

Regular Meeting Minutes



DATE: March 19, 2026

CALL TO ORDER: Mayor Pro Tem Jason Allen at 6:06 PM

OPENING PRAYER: Mayor Pro Tem Jason Allen

Attendee Name	Title	Status
Shannon Stinchcomb	Mayor	not present
Jason Allen	Mayor Pro Tem	present
James Shedd	Council Member	present
Rebecca Knight	Council Member	present
Frank Cheely	Council Member	present
Ken Lewis	Town Attorney	present
Christy Singley	Town Manager	present
Laura Crenshaw	Town Clerk	present
Guests: Ronald Rogel Julio Mora	Zita Shedd	Robin Brock

PLEDGE TO THE AMERICAN FLAG: All

WELCOME GUESTS, ANNOUNCEMENTS, AND PUBLIC COMMENT:

Mayor Stinchcomb asked the guests if there were any comments to be made. There were none at this time.

APPROVAL OF MINUTES AND FINANCIAL REPORTS:

Council Member Knight made motion to approve the January Minutes and the Financial Reports. Council Member Shedd made second. Unanimous to approve.

AMENDMENTS TO OLD OR NEW BUSINESS:

None at this time.

COMMITTEE REPORTS:

Future Vision Committee:

None at this time.

Historical Society Committee:

Council Member Shedd gave an update. Train Day will be held in Winder on 4/18/26 as well as 7/4/26. The Historical Society will be holding its Spring Dinner on 4/23/26 at 6:30 at the Wimberly Center in Winder.

Permitting, Zoning, & Code Enforcement Report:

A spreadsheet of the accounts that have been submitted to CPL for review was submitted by Clerk Crenshaw for the record. Additions to the report made that day include 1150 Atlanta Highway for construction of a fence without a permit.

SPLOST Roads Report:

None at this time.

SPLOST Recreation Report:

None at this time.

Financial Balances as of January 31, 2026:

Road SPLOST: \$275,569.69

Disbursement: \$0.00

Rec SPLOST: \$45,678.78

Disbursement: \$0.00

OLD BUSINESS:

1. \$4,000.00 Traffic Depot Sign

Jenny Nguyen in Attorney Ken Lewis's office has made contact with Traffic Depot regarding the missing Solar-Powered Speed Limit Sign with LED Display that was purchased for Carl Midway Church Rd. Traffic Depot acknowledged that they delivered a sign but it was the wrong one, and they took it back to their location. The Town has the option of receiving the correct sign or obtaining a refund. Council Member Knight proposed that the Town obtain a refund and purchase the speed bumps that the Town Council had voted for in 2025. Mayor Pro Tem Allen voiced concerns about speed bumps being in a 35 mph zone, and asked the Clerk if a refund would be appropriate since it was purchased with federal ARPA money. Clerk Crenshaw stated that the refund would be properly documented and reported, as well as the purchase of the speed bumps. Council Member Knight made motion to get the refund. Council Member Shedd made second. Unanimous to get the refund for the sign.

NEW BUSINESS:

1. Insurance Policy Renewals

The renewals for the Liability Insurance (\$3,378.00 for the year) and Worker's Comp Insurance (\$2,830.00 for the year) are due. Attorney Lewis stated that the policies are

not necessarily needed - the Town has Sovereign Immunity. However, the policies do provide a layer of protection. He recommended renewing now and looking more in depth into the need before the next renewal. This is an administrative item - no action taken by the Council.

2. Hiring of Town Manager

Christy Singley was hired by Mayor Stinchcomb and began work at Town Hall as the Town Manager on 3/17/26. She was formally introduced to the Council and Guests. No action.

3. Approval of Expense for Office Furniture

Town Manager Singley presented three options of desks and three options of chairs to the Council for their approval. Council Member Knight suggested a maximum cost of \$1,000 for the desk and \$500 for the chair. Council Member Knight then made motion to approve up to \$1,500 maximum for a desk and chair of her choice. Council Member Cheely made second. Unanimous to approve the purchase of furniture.

4. Approval of Computer Purchase

Town Manager Singley presented the Council with the original Dell recommendation by Website Designer and IT Consultant Jeff Smith, along with pricing from Amazon and Best Buy for the same unit. Purchasing from Dell gives the Town the best price and the best warranty and support. Mayor Pro Tem Allen stated that he would like the unit with the 27" monitor priced at \$1,379.99. Council Member Knight made a motion to purchase two of the units at \$1,379.99 each. Council Member Shedd made second. Unanimous to purchase new computers.

5. Banking Resolution

The Council approved changing the signatories on the accounts to Mayor Shannon Stinchcomb, Mayor Pro Tem Jason Allen, and Town Clerk Laura Crenshaw. Town Manager Christy Singley will be added as a fourth signatory, with full access for all accounts held by the Town at Bank Ozk, 1st American Bank, and South State Bank. The Resolution was revised to reflect the addition of both Mayor Shannon Stinchcomb and Town Manager Christy Singley. All Council Members signed the Resolution. No action required. Clerk Laura Crenshaw advised Council that the checks that require two signatures have been received and the Town will transition into using those once the new signatories are in place.

6. CPL Procedure For Code Enforcement

Clerk Crenshaw presented to the Council the list of items holding on Code Enforcement, and the procedure proposed by CPL. Council does not want letters for minor things such as trash in yards, weeds, vehicle infractions, etc... to be sent by the Town. The Council wants all infractions reported straight to CPL for assessment and engagement. Council Member Knight stated that there will be no more "good ol' boy" arrangements. Mayor Pro Tem Allen reiterated her sentiment by stating that, "The Code is the Code

and the Ordinances will be enforced. No more picking and choosing.” No action required.

PUBLIC COMMENT:

Ronald Rogel, doing business as Rogel Automotive at 1152 Atlanta Highway, addressed the Council and Attorney Ken Lewis. Mr. Rogel had previously spoken with Mayor Stinchcomb at Town Hall, and was asking the Council why his business license has not been issued. Attorney Lewis stated that the Mayor had told him [Rogel] months ago to submit the renewal license application. Rogel responded that he had already done that and the Clerk confirmed. Rogel went on to state that he had requested to be on the Agenda twice, but had been denied an Agenda placement. Now he is addressing the Council because his lease is up for renewal first of April and he cannot renew if the Council denies his business license. Rogel was in possession of previous minutes from 2025 from the Town website in which the issue of the unapproved use of a car repair business at 1152 Atlanta Highway per the Zoning Code adopted November 2023 was discussed, including the September 2025 document where it was stated that “if [the Town] does not act now, [the Town] will be obligated to issue the license forever”. Rogel demanded to know why after a year of operating a successful business, and being issued a business license by Mayor Brock, there is a problem now. Rogel also stated that he acted in good faith based on the word of Mayor Dave Brock, and should not be penalized for any of Brock’s actions.

Robin Brock stated that when “the Clerk was on a cruise” she had covered the desk at Town Hall. She also stated that the Clerk “left a bunch of signed and stamped business licenses”, so Rogel was issued a business license April 2025. The Clerk had left the renewal licenses for the existing businesses in Town so that they could be paid for and picked up while she was on vacation. There were no signed and stamped blank licenses, which Clerk Laura Crenshaw clarified to the Council.

Mayor Pro Tem Allen gavelled the discussion and called the meeting to order. Attorney Ken Lewis stated that the Council needed to go into Executive Session.

ADJOURN:

Council Member Knight made the motion to adjourn to Executive Session. Council Member Cheely made second. Unanimous to adjourn to Executive Session.