

Town of Winter Harbor

20 School Street, P.O. Box 98

Winter Harbor, ME 04693

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Planning Board Meeting Tuesday, July 15, 2025 Town Office – 6:00 p.m.

Minutes

Attendance: D. O'Brien (minute taker), S. Ribble, R. Schmidt, M. Kachoris, C. Joy

1. Call meeting to order, attendance, review of agenda. 6:00pm
 - a. New members introductions. **Oath administered;**
 - i. **Denny will ensure new members receive: Winter Harbor Ordinance binder & MMA's Planning Board Manual;**
 - ii. **Denny will request Select Board move Bob Schmidt from Alternate Member to Full Board Member.**
2. Approve Minutes of previous meeting. **Approved**
3. CEO Report. **Received**
 - a. **Denny will check on Baptist Church permit and report back;**
 - b. **Denny will check on status of "Intent File" to fill-in Mosquito Harbor Pond.**
4. New/Old Business.
 - a. Update on Comprehensive Plan; **30July25 committee member workshop**
 - b. Site Plan Review; **Denny will draft "Stormwater" section and distribute**
 - c. Other business;
 - i. **Draft Application for Special Amusement Permit form was reviewed and approved. Steve will send electronic copy to Town Office to put on letter head;**

- ii. **Title 30A subsection 1 rescinded. Research & assess impact, if any, on Winter Harbor ordinances & report at next meeting;**
- iii. **Fire Department Cost Recovery Ordinance was discussed. Steve will distribute sample ordinance for discussion at future meetings;**
- iv. **Rental Occupancy Ordinance was discussed. Steve will distribute sample ordinance for discussion at future meetings.**

d. Next meeting: 19Aug25.

5. **Adjourn. 7:05pm**