



APOLLO HEIGHTS – ANNUAL GENERAL MEETING

1. AGM NOTICE

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Date: Saturday 21st November 2026

Time: 11am

Physical Venue: Aphrodite Hills

Online Participation: Microsoft Teams

The Annual General Meeting of owners will take place as a hybrid meeting. A physical meeting will be convened as the official legal anchor in accordance with the Apollo Heights General Agreement and the Cyprus jointly-owned building regulations (Cap. 224). Owners may attend:

- In person, or
- Online, via Microsoft Teams

Quorum

A quorum is achieved when owners present or by proxy represent at least 50% of the total ownership shares of the jointly-owned property. If quorum is not achieved, the meeting will be adjourned and reconvened one week later, at which time the meeting may proceed with any number of owners present.

Voting

- Owners may vote in person or by proxy.
- Remote participants may express their vote verbally or via chat during the meeting; votes will be recorded in the minutes.
- Owners in financial arrears may not vote.
- Proxy votes count fully toward quorum and decision-making.

Proxy Appointment

Owners unable to attend in person may appoint a proxy using the attached form.



Agenda

1. Committee Report
2. Financial Report
3. Approval of Budget
4. Election of Committee Members
5. Any Other Business

Full information packs and joining instructions will be shared closer to the meeting

2. PARTICIPATION RULES

Hybrid format (legally safe)

Cyprus law does not yet formally recognise fully online AGMs or electronic voting. To ensure compliance:

- A physical meeting is convened as the legal anchor.
- Owners may join online for convenience.
- Remote votes are recorded in the minutes but do not replace the requirement for physical/proxy quorum.

3. VOTING RULES

Who can vote:

- Owners in good standing (no arrears)

Voting Eligibility – Arrears Cut-Off Date

Owners must be fully clear of any arrears against their property **no later than 14th November** in order to exercise voting rights. Owners with outstanding balances after this cut-off date may attend the meeting but **may not vote or appoint a proxy to vote on their behalf.**

- Proxy holders
- Joint owners (one vote per unit)

How votes will be counted:

Votes are weighted by **ownership share percentage**, not by number of units.



4. PROXY FORM – if you wish to use a proxy for meeting attendance, please complete the information below and send to info@apolloheightsmc.com

APOLLO HEIGHTS – AGM

I, _____ [Owner Name],

owner of Unit _____ [Unit Number], hereby appoint:

[Proxy Name] _____

to attend the Annual General Meeting of Apollo Heights on 21st November 2026, and any adjourned meeting, to represent me for quorum and to vote on my behalf.

If I wish my proxy to vote only on specific items, I will list them below:

Signature: _____

Date: _____