

NON-PROFIT MEETING MINUTES FOR



I. OPENING

President: Mickelina Monico

Date: Wednesday, May 1st, 2024

Time: 7:00pm (PT)

Location: Zoom Meeting

- Mickelina called the meeting to order.

II. ATTENDANCE

ATTENDEES

- Mickelina Monico
- Mark Monico
- Mary Piraro
- Kenny Piraro
- Denise DeMartini
- Theresa DeMartini
- Nicole Dozier
- Tori Kott
- Janet Monico
- Angie Osborne
- Steve Osborne
- Kelly Monico-Love
- Heather Snow

Sub-Committee Member

- Mason Hannagan

ABSENCES

- Angie Hannagan

III. AGENDA APPROVAL

- Review Agenda
 - **Committee Vote:**
 - **Motion to Approve By Mickelina Monico**
 - **Seconded By Denise DeMartini**
 - **APPROVED UNANIMOUSLY**

IV. PREVIOUS MEETING MINUTES

- Vote to Approve Minutes from 04/24/2024
 - **Committee Vote:**
 - **Motion to Approve By Mickelina Monico**
 - **Seconded By Theresa DeMartini**
 - **APPROVED UNANIMOUSLY**

V. FINANCE

- Account balance is:
 - Bank Balance As Of 05/01/2024 = \$31,698.10
 - Actual Balance / Max Giving Balance (-) Expenses (Includes Items Not Deposited/Posted Yet) = \$34,473.10
 - Max Giving Balance = \$36,652.00
 - Discussed hard costs and what to expect after event:
 - Auctioneer \$2,750 Balance Due (Total Cost \$5,500)
 - Auction Services \$4,500 +Travel Expenses Due (Net 30)
 - Hotel Catering \$14,000 + Estimate
 - Boscacci Racing \$800
 - Silent Auction / Live Auction Trip Reserves:

Tuscany 7 days 6 nights	Live	\$1,510
Mexico 4-5 Star Resort- 8 days 7 nights	Live	\$799
Drivers, Start Your Engines!	Live	\$2,477
CMA Awards Nashville TN	Live	\$3,953
Top Gun Mesa Arizona	Silent	\$2,868
Las Vegas High Stakes and High Speeds	Silent	\$2,393
Alaskan Cruise	Silent	\$3,585
Disney World- 7 days 6 nights (up to 8 people)	Silent	\$4,795

VI. OLD BUSINESS

➤ WELCOME HEATHER SNOW TO THE BOARD!

- Based on the committee's vote via text on Saturday, April 27th; it was passed unanimously (by all members) to induct Heather Snow as an Official Board Member to the Race for Research Board of Directors.

➤ Program Update

- The program was finalized this week and has been sent to Staples for printing.
 - Proof was finalized today and we should receive the programs by Friday or Monday at the latest.
 - Staples provided us with a great price this year as we ordered 275 programs for \$575.00. Mary had a \$50 coupon, which they let us use, so the final cost was \$525.00!
- Special thanks to Theresa for all her hard work and patience with all the last minute additions/changes.
- Also, thanks to Denise for her assistance with proofing. Having an extra set of eyes helped out a ton.
- Mickelina thanked Theresa for all her hard work on the program.

➤ Update Re: Tumblers from Keizer Wheels

- Mary sent a follow-up email to them a couple days ago and advised them that we would need the tumblers by early next week; gave them May 7th as a date.

➤ Update Re: Meeting w/Hilton

- We had a meeting with them this past Saturday and they are super excited to have us back.
- Talked about the Bar Runners and they thought it was a great idea.
 - Just need to make sure if someone pays with a credit card that they know not to leave a tip.
 - Have Bar Runners give guests a tip ticket with the receipt.
 - Nicole can add names to the tip tickets for all the drivers.
 - It was suggested we print "18" / 3 Sheets per driver with names on them.
 - Bar Runners are going to need a tablet w/pen; post it notes.
 - Heather/Nicole have post-its they can bring.
 - We are keeping the Registration at the same location as last year.
 - We will be moving Auction Services to the Hickam Room after registration for close-out.
 - Set-up will be ready for us on Thursday, but rooms will be ready for us to start setting up.
 - Bringing in snacks for guests is ok, as it was about \$150 per tray for hors d'oeuvres. Lauren said it would be ok for us to bring in snacks for the bar tables.

- The hotel will provide the bowls for us.
 - Janet and Kelly will take care of getting the snacks.
 - Discussed process for champagne service. Lauren suggested that the hotel staff assist with the service. Celebrity Waiters over “21” will be handing the champagne to guests.
 - The final meal count is due to the hotel on Tuesday, May 7th.
- Update Re: FAN Paddle Raise Trip
- Based on our meeting today with Mitch-Stuart they will be comping the trip for our FAN Paddle Raise.
 - 6 Days /5 Nights Mexico Trip
 - Mickelina will add to the FAN Slideshow
 - Sheryl suggested that if we’d like to offer multiple on Silent Auction Items, it’s a good thing to do.
 - Mark suggested that we make sure we offer to the second bidder if there are multiple bidders on an item.
- Trivia Slideshow Update
- Tori made a really nice slideshow for the Trivia.
 - Mark had an idea of printing out the answers and adding to the Silent Auction tables.
 - Tori feels it brings more of a history and facts to the event, which is what we are all there for.
 - Tori can update the slides and Nicole will print them.
 - We can laminate them on Thursday when we arrive and use them to place on the walls around the Silent Auction tables.
- Costco Gift Card Purchases
- Mark visited a couple of Costco’s, but no luck. So he purchased the Blackstone Grill online, along with a table.

VII. NEW BUSINESS

- Celebrity Waiter Update
- Current Celebrity Waiter Count is “41”
- Table / Sponsors / Ticket Sales Update
- Total Amount Raised on MaxGiving Site = \$36,652.00
 - **LAST PUSH FOR TICKETS - “9” DAYS TO GO!!!**
 - We currently have **17 Table Sponsors / 226 Tickets Total**
 - “2” Champ Tables
 - “15” Checkered Flag Tables (Includes one Sponsored Table)
- Auction

- We currently have 146 items entered in MaxGiving.
 - This number includes our 11 Live Auction Items.
- We still have a few additional items to enter into the system.
 - Everything must be entered by Tuesday, May 7th - CUT OFF DAY!

- Any New Donation Items?
 - Heather Snow got a Milwaukee Drill Set.
 - Please make sure any new items get entered or sent to us by this weekend.

- Discuss Mother's Day Baskets - Values / Starting Bids
 - Should we start all of them at the same starting bid?
 - Mark suggested maybe next year we let everyone determine their starting bid/value.
 - Mick suggested perhaps next year we will determine the winner by profit increase.
 - Discussed how to handle it, as some baskets are worth a lot more money.
 - Angie suggested maybe we start them all at the same price or same percentage and let people go for it.
 - Heather stated for most everyone the main idea is that their donation is raising money for the kids.
 - We will look at all of them this weekend and determine how to proceed; possibly use 30% below the value of the basket.

- Jesse Love Video
 - Mickelina shared with the group that we received a video from Jesse Love for the event.
 - After Kaleb's opening remarks, we will have him state that we have a special message from a Celebrity Waiter who couldn't be here in person with us tonight.
 - Jesse Love is an Xfinity Nascar Driver from the bay area.

- Update Re: Meeting w/Kaci
 - Everything must be finalized on our MaxGiving site by Tuesday, May 7th!
 - Denise will be creating envelopes for each Driver, which they will put in their Tip Jar when they drop them off.
 - Discussed with Kaci on how they plan to process and count the money, in an effort to streamline the process.

- Decorations
 - Mary ordered lights for centerpieces and balloons and for the WOO Helmet.
 - Kelly has ordered the balloons.
 - Heather has everything for centerpieces.
 - Hotel has table numbers for each table.

- In addition, we will be using the hotel's uplights for additional decorations.

VIII. OTHER ITEMS

➤ Open Discussion

- Nicole is getting two cases of Red Wine, which we can use for CHAMP Tables
- Tori will bring the large Honey basket on Friday when she comes.
- Tori asked if we could make sure when the group photo is taken that the lights in the ballroom get turned up high.
 - Mark suggested doing a test prior, mainly for check presentation.
- We will meet downstairs early Friday morning around 8am-9am, .
- Reviewed Centerpiece options with the committee.

➤ Steve made a motion that we vote to determine which CenterPiece design the committee wants to move forward with.

○ Committee Vote:

■ Motion to Approve By Steve

■ Seconded By Mark Monico

■ FINAL VOTE APPROVED 7-5 FOR OPTION 1

OPTION 1

MARY
MICKELINA
JANET
STEVE
NICOLE
TORI
KELLY

OPTION 2

MARK
KENNY
ANGIE
HEATHER
THERESA

IX. ADJOURNMENT

➤ Meeting Adjourned @ 8:39 pm

Submitted by: [Mary Piaro](#)

Print Name/Title: Mary Piaro, Treasurer

Approved by: [Kenny Piraro](#)

Print Name/Title: Kenny Piraro, Secretary

Approved by: [Mickelina Monico](#)

Print Name/Title: Mickelina Monico, President