

Langley Spouses Club  
Executive Board Meeting  
Minutes

Thursday, June 28, 2018  
Sheri Tyler's home

Member's present:

Ali Leone, Administrative Vice President  
Vanessa Smeltzer, Charitable Vice President  
Tara Brandt, Administrative Treasurer  
Diane Schwab, Charitable Treasurer  
Rhonda Murchison, Secretary  
Sheri Tyler, Advisor

Ali Leone called the meeting to order at 1015.

The board discussed options for club dues. Ali Leone met with a First Command Financial Planning representative; First Command is sponsoring a Friday event at City Center in Newport News. Funds donated at the beer tent will be split between the Fort Eustis and Langley AFB spouses clubs. They are asking us to help advertise the event, and provide side dishes or snacks. We would be volunteering at the event, not selling anything, so the funds would be a donation from First Command. The event is scheduled for Friday, July 27th from 1730-2030, with set up starting at 1700. First Command will also be able to provide us with \$200, in addition to any other funds raised at the event, that we can use to help defray the costs of membership, particularly for new junior enlisted spouses.

We will have a table at the Bethel Manor housing welcome center on July 6th to advertise the Club.

Other ideas discussed for membership dues:

- A sliding scale for possible discounts to membership dues
- Possible donations from other on-base private organizations that might be willing to help with dues for spouses of junior Airmen
- Possible discount on dues for Thrift Shop Volunteers

We learned from Jason Livingston at 633 FSS, that the executive board can make changes to the by-laws when there is no other general membership. Diane Schwab made a motion to vote on making the membership dues \$25; Tara Brandt seconded. All members present voted in favor of the motion. The Club will also offer new member incentives to spouses of E-1 to E-3 Airmen joining the Club, using the funds donated by First Command to defray the cost of dues.

Ali Leone said that Dana Wacks wanted to create a transition team with co-chairs who will review the constitution and by-laws to track changes having to do with the transition from an Officers Spouse Club to an all-ranks Spouses Club. The team would liaise with the membership chair and the parliamentarian to do this. This team would also organize the data pertaining to the Spouses Club collected from the town hall meetings, and disseminate the information to the pertinent committee, the executive board or the general membership, as appropriate. The team will track proposed ideas that are forwarded to committees through disposition, whether approved, in progress, or declined for action. They would also keep a historical record, so that ideas wouldn't simply "disappear." The "transition team" generated much discussion, and the board decided to discuss further and vote on it at the next meeting.

Tara Brandt said that we are currently not using accounting software to maintain the books for either treasury, and asked to use QuickBooks to maintain the account for the administrative treasury, since she has the software. The board agreed this would work until it is able to vote on purchasing software once we have verified the account balance.

The new website will be [langley spouses club.org](http://langley spouses club.org), but is not live yet. It will be hosted on WordPress. We will need to find a webmaster to build and maintain the page. It is hoped we will be able to use the site to allow members to pay in advance for Club events.

The next meeting will be on July 12, 1000, at Rhonda Murchison's home. (\*Note, this meeting was postponed until August 2, 1000, location to be determined.)

The meeting adjourned at 1155.

*Dana Wacks*  
\*\*\*\*\*Signed Digitally\*\*\*\*\*  
Dana Wacks  
President, Langley Spouses Club