

Bylaws and Judiciary Committee Meeting Minutes  
February 11, 2020 at 7:00pm, Club Room

Committee Members: Willie Dell, Gayle Stroman, Cora-Semmes Bryce, Becky Clarke, and Mary Kay Wakefield (ex-officio)

Attending: Liz Owen and Margaret Duke

Using the compilation list of comments received during the Rules and Regulations Feedback meetings, the Committee reviewed each item discussing and deciding which items would change and which items would stand. (See compilation list below)

Becky advised that she would type the changes into the draft version of the Rules and Regulations and have the draft version ready for submission to legal counsel for review by February 14 with a request to have legal counsel's comments returned by March 6. These dates would allow a copy of the "final" draft version of Rules and Regulations to be included with the Board of Directors packet for distribution on March 11.

The meeting adjourned.

Respectfully submitted,  
Becky Clarke, Committee Chair

## Rules and Regulations Feedback Meeting Comments

P. 4, Item B.4 – Clarify wording for deliveries for installation or construction are allowed 7 days a week. Does this mean a contractor could deliver building materials on a Sunday for installation/construction to be done during the week?

P. 6, Item A.9 – Define age of children to be accompanied to pool

P. 7, Item 5 – Residents expressed concerns about the word, family. Residents expressed concerns about residents renting out rooms.

P.8, Item 7 (top of page) Why not absolutely no public estate, moving or bulk sales will be held? (This item is taken from an amendment to the DOC dated 11-21-16)

P. 8, Item B.5 – Include a copy of the grill use form at the end of the Rules & Regs. Form section??

P. 9, Item 5 – Cooking is not permitted on balconies. Does this apply to crock pots or electric grills or does this apply to open flame cooking only?

P. 9, Item 12 – Flower pots may not be hung from balcony ceilings. Should there be a grandfather clause for existing ceiling hung pots?

P. 10, Item 7 – Why can't helmets and tire pumps be placed with bicycle?

P. 10, Item 7 – Why are motorcycles allowed to be parked in the bicycle parking area? They take up lots of room and by law are considered vehicles.

P. 10 – As a result of people having bicycles in the front of their parking space (in the basement), some cars extend into the drive lane. This makes parking difficult for nearby parkers and creates a driving hazard. Can HT paint a line to mark the end of a space?

P. 10 – Can there be an enclosed/locked bike area?

P. 11, Item 5 - Clarify wording for deliveries for installation or construction are allowed 7 days a week. Does this mean a contractor could deliver building materials on a Sunday for installation/construction to be done during the week? Same as P.4, Item B.4

P. 11, Item 13 Delete the "exception to the rule: section regarding vans and trucks.

P. 11, Item 5 – Make medicine a stand-alone rule and not included as sentence in another rule.

P. 11, Item 5 and P. 15, Item 7 – Think about times being consistent throughout Rules & Regs. Fitness Center is 6am to 10pm; Pool is 7am to 10pm; Club Room party until 11pm; Deliveries 8am to 9pm

P. 12, Item 4 – Wheelchair – availability and liability for operation??? (I am not sure what my notes on this items mean)

P12, Item 5 – say dog carrier is provided by Association. BC deleted “common areas” from this rule since pets are not allowed in common areas.

P. 12, Item 7 – add wording “unless freight elevator is out of service”; also grocery carts and luggage carts and dog carriers.

P. 12, Item 8 – Children unattended in elevator. Should there be an age restriction? Should this rule be eliminated? Add to Section III on Children

P. 13, Item 11 – Wording that says resident host must be in attendance at Club Room events; some residents are not physically able to do this; do we want this requirement?

P. 13, Item 11 – Private parties and music in Club Room must end at 11pm. Where did this time come from? Not consistent with Fitness Room and Pool times

P 13 Item 1 – Re-think scheduling of group activities for the entire year

P. 14, Item F.3 – Should thought and rule clarification be given to children being at pool without parent/grandparent in attendance.

P. 14, Item F.5 – Has this been a problem? What if family/friend is staying/house-sitting while you are gone?

P. 14, Item F.6 – There should be a limit of number of people from a Club Room party who can use the pool.

P. 15, Item 14 – 30 minutes for leaving items at the pool is too short; consider 45-60 minutes

P. 15, Item 7 – Should we say minors which means under the age of 18 or should we state an age such as 12, 13, 16, etc.

P. 15 Item 9 – Comments made about the word “impede” - BC added words “any other type of flotation device”

P. 16 – When a person who owns a dog moves in, do they “declare/register” dog with office and provide evidence of vaccination and photo of dog?

P. 16 • Are visitor dogs logged – notation made that person signing in is accompanied by a dog?

General Comments:

- Review use of may, should, shall
- Provide a website address for link to City Ordinances
- Can HT become a no smoking building?
- Should copies of HT forms mentioned in Rules & Reg have a section at end?
- Residents tired of dog owners not picking a dog poop; like a FL condo, can we get dog DNA so we can trace which dog owner is leaving dog poop on the grounds?
- Concern that residents may be using condo as an AirBnB
- Concern when a resident is on oxygen; fire safety issue if smoking is nearby
- Concern about lit candles; Can HT implement a no-open flame policy
- Resident objects to having a visitor(s) sign in when accompanied by resident; finds this embarrassing, intrusive, and offensive
- Review I-B.4 (\*page 4) and V-B.5 (page 11) on deliveries; inconsistent times
- Do we want to include wording about vicious dogs in the Rules and Regs?
- Conflict in Intro section paragraph 4 and p8, Item IV-A.6

Items from Rules and Regs Feedback Meetings that Were Not Considered by Bylaws Committee:

1. As a result of people having bicycles in the front of their parking space (in the basement), some cars extend into the drive lane. This makes parking difficult for nearby parkers and creates a driving hazard. Can HT paint a line to mark the end of a space? (This is an operations/maintenance issue)
2. Can there be an enclosed/locked bike area? (This is a House or Common Area Committee issue)
3. Can HT become a non-smoking building? (Mary Kay and I have chatted about this and think it should be a resident initiated change, meaning emails/petition from residents, asking the BOD to make this change. Until that happens, my suggestion is that we don't act.)
4. The Bylaws Committee decided NOT to put copies of forms in the Rules and Regs. Could forms, such as grill use and cleaning, Contractor, Volunteer Waiver, Service Provider, be placed on the HT website?
5. The Bylaws Committee changed the "standing reservation" procedure for the Club Room. See page 13, D.1. Are you OK with this change since you will be enforcing it?
6. The Bylaws Committee is not interested in testing the DNA of dog feces.
7. There was a concern when a resident is on oxygen and a safety issue if someone smokes nearby. It is the responsibility of the resident to place the "Oxygen in Use" sign at their door or tell their guests not to smoke while visiting.
8. Can HT has a rule that says no open-flame candles in condos? The Bylaws Committee agrees this is not enforceable.
9. A resident alleged that a condo was being used as an Air BnB. I researched the AirBnB website and see no listing for 2956 Hathaway Rd. Also, this would be difficult to accomplish if the resident was airbnbng their condo while they were away.
10. Can the HT website provide a link to City of Richmond ordinances?
11. When visitors arrives and have a dog, does the Security Officer note on the log that the visitor has a dog?
12. On the "Information for Hathaway's Records" form, could there be a line that the resident checks (yes/no) that their pet complies with City's ordinances regarding vaccinations?