



Regular Meeting Minutes

DATE: November 20, 2025

CALL TO ORDER: Mayor Pro Tem Shedd

OPENING PRAYER: Council Member Allen

Attendee Name	Title	Status
James Shedd	Mayor Pro Tem	present
Frank Cheely	Council Member	present
Jason Allen	Council Member	present
Rebecca Knight	Council Member	present
Ken Lewis	Town Attorney	present
Laura Crenshaw	Town Clerk	present
Guests: Zita Shedd Godwin Deroseney	Denny Porter Daryl Evans	Bobby Ellis Lauren Allen

PLEDGE TO THE AMERICAN FLAG: All

WELCOME GUESTS, ANNOUNCEMENTS, AND PUBLIC COMMENT:

Mayor Pro Tem Shedd

APPROVAL OF MINUTES AND FINANCIAL REPORTS:

Council Member Cheely made motion to accept the October minutes and financial reports. Council Member Allen made second. Unanimous to approve.

AMENDMENTS TO OLD OR NEW BUSINESS:

None at this time.

COMMITTEE REPORTS:

Future Vision Committee:

None at this time.

Historical Society Committee:

Mayor Pro Tem Shedd reported that the Historical Society fall gathering in Bethlehem was a success. The Society has voted to replace broken windows in the new medical museum and to accept donations.

Permitting, Zoning, & Code Enforcement Report:

A list of items holding on the new contract for Permitting, Inspections, Zoning Administration, and Code Enforcement was presented for the record by Clerk Crenshaw.

SPLOST Roads Report:

None at this time.

SPLOST Recreation Report:

None at this time.

Financial Balances as of October 31, 2025:

Road SPLOST: \$ 226,789.00

Disbursement: \$ 0.00

Rec SPLOST: \$ 44,387.00

Disbursement: \$ 0.00

OLD BUSINESS:**1. 2026 Budget**

Clerk Crenshaw is to correct the expense for Trash Services from \$1,500.00 to \$15,000.00. The category “Website” will be updated to “Website and IT”. The Budget will be published with corrections. Council Member Knight made a motion to accept the first reading of the budget with said corrections. Council Member Allen made second. No action until after the second reading of the Budget at the December 18, 2025, Public Hearing.

2. Selection of a Tax Accounting Service

Council Member Allen made a motion to make a contract with CKH Group for resolution of our current 2024 tax issue with the IRS, provide oversight on quarterly filings going forward, and provide the yearly Agreed Upon Procedures audit report. Council Member Knight made second. Unanimous to contract with CKH Group.

3. CPL Contract

Council Member Knight made a motion to make a Contract with CPL for Permitting, Inspections, Zoning Administration, and Code Enforcement. Council Member Allen made second. Unanimous to sign with CPL.

4. 1247 4th Avenue

There is mass confusion surrounding the situation at 1247 4th Avenue and the RV Storage business that has started without a license or Council approval on the property. Application was started at Town Hall for a RV Storage Business but never finished by

Kevin Dimetro. The RVs arrived without approval from the Town. We were told 30-40 RVs, then just 4 or 5. Mayor Pro Tem Shedd was told that the RVs would only be there while “the main lot Buford” is being repaired, but then Josh Honea advertised on Barrow Rants & Raves for storage and RV sales. Shedd advised that person that he spoke with that an application must be completed at Town Hall – sales was not at all what was presented to the Town. Someone came to buy an RV while Shedd was there and fled when Shedd asked questions. The property is also suspected to sublet and there are multiple people that are yet unidentified doing business without license. It is unclear with whom Shedd had spoken since we did not know there were multiple people involved at that time.

Attorney Lewis advised that we send Code Enforcement to determine the true situation once CPL is on board. No action at this time.

5. Business Occupancy/Regulatory Fees

Attorney Lewis advised that the proposed changes to the Town’s regulatory fees are not acceptable. Proposed changes to the allowed occupancy requirements and any associated fees require a Public Hearing. Council Member Knight made a motion to table this item. Council Member Allen made second. Unanimous to table.

6. Credit Card Use & Accountability Agreement

Agreement was presented for Council approval. No action required – administrative item. Presented for Public information.

NEW BUSINESS:

1. Christmas

Council Member Knight suggested that we do not decorate the cedar tree in the park this year, and that we forego the full meal that has been the Council tradition after the December Council meeting. Mayor Pro Tem Shedd suggested that we have cocoa for the kids, a Santa, and decorate the post office. Shedd and the Clerk will make a plan for some light refreshments and cocoa. The Town is in possession of very little decorations; a reasonable expenditure of \$200, or less, for some decorations was approved. This event will be on December 18th after the Public Hearing and a short Council meeting; 6:30 PM -8:00 PM. It will be advertised in the paper, on facebook, and on the website.

2. Trash Service

Council Member Knight made a motion to make the Waste Pro trash service free to all residents beginning December 1, 2025. This will not include business services. Council Member Allen made second. Unanimous to have free trash service for all residents beginning 12/1/2025.

3. Copier/Scanner/Printer Bids

Council Member Knight recommended making a contract with Duplicating Products out of Gainesville for new office equipment. The Ricoh IM C300F is the chosen equipment. Council Member Allen made a motion to make the contract. Council Member Knight made second. Unanimous to make the contract.

4. Fence Approval for 17 Carl Cedar Hill Rd

Clerk Crenshaw presented the Zoning Evaluation for the proposed chain link fence with privacy webbing. The proposal meets the required 30' from center line on Carl Cedar Hill Road and driver line of sight will not be impaired from either direction. Owner has been advised that the maximum allowed height of the fence panels is 8 feet. No permit is required for a fence made of wood or chain link; only Zoning approval. No action is required. Unanimous to approve fence.

5. Sign Approval for 1202 Atlanta Highway

Attorney Lewis stated that the property is zoned R-1. We could grant a variance for commercial use, but we have to wait for CPL to move forward. Another option would be to issue a Special Use Exception. Council Member Knight stated that if the Rape Crisis Center was to leave that location, the institutional use cannot continue. Lewis stated that the use was granted by Mayor Brock without Council permission. Council Member Knight said that the property needs to be rezoned to C-1. Council Member Allen made a motion to table this item. Council Member Knight made second. Unanimous to table this item.

6. Park Restrooms/Pavilion Policy

Council Member Allen proposed that we get bids for automatic restroom locks that lock and unlock at certain times for the park restrooms. It would eliminate the need for the Maintenance staff to have to make two trips to the park for every party that rents the Pavilion. Current policy is that the park restrooms are open during Town Hall business hours, then locked unless there is a party rental. There is a Porta-John on site for park visitors outside of business hours. Council Member Allen proposed getting bids from Electricians and Locksmiths. Mr. Ellis asked if SPLOST money would be used for this expense, and Allen advised that yes, it would. Council Member Allen made motion to advertise for bids; Council Member Knight made second. Unanimous to advertise for bids.

7. Redistribute Funds To Savings

Council Member Knight opened the discussion by stating that we have \$206,268.98 in our Bank OZK General Fund account, which does not bear interest. She made a motion to move \$100,000.00 into the First American Money Market account. Council Member Allen made second. Unanimous to move \$100,000.00 to the First American account.

8. Mower/Back Pack Blower for the Park

Mayor Pro Tem Shedd advised the Council that the blower has accidentally been filled with unmixed gas and it is no longer functional. The Town mower is also in need of

replacement. Attorney Ken Lewis stated that he needs to look at the liability with the Workers' Compensation insurance. He suggests that we outsource the park maintenance, keep the Workers' Compensation insurance, and cancel the Liability policy. Council Member Allen questioned which would be best – Town employees or a Contractor considering the expense of new equipment and the liability risk. Council Member Knight stated that she is in favor of outsourcing the landscaping. Council Member Cheely stated that the Town has done this three times in the past and it has failed each time. Council Member Allen countered that we currently have an employee that is only doing park landscaping and we need to streamline our expenses. Council Member Knight made a motion to advertise for bids for landscaping services in the park and at Town Hall. Council Member Allen made second. Unanimous to advertise for bids.

9. Security Cameras

Clerk Crenshaw advised the Council that the camera that covers the parking lot keeps going out, and that there are other issues with the cameras. Council Member Allen stated that he would like to add another camera inside Town Hall and wifi cameras for the Park. We would need 8 cameras total, a hard drive system, and cloud storage. Clerk Crenshaw requested that the new camera covering the Clerk's desk have audio capability. Council Member Allen made motion to advertise for bids. Council Member Knight made second. Unanimous to advertise for bids.

10. Business License Application for 1226 Atlanta Highway

William Chappell made an application for a license for an Equipment Rental business at 1226 Atlanta Highway. Attorney Lewis pointed out that there is no building on the property, no place for a rental center, and this needs to be further reviewed for appropriateness. He also would like to research the change from the C-2 zoning to the C-3 zoning before any discussion takes place. No action taken.

11. Business License for 1568 Carl Bethlehem Road

Council Member Allen stated that he recently discovered that Alloy Network is not in the Town Limits of Carl; it is County jurisdiction. The business moved from Jason Jones' home to the current location across the street 9 years ago. The home property is in the Town limits; the current location is not. For nine years, he has been operating under a Town of Carl Business License. He has to annex into Carl if he wished to renew his business license with the Town. Council Member Knight pointed out that CPL can handle the annexation, if so chosen by Jason Jones. Attorney Lewis stated that he needs to research the ramifications of this oversight before deciding the best course of action. Clerk Crenshaw asked about the upcoming license renewals – packets have to be sent out by mid-December. Attorney Lewis advised to not send the packet to Jason Jones until he assesses the situation. No action taken.

PUBLIC COMMENT:

Lauren Allen advised to be sure to get copies of the landscaper's certificate of insurance once one has been chosen by the Council.

ADJOURN:

Council Member Allen made a motion to adjourn into Executive Session to discuss employee compensation and employment of a government officer or employee. Council Member Cheely made second. Unanimous to adjourn into Executive Session.

Post Executive Session, Council Member Shedd made motion to adjourn the Council. Council Member Cheely made second. Unanimous to adjourn the November meeting.