

## **Retail Sales Assistant – Paid Internship (Jersey City)**

Job Summary: The Retail Sales Assistant requires prior knowledge in the cannabis industry specifically in CBD products with sound knowledge of cannabis strains and their medicinal benefits. The Retail Sales Assistant will process customer's in-store and online orders. Preferably someone with 'can-do' attitude, excellent communication skills and know-how to deal with customer's inquiries and complaint.

### Main Task:

- Advising customers on suitable CBD products based on their needs, preferences, budgets and reaction to different strains of cannabis.
- Attend to walk-in customers, and answer phone calls for orders and inquiries.
- Taking inventory of CBD products and ensuring that the sales floor is adequately stocked.
- Ensuring that the dispensary is clean and well-organized at all times.
- Educating customers on the safe use of their selected cannabis products.
- Additional duties may require related including but not limited to admin and marketing side.

### Requirements:

- Related course in cannabis field.
- Preferably with sales and/or customer experience (Experienced doing sales and/or customer service related to cannabis industry is highly advantage)
- Volunteer experienced related to cannabis industry is a plus
- A self-starter and good at multitasking.
- Good communication skills.
- Independent with strong attention to details.
- Trustworthy and reliable.
- Able to work [from Tuesday – Saturday, 10:00 am – 6 :00pm](#)

### Compensation:

Base salary: \$500 per week + Incentive for sales above target

Successful candidate will be on a 1 month internship program and may convert into permanent staff after performance review.