH SCHOOL

REGIONAL SCHOOL UNIT 24

SCHOODIC PENINSULA

SCHOODIC TRAIL SYSTEM MAP

ACADIAN COMMUNITY WOMAN'S CLUB

In 82 years, the Acadian Woman's Club (ACWC) has built a vibrant organization made up of more than 30 women from Winter Harbor and Gouldsboro. One of our greatest efforts is to manage a Community Aid Fund, helping local residents who need financial support. In 2020, with many generous contributions, we spent roughly \$30,000.00 to support individuals and families from Winter Harbor and Gouldsboro with a need in one way or another. We have donated to families who have had house fires, are battling illness or combatting unemployment. We have paid for child safety seats, hotel fees for a family traveling for their child's medical treatment, we bought a new refrigerator for a single mother of three who needed one, back to school clothes, Christmas presents, paid for heat, electricity, rent, childcare, auto repairs, cell phone and internet bills, not to mention our attention to food insecurity in the community. In recent years, we have committed to providing bags of groceries over school vacation weeks to families who have a need. We open our eyes and ears, widely so that we can remain connected and help where there is a need.

In 2020 we awarded FIVE \$1,000.00 college scholarships, as well as provided tuition support for a local student who had not applied for our scholarship, not anticipating COVID-19 and a lack of summer earning. *Anyone from Winter Harbor or Gouldsboro attending a four-year college, community college or trade school is eligible to apply for the ACWC scholarship, we encourage people of **all ages** to apply.* Applications can be found in the guidance office at Sumner High School, the deadline is May 1st.

2021 will bring back some of our fundraisers, including two bake sales held in the parking lot of the Winter Harbor Food Service. We sell whole cakes and pies. 2021 sales will be on Saturdays, July 10th and August 7th at 8:00 am until the pies are gone, usually before 10:00!! We will also resume our bottle collection and encourage folks to donate their returnable cans and bottles so we can redeem them and use the money to fund our scholarship fund. Of course, anyone can donate to the Woman's Club at any time by mailing a check, payable to ACWC to the attention of our Treasurer, Sue Mooney, P.O. Box 84, Gouldsboro, Maine 04607.

In addition to our robust community giving, the ACWC purchased and maintains the flower planters by the Post Office in Winter Harbor as well as the Ann Joy Memorial Garden on Harbor Road in Winter Harbor and the planter surrounding the sign at Peninsula School in Prospect Harbor. The ACWC organizes and hosts the annual Memorial Day observance in

Winter Harbor, and after two years off, we hope to begin again in 2022. Additionally, each year we support one Sumner sophomore who is selected to attend the Maine Youth Leadership Conference in Portland. In recent years, we have also sent donations to the Emmaus Shelter, Good Shepherds Food pantry, Ellsworth's Community Closet and Beth Wright Cancer Resource Center. We continue to seek new ideas and projects and we invite you to join us in our efforts. This is truly a remarkable group of women, who are doing their part to improve the quality of lives in our little corner of the world and we appreciate your help!

Respectfully Submitted,

Megan Moshier, Sarah Alley Christensen

Co-Presidents



SCHOODIC SCENIC BYWAY CORRIDOR MANAGEMENT COMMITTEE

This has been a challenging fyear or all of us and our communities. The Corridor Management Committee of Schoodic National Scenic Byway sends our heartfelt warm wishes to those who have been impacted by the Covid 19 virus. Our committee was committed to meet every month by zoom and will continue to do so in 2021.

In December 2020, Maine DOT secured agreements with property owners to remove the tallest trees blocking views of Frenchman Bay and Acadia in Sullivan at the popular scenic turnout. The Vista is more open and the views are greatly improved.

Maine Dot replaced the oldest interpretive signs along the byway in 2020. The signs were worn out after ten years of service. Additional historic interpretive signs were added in Winter Harbor at the old town office/Schoodic Arts For All building and at Gordon's Wharf Kids Quest granite exhibit. Existing Tidal Falls interruptive signs removed for site construction improvements, will be reinstalled in Spring 2021. Plans are in place to add lobster fishing heritage interpretive signage in Winter Harbor for 2021.

In collaboration with the National Heritage Area through Sunrise County Economic Council, and with DownEast Acadia Regional Tourism, our committee started working on the Scenic Byway and regional trails story maps. A featured natural heritage story on the Granite Quarry in North Sullivan was told by Alyssa, Gib and Obi Buell in 2020. Currently, we are writing a grant for story mapping the Schoodic section of Acadia National Park to add to our website. Future plans include hiring a website and social media specialist to update our website and promote the byway and region on social media platforms.

We are in the process of extending the official Byway end point from its current spot on Route 186 in Prospect Harbor north on A Route 195 for 5 ½ miles through the beautiful tunnel shaded trees and great views of Jones Pond until ending on at Route 1. Maine Coast Heritage now offers 927-acre Forbes Pond Preserve with a new parking lot and hiking trails located on the east side of Route 195 Heading south.

We thank the Municipalities who have contributed to the Byway. We hope that you will again support our efforts to apply for public and private grants which fund our projects and help us engage with local school children about Schoodic history, culture and nature.

We thank the town Select and Planning boards, State of Maine, and the Federal Government along with our partner foundations, historical societies, Chambers of Commerce, local land trusts (Maine Coast Heritage Trust, Friends of Taunton Bay, Frenchman’s Bay Conservancy) for their support. We thank Hancock County Planning Commission, Downeast Washington County Council of Governments, Maine Department of Transportation and Acadia National Park for their technical and financial support.

The Schoodic National Scenic Byway is a collaboration of Hancock, Sullivan, Sorrento, Gouldsboro, Winter Harbor and Acadia National Park to protect and promote this scenic corridor. We always welcome area residents’ questions and their attendance at our monthly byway meetings.

Respectfully Submitted,
Barbara Shanahan
Barbara Shanahan, Chairperson



SCHOODIC COMMUNITY FUND

The mission of the Schoodic Community Fund (SCF) is to improve the quality of life for all residents of the Schoodic Peninsula by awarding grants to area non-profits, schools, and municipalities. In 2020, we were able to partially or completely meet all grant requests, providing \$1,500.00 to the Peninsula School's Principal's Discretionary Fund to help meet particular needs of students, \$2,624.98 to Dorcas Library for building repairs and WIFI improvements, \$2,880.00 to Schoodic Arts For All program support, \$8000.00 to Lifeline Food Pantry for emergency generator and building repairs, \$4,110.00 to the Town of Gouldsboro in support of a Shellfish Research Lab, and \$1,516.00 to the Winter Harbor Public Library for a plexiglass barrier and web support intern. The Fund authorized assistance to the Gouldsboro and Winter Harbor heating and power funds, if additional support is needed. We also have pledged \$15,000.00 in support of a Schoodic Higher Education Emergency Scholarship fund administered by Sumner Memorial High School. In total, grants valued at over \$36,700.00 were made possible by endowment earnings.

For 2020-2021 SCF Board members are Mike H. Summerer MD (Chair), Megan Moshier (Vice Chair), Andrew Somes (Treasurer), Vicki Rea, Dolora Conley, Mary Dyer, Tim Fisher, Rick Hauck, Howard Howard, Eric Lister, Jane Littlefield, Roberta Parritt, Roxanne Renwick, Paul Tracy and Susan Towle.

The Schoodic Community Fund endowment provides investment earnings to support its annual grant awards. The endowment is held and managed by the Maine Community Foundation. In 2020, the following individuals and organizations donated a total of \$57,935.60 to the fund, for which the Board and Schoodic Community are grateful.

Submitted by,

Mike Summerer

Chairman



SCHOODIC COMMUNITY FUND

SCHOODIC COMMUNITY FUND

SCHOODIC COMMUNITY FUND

HARDY'S FRIENDS

AUDIT REPORT

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FINANCIAL POLICIES

FINANCIAL POLICIES

FINANCIAL POLICIES



TOWN OF WINTER HARBOR, MAINE 2020 ANNUAL TOWN MEETING MINUTES

The Town of Winter Harbor Annual Town Meeting was called to order on July 14, 2020 at 8:00 am by Cathy Carruthers, Town Manager, at the Municipal Building, School Street, Winter Harbor, ME.

Article 1

To elect a Moderator to preside at said meeting. *Katherine Heidinger was nominated to serve as Moderator and the election clerks cast three affirmative votes. Mrs. Heidinger was administered the oath of office by Cathy Carruthers, Town Clerk. William Van Horn was appointed Warden to oversee Elections. Voting took place at the Municipal Building from 8:00 am until 8:00 pm and the meeting was continued until July 29, 2020.*

Article 2

To elect the following town officials by secret ballot: one member to the Board of Selectmen/Assessors/Overseers of the Poor to serve until the 2023 annual town meeting; one Utilities District Trustee to serve until the 2023 annual town meeting; one Water District Trustee to serve until the 2023 annual town meeting. *Mrs. Heidinger reconvened the meeting on July 29, 2020 at 7:00 pm at the Winter Harbor Gymnasium, School Street, Winter Harbor, ME. 28 registered voters were in attendance.*

Mrs. Heidinger announced the results of the municipal elections as follows:

Selectman (3-year term) – Kylie Bragdon

Water District Trustee (3-year term) – Shirley Chase

Utilities District Trustee (3-year term) – Kevin Conley

Results of the RSU #24:

Question 1: YES – 135 NO – 32

Question 2: YES-118 NO-27

Question 3: YES-116 NO-27

Question 4: YES-124 NO-24

ARTICLES PERTAINING TO THE APPOINTMENT OF OTHER TOWN OFFICIALS

Article 3

To choose twelve (12) residents to serve on the Winter Harbor Budget Committee for the ensuing year.

Jeffrey Alley, Jr., Christopher Arnett, Billy Bickford, Barbara Jean Bragdon, Mike Campbell, Peter Drinkwater, Herman Faulkingham, Glenn Moshier, Alan Nauss, Bob Schmidt and Lester Vandegrift were nominated, seconded and elected.

Article 4

To choose fifteen (15) residents to serve as members of the Winter Harbor Cemetery Association Board of Trustees for the ensuing year. ***Charlie Arnett, Rose Arnett, Andrew Abbott, Margie Gerrish, Gordon Harrington, David Joy, Jack Kunckle, James Lilly, Roseanne Shafer, Louise Shaw, Betty Williams, Diana Young and Steve Young were nominated, seconded and elected.***

Article 5

To choose one Trustee for one-year term, one (1) Trustee for three-year term and two (2) Trustees for five-year terms to serve as a members of the Winter Harbor Public Library Board of Trustees. ***Kathy Nauss-five year term, Michael Campbell-three-year term and Sandy Smallidge were nominated, seconded and elected.***

Article 6

To choose seven (7) residents to serve on the Harbor Committee for the ensuing year, the residents to be selected as follows: three (3) commercial fishermen, two (2) recreational boaters, and two (2) residents at large. ***Michael Kramp, Robert Bragdon, Patrick Faulkingham, Andrew Abbott, Alan Johnson, Richard Wilson and Barbara Jean Bragdon were nominated, seconded and elected.***

Article 7

To choose five (5) residents to serve on the Recreation Committee Board of Directors for the ensuing year. ***Dolora Conley, Alice Dow, Carrie Faulkingham, Maggie Hammond and Megan Moshier were nominated, seconded and elected.***

Article 8

To fix the salary for the ensuing year of the appointed Harbor Master in accordance with the Harbor Ordinance. (Currently \$1,000) ***Motion made***

and seconded to set the Harbor Master annual stipend at \$1,000. Approved.

Article 9

To see if the Town will vote to have the Board of Selectmen appoint all other Town officials and members of Town boards and committees.
Accepted as read.

SCHOOL BUDGET ARTICLES

Notice

The Town’s share of the Regional School Unit Budget has been set:
\$984,913.00 (FY 19-20 - \$1,079,000.00)

MUNICIPAL BUDGET ARTICLES - General Fund Expenditures

Article 10

To see if the Town will vote to raise and appropriate the sum of \$190,513.00 for General Government Administration. (*The Board of Selectmen recommends approval.*) *Accepted as read.*

<u>General Government</u>		<u>FY 19-20</u>	<u>FY 20-21</u>
Total:	Administration	\$177,458.00	\$190,513.00

Article 11

To see if the Town will vote to raise and appropriate the sum of \$15,569.00 for the Board of Assessors and Planning Board. (*The Board of Selectmen recommends approval.*) *Accepted as read.*

<u>Board of Assessors/Planning Board</u>	<u>FY 19-20</u>	<u>FY 20-21</u>
Assessing	\$12,900.00	\$12,700.00
HCPC	850.00	0.00
CEO	<u>2,812.00</u>	<u>2,869.00</u>
Total: Board of Assessors/PB	\$ 16,562.00	\$ 15,569.00

Article 12

To see if the Town will vote to raise and appropriate the sum of \$44,028.00 for operation, maintenance and repair of town facilities. (*The Board of Selectmen recommends approval.*) *Accepted as read.*

<u>Town Building Operations</u>	<u>FY 19-20</u>	<u>FY 20-21</u>
Gym	\$ 13,773.00	\$ 12,823.00

Municipal Public Safety Bldg	20,730.00	20,930.00
Wharf	7,000.00	7,000.00
Scout	<u>3,275.00</u>	<u>3,275.00</u>
Total: Town Buildings	\$44,778.00	\$ 44,028.00

Article 13

To see if the Town will vote to raise and appropriate the sum of \$467,135.00 for Public Safety. (*The Board of Selectmen recommends approval*) **Accepted as read.**

<u>Public Safety</u>	<u>FY 19-20</u>	<u>FY 20-21</u>
Fire Department	\$ 81,770.00	\$ 83,070.00
Police Department	105,085.00	136,042.00
Roads	189,920.00	190,500.00
Solid Waste	<u>58,784.00</u>	<u>57,523.00</u>
Total: Public Safety	\$435,559.00	\$467,135.00

Article 14

To see if the Town will vote to raise and appropriate the sum of \$200,644.00 for the following miscellaneous expenses or appropriations. (*The Board of Selectmen recommends approval.*) **Accepted as read.**

Miscellaneous

Library	\$14,500.00
General Assistance	1,000.00
Cemeteries	6,500.00
Third Party Requests:	
American Red Cross	350.00
Community Health & Counseling Services	150.00
Downeast Horizons	500.00
Downeast Trans-Island Explorer	600.00
Eastern Area on Aging	750.00
Hospice Volunteers of Hancock County	600.00
LifeFlight Foundation	516.00
Lifeline Food Pantry	1,500.00
Northern Light ME Coast Hosp-Prescript Assist	750.00
Northern Light Home Care & Hospice	200.00
Schoodic Arts for All	1,500.00
Schoodic National Scenic Byway	1,000.00

Women, Infants & Children Nutrition Program	405.00
<u>Yesterday's Children, Inc.</u>	<u>300.00</u>
Total-Third Party Requests	9,121.00
EMA Director	150.00
Hydrants	61,500.00
County Tax	88,273.00
Lawn & Grounds Maintenance	4,000.00
Facilities Maintenance Director	<u>15,600.00</u>
TOTAL: Miscellaneous	\$ 200,644.00
<i>FY 19-20 = \$179,241.00</i>	

Notification to Taxpayers:

The taxpayers of the Town of Winter Harbor are hereby notified that the sum of \$88,273 will be required for payment of Winter Harbor's share of the Hancock County taxes. (*FY 19-20 = \$82,545.00*)

Note: County Tax is increased by \$5,728.00

Article 15

To see if the Town will vote to raise and appropriate the sum of \$126,100.00 for the following Special Projects. (*The Board of Selectmen recommends approval.*) ***Accepted as read.***

<u>Special Projects</u>	<u>FY 19-20</u>	<u>FY 20-21</u>
Comprehensive Plan	750.00	750.00
Homestead Exemption	5,000.00	5,000.00
Property Revaluation	3,000.00	3,000.00
Downtown Revitalization	2,500.00	2,500.00
Sewer Note	0.00	72,000.00
Recreation Committee	2,750.00	2,750.00
Investment Fund Repayment	40,000.00	40,000.00
Records Conservation	<u>100.00</u>	<u>100.00</u>
Total: Special Projects	\$ 54,100.00	\$126,100.00

MUNICIPAL BUDGET ARTICLES - General Fund Revenues

Article 16

To see if the Town will vote to apply the following 2020/2021 receipts to the General Fund appropriations to offset taxes. (*The Board of Selectmen recommends approval.*) ***Accepted as read.***

<u>Category</u>	<u>Estimated Amount</u>
Auto Excise Taxes	\$100,000.00

Boat Excise Taxes	4,000.00
Gym Rental	500.00
Clerk's Fees	2,500.00
Permit Fees	1,000.00
Sale, Trash Bags	16,000.00
Interest: Tax & Bank Account	4,000.00
Payment in Lieu of Taxes	16,000.00
Miscellaneous Revenues	<u>3,325.00</u>
Total	\$147,325.00

Article 17

To see if the Town will vote to accept and expend, to offset taxes, the categories of funds listed below as provided by the Maine State Legislature. (*The Board of Selectmen approval.*) ***Accepted as read.***

Category	Estimated Amount
General Assistance Reimbursement	\$ 500.00
Homestead Exemption Reimbursement	18,000.00
State Revenue Sharing Funds	15,000.00
Tree Growth Reimbursement	1,000.00
Veterans' Exemption Reimbursement	<u>600.00</u>
Total: Estimated Revenues	\$35,100.00
<i>FY 19-20 - \$53,340.00</i>	

Article 18

To see if the Town will vote to expend \$13,140.00, the funds received upon the dissolution of Coastal Recycling, to offset Solid Waste Tipping Fees. (*The Board of Selectmen approval.*) ***Accepted as read.***

Article 19

To see if the Town will vote to place unexpended balances from this fiscal year into a tax reduction reserve account to be used to reduce the tax commitment for the next fiscal year. (*The Board of Selectmen recommends approval.*) ***Accepted as read.***

SPECIAL FUND FINANCIAL ARTICLES

Article 20

To see if the Town will appropriate all Local Roads Assistance Program funds (local road assistance estimated \$11,680) to the Town Roads

account for capital improvement. (*The Board of Selectmen recommends approval.*) **Accepted as read.**

GENERAL FINANCIAL ARTICLES

Article 21

To see if the Town will vote to have the 2020/2021 fiscal year taxes due in two increments: one-half to be due on or before October 31, 2020, and one-half to be due on or before April 30, 2021; and to have interest charged at the annual rate of 8% on any taxes paid after the due dates. (*The Board of Selectmen recommends approval.*) **Accepted as read.**

Article 22

To see if the Town will vote to authorize the Tax Collector to accept prepayment (i.e., prior to the date of commitment) of taxes and vote to pay 0% interest on said payments. (*The Board of Selectmen recommends approval.*) **Accepted as read.**

Article 23

To see if the Town will vote to authorize the Tax Collector to pay interest to any taxpayer who makes an overpayment of taxes, pursuant to 36 M.R.S.A. Section 506-A, at a rate of 7.00% per annum. (*The Board of Selectmen recommends approval.*) **Accepted as read.**

Article 24

To see if the Town will vote to authorize the Selectmen to sell and/or dispose of any property acquired by tax liens after first offering the property to the previous owners for payment of all back taxes, fees and interest, and if they decline, advertising for sealed bids on same, and stating the lowest bid acceptable, and to allow the Selectmen to authorize the Treasurer to waive automatic lien foreclosure when it is in the best interest of the Town. (*The Board of Selectmen recommends approval.*) **Accepted as read.**

Article 25

To see if the Town will vote to increase the property tax levy limit of \$619,973.00 established for Winter Harbor by State law in the event that the municipal budget approved, under the 2020 Town Meeting warrant, will result in a tax commitment that is greater than that property tax limit. (*The Board of Selectmen recommends approval.*) **Ballot vote required. YES-28; NO-0**

MISCELLANEOUS ARTICLES

Article 26

To see if the Town will vote to authorize the Board of Selectmen to accept and expend, on behalf of the Town, any Federal or State funds received. *(The Board of Selectmen recommends approval.) Accepted as read.*

Article 27

To see what sum of money, if any, the town will vote to authorize the Board of Selectmen to borrow or appropriate from "Unappropriated Surplus" as they deem advisable to meet unanticipated expenses and emergencies that occur during the 2020/2021 fiscal year. *(\$20,000 customary amount) Accepted as read.*

Article 28

To see if the Town will vote to authorize the Board of Selectmen to accept, on behalf of the Town, unconditional gifts of property and/or donations that they feel are in the Town's best interest to accept. *Accepted as read.*

Article 29

To see if the Town will vote to authorize the Board of Selectmen to dispose of Town-owned personal property, which they deem unusable, on such terms as they deem advisable. *Accepted as read.*

Article 30

To see if the Town will vote to authorize the Board of Selectmen to make the final determinations regarding the closing or opening of roads to winter maintenance, pursuant to 23 M.R.S.A., Section 2953 and the posting of roads to heavy traffic, when appropriate or necessary. *Accepted as read.*

Article 31

To see if the Town will vote to authorize the Selectmen to set the date of the next Annual Town Meeting. *Accepted as read.*
Meeting adjourned at 8:52 pm.

Respectfully Submitted,

Cathy J. Carruthers
Town Manager/Clerk

**TOWN OF WINTER HARBOR, MAINE
2021 ANNUAL TOWN MEETING
THE WARRANT**

Hancock, S.S.
State of Maine

TO: Danny Mitchell, Jr., Constable of Winter Harbor in the County of Hancock:

You are hereby required to notify and warn the residents of the Town of Winter Harbor, qualified to vote in town affairs, to meet at the Winter Harbor Municipal Building, 20 School Street in said town, on Tuesday, the eighth day of June 2021, at 8:00 am, then and there to act on Articles 1 and 2, (Polling hours: 8:00 am to 8:00 pm);

And to notify said residents to reconvene at the Winter Harbor Gymnasium in said town at 7:00 pm on Wednesday, the sixteenth day of June 2021 to act on Articles 3-30, as set out below, to wit:

Article 1

To elect a Moderator to preside at said meeting.

Article 2

To elect the following town officials by secret ballot: one member to the Board of Selectmen/Assessors/Overseers of the Poor to serve until the 2024 annual town meeting; one Member and two Alternates to the Planning Board to serve until the 2026 annual town meeting; one Utilities District Trustee to serve until the 2024 annual town meeting; one Water District Trustee to serve until the 2024 annual town meeting.

**ARTICLES PERTAINING TO THE APPOINTMENT
OF OTHER TOWN OFFICIALS**

Article 3

To choose twelve (12) residents to serve on the Winter Harbor Budget Committee for the ensuing year.

Article 4

To choose fifteen (15) residents to serve as members of the Winter Harbor Cemetery Association Board of Trustees for the ensuing year.

Article 5

To choose two Trustees for five-year terms to serve as members of the Winter Harbor Public Library Board of Trustees.

Article 6

To choose seven (7) residents to serve on the Harbor Committee for the ensuing year, the residents to be selected as follows: three (3) commercial fishermen, two (2) recreational boaters, and two (2) residents at large.

Article 7

To choose five (5) residents to serve on the Recreation Committee Board of Directors for the ensuing year.

Article 8

To fix the salary for the ensuing year of the appointed Harbor Master in accordance with the Harbor Ordinance. (Currently \$1,000)

Article 9

To see if the Town will vote to have the Board of Selectmen appoint all other Town officials and members of Town boards and committees.

SCHOOL BUDGET ARTICLES

Notic

The Town’s share of the Regional School Unit Budget has been set: **\$898,907** (FY 20-21 - \$984,913.00)

MUNICIPAL BUDGET ARTICLES - General Fund Expenditures

Article 10

To see if the Town will vote to raise and appropriate the sum of \$197,444.00 for General Government Administration. (*The Board of Selectmen recommends approval.*)

<u>General Government</u>		<u>FY 20-21</u>	<u>FY 21-22</u>
Total:	Administration	\$190,513.00	\$197,444.00

Article 11

To see if the Town will vote to raise and appropriate the sum of \$11,477.00 for the Board of Assessors and Planning Board. (*The Board of Selectmen recommends approval.*)

<u>Board of Assessors/Planning Board</u>	<u>FY 20-21</u>	<u>FY 21-22</u>
Assessing	\$12,700.00	\$7,700.00

HCPC	0.00	850.00
CEO	<u>2,869.00</u>	<u>2,927.00</u>
Total: Board of Assessors/PB	\$ 15,569.00	\$ 11,477.00

Article 12

To see if the Town will vote to raise and appropriate the sum of \$ 53,598.00 for operation, maintenance and repair of town facilities. (*The Board of Selectmen recommends approval.*)

<u>Town Building Operations</u>	<u>FY 20-21</u>	<u>FY 21-22</u>
Gym	\$ 12,823.00	\$ 13,790.00
Municipal Public Safety Bldg	20,930.00	24,533.00
Wharf	7,000.00	12,000.00
Scout	<u>3,275.00</u>	<u>3,275.00</u>
Total: Town Buildings	\$44,028.00	\$ 53,598.00

Article 13

To see if the Town will vote to raise and appropriate the sum of \$484,045.00 for Public Safety. (*The Board of Selectmen recommends approval*)

<u>Public Safety</u>	<u>FY 20-21</u>	<u>FY 21-22</u>
Fire Department	\$ 83,070.00	\$ 89,518.00
Police Department	136,042.00	144,797.00
Roads	190,500.00	189,800.00
Solid Waste	<u>57,523.00</u>	<u>59,930.00</u>
Total: Public Safety	\$467,135.00	\$484,045.00

Article 14

To see if the Town will vote to raise and appropriate the sum of \$ 206,273.00 for the following miscellaneous expenses or appropriations. (*The Board of Selectmen recommends approval.*)

Miscellaneous

Library	\$15,000.00
General Assistance	1,000.00
Cemeteries	6,500.00
Third Party Requests:	
Community Health & Counseling Services	200.00
Downeast Horizons	1,000.00
Downeast Trans-Island Explorer	600.00

Eastern Area on Aging	750.00
Eleanor Widener Dixon Memorial Clinic	650.00
Hospice Volunteers of Hancock County	600.00
LifeFlight Foundation	516.00
Lifeline Food Pantry	2,250.00
Northern Light ME Coast Hosp-Prescript Assist	750.00
Northern Light Home Care & Hospice	200.00
Schoodic Arts for All	750.00
Schoodic National Scenic Byway	1,000.00
Women, Infants & Children Nutrition Program	315.00
<u>Yesterday's Children, Inc.</u>	<u>300.00</u>

Total-Third Party Requests	9,881.00
EMA Director	150.00
Hydrants	61,500.00
County Tax	92,642.00
Lawn & Grounds Maintenance	4,000.00
Facilities Maintenance Director	<u>15,600.00</u>
TOTAL: Miscellaneous	\$ 206,273.00

FY 20-21 = \$200,644.00

Notification to Taxpayers:

The taxpayers of the Town of Winter Harbor are hereby notified that the sum of \$92,642.00 will be required for payment of Winter Harbor's share of the Hancock County taxes. (*FY 20-21 = \$88,273.00*)

Note: County Tax is increased by \$4,369.00

Article 15

To see if the Town will vote to raise and appropriate the sum of \$136,716.00 for the following Special Projects. (*The Board of Selectmen recommends approval.*)

<u>Special Projects</u>	<u>FY 20-21</u>	<u>FY 21-22</u>
Comprehensive Plan	750.00	750.00
Homestead Exemption	5,000.00	5,000.00
Property Revaluation	3,000.00	3,000.00
Downtown Revitalization	2,500.00	2,500.00
Sewer Note	72,000.00	82,616.00
Recreation Committee	2,750.00	2,750.00
Investment Fund Repayment	40,000.00	40,000.00
Records Conservation	<u>100.00</u>	<u>100.00</u>
Total: Special Projects	\$ 126,100.00	\$136,716.00

MUNICIPAL BUDGET ARTICLES - General Fund Revenues

Article 16

To see if the Town will vote to apply the following 2021/2022 receipts to the General Fund appropriations to offset taxes. *(The Board of Selectmen recommends approval.)*

<u>Category</u>	<u>Estimated Amount</u>
Auto Excise Taxes	\$115,000.00
Boat Excise Taxes	4,000.00
Gym Rental	500.00
Clerk’s Fees	3,000.00
Permit Fees	1,500.00
Sale, Trash Bags	18,000.00
Interest: Tax & Bank Account	4,000.00
Payment in Lieu of Taxes	28,000.00
Miscellaneous Revenues	<u>3,325.00</u>
Total	\$177,325.00

Article 17

To see if the Town will vote to accept and expend, to offset taxes, the categories of funds listed below as provided by the Maine State Legislature. *(The Board of Selectmen approval.)*

Category	Estimated Amount
General Assistance Reimbursement	\$ 500.00
Homestead Exemption Reimbursement	21,000.00
State Revenue Sharing Funds	33,000.00
Tree Growth Reimbursement	1,000.00
Veterans’ Exemption Reimbursement	<u>600.00</u>
Total: Estimated Revenues	\$56,100.00
<i>FY 20-21 - \$35,100.00</i>	

Article 18

To see if the Town will vote to place unexpended balances from this fiscal year into a tax reduction reserve account to be used to reduce the tax commitment for the next fiscal year. *(The Board of Selectmen recommends approval.)*

SPECIAL FUND FINANCIAL ARTICLES

Article 19

To see if the Town will appropriate all Local Roads Assistance Program funds (local road assistance estimated \$11,680) to the Town Roads account for capital improvement. (*The Board of Selectmen recommends approval.*)

GENERAL FINANCIAL ARTICLES

Article 20

To see if the Town will vote to have the 2021/2022 fiscal year taxes due in two increments: one-half to be due on or before October 31, 2021, and one-half to be due on or before April 30, 2022; and to have interest charged at the annual rate of 7% on any taxes paid after the due dates. (*The Board of Selectmen recommends approval.*)

Article 21

To see if the Town will vote to authorize the Tax Collector to accept prepayment (i.e., prior to the date of commitment) of taxes and vote to pay 0% interest on said payments. (*The Board of Selectmen recommends approval.*)

Article 22

To see if the Town will vote to authorize the Tax Collector to pay interest to any taxpayer who makes an overpayment of taxes, pursuant to 36 M.R.S.A. Section 506-A, at a rate of 6.00% per annum. (*The Board of Selectmen recommends approval.*)

Article 23

To see if the Town will vote to authorize the Selectmen to sell and/or dispose of any property acquired by tax liens after first offering the property to the previous owners for payment of all back taxes, fees and interest, and if they decline, advertising for sealed bids on same, and stating the lowest bid acceptable, and to allow the Selectmen to authorize the Treasurer to waive automatic lien foreclosure when it is in the best interest of the Town. (*The Board of Selectmen recommends approval.*)

Article 24

To see if the Town will vote to increase the property tax levy limit of \$747,172.35 established for Winter Harbor by State law in the event that the municipal budget approved, under the 2021 Town Meeting warrant,

will result in a tax commitment that is greater than that property tax limit.
(The Board of Selectmen recommends approval.) Ballot vote required.

MISCELLANEOUS ARTICLES

Article 25

To see if the Town will vote to authorize the Board of Selectmen to accept and expend, on behalf of the Town, any Federal or State funds received.
(The Board of Selectmen recommends approval.)

Article 26

To see what sum of money, if any, the town will vote to authorize the Board of Selectmen to borrow or appropriate from "Unappropriated Surplus" as they deem advisable to meet unanticipated expenses and emergencies that occur during the 2021/2022 fiscal year. *(\$20,000 customary amount)*

Article 27

To see if the Town will vote to authorize the Board of Selectmen to accept, on behalf of the Town, unconditional gifts of property and/or donations that they feel are in the Town's best interest to accept.

Article 28

To see if the Town will vote to authorize the Board of Selectmen to dispose of Town-owned personal property, which they deem unusable, on such terms as they deem advisable.

Article 29

To see if the Town will vote to authorize the Board of Selectmen to make the final determinations regarding the closing or opening of roads to winter maintenance, pursuant to 23 M.R.S.A., Section 2953 and the posting of roads to heavy traffic, when appropriate or necessary.

Article 30

To see if the Town will vote to authorize the Selectmen to set the date of the next Annual Town Meeting.

WARRANT SIGNATURE PAGE

NOTES

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