



# Board

## Meeting Minutes: Monday, January 14, 2019

**Date/time:** Monday, January 14, 2019 Started: 7:00 PM Ended: 9:30 PM  
**Location:** 2629 Victor Street  
**Purpose/notes:** Regular scheduled meeting  
  
**Chaired by:** Mr Andrew Lauzon  
**Minuted rec. by:** Ms Marielle Tounsi  
**Status:** Minutes drafted

### Attendance

**Present:** Mr David Angus, Mr Dave Driedger, MR Chris Holt, Ben Isitt, Mr Harry Kope, Ms Brenda Turner  
**Regrets:** Mr Kevin Keates, Mr Andrew Lauzon, Mr Laurie Morgan, Ms Marielle Tounsi  
**Absent:** Ms Melissa Lim

### Meeting documents

6 documents attached to agenda items below

### Agenda

#### 1. Call to Order

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##### 1.1. Roll Call

Quorum was not achieved for the meeting.

**Status:** Completed

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##### 1.2. Approval of Last Meeting's Minutes

January 14, 2019: Treasurer: Moved \$50,000 to capital planning and maintenance fund from year end surplus.

An additional \$50,000 will be moved later.

**Resolution #:**

**Moved:**

**Seconded:**

**Status:** Carried

**Vote:**

- Minutes-2018-11-12-v2 (1).pdf
- 

##### 1.3. Approval of Agenda

**Status:** Completed

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##### 1.4. Review of Dec 15 General Meeting Minutes

**Status:** Completed

- Minutes-2018-12-15-v2.pdf
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## 2. Petitions and Delegations

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### 2.1. Comments from Community

**Status:** Parked

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## 3. Old Business

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### 3.1. Support in Principle for the Oaklands Rise Woodnerf initiative



**Status:** Completed

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## 4. Correspondence

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### 4.1. City of Victoria Correspondence RE: approval in Principle for the Woonerf initiative

**From:** Lisa Helps (Mayor)

**Sent:** December 26, 2018 13:38

**To:** Harry Kope, A/President, Board of Directors

**Subject:** Re: Oaklands Community Association Board - Letter of support

Thanks very much for taking the time to write. I support the concept wholeheartedly.

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Lisa Helps, City of Victoria Mayor

Lekwungen Territory

250-661-2708

[www.lisahelpsvictoria.ca](http://www.lisahelpsvictoria.ca)

“Resignation and cynicism are easier, more self-soothing postures that do not require the raw vulnerability and tragic risk of hope. To choose hope is to step firmly forward into the howling wind, baring one’s chest to the elements, knowing that, in time, the storm will pass.” - Archbishop Desmond Tutu

**From:** "Harry Kope, A/President, Board of Directors"

**Date:** Wednesday, December 12, 2018 at 3:22 PM

**To:** "Lisa Helps (Mayor)"

**Cc:** Executive Director , Melissa Lim

**Subject:** Oaklands Community Association Board - Letter of support

Please find a letter attached from the Board of the Oaklands Community Association , providing support in principle for the Woonerf concept on Oaklands Rise to be discussed at the Thursday Dec 14 city council meeting.



Please contact me if there are any questions or comments.

Thank you - h

Send email to [councilors@victoria.bc.ca](mailto:councilors@victoria.bc.ca) if we want all councilors to receive it.

**Status:** Completed

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#### 4.2. expression of interest to serve on a working group to commence the 2019-2020 planning process for th

Please find attached my expression of interest to serve on a working group to commence the 2019-2020 planning process for the Oaklands Neighborhood Plan.

Happy to meet, at your convenience, to discuss.

Robert Tornack

Partner, Operations

Garden Oaks Fine Accommodation

<http://www.gardenoaks.ca>

[rtornack@gardenoaks.ca](mailto:rtornack@gardenoaks.ca)

Cell: 250 813 2738

Co-Lead

Oaklands Rise Woonerf Planning Group

Cell: 250 813 2738

January 145, 2019: The strategic planning process and the neighborhood planning process should be differentiated.

**Status:** Completed

- Oaklands Community Plan Expression of Interest-v3 copy.pages.pdf
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## 5. City Liaison Representatives

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### 5.1. Monthly Report

**Status:** Completed

- Oaklands January 2019 Update.docx
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## 6. President's Report

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### 6.1. Report



A first General Meeting for the Oaklands Community Association members and Oaklands residents was held on December 15, 2018 (11:30 to 13:00) at the Oaklands Community Center.

The purpose of the meeting was in part to continue a membership drive, but it also included information on the role of the board to the community association and on the activities within the community center.

The minutes of the meeting were captured by Kevin Keates and they are the official record for the meeting.

**Status:** Completed

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## 6.2. Motion: Approve President's Report

**Resolution #:**

**Moved:**

**Seconded:**

**Status:** Moved

**Vote:**

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## 7. Treasurer's Report

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### 7.1. Budget Review

January 14, 2019:

- \$127,970.79 cash balance at end of the year
- 100,000 to be out into separate accounts (50k) each for building and maintenance funds.
- VanCity meeting review
- Finance committee committed to quarterly reviews of finances.
- ED creating a strategy to deal with bequests
- Report on deliberations concerning fund management grants fees
- Reviewing signing authority for staff.
- Finance committee discussed board meeting times.

**Status:** Completed

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### 7.2. Motion: Approve Treasurers Report

**Resolution #:**

**Moved:**

**Seconded:**

**Status:** Moved

**Vote:**

- Treasurer's Report to the Jan. 14, 2019 OCA Board Meeting.pdf
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## 8. Executive Director's Report

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### 8.1. Motion: Approve Executive Director's Report

Fix: Dave and I met with Ben not Harry.



**Resolution #:**

**Moved:**

**Seconded:**

**Status:** Carried

**Vote:**

- Executive Directors Board Report Dec2018.pdf
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## 9. Land Use Committee Report

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9.1. Motion: Approve LUC Report

**Status:** Completed

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## 10. Parks

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10.1. Approve Parks Report

**Resolution #:**

**Moved:**

**Seconded:**

**Status:** Moved

**Vote:**

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## 11. Communications

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11.1. Motion: Approve Communications Report

**Resolution #:**

**Moved:**

**Seconded:**

**Status:** Moved

**Vote:**

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## 12. HR

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12.1. Motion: Approve HR Report

**Resolution #:**

**Moved:**

**Seconded:**

**Status:** Moved

**Vote:**

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## 13. New Business

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### 13.1. Change Board Meeting Dates

**Resolution #:**

**Moved:**

**Seconded:**

**Status:** Moved

**Vote:**

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### 13.2. Website update with profiles

**Status:** Completed

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### 13.3. AGM date and theme and topics

Jan 14, 2019: Potentially set up a nomination committee and a membership committee to deal with Bylaws and Volunteers and workers in Oaklands.

**Status:** Completed

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### 13.4. Oaklands Library

**Status:** Parked

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## 14. Adjournment

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### 14.1. Next meeting

**Status:** Completed

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## 15. In Camera

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