



**Town of Carl**  
**1690 Carl-Bethlehem Road**  
**Auburn, GA 30011**

## Driveway Permit Application

- Residential
- Commercial
- Existing/Repair

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Permit No. \_\_\_\_\_

Estimated Cost of Construction (Labor and Materials): \$ \_\_\_\_\_

**JOB SITE ADDRESS:**

**LOT/ SUITE #:**

Property Use:

**I understand that I must follow MUTCD Pedestrian Signage guidelines during this project. Initial here:** \_\_\_\_\_  
*Applicant must acknowledge understanding by initialing item. Guidelines found at <https://mutcd.fhwa.dot.gov/>*

**Property Owner**

Name:

Address:

State:  
Zip:

Phone:  
Email:

**Contractor**

Name:

Occupational Tax  
License No.:

Address:

State:  
Zip:

Phone:  
Email:

**CONSTRUCTION INFORMATION**

**TYPE OF DRIVEWAY**

WIDTH: \_\_\_\_\_ LINEAR FEET: \_\_\_\_\_

YARD LOCATION: [ ] FRONT [ ] SIDE [ ] REAR

CULVERT: [ ] YES [ ] NO CULVERT DIAMETER: \_\_\_\_\_

MATERIAL: [ ] METAL [ ] CONCRETE [ ] PLASTIC

[ ] OTHER (EXPLAIN) \_\_\_\_\_

[ ] DIRT

[ ] GRAVEL

[ ] CONCRETE

[ ] ASPHALT

[ ] OTHER (EXPLAIN) \_\_\_\_\_

**This permit application must be accompanied by a detailed site plan showing property boundary lines, the location of all structures on the property and the location of the proposed/existing driveway.**

**This application must be accompanied by a detailed construction drawing for culvert installation.**

Notice: No changes shall be made from that which is stated in this application, or in attached plans and specifications, except by submitting a revised application, plans and/or specifications and receiving approval of the Chief Building Inspector for such change. Granting of a permit shall not be construed as a permit for or an approval of any violation of the Building Code or any other state or local law regulating construction or the performance of construction. I hereby certify that I have read and examined this application and the information provided herein is true and correct. I further certify that all construction will comply with the Minimum Building Codes.

**X**  
Signature of Applicant:

**X**  
Date:

**FOR OFFICE USE ONLY**

Accepted by:

Administrative Fee:  
\$ \_\_\_\_\_

Plan Review Fee:  
\$ \_\_\_\_\_

Permit Fee:  
\$ \_\_\_\_\_

CC Fee:  
\$ \_\_\_\_\_

Total Fee:  
\$ \_\_\_\_\_

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**DRIVEWAY PERMIT APPLICATION CHECKLIST**

The following list of documentation is required before a permit application will be processed. Incomplete forms will not be processed and will delay permit issuance. Please return this form with all permit application submittals. All documents must be legible.

- \_\_\_\_\_ Complete driveway permit application
- \_\_\_\_\_ Contractor licensing documentation (state license, business license, state issued ID)
- \_\_\_\_\_ Subcontractor licensing documentation (state license, business license, state issued ID) (if applicable)
- \_\_\_\_\_ GSWCC Level 1A certification (blue card) (if applicable)
- \_\_\_\_\_ Scaled site plan with the dimensions and locations of all existing site improvements and the precise location of the proposed wall and/or fence
- \_\_\_\_\_ Recorded plat of the property
- \_\_\_\_\_ Recorded deed of the property

Be Advised: Other documentation may be requested by the Town of Carl as part of the permitting process. .

Project Address: \_\_\_\_\_

Applicant Name: \_\_\_\_\_

Received by: \_\_\_\_\_ Date: \_\_\_\_\_