

Lansdowne Conservancy
BOARD DIRECTORS MEETING
Wednesday, April 10, 2024 at 11:00 AM
19501 Promenade Drive, Leesburg, VA 20176

Board Members Present:

Tom Jeavons, President
Patrick Seville, Vice President
Katherine Ksen, Treasurer
Dorothy O'Brien, Secretary
John Walsh, Director
Kevin Carter, Director
Peter Podbielski, At Large Director

Others Present:

Kathryn Edwards, CMC Portfolio Manager
Malik Davis, CMC Recording Secretary
Brian Lord, CMC VP & HOA Division Director
Bryan Turner, The Turner Law Firm
Jackie Harlow, The Turner Law Firm

Board Members Absent: All Present

I. CALL TO ORDER

Tom Jeavons called the meeting to order at 12:21AM and confirmed that quorum obligations had been met with 7 board members present.

II. APPROVAL OF AGENDA

A **MOTION** was made by Tom Jeavons to approve the April 10, 2024, Board of Directors Meeting Agenda. Motion was **SECONDED** by John Walsh. Motion **PASSED** unanimously.

A **MOTION** was made by Dorothy O' Brien to hold Katherine Ksen's agenda addition to next Board of Directors Meeting. Motion was **SECONDED** by Patrick Seville. Motion **PASSED** unanimously.

III. APPROVAL OF BOARD MINUTES – September 12, 2023.

A **MOTION** was made by Tom Jeavons to approve the September 12, 2023, Draft Board of Directors Meeting Minutes as written. Motion was **SECONDED** Kevin Carter. Motion **PASSED** unanimously.

IV. PROPERTY OWNER OPEN FORUM

None.

V. PRCS - LANSDOWNE CONSERVANCY DESIGN GUIDELINES -OUTDOOR MECHANICAL EQUIPMENT AND POWER GENERATION

A **MOTION** was made by Tom Jeavons to amend the Lansdowne Conservancy Design Guidelines with outdoor mechanical equipment and power generation. Motion was **SECONDED** by Dorothy O'Brien. Motion **PASSED** unanimously.

VI. PRCS – LANSDOWNE BOULEVARD APPLICATION AND HARMONY DENTAL

A **MOTION** was made by Tom Jeavons to amend the Lansdowne Conservancy Design Guidelines with outdoor mechanical equipment and power generation. Motion was **SECONDED** by Kevin Carter. Motion **PASSED** unanimously.

VII. PRCS – LANSDOWNE VILLAGE GREENES – DESIGN GUIDELINES FLAGS AND BANNERS AMENDMENT

A **MOTION** was made by Tom Jeavons to amend the Lansdowne Village Greens Design Guidelines for the Flags and Banners. Motion was **SECONDED** by John Walsh. Motion **PASSED** unanimously.

VIII. QUARTERLY BOARD MEETING

A **MOTION** was made by Dorothy O'Brien to approve the June Board of Directors Meeting for Lansdowne Conservancy. Motion was **SECONDED** by Kevin Carter. Motion **PASSED** unanimously.

IX. MATTERS FOR BOARD DISCUSSION / INFORMATION

A. February 2024 Financials

The Board noted the February 2024 Financials from Community Management Corporation as informational.

X. EXECUTIVE SESSION – ATTORNEY CLIENT PRIVILEGED

A **MOTION** was made by Tom Jeavons at 12:34PM to enter Executive Session; Motion was **SECONDED** by Dorothy O'Brien. Motion **PASSED** unanimously.

A **MOTION** was made by Tom Jeavons at 12:48PM to exit Executive Session; Motion was **SECONDED** by John Walsh. Motion **PASSED** unanimously.

XI. ADJOURN

A **MOTION** was made by Tom Jeavons to adjourn the Board and Covenants Committee Meeting at 12:50PM.; **SECONDED** by Dorothy O'Brien. Motion **PASSED** unanimously.