

SOCIAL ROOM—CONDITIONS OF USE AGREEMENT

Please read the Conditions of Use Agreement carefully. Complete it and then send the Booking Application.

1. Renters refer to renters of the facility—i.e. the Social Room.

This rental agreement can be rejected, varied, or ended at the discretion of the Board of Directors when considered necessary.

2. Renters of the Social Room **must follow this user agreement.**
3. Following the event, renters must return the space to its original condition. Renters must clean all areas and properly dispose of all garbage.
4. Each booking is subject to a **\$50.00 non-refundable booking fee per booking, cash only.**
5. Renters must submit a **\$300.00 damage deposit (cash or cheque payable to Park Place Meadows Condo Plan # 062 1415)** and a **\$50.00 non-refundable booking fee (cash only)** with their completed application to Building Monitor.
6. ***No one may sell liquor or cannabis.***

If you plan to serve or consume alcoholic beverages in the Social Room, you may need a liquor licence. Refer to the AGLC guidelines and policies at <https://aglc.ca/liquor/liquor-licences/apply-liquor-licence>.

If the renter hosting the event provides free liquor to invited guests, a license may not be necessary because the Social Room is considered an extension of their home.

Failure to follow AGLC rules will cause permanent loss of the Social Room and a potential monetary fine. Guests may not consume alcohol on all other Common Property. When serving alcohol, it is advisable to buy proper insurance. You can buy Special Events Insurance through an insurance provider of your choice.

7. **You must return the Social Room to its original rental condition by 11pm.** Remove any decorations, dispose of garbage, and ensure the room is clean.
8. **No smoking.** Under the City of Edmonton Bylaw #14614, all Common Property of Park Place Meadows (including the Social Room) are non-smoking.
9. **The Social Room does not allow animals, except for service dogs.**
10. **Furniture/equipment available for use.** The Renter handles setting up any required tables and chairs. At the completion of the event, the Renter must return all furniture to the storage room.
11. **Use respect.** The Renter accepts full responsibility for the behaviour of their guests. Please show consideration for the facilities, and contents, and use as intended.
12. **All activities are to be kept within the Social Room.** The foyer and all other common areas are off-limits for events. If the gathering becomes uncontrolled, the Edmonton Police Service will be called, and all guests will have to leave.

13. **After the social event, the Renter and Building Monitor will schedule a walk-through of the Social Room.** At this time, the room key must be returned.
14. It is Renter's responsibility to lock the Social Room and that contents are secure when the key is in Renter's possession. The Renter is liable for any theft and/or damage that may occur for the duration of the rental.
15. **Park Place Meadows shall not be liable** for any damage resulting from injury, illness, loss, or theft to any person or persons using the facility.
16. When they find it necessary, the Board of Directors can deny, vary, or end this rental agreement.
17. According to fire regulations, the Social Room maximum capacity is 38 people if the event has food. The maximum capacity for an event without food is **49 people**.
Room availability and capacity are subject to all Alberta Health Services (AHS) guidelines, such as COVID-19 Public Health Restrictions.
18. The Social Room is not available for rent for events that are for profit. The Social Room is available for rental only for entertainment events such as birthday parties and showers.

Non-adherence to the bylaws can result in a monetary fine(s) according to PPM Condos Bylaws for violators. All Owners/Tenants should review the Condominium Bylaws – available at www.ppmcondos.ca.

PARK PLACE MEADOWS CONDOMINIUM CORPORATION NO. 062 1415

SOCIAL ROOM BOOKING APPLICATION

www.ppmcondos.ca

Instructions:

- Read and understand the Social Room Conditions of Use Agreement.
- Submit the completed Booking Application form to the Building Monitor—email a scanned copy to meadowsbookings@hotmail.com or slip it under the Manager’s Room door on the second floor near the middle elevators.
- You will receive a confirmation email after your booking application is approved. Finalize your booking by providing the \$300.00 damage deposit via cash or cheque payable to **Park Place Meadows Condo Plan # 062 1415** and the \$50.00 non-refundable booking fee, cash only.
- The Building Monitor will give you the Social Room access key 24 hours before booking.
- If you cancel more than one booking during the calendar year without giving 48 hours’ notice, you will automatically lose the damage deposit of \$300.00.

Personal Information Protection Act (PIPA) Consent

To allow Converge on behalf of the Board to contact you directly and consider your request to rent the social room, please complete the following form. By completing this application, you consent for Converge to process this form and contact you. You may withdraw your consent at any time in the future.

For questions about the collection and use of this personal information, contact the Board via Converge Condo Management, Dan Shumilin, dan@convergecondo.com, 587-462-6762, 11810 Kingsway NW, Edmonton, AB, T5G 0X5.

Rental Information			
Registered Owner(s) Name		Unit #	
Name of Renter		Date of Event	MM/DD/YYYY
Renter Contact Number		Renter Email	
Purpose of Function			
Start Time		End Time	
Approximate # Guests		Will alcohol be served?	<input type="checkbox"/> Yes (see point 4) <input type="checkbox"/> No
Understanding of Agreement by Renter			
Initials Required: ____ Read and understand the Social Room Conditions of Use Agreement and agree to follow and accept responsibility. ____ Acknowledge that I need to follow AGLC guidelines about serving liquor. ____ Understand that I need to vacate the room by 11 pm.			
Signature			
Date	MM/DD/YYYY		

Building Monitor Review List

Deposits

☐ \$300.00 Deposit (Cash or Cheque payable to Park Place Meadows Condo Plan # **0621 415**).

Deposit returned on MM/DD/YYYY

Returned to whom: _____

Non-Refundable Booking Fee

☐ \$50.00 Non-Refundable Booking Fee, cash only.

☐ The deposit was paid on MM/DD/YYYY.

Building Monitor Checklist

☐ Coffee Table 2 Side Tables

☐ 2 Sofas Pictures

☐ 1 Hall Table and Runner

☐ 2 Round Tables

☐ 2 Long Tables

☐ 16 Chairs