Lansdowne Conservancy
BOARD DIRECTORS MEETING
Wednesday, June 12 ,2024 at 11:00 AM
19501 Promenade Drive, Leesburg, VA 20176

Board Members Present:
Tom Jeavons, President
Patrick Seville, Vice President
Dorothy O'Brien, Treasurer
John Walsh, Secretary
Katherine Ksen, Director
Kevin Carter, Director
Peter Podbielski, At Large Director

Others Present:
Kathryn Edwards, CMC Portfolio Manager
Malik Davis, CMC Recording Secretary
Colleen Gillis, Curata Partners
Bryan Turner, The Turner Law Firm
Jackie Harlow, The Turner Law Firm

Board Members Absent: All Present

I. CALL TO ORDER
Tom Jeavons called the meeting to order at 11:03AM and confirmed with Kathryn Edwards that quorum obligations had been met with 7 board members present.

II. APPROVAL OF AGENDA
A **MOTION** was made by Tom Jeavons to approve the June 12, 2024, Board of Directors Meeting Agenda. Motion was **SECONDED** by Patrick Seville. Motion **PASSED** unanimously.

III. APPROVAL OF BOARD MINUTES – April 10, 2024.
A **MOTION** was made by Tom Jeavons to approve the April 10, 2024, Draft Board of Directors Meeting Minutes as written. Motion was **SECONDED** by Patrick Seville. Motion **PASSED** unanimously.

IV. NCC REDEVELOPMENT PRESENTATION
The National Conference Center Representative, Colleen Gillis, presented a non-immediate redevelopment concept of residential units (attached, detached, and multifamily) and 30% of common area or open space for higher demand.

V. PROPERTY OWNER OPEN FORUM
The following questions and concerns were mentioned by a total of 8 owners, reflecting from The National Conference Center's redevelopment presentation: More creative uses, traffic flow/density, speeding and stops signs increasing volume of traffic, and the impact it would have on Loudoun County Schools.

VI. TASKFORCE UPDATE
Bryan Turner presented Dominion's depiction of their proposed new landscape at Ashburn Village Parkway regarding to the Aspen to Golden transmission line project.

VII. PRCS

Jackie Harlow discussed the execution on the Lansdowne Boulevard Conceptual Plan (SunTrust Property) and the Professional Review Subcommittee "PRSC" update on non-native evasive species list and Design Guidelines.

VIII. MANAGEMENT REPORT

A. April 2024 Financial Statements - The Board noted the April 2024 Financials from Community Management Corporation as informational.

B. Kathryn Edwards discussed the Lansdowne Conservancy Contract Schedule and provided an update of expiration dates on certain vendors.

IX. OLD BUSINESS

A **MOTION** was made by Tom Jeavons to ratify the Fountain Installation at Woodbridge Parkway and Lansdowne Boulevard with Solitude Lake Management and to use Laing Electrical to perform the electrical work for the installation. Motion was **SECONDED** by John Walsh. Motion **PASSED** unanimously.

A **MOTION** was made by Dorothy O'Brien to approve the adopted Lansdowne on the Potomac Homeowners Association, Inc. Administrative Policy Resolution NO. 5.1. Motion was **SECONDED** by Tom Jeavons. Motion **PASSED** with one **ABSTAINED** vote.

X. NEW BUSINESS

A **MOTION** was made by Tom Jeavons to approve the Board of Directors authorization to establish a Facilities & Grounds Committee as an advisory board to the Board of Directors. Motion was **SECONDED** by Patrick Seville. Motion **PASSED** unanimously.

A **MOTION** was made by Tom Jeavons to change the words *"install"* and *"7 days"* to read as *"appoint"* and *"10 days"* in the Lansdowne Conservancy Facilities & Grounds Committee Charter. Motion was **SECONDED** by Kevin Carter. Motion **PASSED** unanimously.

A **MOTION** was made by Tom Jeavons to elect Patrick Seville as the Facilities and Grounds Committee. Motion was **SECONDED** by Dorothy O'Brien. Motion **PASSED** unanimously.

A **MOTION** was made by John Walsh to elect Peter Podbielski as the Landscaping Committee. Motion was **SECONDED** by Katherine Ksen. Motion **PASSED** unanimously.

XI. EXECUTIVE SESSION – ATTORNEY CLIENT PRIVILEGED

A **MOTION** was made by Dorothy O'Brien at 12:57PM to enter Executive Session. Motion was **SECONDED** by Peter Podbielski. Motion **PASSED** unanimously.

A **MOTION** was made by Tom Jeavons at 1:13PM to exit Executive Session. Motion was **SECONDED** by Dorothy O'Brien. Motion **PASSED** unanimously.

XII. ADJOURN

A **MOTION** was made by Tom Jeavons to adjourn the Board of Directors Meeting at 1:15PM. Motion was **SECONDED** by John Walsh. Motion **PASSED** unanimously.