

<b>Department</b>	Vocational Education & Training	
<b>Quality Controlled Document No. &amp; Title</b>	ESOS 4.1	Education Agent Application Form
<b>Version</b>	2.0	
<b>ESOS National Code 2018</b>	Standard 4	



<b>Author</b>	RTO CEO	
<b>Approved</b>	RTO CEO	
<b>Authorised</b>	RTO Academic Board	
<b>Distribution</b>	Internal	RTO Management
	External	Education Agents

## Education Agent Application Form

### 1. Education Agent Details

<b>Registered Company Name</b> (including affixes if applicable and legal entity)			
<b>Principal Agent's Full Name</b>			
<b>Head Office Address</b>			
<b>Address(es) of other Office Locations</b> (please attach a list if not enough space)			
<b>Telephone</b> (include country prefix)	<b>Landline:</b>		
	<b>Mobile/Cellular:</b>		
<b>Email Address</b>			
<b>Website</b>			
<b>Australian Business Number</b> (if applicable)			
<b>Relevant in-country Business Licences</b> (operation licences and/or recruitment licences)  (Please provide details all licence[s])			
<b>Membership of Accrediting Body</b> (e.g. AAERI, TIECA, VIECA etc.)			

### 2. Principal Agent's Details

<b>Principal Agent's Full Name</b>					
<b>Position / Title</b>					
<b>Direct Telephone</b> (include country prefix)	<b>Landline:</b>				
	<b>Mobile/Cellular:</b>				
<b>Email Address</b>					
<b>Tertiary Qualifications</b> (non-Australian)					
<b>Australian Qualifications</b> (if any)					
<b>Australian Education Agent experience:</b>	years		months		
<b>Australian Education Agent Agreements</b> (attach a list if more space required)	<b>Name of Provider</b>	<b>CRICOS #</b>	<b>Start Date</b>	<b>End Date</b>	

**Print Name:** \_\_\_\_\_ **Sign:** \_\_\_\_\_ **Date:** \_\_\_\_\_

### **NOTE: INCOMPLETE APPLICATIONS SHALL BE REJECTED**