



# Board

## Meeting Minutes: Monday, November 12, 2018

**Date/time:** Monday, November 12, 2018 Started: 7:00 PM Ended: 9:30 PM  
**Location:** Oaklands Neighbourhood House  
**Purpose/notes:** Regular scheduled meeting  
**Chaired by:** Mr Harry Kope  
**Minuted rec. by:** Ms Marielle Tounsi  
**Status:** Minutes drafted

### Attendance

**Present:** Mr David Angus, Mr Dave Driedger, MR Chris Holt, Mr Kevin Keates, Mr Harry Kope, Ms Melissa Lim, Ms Marielle Tounsi, Ms Brenda Turner  
**Regrets:** Mr Andrew Lauzon, Mr Laurie Morgan

**Invited guests:** Aleeta Galichon (present), Kevin Galichon (present), Rob Miller (present)

### Meeting documents

- Human Resources Committee Report – November 2018.pdf
- Library Info Sheet for Mail Out (1).pdf
- Membership Drive - DRAFT (3).pdf
- Newsletter for Mail Out.pdf
- Oaklands Nov 2018 update.docx
- Presidents Report – November 2018.pdf

8 documents attached to agenda items below

### Agenda

#### 1. Call to Order

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##### 1.1. Roll Call

**Status:** Completed

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##### 1.2. Approval of Last Meeting's Minutes

Approved with grammatical amendments

**Resolution #:**

**Moved:** Mr David Angus

**Seconded:** Mr Kevin Keates

**Status:** Carried

**Vote:**

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##### 1.3. Approval of Agenda

Approved without changes

**Status:** Completed



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## 2. Petitions and delegations

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### 2.1. time allotted for public input

Rob Miller:

- Rob is hoping that minutes beyond June 2018 will be posted to the website soon.
- He wonders if the December agenda will be posted to the OCA website 1 week prior to the board meeting and if that will be a regular occurrence moving forward from there.
- He asks why guests are asked to leave the November meeting if from December onward members will be allowed to stay.

Kevin Galichon:

- Kevin wants to express his thanks to Melissa to being welcomed to Parks committee. He notes that he attended monthly CALUC meeting and it went well. What surprised him the most was the optional brainstorming portion for parks and notes that it was great to see the interest in parks brainstorming session.
- He is happy to note that there is a meeting set for Dec 3rd to address Rob's concerns with OCA.
- He is concerned about pushing out public at monthly board meetings and reminds the board that while he views that Andrew Lauzon made this a unilateral decision that the board must take responsibility to correct this.

Aleeta:

- She is hoping that by next month that previous meeting minutes will be on the OCA webpage. She hopes that the minutes will be open and notes that it will be nice to be able to comment on or question the minutes if needed be.

Rob Miller:

Asks for accountability to have monthly board meeting minutes posted in a timely manner.

Harry responding on behalf of the OCA board:

We understand and are noting the issues presented by the guests.

**Status:** Completed

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## 3. President's Report

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### 3.1. Report

RE: board positions

- Harry to be Acting President in Andrew Lauzon's absence due to Andrew's current work schedule.
- Marielle Tounsi (board secretary) has a baby due to be born in late December. Marielle asks for flexibility in the coming months to have other board members cover as secretary on an as needed basis.
- OCA Board understands flexibility needed for Acting Vice-President and Acting Secretary due to no current Acting Vice-President and Secretary's pregnancy.

RE: Opening full monthly board meetings to public coming December 2018:

- OCA will re-open regular monthly board meetings to the public. OCA asks that all OCA members and guests at each meeting abide by the OCA Code of Conduct as expected in all OCA facilities and at all OCA events.

RE: Victoria City Council board liaison:



- OCA President to submit OCA board's preference for City Council liaison(s) by November 15th.

RE: Correspondence with Community members

- Responses to community members from October meeting have been formally sent via a written letter.

**Status:** Completed

- Presidents Report – November 2018.pdf
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### 3.2. Motion: Approve President's Report

**Resolution #:**

**Moved:** Mr David Angus

**Seconded:** Ms Melissa Lim

**Status:** Carried

**Vote:**

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## 4. Treasurer's Report

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### 4.1. Budget Review

Consensus from board to authorize executive director to actively engage in facility plans and negotiations.

**Status:** Completed

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### 4.2. Motion" Approve Treasurers Report

**Resolution #:**

**Moved:** Mr David Angus

**Seconded:** Mr Kevin Keates

**Status:** Carried

**Vote:**

- Treasurer Nov. 12 2018.pdf
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## 5. Executive Director's Report

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### 5.1. Motion: Approve Executive Director's Report

**Resolution #:**

**Moved:** Mr Dave Driedger

**Seconded:** Mr David Angus

**Status:** Carried

**Vote:**

- Executive Directors Board Report Oct2018.pdf
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## 6. City Liaison Representatives

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### 6.1. Update from Gary Pemberton



Quick highlights from report:

- My Great Neighbourhood Grants - 2 x from Oaklands area.
- The paint up session that Gary worked on with Sarah and OCA volunteers went well.
- Gary has money that he would like to allocate to a mural project for Oaklands for either the wall between Myrtle and Hillside or another area in Oaklands.
- Leaf pick up is starting soon.
- See Cannabis store approval process in report

**Status:** Completed

- Oaklands Nov 2018 update.docx
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## 7. Land Use Committee Report

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### 7.1. Motion: Approve Land Use Committee Report

Great meeting on Oct 29th in conjunction with Parks committee.

**Status:** Completed

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## 8. Parks

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### 8.1. Motion: Approve Parks Committee Report

Great meeting on Oct 29th after LUC presentation.

There was a broad range of issues discussed:

- traffic
- boulevards
- future infrastructure projects

There was great brainstorming and productive discussions.

Melissa is considering hosting a walking tour around Oaklands on the date of the Winter Market

**Resolution #:**

**Moved:** Mr Kevin Keates

**Seconded:** Mr Harry Kope

**Status:** Carried

**Vote:**

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## 9. Communications

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### 9.1. Motion: Approve Communications Report

Membership mailout collateral approved by board with amendments to materials.

Chris to assign creation of a one pager notification for General Meeting



**Resolution #:**

**Moved:** Ms Melissa Lim

**Seconded:** Ms Brenda Turner

**Status:** Carried

**Vote:**

- Library Info Sheet for Mail Out (1).pdf
  - Membership Drive - DRAFT (3).pdf
  - Newsletter for Mail Out.pdf
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## 10. HR

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### 10.1. Motion: Approve HR Report

**Resolution #:**

**Moved:** Mr Harry Kope

**Seconded:** Mr David Angus

**Status:** Carried

**Vote:**

- Human Resources Committee Report – November 2018.pdf
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## 11. New Business

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### 11.1. Council Liaison

The note forwarded to each Councilor

the responses received and discussed earlier in President's report.

Action item created in President's report portion of meeting

**Status:** Completed

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### 11.2. Membership meeting agenda

Board is deliberating ideas around format and date of meeting. Chris will discuss the best solutions with staff and let board know what staff advise.

**Status:** Completed

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## 12. Adjournment

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### 12.1. Next meeting

**Resolution #:**

**Moved:** Mr Harry Kope

**Seconded:** Ms Melissa Lim



**Status:** Carried  
**Vote:**

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