



Mission

Strengthening the Oaklands Community by providing programs, services and resources for its residents, businesses and visitors.

Deepen your Roots in Oaklands!

Oaklands community Association (OCA) is a registered non-profit society that offers a wide arrangement of community events, recreation programs, daycare, out-of-school care, youth drop-in programs, seniors' gatherings, health, wellness and learning seminars.

Board & Committee Members



Land Use – planning, residential development, transportation & access, road safety, village & commercial development

Parks – community gardens, greenways & natural open spaces, boulevards, park usage



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Communications – social media, website development, communication planning, branding & marketing

The OCA acknowledges the privilege of serving our community on the ancestral territories of the Lekwungen-speaking Peoples, in particular the Songhees and Esquimalt First Nations, whose rich relationship with the land remains today.



Community Markets – social enterprise, food security, community economic development

Treasure & Finance – budget management, strategic planning



Human Resources – personal management

Facilities Development – new center planning



Director Duties and Responsibilities

The OCA Board of Directors provide leadership, governance, legal and financial oversight of the organization. We also facilitate community dialogue and liaise with local governments on a variety of topics such as: land use development, transportation, parks and greenways, quality of environment, and economic and social development.

Director Responsibilities include:

- Help fulfill our Mandate and support our Mission and Vision
- Maintain an interest in and help achieve the goals of the OCA as set out in the strategic plan
- Prepare for and participate in 11 monthly Board meetings
- Chair or participate in at least one committee
- Attend the Annual General Meeting
- Participate in Board-staff orientation & planning sessions
- Attend community events and volunteer for special events, as an ambassador the Association, as time permits
- Participate in periodic reviews and development of strategic plans and organizational policies
- Support board decisions once made
- Follow our bylaws and other policies that apply to the Board of Directors
- Participate in the approval of the annual budget
- Participate in identifying prospective Board members and recruitment activities
- Participate in supervisory duties related to the Executive Director position

Code of Conduct

Oaklands Community Association (OCA) Board, staff, volunteers and users will adhere to the following Code of Conduct to guide all behavior and activities related to OCA:

- We will interact with respect, courtesy, objectivity and inclusiveness.
- We will work towards the good of all community members, and not for personal benefit.
- We will promote collaboration, cooperation and partnership with each other and with other groups.

- We will promote health, wellness and safety for the entire community.

We will follow the policies that govern the operations of the Association.

If you are unsure of your actions or the actions of someone else, please ask. Concerns regarding the conduct of OCA Board and committee members, staff, contractors or volunteers may be taken to the Executive Director, or, in the case of a complaint against the Executive Director, the OCA Board President. Formal complaints must be submitted in writing to Oaklands Community Centre.

**Applies to all activities and functions of Oaklands Community Association.*

**Informed by OCA bylaws, policies and guidelines including but not limited to the following topics: OCA Mission, harassment and bullying, conflict of interest, confidentiality, program/service/event guides, HR management, complaints, communications, staff discipline and volunteer management. Also informed by BC Human Rights Code, BC Society Act and other applicable provincial/federal laws.*

Contact Us

If you live, work or own property in Oaklands, we invite you to come to our Board meetings and learn how you get involved. Please contact:

President – Alex McCumber
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Executive Director – Mira Laurence
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Out-of-School Care Coordinator - Cindy Allen
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Programs Coordinator – Logan Joth
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Facilities Coordinator - Sandy Robertson
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Community & Fund Development Coordinator - Karin Zylstra
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(250) 370-9101 ext. 4

Childcare Coordinator – Amy Truswell
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