



## Regular Meeting Minutes

**DATE: January 16, 2025**

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Attendee Name	Title	Status
David Brock	Mayor	present
Frank Cheely	Council Member	not present
James Shedd	Council Member	present
Rebecca Knight	Council Member	present
Jason Allen	Council Member	present
Ken Lewis	City Attorney	present
Laura Crenshaw	City Clerk	present
Robin Brock	Guest	present
Zita Shedd	Guest	present
Chris Honeycutt	Guest	present
Kris Robinson	Guest	present
Jorge Paez	Guest	present
Rev Ken Kytle	Guest	present

**CALL TO ORDER:** Mayor David Brock

**OPENING PRAYER:** Mayor David Brock

**PLEDGE TO THE AMERICAN FLAG:** All

**WELCOME GUESTS, ANNOUNCEMENTS, AND PUBLIC COMMENT:** Mayor Brock

Clerk Crenshaw gave update on the Town website. She will be receiving a proposal from The Good Viking on their services to get the website up and going, secure the Town email, help with the addition of Adobe, Quick Books, and a new search engine, and provide general small business IT support.

Council Member Knight attended the Eggs & Issues breakfast hosted by Barrow County. The only discussion at the December breakfast was on school safety measures.

**APPROVAL OF MINUTES AND FINANCIAL REPORTS:**

Council Member Allen made motion to approve minutes and financial reports. Council member Shedd second the motion. The motion carried a unanimous vote of yes.

## **AMENDMENTS TO OLD OR NEW BUSINESS:**

### **COMMITTEE REPORTS:**

#### **Future Vision Committee:**

Council Member Allen advised that aside from receiving a recap via email from Mark Beatty (NE GA Regional Commission) regarding the December work session, there is nothing to report. Council Member Allen and the Mayor briefly discussed if Auburn has been able to obtain sewer service yet. Council Member Allen also wondered about the storm drains and any correlation with obtaining sewer service for Carl.

#### **Historical Society Committee:**

Council Member Shedd reported that the old Dr. Etheridge Building now officially belongs to the Historical Society. Once the lease for the current renters is up, the building will be converted to a new medical museum.

The next Historical Society dinner will be held in April at the Wimberly Center in Winder.

#### **Bureau Veritas Report:**

Clerk Crenshaw presented the Bureau Veritas report, as well as presented a copy of the report to Chris Honeycutt from Bureau Veritas. There was very little change from the December report as we are still awaiting annotated invoices from Bureau Veritas. Once the new invoices are received, the report will be updated.

#### **SPLOST Roads Report:**

Nothing to report at this time.

#### **SPLOST Recreation Report:**

Disbursement of \$700 in December to repair the sidewalk in the park.

#### **Financial Balances as of December 31, 2024:**

Road SPLOST: \$133,577.04

Disbursement: \$0.00

Rec SPLOST: \$56,548.22

Disbursement: \$700.00

## **OLD BUSINESS:**

## **1. Increase in Town Fees**

Clerk Crenshaw presented the changes that were made to the Proposed Fee Schedule in response to the December Council questions. The Fence requirement was changed to reflect that fences that are made of wood, wire, or other non-permanent components would only require setback approval at a cost of \$25 + 20% admin fee. Fences made of brick, stone, cement or other permanent components will require a permit at a cost of \$250 + 20% admin fee. There was discussion of the Right Of Way measurements on the town in regards to the fence setbacks. Clerk Crenshaw will have Darrell Greeson confirm those measurements with Barrow County. Ramps for Commercial ADA compliance only were added to the fee schedule at a cost of \$250 + 20% admin fee.

Council Member Knight made motion to accept the changes. Council Member Shedd made second. Mayor Brock asked if the Council wished to vote to adopt the proposed fee schedule. Council Member Knight made motion to adopt. Council Member Allen made second. Unanimous to adopt the Fee Schedule.

## **2. Business License for 1150 Atlanta Highway**

Chris Honeycutt with Bureau Veritas presented the facts that the primary structure has passed inspection and a Certificate of Occupancy is ready to issue. The Fire Marshall and Environmental Health have all approved the project to move forward. The permit for the accessory structure for maintenance and repairs is still on hold awaiting the site plan from the surveyor, but that should have no bearing on the issuance of the business license. The office area is all that is needed to sell cars, and it is ready. Council Member Knight wanted to hold off on voting on the issuance of the business license until we have the survey so that the Town knows exactly how that business will look and how the lot will be used. Attorney Lewis advised that we cannot condition the business license on an accessory structure and secondary use that is not in existence at this time; we must issue the license if the business meets Zoning code and the applicant has met all the requirements. Pastor Ken Kytle was present to translate all of this discussion to Jorge Paez, the property owner. The daughter of the property owner arrived mid-discussion and was updated by Honeycutt and Kytle.

Council Member Allen elected to abstain from the vote since his property adjoins 1150 Highway, and he does not want to grant the license until we know exactly what we can expect. Council Member Allen also requested that Mayor Brock abstain from the discussion since his brother's property abuts on the other side. The abstention of both Council Member Allen and the Mayor would leave us without a quorum and no vote could take place.

Attorney Lewis argued that Bureau Veritas has already checked for Zoning compliance, and the principal use has been approved by the Fire Marshall; we cannot hold up the business license. Council Member Knight questioned the Zoning on the property. Clerk Crenshaw found the rezoning from 1996, which changed the property to C2. According

to the Town UDC, car sales are not allowed in a C2. The business license discussion is now moot since car sales are only allowed in C3. Honeycutt provided Paez with a rezoning packet, and every attempt will be made to have the rezoning on the February agenda.

Council Member Allen made motion to table. Council Member Knight made second. Unanimous to table.

## **NEW BUSINESS:**

### **1. Rezoning of 1105 Atlanta Highway**

Addressed during the 5:15 Public Hearing. Council Member Allen made motion to approve. Council Member Shedd made second. Unanimous to approve.

### **2. Rezoning of CA03 069**

Addressed during the 5:30 Public Hearing. Council Member Allen made motion to approve. Council Member Knight made second. Unanimous to approve.

### **3. Rezoning of 34 Carl Cedar Hill Road**

Addressed during the 5:45 Public Hearing. Council Member Allen made motion to approve. Council Member Shedd made second. Unanimous to approve.

### **4. LMIG – East Avenue and 4<sup>th</sup> Avenue**

Mayor Brock advised that he has received a preliminary quote from Josh Bangs at Barrow County. It will cost approximately \$51,500 to repave East Avenue; \$74,500 for 4<sup>th</sup> Avenue. These projects will be coordinated with other paving projects in the County. No action is required at this time.

## **PUBLIC COMMENT:**

None

## **ADJOURN:**

Mayor Brock asked to adjourn at 7:35 PM. Council Member Allen made motion to adjourn. Council Member Knight made second. Unanimous to adjourn.