

Oaklands Community Association

Rental Alcohol Service Requirements & Agreement

For rentals serving or selling alcohol, the renter requires the following:

If you would like to serve or consume alcohol during your rental, you (or someone in attendance) must have the following prepared prior to your rental:

1. Special Event Permit
2. Serving it Right Certification
3. First-Aid Certification
4. Safety Plan (How you will prevent underage drinking, ensure no one is driving under the influence, who will respond in an emergency, conflict resolution etc.)

1. Special Event Permit:

- ☐ At least one month prior to your rental, apply for your Special Event Permit (SEP)
<https://justice.gov.bc.ca/lcrb/sep>
- ☐ Once SEP has been approved, send a copy to OCA

2. Serving it Right (SIR) Certification:

- ☐ Anyone who will be serving/selling alcohol must have their SIR
- ☐ Anyone who will be serving/selling alcohol must have a copy of their SIR certification on display during the rental

Name/Number of person/people with SIR certification:

3. First Aid Certification:

Though our staff are first aid certified, we also encourage having at least one person in attendance at the rental with first aid certification.

Name/Number of person/people with first-aid certification:

4. Safety Plan:

Please outline a basic safety plan in the space below, including information such as:

- How you will prevent underage drinking
- Ensure no one is driving under the influence
- Who will respond in an emergency or call emergency services
- How conflict resolution will be mediated
- Any other relevant safety plans/procedures

If you'd like to see an example of a safety plan from past rentals, one can be provided upon request.

Signature: _____

Date: _____

The applicant hereby indicates that he/she/they have read the terms and conditions of alcohol service during rentals at OCA and agrees to all procedures and requirements of this Alcohol Service Agreement.