

EASI™ Instructor Agreement

Last Updated: 20 September 2026

Effective Date: 20 September 2026

The current version is always at <https://easi.network/instructor-agreement>

About this agreement

This is the agreement between EASI™ and a person an EASI recognised operator appoints as an instructor in the EASI app.

Your operator gives it to you when it appoints you, and you accept it in the app. Accepting it does not make you an instructor and does not put you forward to be one: your tier comes from your operator's appointment, not from this agreement and not from EASI.

The deal in brief

Your tier comes from the operator that appointed you, and it belongs to that appointment. EASI records what your operator did and keeps the record straight — that record is yours, it travels with you, and it stays accurate when an appointment ends. You may show the EASI seal beside a line that names your tier and the operator that appointed you, for as long as that appointment is live, that operator is recognised and — from 1 January 2028 — your own listing is paid and current. EASI never employs you, never tells you how to teach, and never assesses you. Nothing is charged today; from 1 January 2028 there is a fee to be listed and a renewal fee every 36 months after that, which is higher than the fee to be listed — never a yearly membership, and one fee however many operators appoint you. You can leave at any time — that ends your listing and your right to show the seal, and your record stays. Where EASI is the one who changed things, unused whole months come back. Asking EASI to correct your record is always free. This summary is here to help you read the agreement; the clauses below are the agreement.

Parties

This agreement is between EASI Network Ltd, a company registered in England and Wales under company number 17422090, whose registered office is at First Floor Office, 3 Hornton Place, London W8 4LZ, United Kingdom, trading as EASI (the "Scheme Owner"), and the person named in the appointment (the "Instructor").

1.0 What an appointment is, and what it is not

1.1 An instructor tier comes from an appointment. From i1 to i4 the appointment is made by an EASI recognised operator, on that operator's own assessment, in the EASI app. EASI records the appointment and the date.

1.2 EASI does not employ, direct, supervise or control the Instructor. EASI does not train, assess or examine the Instructor, does not run their day to day work, and issues no certificate of competence to any individual. EASI recognition applies to operator businesses only.

1.3 A tier belongs to one appointment. The same person can be an i2 at one operator and an i3 at another. A tier ends when that appointment ends, and the record of it stays.

1.4 What each tier may teach, supervise, assess and sign off is set out on the EASI Instructor Tiers page (<https://easi.network/instructor-tiers>), as changed from time to time on the notice 8.1 requires. The EASI app enforces those limits on every rider-level award.

1.5 Which boards an instructor is fit to teach on is the appointing operator's judgement. Makes differ — how a board arms and disarms, how its battery behaves, what its failsafe does in a fall — and the operator decides who is checked out on what it runs. EASI records the appointment, not that judgement.

1.6 This agreement covers appointments from i1 to i4. An i5 moderator is appointed by EASI itself, is paid by EASI, and is engaged on a separate moderator agreement; nothing in this agreement applies to a moderator appointment.

1.7 Accepting this agreement is not an appointment, does not create one, and does not oblige any operator to make one. From the date this agreement is in force, EASI lists an appointment only once the Instructor has accepted it. Where an appointment was listed before that date, EASI asks the Instructor to accept it, and a listing that has not been accepted is not billed under 5.6.

2.0 What the Instructor confirms

2.1 That the identity details given to EASI are true, and that they meet the minimum age the EASI Instructor Tiers page sets for the tier their operator appointed them to — 16 for i1, 18 from i2 upwards.

2.2 That the prerequisites their operator relied on are true — including first aid and CPR current within 24 months from an in-person course, the rescue module MPH-R at the level the tier requires, awarded by the recognised operator that delivered it, and the logged hours claimed.

2.3 That they will keep first aid and rescue currency in date, and tell their operator without delay if either lapses. A stand-down for expired currency is an administrative matter, not a finding against anyone, and it ends when the currency is restored.

2.4 That when they sign a rider's checkpoint, session record or rider-level award, or countersign another instructor's hours — which they do from their own account, not on paper — they are stating that they personally verified it. A signature that is false, reckless or cannot be supported is a serious matter for the operator that appointed them, and that operator decides what follows for the appointment. EASI records what the operator decided.

3.0 What the Instructor commits to

3.1 To assess, sign off and award on the EASI record only within the tier held, and only for a rider the Instructor taught or assessed themselves. An award is made from the Instructor's own account: that is what signing means here, and the app records who made it. What the Instructor teaches for their operator is a matter for that operator.

3.2 Not to assess, sign off or award anything on the EASI record while the appointment is suspended or ended, or while the register listing that carries it has lapsed or ended. A tier line naming the operator and the dates stays true and may stay up; what comes down is the seal and any claim to be listed with EASI, as the EASI Brand Rules set out.

3.3 Where the Instructor assesses an instructor candidate: not to conduct the final assessment of a candidate whose training they substantially delivered, and to stand aside where they have a financial interest in the candidate's operator, are a close relative, or have any other conflict. This rule cannot be waived: where no independent assessor or moderator is available, the assessment waits.

3.4 To keep honest records in the app, and to write notes about a rider that are accurate and relevant to safety, equipment, conduct, progress or payment.

3.5 Not to misrepresent the scheme. In particular, not to say or imply that EASI certifies, licenses, approves, qualifies or trains any individual, and not to name a tier without naming the operator that appointed them (7.0).

3.6 To use what the app shows them about riders only for the sessions they are running or assisting for their operator, to keep it confidential, not to copy it out of the app except into their operator's own records where the EASI Operator Scheme Agreement 9.4 allows it, not to pass it outside that operator's business, and to tell EASI at admin@easi.network if data about a rider is lost or seen by someone who should not have seen it.

3.7 Who is responsible for rider data. EASI is the controller of the EASI record: the appointment, the tier, the dates, the record of acceptance, and what the app holds about a rider. What the Instructor sees in the app for their operator's sessions, they see for that operator, and the appointing operator is responsible for that use under the EASI Operator Scheme Agreement, section 9.0. Anything the Instructor keeps outside the app is their own responsibility under data protection law.

4.0 What EASI provides

4.1 The record: the appointment, the tier, the dates, and what happened to it. EASI will give the Instructor a copy of their own record at any time, free, on request to admin@easi.network.

4.2 Use of the EASI seal beside a line naming the tier and the operator, on the terms EASI publishes in the EASI Brand Rules (<https://easi.network/brand-rules>), while the appointment is active, the operator recognised and – from 1 January 2028 – the Instructor's listing paid and current. EASI will give 30 days' notice of any change to those terms. If EASI withdraws that permission, or changes the Brand Rules so that the Instructor can no longer show the seal, while the appointment is active and the fee is paid, the Instructor may end this agreement and EASI refunds the whole months of the term that are left.

4.3 Access to the EASI app for the Instructor's own record and for the sessions their operator runs.

4.4 A free review of the record. If the Instructor thinks a tier or an appointment recorded about them is wrong, they email admin@easi.network and EASI reviews it at no cost.

4.5 The "ID confirmed" tick on an instructor role means EASI has confirmed who the person is and accepted their role. It is not a tier, and it says nothing about their competence.

4.6 EASI neither teaches nor examines first aid, CPR or the rescue module MPH-R, and awards none of them. Operators deliver MPH-R; first aid and CPR come from outside the scheme. The appointing operator holds the record of the Instructor's currency and is responsible for standing them down when it lapses.

4.7 A tier and a listing are not insurance, and are not evidence of insurance cover. The Instructor's cover is a matter for them and their operator.

5.0 Fees

5.1 ****Nothing is charged today.**** EASI will publish every instructor fee on the EASI Instructor Tiers page by 1 December 2027, and any fee introduced after that at least 60 days before it applies. The first fees apply from 1 January 2028. The fee the Instructor pays is the fee published on that page on the day it falls due, shown on screen with its currency and any tax before it is taken. Once a term has started, the fee for that term does not change.

****What the fee is for.**** From 1 January 2028 a current, paid listing is what lets the Instructor award a rider level and show the seal. Until that date both are free. An Instructor who does not pay keeps their appointment, keeps teaching for their operator and keeps the whole free app; they cannot award and cannot show the seal, and nothing else changes. The fee buys the ability to record an award, never an award itself: what a rider has earned is always the honest assessment of whoever taught them.

5.2 From that date there are two fees for an appointment and its listing: a ****sign-up fee****, being the register listing fee for the appointment, and a ****renewal fee**** every 36 months. There is no annual membership and no yearly renewal. The sign-up fee falls due when the appointment is listed in the EASI app, after the operator has made its decision, and that fee's 36 months run from the day it is paid; a candidate an operator does not appoint owes EASI nothing. The renewal fee falls due at the end of each 36-month period. The fee covers register administration and the first record of the appointment; there is no separate issue fee at any tier, and EASI issues no card and no certificate to any instructor. A term is the 36 months a sign-up or renewal fee covers. Any optional extra EASI offers is priced and shown before purchase, and declining one never changes the Instructor's tier, listing or record.

5.3 ****One fee per person.**** However many operators appoint the Instructor, they pay one fee for each 36 months, set by the highest tier any of those appointments carries. Their other appointments are listed at no extra charge, unless one of them is at a higher tier than the tier their listing is paid at, when 5.4 applies. The fee is for the register listing; the tier is the operator's appointment, and no fee changes it.

5.4 Where any operator appoints the Instructor at a higher tier than the tier their live listing is paid at — whether it is the operator that made the original appointment or another one — the fee is the difference between the two sign-up fees, and the 36 months run on from the original date. The move up is the operator's appointment; the fee only records it.

5.5 ****Where an operator's subscription covers the fee.**** An operator on the EASI paid subscription may use each subscription sign-up and each renewal to cover one i4 listing fee, for one appointment it chooses to make, claimed within that subscription's 36 months or it expires. A listing it pays for runs its own 36 months and is unaffected if the operator's subscription later ends. Where the Instructor already holds a live listing, it covers only the difference due under 5.3 and 5.4 and nothing more, no balance is refunded, and the Instructor's 36 months still run on from their original date.

5.6 On 1 January 2028, an Instructor with an appointment already listed, and who has accepted this agreement (1.7), is billed one sign-up fee, for the highest tier those appointments carry (5.3), and that fee's 36 months run from that day whenever it is paid. A listing runs on its own dates: a fee's 36 months are counted from the day set by this clause, 5.2, 5.4 or 5.7, while the appointment's own revalidation cycle is counted separately, from when the appointment was made or last revalidated.

5.7 ****Grace, lapse and reinstatement.**** Renewal has a three-month grace period with no surcharge, and renewing inside it runs the new period on from the original expiry date. A lapse of three to 12 months is cured by paying the ordinary renewal fee, and the new 36 months then run from the day it is paid. Whether the appointment itself is revalidated is the operator's decision, on its own assessment and its own dates. Beyond 12 months the ordinary renewal fee is still due and nothing further is owed to EASI. Whether the appointment itself then needs revalidating, or a reinstatement course, is the appointing operator's decision on its own dates (EASI Instructor Tiers 4.4), and any tuition for that is paid to the operator, not to EASI. There is no penalty fee on top of either.

5.8 ****If a fee is not paid.**** A renewal fee unpaid at the end of the grace period, or a sign-up fee unpaid three months after the date it was due under 5.14, lapses the register listing. While a listing has lapsed the Instructor is not listed with EASI, the app will not let them award a rider level, and they must not show the EASI seal or say they are listed with EASI. Whether they teach is a matter between them and their operator, and it is the appointing operator's job to know the listing has lapsed. A lapse for non-payment is an administrative matter, not a finding of misconduct. EASI shows a lapsed listing in the app to the Instructor and to the appointing operator, and writes to both before the grace period ends; a listing does not lapse until that has been shown.

5.9 ****Under 18.**** An Instructor under 18 pays the same fee as anyone else. In practice the operator that appointed them usually pays it and settles up with them privately, which 5.14 allows for everyone. Because an agreement with a person under 18 may not bind them, EASI does not pursue a person under 18 for a fee: if it is not paid, the only consequence is the one in 5.8.

5.10 ****What a fee never buys.**** No fee buys an appointment, a tier, a register record an operator has not awarded, or any other outcome. Fees pay for the register, for auditing recognised operators, for moderating operators' assessment events and for scheme administration. None of it is an assessment of the Instructor. Insurance is never included in any EASI fee, and EASI never requires cover from a particular insurer.

5.11 ****What the Instructor never pays for.**** Asking EASI to review or correct the record. Recording first aid or rescue currency. Being listed at a second operator, up to the tier already paid for. EASI also takes no share of what an operator charges for teaching, and never charges an operator for each instructor it appoints.

5.12 ****Refunds.**** Where an appointment ends inside a paid term, the fee is not refunded: the listing continues at the highest tier the Instructor still holds, nothing further is owed and nothing is returned. Where the Instructor then holds no appointment at all, the listing ends with it, and if an operator appoints them again inside the same 36 months nothing further is due up to the tier already paid for. Where the Instructor leaves of their own choice, fees already paid are not refunded. But where EASI ends the listing other than for a reason in 6.3 or 6.4, withdraws or narrows the permission in 4.2, changes this agreement under 8.1 and the Instructor leaves rather than accept it, or transfers this agreement to a successor under 8.4 and the Instructor leaves, EASI refunds the whole months of the term that are left. If the Instructor is a consumer, they may also cancel within 14 days of paying a fee and EASI refunds it in full. Nothing here affects any statutory right that cannot be waived.

5.13 ****Prices and changes.**** Fees are set in US dollars and are the same in every country; EASI keeps no separate price list for any country. An invoice may be settled in local currency at EASI's published conversion rate on the invoice date, and where the law requires it the price shown at the checkout is in local currency and includes tax. EASI reviews these fees once a year, in the fourth

quarter, and a new price is set no earlier than the following 1 April. Between reviews the only changes are a new fee that does not change an existing one, and a correction in the Instructor's favour. EASI publishes any change on the EASI Instructor Tiers page at least 60 days before it applies, applies it from the Instructor's next sign-up or renewal and never partway through a term, and will not raise a fee by more than 15% in any 12 months.

5.14 ****How a fee is paid.**** A fee is the Instructor's, and EASI bills the Instructor for it, never an operator – an operator is never charged for each instructor it appoints (5.11). Anyone may pay a fee on the Instructor's behalf, including the operator that appointed them or a parent, and whatever passes between them about it is their own business. EASI bills the Instructor when the appointment is listed, and again every 36 months. EASI writes three months before a renewal falls due, as a reminder to get anything the operator needs in order, and the bill itself states the amount, the currency, any tax and the date it is due, which is never less than 30 days after it is sent. Where the Instructor has asked EASI to keep a payment method and take the renewal automatically, EASI tells them twice before it takes anything: three months before the renewal date, so there is time to get their currency and their revalidation in order with their operator, and again at least 14 days before the payment is taken. They can turn it off at any time. The grace period in 5.7 runs from the end of the term, not from the bill.

5.15 ****A limit on the first six months.**** EASI will never require the Instructor to pay it more than US\$495 in total within six months of the day their first listing is billed, whatever fees this agreement or the EASI Instructor Tiers page set. Where a charge would take the Instructor past that figure inside six months, EASI invoices the excess no earlier than the 185th day.

6.0 Suspension, ending, and what stays

6.1 The operator that made an appointment can suspend it, reinstate it or end it in the EASI app. EASI records that the operator did so, and when. While an appointment is suspended or ended it cannot be used to award a rider level.

6.2 The Instructor may end this agreement at any time by writing to admin@easi.network. Ending it ends the register listing and the permission in 4.2, and EASI tells each operator that appointed them that the listing has ended. Except where 4.2 or 5.12 gives a refund, a fee already due is still payable, a fee already paid is not refunded, and no further fee falls due. The Instructor may accept this agreement again at any time, and 5.12 says what is then due. Whether an appointment itself continues is a matter between the Instructor and their operator.

6.3 EASI may suspend or end the Instructor's EASI account under the EASI Terms of Use, and will say why unless the law prevents it. EASI does not end an appointment: that is the operator's to end.

6.4 Before EASI suspends or ends the Instructor's account it will tell them what the concern is and give them 14 days to answer, except where the Instructor has deliberately misrepresented themselves or there is a serious and immediate safety risk, and it will give its reasons in writing. A suspension while EASI looks into something lasts no longer than 30 days unless EASI tells the Instructor in writing why it needs longer. The Instructor may ask EASI to look at any such decision again, at no cost: someone who was not part of the original decision answers in writing, with reasons, within 14 days. Asking is never treated as a mark against them.

6.5 When an appointment is suspended or ends, however it happens, or the operator that appointed the Instructor stops being recognised:

- (a) the record of it stays — what was held, when, and whether it was current when it ended;
- (b) rider levels the Instructor awarded stay on those riders' records, because each is a record of what was decided and when;
- (c) the permission in 4.2 ends, and within 30 days the Instructor takes the seal down and either takes the tier line down or changes it to the past tense, for example "i2 Instructor with [operator], 2026 to 2027". If a suspension is lifted, 4.2 applies again;
- (d) where it is the operator that has stopped being recognised, the appointment can no longer be used to award a rider level, and 5.12 applies to the fee as though the appointment had ended. Where the Instructor then holds no other appointment, EASI refunds the whole months of the term that are left.

6.6 When this agreement ends, however it ends, 3.6 (rider data), 3.7 (who is responsible for it), 6.5 (what stays) and the acceptance record in 8.3 continue.

6.7 ****Death.**** If the Instructor dies, this agreement and every appointment under it end. Nothing further is owed, a fee already paid is not refunded, and nobody has to take a seal or a tier line down under 6.5(c). The record stays, and so do the rider levels they awarded.

7.0 Describing the tier

7.1 The Instructor names the operator whenever the tier is named: "i2 Instructor, appointed by [operator], an EASI recognised operator."

7.2 The seal may be shown next to that line, on the Brand Rules terms: only while the appointment is active and the operator recognised, never on its own, and never on anything that looks like a qualification.

7.3 A course belongs to the operator that runs it: "the i2 instructor course with [operator], to the EASI syllabus". EASI does not run courses.

7.4 The Instructor will not say "EASI certified", "EASI accredited", "EASI qualified", "EASI approved", "EASI trained", "EASI verified instructor", "EASI course", "UKAS accredited" or "government approved", and will not name a tier with EASI and no operator, such as "EASI i3". None of these describes anything EASI does.

8.0 Changes, notices and the record of acceptance

8.1 EASI will give the Instructor at least 30 days' written notice of any change to this agreement, with the new text, and the same notice of any change to the EASI Instructor Tiers page that changes what a tier may do or what this agreement requires of the Instructor. A change does not apply before that notice period ends. An Instructor who does not accept a change may end this agreement before it applies, and that is not a mark against them.

8.2 Notices are given by email to the address on the Instructor's account. The Instructor gives notice to EASI at admin@easi.network. Every period in this agreement is counted in calendar days, starting the day after the notice is sent.

8.3 When the Instructor accepts this agreement in the app, EASI records the date, a version reference, the wording of the acceptance statement shown on screen, the name and account of the person accepting, the operator and tier it was accepted against, and the fee, currency, term and renewal

shown to them. That record is the written record of the acceptance. It is not edited afterwards, and it is not deleted if the account it was given from is later deleted.

8.4 EASI may transfer this agreement to a successor company operating the scheme, on written notice. The successor takes on EASI's promises in it, and the Instructor may leave at once if they do not want to continue with the successor. The Instructor may not transfer this agreement, an appointment, a tier or the permission in 4.2 to anyone else: each of them belongs to that person. If EASI stops operating the scheme without a successor, EASI refunds the whole months of the term that are left and will say what becomes of the record.

8.5 The EASI Terms of Use and the EASI Privacy Policy also apply to the Instructor's use of the app. This agreement is a separate agreement about the Instructor's appointment, tier and fees, and the Terms of Use do not supersede it. Where this agreement and the EASI Terms of Use, or this agreement and the EASI Instructor Tiers page, say different things about an appointment, the existence, level or dates of a tier, a fee, its term or its dates, or about what EASI is responsible for under section 9.0, this agreement applies.

8.6 This agreement and the pages it names are the whole of what EASI and the Instructor agree about an appointment, a tier and a fee. An operator that hands this agreement over does not speak for EASI, and nothing it says adds to this agreement or changes it. This does not limit anyone's rights if something was said dishonestly.

9.0 Nature of the scheme, and responsibility

9.1 EASI is a private, voluntary industry scheme. EASI is the scheme owner, not a certifying body, and not an accreditation body. It is not accredited by or affiliated with the United Kingdom Accreditation Service (UKAS), does not operate under Regulation (EC) No 765/2008 or its retained UK equivalent, and claims neither. EASI recognition applies to operator businesses only and carries no government or UKAS status.

9.2 Nothing in this agreement relieves the Instructor or their operator of their own legal duties, including local licensing, employment, safeguarding and maritime law. Where local law is stricter than anything here, local law applies.

9.3 The Instructor teaches for their operator, and their operator is responsible for its own services, staffing and safety decisions. EASI accepts no responsibility for those services.

9.4 EASI is responsible for the things it promises in section 4.0 and for keeping the record straight. Where EASI fails to do any of them and the Instructor loses money as a result, EASI will put it right and pay for loss that was a foreseeable result, up to the greater of US\$1,000 and the fees the Instructor has paid EASI in the previous 36 months. EASI is not responsible for loss of earnings caused by an operator's decision, and nothing in this clause limits liability for death or personal injury caused by negligence, for fraud, or for anything else that cannot be limited by law.

10.0 Governing law

10.1 This agreement is governed by the law of England and Wales. Where the Instructor lives outside the United Kingdom, this does not take away any protection they have under the law of the country they live in that cannot be taken away by agreement.

10.2 EASI and the Instructor will first try to settle any disagreement through the free review in 4.4, or, where it is about a decision EASI has made about the Instructor's account, the review in 6.4.

10.3 If that does not settle it, the courts of England and Wales may decide it. Where the Instructor lives outside the United Kingdom, EASI will only bring a claim against them in their own country, and the Instructor may bring a claim either there or in England and Wales.

10.4 This agreement is written in English. EASI may provide translations; if a translation says something different, the English text applies.

11.0 Contact

11.1 Questions about this agreement:

EASI Network Ltd

First Floor Office, 3 Hornton Place, London W8 4LZ, United Kingdom

Registered in England and Wales, company number 17422090

Email: admin@easi.network

See also: EASI Instructor Tiers (<https://easi.network/instructor-tiers>), the EASI Operator Agreement (<https://easi.network/operator-agreement>), the EASI Brand Rules (<https://easi.network/brand-rules>), the EASI Standard (<https://easi.network/standards>), our Terms of Use (<https://easi.network/terms-of-use>) and the EASI Privacy Policy (<https://easi.network/privacy-policy>).