

# NON-PROFIT MEETING MINUTES FOR



## I. OPENING

President: Mickelina Monico

Date: Wednesday, May 7th, 2024

Time: 7:00pm (PT)

Location: Zoom Meeting

- Mickelina called the meeting to order.

## II. ATTENDANCE

### ATTENDEES

- Mickelina Monico
- Mark Monico
- Mary Piraro
- Kenny Piraro
- Theresa DeMartini
- Nicole Dozier
- Tori Kott
- Janet Monico
- Angie Osborne
- Steve Osborne
- Kelly Monico-Love
- Heather Snow

Sub-Committee Member

- Mason Hannagan - **NOT PRESENT (Traveling)**

### ABSENCES

- Denise DeMartini
- Angie Hannagan

### III. AGENDA APPROVAL

- Review Agenda
  - **Committee Vote:**
    - **Motion to Approve By Mickelina Monico**
    - **Seconded By Steve Osborne**
    - **APPROVED UNANIMOUSLY**

### IV. PREVIOUS MEETING MINUTES

- Vote to Approve Minutes from 05/1/2024
  - **Committee Vote:**
    - **Motion to Approve By Mickelina Monico**
    - **Seconded By Janet Monico**
    - **APPROVED UNANIMOUSLY**

### V. FINANCE

- Account balance is:
  - Bank Balance As Of 05/07/2024 = \$32,694.15
    - Actual Balance / Max Giving Balance (-) Expenses (Includes Items Not Deposited/Posted Yet) = \$35,235.90
  - Max Giving Balance = \$38,202.00

### VI. OLD BUSINESS

- Program Update
  - Mickelina advised the committee that we got our programs. Unfortunately, there was an error in the program; two covers and two backs.
    - Shawna from Staples is reprinting and we should have them by Wednesday at noon.
    - Nicole mentioned that if necessary we could have the programs shipped to Dozier's since they are located near the event.
- Update Re: Tumblers from Keizer Wheels
  - Mickelina updated the committee regarding tumblers from Keizer.
    - Unfortunately they were unable to figure out how to etch Race for Research on them, however they are still sending 300 of them for our event.

- Mary stated they shipped them directly to the hotel to ensure we receive them in time for the event.

## VII. NEW BUSINESS

- Celebrity Waiter Update
  - Current Celebrity Waiter Count has actually changed as of this morning.
    - Kelvin Lewis babies are sick, so he is having to back out.
    - We now have a total of “40” Celebrity Waiters
- Table / Sponsors / Ticket Sales Update
  - Total Amount Raised on MaxGiving Site = \$38,202.00
  - We currently have **17 Table Sponsors / 238 Tickets Total**
    - “2” Champ Tables
    - “15” Checkered Flag Tables (Includes one Sponsored Table)
  - Based on these numbers we will have a total of 26 tables.
    - Tables 1-17 will be sponsored tables (10 each)
    - Tables 18-26 will be for individual ticket sales with seating from 6-10 per table.
- Auction
  - Our final count is 161 total items entered in MaxGiving.
    - This number includes our 11 Live Auction Items.
  - Mickelina noted that we are way ahead and have more than last year.
- Committee Assist Needed
  - T-Shirt / Subscription Sales
    - TBD
  - Oversee Celebrity Waiters
    - Lauren from the hotel suggested we have a committee help oversee the kids.
      - Angie
      - Nicole
  - LIVE Auction Spotters
    - Mark Monico
    - Steve Osborne
    - Marty DeMartini
    - Dave Moody
  - FAN (3 Recorders)
    - Steve Osborne
    - Marty DeMartini
    - Dave Moody

## VIII. OTHER ITEMS

### ➤ Open Discussion

- Reviewed Items Needed for the Event.
- Discussed our meeting w/Freddie the Auctioneer last night.
  - After much discussion, Mark suggested possibly opening the ballroom doors 10 minutes early (7:20pm).
  - We will update the Run Of Show to reflect these changes and let Freddie move the evening along as he feels necessary.
- Discussed whether or not we should give the drivers their Hoosier neck bands at the beginning of the evening or with their awards.
  - Mickelina suggested we give them out with the awards, so drivers don't have to wear them all night along with their suits.
- Tori suggested we remind each driver to take a photo at the Step and Repeat banner at the end of the night.
  - We will remind them of this during the Drivers Meeting.
- Mary shared the photos of the Celebrity Waiter Awards that Jay Bryant from Citywide Graphics is donating.
- Theresa added names to the Tip Tickets, which is great because guests will not need to write in their waiters names.
  - Nicole has copied and cut all of them.
- Mary thanked Nicole for printing all the Tip Tickets and the Auction Insert List for our program.
- Tori suggested we print the Q&A original for the Trivia and then print out the Did You Know for the Wall.
  - She will get the final documents sent over to Nicole to print.
- Janet bought "5" - 2 lb's bags of mix for the tables.
- Mary confirmed the final numbers / totals have been given to Hilton.
- Also discussed how guests will exit and what we can do to coordinate the check-out process.
  - How could we let guests know in advance if they won an item?
  - This is something we will ask/discuss with auction staff.
- We will be arriving at the Hilton on Thursday around noon and will be starting to unload immediately upon arrival.
- Mary discussed communication email through MaxGiving.
  - Theresa suggested perhaps we look at text messaging guests next year.
- Mary and Kenny did by a cash counter from Amazon for the event; need to just separate by denomination. Hopefully this will help the auction staff.
- Mark thanked everyone for such an amazing job!

## IX. ADJOURNMENT

### ➤ Meeting Adjourned @ 8:17 pm

Submitted by: [Mary Piaro](#)

Print Name/Title: Mary Piaro, Treasurer

Approved by: [Kenny Piraro](#)

Print Name/Title: Kenny Piraro, Secretary

Approved by: [Mickelina Monico](#)

Print Name/Title: Mickelina Monico, President