



## MEETING MINUTES - Board

### Meeting

**Date** Monday, October 7, 2019  
**Started** 7:00 PM  
**Ended** 10:30 PM (PST)  
**Location** 1508 Haultain  
**Purpose** Regular scheduled meeting  
  
**Chaired by** Mr Harry Kope  
**Recorder** Mr Harry Kope

### Attendance

**Present:** Mr David Angus, Mr Dave Driedger, Dave Driedger, MR Chris Holt, Mr Kevin Keates, Mr Harry Kope, Ms Melissa Lim, Melissa Root, Brenda Turner  
**Late:** Ben Isitt, Alex McCumber  
**Absent:** Mr Laurie Morgan  
  
**Invited guests:** Gary Pemberton

### Meeting documents

### Minutes

## 1. Call to Order

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### 1.1. Roll Call

**Status:** Completed

- OCTBoardPackage.pdf
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### 1.2. Motion for approval of last meeting's minutes

**Resolution #:**

**Moved:** Mr David Angus  
**seconded:** Ms Melissa Lim

**Status:** Carried

**Vote:**

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### 1.3. Motion for approval of agenda

**Resolution #:**

**Moved:** Dave Driedger  
**seconded:** Mr David Angus

**Status:** Carried

**Vote:**

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### 1.4. Laurie Remembrance

Discussion of Laurie's history of service with board and contributions to the community. He was a dedicated volunteer but also a very active and involved grandfather. Laurie will be greatly missed by board members.

**Status:** Completed

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#### 1.4.1. Motion to plant a memorial tree for Laurie Morgan

Board to further consider the possibility of a memorial bench via a city grant. Gary to look into cost of a plaque. Table officers to carry a decision before the November meeting.

**Resolution #:**

**Moved:** Mr Harry Kope  
**seconded:** Dave Driedger

**Status:** Carried

**Vote:**

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#### 1.4.2. Executive Director to distribute Laurie's home address

**Due date:**

**Status:** Not started if (!string.IsNullOrEmpty(node.TaskCompletedDate)) { }

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## 2. Public Consultations

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### 2.1. Yvonne Mendel from Cycling Coalition of Victoria

Discussion of 'slow' signs that have sprung up in Oaklands. Signs were funded via great neighborhood grants program.

**Status:** Completed



### 3. Old Business

#### 3.1. Board involvement in neighbourhood planning process

Harry provided draft terms of reference for the steering committee. Discussion of board's concerns discussed at last meeting. Harry to provide back to the board next meeting and will attach to meeting materials.

Discussion of board's role in overseeing the planning group. Board would like to have an oversight role but working community will do leg work and detailed planning and outreach.

Gary - not clear if terms of reference created by Ben will change.

Gary - if you can produce quantitative data and endorsement from the community for an initiative it is extremely valuable and difficult for council to ignore.

Board would like to see rep from the group come to each meeting to provide board an update.

Gary - ensure you are using consistent terminology in your surveys for key terms e.g. gentle density, infill housing, etc. Chris will share neighborhood survey with city planning dept.

Should board members attend planning group meeting to understand cross over with strategic plan? Board will wait until currently data gathering phase is complete until members attend a meeting.

**Status:** Completed

### 4. Correspondence

#### 4.1. City of Victoria Outreach Coordinator

Good afternoon,

As discussed at the VCAN meeting on September 18th, public consultation activities for the 2020 All Ages and Abilities infrastructure projects are now getting underway.

We would like to provide the opportunity for feedback from the Oaklands Neighbourhood Association through an interactive discussion about preliminary design concepts with City Staff. I would like to propose a 30 minute session either before, or at the beginning of, your next NA meeting agenda for this activity.

Please let me know what your availability is and we can work together to get something set up.

Thanks and kind regards,

Amelia Potvin  
Outreach Coordinator  
Engineering and Public Works  
City of Victoria  
1 Centennial Square, Victoria BC V8W 1P6  
T. 250-385-5711 ext.1751





Harry will invite them to our next meeting. May invite them to present at November general meeting.

**Status:** Completed

### 5. City Liaison Representatives

#### 5.1. Gary's Report

**Status:** Completed

- Oaklands October 2019 Update.docx

### 6. President's Report

#### 6.1. Motion: Accept President's Report



**Resolution #:**

**Moved:** Mr David Angus  
**seconded:** Melissa Root

**Status:** Carried

**Vote:**

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6.2. Presidents report - Sept/October 2019

Met with Mr Kevin Galichon regarding comment in the September board meeting minutes. A fulsome discussion on many aspects of the Oaklands neighborhood ensued.

Terms of Reference between the Oaklands community association board and the Oaklands Neighbourhood Plan steering committee. This document was submitted to the board at the September meeting for adoption. I erred, it should have been submitted for discussion.

This question has come to me from residents. "How does or can or should the community association board advocate for residents' activities.

Note: discussion of terms of reference are minuted under 'Old Business'.

Mixed views from board members on advocacy vs. facilitator role on important neighborhood issues such as housing developments or traffic issues. Current approach of CALUC chair (David Angus) is that of facilitator of community input.

**Status:** Completed

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## 7. Treasurer's Report

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7.1. Budget Review

**Status:** Completed

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7.2. Motion: Accept Treasurer's Report

**Resolution #:**

**Moved:** Mr David Angus  
**seconded:** Mr Harry Kope

**Status:** Carried

**Vote:**

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## 8. Executive Director's Report

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8.1. Motion: Accept Executive Director's Report

**Resolution #:**

**Moved:** Ms Melissa Lim  
**seconded:** Mr Harry Kope

**Status:** Carried

**Vote:**

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## 9. Land Use Committee Report

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9.1. Kickstarter campaign for city lawsuit

OCA was asked to distribute a letter for a kickstarter campaign in relation to a development in Fairfield

Members agreed not to distribute this flyer. The issue is not in our neighborhood and not for OCA to weigh in on.

**Status:** Completed

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## 10. Parks

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## 11. Communications

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## 12. HR

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## 13. VCAN

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13.1. VCAN update

Update on items discussed at last VCAN meeting.

Meeting to take place Nov 16 (morning).

Ben - staff recommendations for neighborhood planning will come to council Oct 24. Ben will provide report to Chris.



**Resolution #:**

**Moved:** Melissa Root

**seconded:** Dave Driedger

**Status:** Carried

**Vote:**

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## 14. New Business

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### 14.1. Facilities Report

Ben - try to get language from the City in strategic plan communicating support/partnership with OCA for a new facility. Come out to town hall with a show of force, bring friends and family, sing from same song sheet, that we need the city to start working with us on a new facility for our services. Need warm bodies in the chamber at the town hall all saying the same thing (we need a new facility) plus survey results. Daycare money is the big window that will close - there is \$3 million from the province sitting there. Try to get political buy in from council and staff that there will need to be a new facility and that you want it soon.

Budget Town Hall meeting date: Thursday Nov 21st. 6:30PM

**Status:** Completed

- OCA - Facilities Report 20190930.docx
  - OCA - Request for Support for Community Facilities Expansion (Draft).docx
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### 14.2. Transportation Issue

Alex has summarized two main transportation issues that came through neighborhood planning group.

Ben: Address letter to mayor and council on OCA letterhead.

**Resolution #:**

**Moved:** Alex McCumber

**seconded:** Dave Driedger

**Status:** Carried

**Vote:**

- OCA - Transportation Improvements for Oaklands Neighbourhood for Upcoming Budget.docx
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## 15. Adjournment

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### 15.1. Next meeting

**Status:** Completed

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### 15.2. Vacant board position

Decision to hold an election at the Nov general meeting. Term will end in April 2020.

**Status:** Completed

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### 15.3. Motion to adjourn

**Resolution #:**

**Moved:** Melissa Root

**seconded:** Mr David Angus

**Status:** Carried

**Vote:**

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