



## Port of Williamstown Action Group

### PoWAG

#### STRUCTURE and TERMS OF REFERENCE

##### STRUCTURE

<b>Status:</b>	Voluntary Organisation (pending Incorporation)
<b>Reports to:</b>	The Membership
<b>Chair:</b>	Elected from the Committee Group (CG) from time to time
<b>Govt Liaison State:</b>	Anthony Beck
<b>Govt Liaison Local:</b>	Jonathon Marsden
<b>Committee:</b>	A representative from each of the following: <ul style="list-style-type: none"><li>- Hobsons Bay Yacht Club</li><li>- Royal Victorian Motor Yacht Club</li><li>- Royal Yacht Club of Victoria</li><li>- Williamstown Sailing Club</li><li>- Boating Industry Association of Victoria</li><li>- Seaworks</li><li>- Tall Ships Victoria</li><li>- Williamstown Chamber of Commerce</li><li>- Other appointed members</li></ul>
<b>Membership</b>	All other interested parties
<b>Voting:</b>	One vote per representative organisation
<b>Attendance:</b>	The CG may invite any person to attend any meeting, or part of a meeting. Such attendees shall not be eligible to vote.

**Purpose:** To promote and facilitate the rehabilitation of a 'safe harbour' with demonstrable economic and community benefit, for the heritage precinct of the Williamstown foreshore.

Refer to 'Statement of Purpose'

## **TERMS OF REFERENCE**

### **1.0 Objectives**

- 1.1 The effective advocacy of the 'Purpose' to State Government and others.
- 1.2 The provision of a planned and coordinated campaign to inform State Government of the economic and community benefits of rehabilitating existing Williamstown heritage waterfront assets into a 'safe harbour'.
- 1.3 The provision of support of the Williamstown community for preservation and reuse of the iconic Williamstown heritage waterfront, pivotal in the history and development of Melbourne and Victoria, by the rehabilitation into a 'safe harbour'.

### **2.0 Responsibilities**

- 2.1 The efficient and effective overall management of the advocacy programme for the Membership.
- 2.2 The proper and effective management of the CG to achieve the 'Purpose'.
- 2.3 The filling of vacancies occurring amongst the CG from time to time.
- 2.4 The sourcing and engagement of supporting services for the advocacy programme.
- 2.5 The control of and approval of expenditure of monies provided by the Membership or other sources for the 'Purpose'
- 2.6 Ensuring that all monies are properly and effectively managed and accounted for.
- 2.7 Ensuring that the profile of PoWAG and the communication thereof is optimised both locally and wider as required to best serve the 'Purpose'
- 2.8 Providing general objectives, the setting of targets and where necessary instructions to others as required to best serve the 'Purpose'

### **3.0 Reports**

- 3.1 The CG is responsible to the Membership and will report regularly (monthly) via the CG and Membership representatives.