



## CAPABILITIES STATEMENT

**Stratatek Solutions** delivers critical infrastructure and workforce solutions to federal, state, and commercial clients. Headquartered in the Washington, DC area, we specialize in **ContractOps™**, **Strategic Consulting**, **Staff Augmentation**, and **Structured Cabling**.

With a legacy in government contracting, logistics, and systems design, our team blends hands-on technical delivery with back-office expertise. We deploy certified technicians, cleared project teams, and responsive support staff, ready to perform under prime or subcontract roles.

## CORE COMPETENCIES:

### ContractOps™

- Contract administration (cradle-to-grave)
- FAR/DFARS clause analysis & compliance tracking
- Deliverables, reporting & mod management
- OCI/COI risk identification & mitigation

### Subcontracts Management

- Draft, negotiate & administer subcontracts
- Mandatory FAR/DFARS flowdowns
- Vendor performance monitoring & risk controls

### Proposal Management & Support

- RFP analysis & compliance matrices
- Technical writing & color team reviews
- Pricing support & subcontract integration

### Procurement / Buyer Services

- RFQs, RFP development & vendor negotiations
- Procurement file setup (CPSR-ready)
- Supplier diversity & small business utilization tracking

### Contracts Administration

- Data entry & reporting (JAMIS, Costpoint, etc)
- Invoice validation, funding, & closeout support
- Document management & audit maintenance

### Strategic Consulting

- Business process reengineering
- Organizational design & staffing models
- GovCon readiness (SAM, SBA, 8(a), WOSB, SDVOSB, HUBZone)

### Structured Cabling Solutions

- Low-voltage design, installation & testing
- Fiber optic, Cat5e/6/6A, MDF/IDF buildouts
- Wireless access point deployment & BICSI-compliant documentation

### Project Management

- Cross-trade coordination and subcontractor oversight
- Project planning, crew scheduling & daily logs
- Budget tracking, risk log, & QA documentation
- Client updates and compliance with closeout protocol

### Staff Augmentation

- Rapid deployment of skilled labor across industries
- Short and long-term workforce solutions
- Cleared technicians, union/non-union availability
- On-site supervision, payroll compliance & time tracking
- Workforce scalability for projects, emergencies, or backlogs

## DIFFERENTIATORS

- **ContractOps™**: a proprietary system for contracts, subcontracts, proposals, and procurement.
- **50+ years combined experience** in federal contracting, program management, and operations.
- **Audit-Ready Compliance Framework**: CPSR-ready toolkits, deliverables registers, OCI/COI firewalls.
- **Cost Savings**: 40–60% lower than hiring full-time contracts/procurement staff.
- **Scalability**: Flexible bundles: hourly, weekly, or monthly engagement.
- **Trusted by GovCon & Industry Leaders**: Experience with **DoD, FEMA, USDA, NASA, CACI, Lockheed Martin, QinetiQ, Unisys, and Time Warner Cable**

## PAST PERFORMANCE

- **FEMA Public Assistance Technical Assistance Contracts (PA TAC)**: Supported large-scale federal disaster recovery and logistics operations across
- **TSA 911 Deployment**: 439 U.S. airports
- **USDA Forest Service Radio**: Managed contract & program support for critical infrastructure upgrades.
- **NASA / QinetiQ Mission Solutions Group**: Contract & subcontract management for launch services, spacecraft testing & integration & engineering support.
- **Telia (Global) Viking Network**: Supported cradle-to-grave contract administration
- **Iridium Satellite Services**: Directed global satellite contract support, managed vendor compliance & supported CPSR audits.
- **GSA Modernization Programs**: Led proposal development & contract administration for federal IT & infrastructure modernization (DEIS)

## CLASSIFICATION CODES

### NAICS:

**238210**: Electrical Contractors and Other Wiring Installation Contractors

**517919**: All Other Telecommunication

**541330**: Engineering Services

**541512**: Computer Systems Design Services

**541513**: Facilities Support Services

**541611**: Administrative Management and General Management Consulting

**541618**: Other Management Consulting Services

**561110**: Office Administrative Services

### SIC:

**1731**: Electrical Work

**4813**: Telephone Communications, Except Radiotelephone

**7363**: Help Supply Services

**7371**: Computer Programming Services

**7379**: Computer Related Services, NEC

**8741**: Management Services

**8742**: Management Consulting Services

**8748**: Business Consulting Services, NEC

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