



West Clandon Parish Council Neighbourhood Planning Group

Minutes of the meeting held 3.30pm Sunday 8th September 2019, The Poppy Room, W. Clandon RBL

1. Minutes and Matters Arising from the 10th June Meeting.

These were accepted as a correct record.

The Clerk reported on the drop-in session held on 23rd June which had been attended by 30 residents who had made helpful and supportive comments. These had been used to help inform the redraft of the plan presented to the meeting.

The bid for Financial support had been successful and £4676 had been received.

2. Draft Neighbourhood Plan – August Revision

The Group discussed the updated Neighbourhood Plan included in the papers for the meeting which took account of comments made by Guildford Borough Council Planning Team, the Group itself and other feedback.

They agreed the revised structure which now included design policies for The Village (including the conservation area), Gosden Hill and possible Developments Outside the Village.

The Group however agreed that a second ‘strategic gap’ should be added to include the fields north of Lime Grove and South of the A3 (aka Sinclair’s Fields) which was necessary to protect the village’s rural setting from further encroachment south of Send/Ripley.

They noted the interaction between the Plan and the Character Assessment which had significantly strengthened the document.

The Clerk was asked to make the further amendments suggested before discussing further with Guildford Neighbourhood Planning team (JS)

3. The Character Assessment

The Draft Character Assessment was introduced by Louise Williams of Surrey Community Action. The drop-in session earlier that afternoon had attracted significant interest with 24 residents attending, asking questions and leaving comments. These comments and those of the Group would inform an update of the document which would be available shortly (LW). Louise was thanked for her work in producing such a comprehensive description of the various character areas of the Village

4. Housing Assessments

The Group discussed the evidence available to support the proposed policies in the Plan on the size and type of properties required locally. Evidence included the current housing mix compared with the rest of the County, information from the Guildford Housing Register and residents’ preferences as indicated in the responses to our questionnaire. It was felt that the evidence based could be refined and strengthened through a Housing Needs Survey, best undertaken by Surrey Community Action due to their involvement in the project and previous experience in this area. Louise Williams agreed to draw up proposals for circulation. (LW)

5. Date of Next Meeting: It was agreed to seek a date in early October ahead of the meeting of the Parish Council on 9th (JS)