MONEY MATTERS: Cash Transactions & Orders

1

--- Contents ---

Money Matters 1: Cash transactions and orders (available mid-June)

For use in VM & VPC Numeracy, vocational education, retail, hospitality, small business, applied numeracy/maths and other programs, as suited to your learning programs and cohorts.

- Overview -

A new resource kit that has 40 applied activities requiring students to:

- calculate transaction amounts, totals and running totals
- apply GST, discounts, cash rounding and other transaction requirements as needed
- calculate change amounts and make change
- add and record starting cash floats, cash at end and balancing amounts
- manage and take orders and prepare order slips from menus and price lists
- manage and take orders and prepare order slips face-to-face and over the phone
- prepare order summaries and balance cash transactions
- maintain cash security; and
- other applied tasks related to order taking and processing and working with cash.

- Why? -

This kit has been created to address 4 key work-related skills areas reported as being in decline in the digital age.

1. Quick, confident and accurate mental arithmetic (including cross-checking digital calculations).
2. Accurate and efficient skills in using notes and coins to confidently estimate and make change.
3. Legible and efficient handwriting skills (including recording numbers and abbreviations).
4. Accurate data entry, data transferring and data analysis (including finding mistakes, especially numerical errors).

There are many other skills that are addressed including calculating GST, calculating discounts, applying cash rounding, communicating with customers and clients, communicating with supervisors, completing appropriate admin information, maintaining cash security, understanding different retail and hospitality operations and many more.

- Master license only = $165 GST inc. -

- PDF file of the 94 page resource: **Money Matters 1: Cash transactions and orders**.
- PDF file of the numerical solutions for the specific transactions as listed in each activity.
- PDF file with the pre-calculated Score Record and suggested scoring keys for this.
- PDF file of pro-formas, large print versions of the menus and price lists, and blanks of start and end cash tables, order slips and other reproducibles.

- Master license pack = $247.50 GST inc. -

- All master files as above.
- Printed copy of the book.
- Money pack including: 4 student money sets, a teacher money set and 5 coin trays.

Printed copies of the 94 page book are also available priced at $33 GST inc.; with discounts for larger orders. See order form.

See the draft sample and draft teacher support materials .

2024 DELIVER Education: Order form for Semester 2 2024. All prices are (GST inc.)

2024 VM & VPC

VCE: Vocational Major

--- All U1-4 now available ---	Printed Coursebook	Applied Vocational Booklet	Master license PDFs	e-version Master license PDFs
Literacy VM: 3&4	___ @ $49.50	___ @ $27.50	___ @ $385	or ___ @ $495
Numeracy VM: 3&4	___ @ $49.50	___ @ $27.50	___ @ $385	or ___ @ $495
Personal Development VM: 3&4	___ @ $49.50	___ @ $27.50	___ @ $385	or ___ @ $495
Work Related Skills VM: 3&4	___ @ $49.50	___ @ $27.50	___ @ $385	or ___ @ $495
Literacy VM: 1&2	___ @ $49.50	___ @ $27.50	___ @ $385	or ___ @ $495
Numeracy VM: 1&2	___ @ $49.50	___ @ $27.50	___ @ $385	or ___ @ $495
Personal Development VM: 1&2	___ @ $49.50	___ @ $27.50	___ @ $385	or ___ @ $495
Work Related Skills VM: 1&2	___ @ $49.50	___ @ $27.50	___ @ $385	or ___ @ $495

Vocational Pathways Certificate

--- All U1-4 now available ---	Printed Coursebook	Applied Vocational Booklet	Master license PDFs	e-version Master license PDFs
Literacy VPC: 3&4	___ @ $49.50	___ @ $27.50	___ @ $385	or ___ @ $495
Numeracy VPC: 3&4	___ @ $49.50	___ @ $27.50	___ @ $385	or ___ @ $495
Personal Development VPC: 3&4	___ @ $49.50	___ @ $27.50	___ @ $385	or ___ @ $495
Work Related Skills VPC: 3&4	___ @ $49.50	___ @ $27.50	___ @ $385	or ___ @ $495
Literacy VPC: 1&2	___ @ $49.50	___ @ $27.50	___ @ $385	or ___ @ $495
Numeracy VPC: 1&2	___ @ $49.50	___ @ $27.50	___ @ $385	or ___ @ $495
Personal Development VPC: 1&2	___ @ $49.50	___ @ $27.50	___ @ $385	or ___ @ $495
Work Related Skills VPC: 1&2	___ @ $49.50	___ @ $27.50	___ @ $385	or ___ @ $495

Vocational and Work Education Resources

	Printed Book	e-version Master license PDFs
Work Experience Journal	___ @ $22	or ___ @ $165
Work Placement Journal	___ @ $33	or ___ @ $220
PDS Planner: VPC 1&2	___ @ $33	or ___ @ $220
PDS Planner: VPC 1&2	___ @ $33	or ___ @ $220
PDS Planner: VM 1&2	___ @ $33	or ___ @ $220
PDS Planner: VM 3&4	___ @ $33	or ___ @ $220
Foundation Numeracy	___ @ $33	na
Senior Numeracy	___ @ $33	na

WACE: Career and Enterprise

Career and Enterprise	Printed Text Coursebook	e-version Master PDFs
CAE: General 11 2ed	___ @ $60	or ___ @ $660
CAE: General 12/ATAR 11 2ed	___ @ $62	or ___ @ $660
CAE: ATAR 12 2ed	___ @ $68	or ___ @ $770
CAE: Foundation 11	___ @ $55	or ___ @ $595
CAE: Foundation 12	___ @ $55	or ___ @ $595

VCE: Industry and Enterprise

New editions were released in 2022

I&E Unit 1: Workplace Participation 5ed - book	___ @ $38
I&E Unit 1: Workplace Participation - e-master	___ @ $550
I&E 1&2: Towards an Enterprising You 6ed - book	___ @ $55
I&E 3&4: Towards an Enterprising Australia 5ed - book	___ @ $68

Add Postage:
VM & VPC: 1 book = $14, 2-4 books $20, 5-8 books $27. *9+ Contact me
I&E and CAE: 1 book = $14, 2-3 books $20, 4-5 books $27. *6+ Contact me

Money Matters 1: Cash transactions & orders

Master now available: Print book mid-June '24

Master license only		$165.00
Master license pack	____	$247.50
Add postage:	____	$16

Inc. Master license files, Money set, Printed book

Print book only 1-4 copies	____	$33
Print book only 5+ copies	____	$30
Print book only 20+ copies	____	$27.50

Add postage: ____
Master w/money set & book $16
Printed book only: 1-2 copies $10
Printed book only: 3-10 copies $15
Printed book only: 10+ copies $20

Total Amount (approx) $ _____

Order Details

Name:

Position:

e-mail:

School:

Address:

State: | Postcode:

Order No: | ABN:

email for invoice (if different):

VM Total $	VPC Total $	VCAL Total $
Voc Ed Total $	CAE Total $	I&E Total $
Postage $		Total Amount (approx) $ _____

Activity Record 1-20

Method: _____

Activity		Due: Done:	VH	H	M	L	NC	Activity		Due: Done:	VH	H	M	L	NC
1a p.10	**$2 - Running**							**1b** p.11	**$2**						
			Comment:								Comment:				
2a p.12	**$5 - Running**							**2b** p.13	**$5**						
			Comment:								Comment:				
3a p.14	**$10 - Running**							**3b** p.15	**$10**						
			Comment:								Comment:				
4a p.16	**$20 - Running**							**4b** p.17	**$20**						
			Comment:								Comment:				
5a p.18	**$50 - Running**							**5b** p.19	**$50**						
			Comment:								Comment:				
6a p.20	**$100 - Running**							**6b** p.21	**$100**						
			Comment:								Comment:				
7a p.22	**$5 Multi - Running**							**7b** p.23	**$5 Multi**						
			Comment:								Comment:				
8a p.24	**$10 Multi - Running**							**8b** p.25	**$10 Multi**						
			Comment:								Comment:				
9a p.26	**$20 Multi - Running**							**9b** p.27	**$20 Multi**						
			Comment:								Comment:				
10a p.28	**$50 Multi - Running**							**10b** p.29	**$50 Multi**						
			Comment:								Comment:				
11a p.30	**$100 Multi - Running**							**11b** p.31	**$100 Multi**						
			Comment:								Comment:				
12a p.32	**Mixed - Running**							**12b** p.33	**Mixed**						
			Comment:								Comment:				
13a p.34	**Mixed Multi - Running**							**13b** p.35	**Mixed Multi**						
			Comment:								Comment:				
14a p.36	**Mixed Units - Running**							**14b** p.37	**Mixed Units**						
			Comment:								Comment:				
15a p.38	**Price + GST - Running**							**15b** p.39	**Price + GST**						
			Comment:								Comment:				
16a p.40	**Price + GST Multi - Running**							**16b** p.41	**Price + GST Multi**						
			Comment:								Comment:				
17a p.42	**Price w/ Discount - Running**							**17b** p.43	**Price w/ Discount**						
			Comment:								Comment:				
18a p.44	**Price w/ Disc Multi - Running**							**18b** p.45	**Price w/ Disc Multi**						
			Comment:								Comment:				
19a p.46	**Listening - Running**							**19b** p.47	**Listening**						
			Comment:								Comment:				
20a p.48	**Listening Multi - Running**							**20b** p.49	**Listening Multi**						
			Comment:								Comment:				
Activity		**Due: Done:**	VH	H	M	L	NC	**Activity**		**Due: Done:**	VH	H	M	L	NC

Activity	Due: Done:	VH	H	M	L	NC	Areas of Strength	Areas to Improve	Comment
21 pp. 52-53 Order Up - C'Food		☐	☐	☐	☐	☐			
22 pp. 54-55 C'Food - In Person		☐	☐	☐	☐	☐			
23 pp. 56-57 C'Food - By Phone		☐	☐	☐	☐	☐			
24 pp. 58-59 Order Up - Getya' Beans		☐	☐	☐	☐	☐			
25 pp. 60-61 Getya' Beans - In Person		☐	☐	☐	☐	☐			
26 pp. 62-63 Getya' Beans - By Phone		☐	☐	☐	☐	☐			
27 pp. 64-65 Order Up - Fundi Razing		☐	☐	☐	☐	☐			
28 pp. 66-67 Fundi Razing - In Person		☐	☐	☐	☐	☐			
29 pp. 68-69 Fundi Razing - By Phone		☐	☐	☐	☐	☐			
30 pp. 70-71 Order Up - Pamp'n Pooches		☐	☐	☐	☐	☐			
31 pp. 72-73 Pamp'n Pooches - In Person		☐	☐	☐	☐	☐			
32 pp. 74-75 Pamp'n Pooches - By Phone		☐	☐	☐	☐	☐			
33 pp. 76-77 Order up - Y'Local Sportzclub		☐	☐	☐	☐	☐			
34 pp. 78-79 Y'Local Sportzclub - In Person		☐	☐	☐	☐	☐			
35 pp. 80-81 Order up - Outback Jax		☐	☐	☐	☐	☐			
36 pp. 82-83 Outback Jax - Order Up Multi		☐	☐	☐	☐	☐			
37 pp. 84-85 Outback Jax - In Person		☐	☐	☐	☐	☐			
38 pp. 86-89 Our Skul BBQ		☐	☐	☐	☐	☐			
39 p.90 Applied		☐	☐	☐	☐	☐			
40 p.91 Problem-Solving		☐	☐	☐	☐	☐			
Activity	Due: Done:	VH	H	M	L	NC			

Score Record 1-10

1 — pp. 10-11

1a: $2 - Running					Method:		1b: $2					Method:	
Start	T/actions	End	Balance	**Total**	%		Start	T/actions	End	Balance	**Total**	%	
/	/	/	/	**/**			/	/	/	/	**/**		

Areas of Strength:

Areas to Improve:

2 — pp. 12-13

2a: $5 - Running					Method:		2b: $5					Method:	
Start	T/actions	End	Balance	**Total**	%		Start	T/actions	End	Balance	**Total**	%	
/	/	/	/	**/**			/	/	/	/	**/**		

Areas of Strength:

Areas to Improve:

3 — pp. 14-15

3a: $10 - Running					Method:		3b: $10					Method:	
Start	T/actions	End	Balance	**Total**	%		Start	T/actions	End	Balance	**Total**	%	
/	/	/	/	**/**			/	/	/	/	**/**		

Areas of Strength:

Areas to Improve:

4 — pp. 16-17

4a: $20 - Running					Method:		4b: $20					Method:	
Start	T/actions	End	Balance	**Total**	%		Start	T/actions	End	Balance	**Total**	%	
/	/	/	/	**/**			/	/	/	/	**/**		

Areas of Strength:

Areas to Improve:

5 — pp. 18-19

5a: $50 - Running					Method:		5b: $50					Method:	
Start	T/actions	End	Balance	**Total**	%		Start	T/actions	End	Balance	**Total**	%	
/	/	/	/	**/**			/	/	/	/	**/**		

Areas of Strength:

Areas to Improve:

6 — pp. 20-21

6a: $100 - Running					Method:		6b: $100					Method:	
Start	T/actions	End	Balance	**Total**	%		Start	T/actions	End	Balance	**Total**	%	
/	/	/	/	**/**			/	/	/	/	**/**		

Areas of Strength:

Areas to Improve:

7 — pp. 22-23

7a: $5 Multi - Running					Method:		7b: $5 Multi					Method:	
Start	T/actions	End	Balance	**Total**	%		Start	T/actions	End	Balance	**Total**	%	
/	/	/	/	**/**			/	/	/	/	**/**		

Areas of Strength:

Areas to Improve:

8 — pp. 24-25

8a: $10 Multi - Running					Method:		8b: $10 Multi					Method:	
Start	T/actions	End	Balance	**Total**	%		Start	T/actions	End	Balance	**Total**	%	
/	/	/	/	**/**			/	/	/	/	**/**		

Areas of Strength:

Areas to Improve:

9 — pp. 26-27

9a: $20 Multi - Running					Method:		9b: $20 Multi					Method:	
Start	T/actions	End	Balance	**Total**	%		Start	T/actions	End	Balance	**Total**	%	
/	/	/	/	**/**			/	/	/	/	**/**		

Areas of Strength:

Areas to Improve:

10 — pp. 28-29

10a: $50 Multi - Running					Method:		10b: $50 Multi					Method:	
Start	T/actions	End	Balance	**Total**	%		Start	T/actions	End	Balance	**Total**	%	
/	/	/	/	**/**			/	/	/	/	**/**		

Areas of Strength:

Areas to Improve:

11 pp. 30-31	11a: $100 Multi - Running					Method:		11b: $100 Multi					Method:	
	Start	T/actions	End	Balance	**Total**	%		Start	T/actions	End	Balance	**Total**	%	
	/	/	/	/	**/**			/	/	/	/	**/**		
Areas of Strength:							Areas to Improve:							

12 pp. 32-33	12a: Mixed - Running					Method:		12b: Mixed					Method:	
	Start	T/actions	End	Balance	**Total**	%		Start	T/actions	End	Balance	**Total**	%	
	/	/	/	/	**/**			/	/	/	/	**/**		
Areas of Strength:							Areas to Improve:							

13 pp. 34-35	13a: Mixed Multi - Running					Method:		13b: Mixed Multi					Method:	
	Start	T/actions	End	Balance	**Total**	%		Start	T/actions	End	Balance	**Total**	%	
	/	/	/	/	**/**			/	/	/	/	**/**		
Areas of Strength:							Areas to Improve:							

14 pp. 36-37	14a: Mixed Units - Running					Method:		14b: Mixed Units					Method:	
	Start	T/actions	End	Balance	**Total**	%		Start	T/actions	End	Balance	**Total**	%	
	/	/	/	/	**/**			/	/	/	/	**/**		
Areas of Strength:							Areas to Improve:							

15 pp. 38-39	15a: Price + GST - Running					Method:		15b: Price + GST					Method:	
	Start	T/actions	End	Balance	**Total**	%		Start	T/actions	End	Balance	**Total**	%	
	/	/	/	/	**/**			/	/	/	/	**/**		
Areas of Strength:							Areas to Improve:							

16 pp. 40-41	16a: Price + GST Multi - Running					Method:		16b: Price + GST Multi					Method:	
	Start	T/actions	End	Balance	**Total**	%		Start	T/actions	End	Balance	**Total**	%	
	/	/	/	/	**/**			/	/	/	/	**/**		
Areas of Strength:							Areas to Improve:							

17 pp. 42-43	17a: Price w/ Discount - Running					Method:		17b: Price w/ Discount					Method:	
	Start	T/actions	End	Balance	**Total**	%		Start	T/actions	End	Balance	**Total**	%	
	/	/	/	/	**/**			/	/	/	/	**/**		
Areas of Strength:							Areas to Improve:							

18 pp. 44-45	18a: Price w/ Disc Multi - Running					Method:		18b: Price w/ Disc Multi					Method:	
	Start	T/actions	End	Balance	**Total**	%		Start	T/actions	End	Balance	**Total**	%	
	/	/	/	/	**/**			/	/	/	/	**/**		
Areas of Strength:							Areas to Improve:							

19 pp. 46-47	19a: Listening - Running					Method:		19b: Listening					Method:	
	Start	T/actions	End	Balance	**Total**	%		Start	T/actions	End	Balance	**Total**	%	
	/	/	/	/	**/**			/	/	/	/	**/**		
Areas of Strength:							Areas to Improve:							

20 pp. 48-49	20a: Listening - Multi Running					Method:		20b: Listening - Multi					Method:	
	Start	T/actions	End	Balance	**Total**	%		Start	T/actions	End	Balance	**Total**	%	
	/	/	/	/	**/**			/	/	/	/	**/**		
Areas of Strength:							Areas to Improve:							

5

Cash transactions and orders: Use it or lose it!

As you are well aware, the digital age has brought about many changes in how people buy, sell, record transactions and pay for goods and services. Innovative devices and apps have automated the commercial process.

In many situations this has helped to improve accuracy, efficiency and record-keeping. But unfortunately these very same digital processes and devices are de-skilling people. The 'digital helpers' are doing the work that used to be done by people - and in some cases all processes are totally digitised. So what happens when we get too much help to do basic everyday work tasks - or indeed never do them at all anymore? Skills-gaps are emerging in being able to quickly add up totals, in calculating (and checking) amounts and when making change. This also extends to taking verbal and phone orders, recording these orders and even the lost art of writing by hand!

In response, many employers are actively seeking young workers who have:

• quick, confident and accurate mental arithmetic (including cross-checking digital calculations)

• legible and efficient handwriting skills (including recording numbers and abbreviations)

• accurate data entry, data transferring and data analysis (including finding mistakes, especially numerical errors).

So what about you? How do you rank in these skills? And perhaps more importantly, why is that?

Cash transactions and orders: Requirements

• **Handwrite**: All these activities require you to record your information in handwriting.

• **Method**: You might do the transactions 'in your head', using pen and paper, using a calculator or device; or a combination of these methods. Indicate this at the top next to 'Method'.

• **1-38:** For all activities you will have to count and calculate your 'Starting cash float' and your 'Cash at end'; and complete the balancing table (to see whether you have balanced or are under or over!).

• **1-20**: These numerical transactions in tables involve calculating and making change as well as calculating totals, running totals and other requirements (e.g. rounding, GST, discounts, etc.).

• **21-38**: These 'Order Up' activities require you to write order slips to record all the order information such as details, quantities, prices, totals, grand totals, GST and change. Order Up activities also require you to complete an orders summary running table of all transactions.

• **39-40**: These involve summary applied discussion questions.

• Your teacher might assess you using L (Low) to VH (Very High), or using 'points'; and will note areas of strength and areas to improve. You might also be instructed to self-assess.

• Don't forget about cash security. Perhaps you could make a 'note tray' from Foam Core board to help with that?

Cash transactions and orders: Samples

Use the numbers on the samples to see the steps you need to take.

• There are 10 'steps' to fully complete a 'Starting cash float' (including admin info) and another 10 for 'Cash at end'. The balancing section will have 7 (or 6 steps).

• For activities **1-20**, a standard ten-transaction activity will have 1 admin step, 10 full transactions, the running totals and 3 column totals. Others might have more columns (totals, rounding, GST, discount, etc.). Of course, twenty-step transactions have more steps, including carrying the 1-10 sub-totals forward (but they don't require running totals).

• For the 'Order Up' activities (**21-38**), order slips or 'dockets' require admin details, order details including price & quantity, totals, grand totals, GST, change and other information as required.

• 'Order Up' activities also include orders summary running tables to record the total for each order, and then the final totals.

Starting cash float	$5	$10	$20	$50	$100	$2	$1	50c	20c	10c	5c	Date
[2] Amount	4	5	5	1	■	**[3]** 10	10	10	15	15	10	4/2/24 **[1]**
[4] Total $	20	50	100	50	■	**[5]** 20	10	5	3	1.50	0.50	Register: 4
Totals at start	**[6]** Notes: $220						**[7]** Coins: $40.00				**[8]** $260.00	

[9] **Counted by & time:** *Chris Razon 11:15* **Checked by & time:** *Jenny Kingscot 11:20* **[10]**

Name: **[11]** *Chris Razon*		Date/Day/Time: 4/2/24 **[12]** *Monday 11:25am*		
Transactions	**Tendered**	**Change [13]**	**Units [14]**	**Running total $ [15]**
1. $7.45	$10	2.55	$ 2 / c 50 5	+7.45
2. $8.25	$10	1.75	$ 1 / c 50 20 5	+15.70
3. $5.95	$10	4.05	$ 2 2 / c 5	+21.65
4. $8	$10	2	$ 2 / c	+29.65
5. $2.65	$10	7.35	$ 5 2 / c 20 10 5	+...
6. $9.80	$10	.20	$ / c 20	+...
7. 75c	$10	9.25	$ / c ... 10 5	+...
8. $4.40	$10	5.60	$ 1 / c 50	+47.25
9. $6.35	$10	3.65	$ / c ...0 5	+5...60
10. $9.95	$10	.05	$ / c 5	63.55
Totals *$63.55*	*$100*	*$36.45*		*$63.55*
[16]	**[17]**	**[18]**		

Starting cash float
1 Date & register
2 Number of each denomination notes
3 Number of each denomination coins
4 Total of each denomination notes
5 Total of each denomination coins
6 Total notes
7 Total coins
8 Total notes & coins
9 Who counted and time
10 Who checked & time

Transactions
11 Person
12 Date/day/time
13 Change (10 times)
14 Units (10 times)
15 Running total (10 times)
16 Transactions total
17 Tendered total
18 Change total

Cash at end	$5	$10	$20	$50	$100	$2	$1	50c	20c	10c	5c	Date
[22] Amount	2	15	5	1	0	**[23]** 0	7	6	12	10	3	4/2/24 **[21]**
[24] Total $	10	150	100	50	0	**[25]** 0	7	3.00	2.40	1.00	0.15	Register: 4
Totals at end	**[26]** Notes: $310						**[27]** Coins: $13.55				**[28]** $323.55	

[29] **Counted by & time:** *Chris Razon 11:37* **Checked by & time:** *Jenny Kingscot 11:42* **[30]**

Cash at end
21 Date & register
22 Number each denomination notes
23 Number each denomination coins
24 Total of each denomination notes
25 Total of each denomination coins
26 Total notes
27 Total coins
28 Total
29 Who counted and time
30 Who checked & time

Balancing
Cash at start 31
add tendered total 32
less change total 33
Tendered less change 34
Cash at end 35
Balanced or, +, or - 36
Authorised by 37

Cash at start		$260 **[31]**
add tendered **[32]** $100.00		
less change **[33]** $36.45		$63.55 **[34]**
Cash at end		$323.55 **[35]**
Over?	**Under?**	**Balanced?** *Diff = 0* **[36]**
Authorised: *Jenny Kingscot*		**[37]**

	Transactions	Total	Ten-dered	Change		Units		Running total $
		13		**14**		**15**		**16**
1.	$2.75 & $1.35	*$4.10*	$5	*90c*	$ / c		50 20 20	*4.10*
2.	$3.75 & 65c	*$4.40*	$5	*60c*	$ / c		50 10	*8.50*
3.	90c & $2.40	*$3.30*	$5	*$1.70*	$ / c	1	50 20	*11.80*
4.	75c & 85c	*$1.60*	$5	*$3.40*	$ / c	2 1	20 20	*13.40*
5.	$1.20 & $2.65	*$3.85*	$5	*$1.15*	$ / c	1	10 5	*17.25*
6.	$2.85 & 95c	*$3.80*	$5	*$1.20*	$ / c	1	10 10	*21.05*
7.	$1.20 & $2.40	*$3.60*	$5	*$1.40*	$ / c	1	20 20	*24.65*
8.	$2.52 & $2.42	*$4.94 = $4.95**	$5	*5c*	$ / c		5	*29.60*
9.	$2.54 & $1.19	*$3.73 = $3.75**	$5	*$1.25*	$ / c	1	10 10 5	*33.35*
10.	$2.95 & 99c	*$3.94 = $3.95**	$5	*$1.05*	$ / c	1	5	*37.30*
Totals	* Don't forget rounding!	*$37.30*	**$50**	*$13.70*				*$37.30*
		17	**18**	**19**				

Name: **11** *Sam Shinizer*
Date/Day/Time: *12/2/24* **12** *Tuesday 13:45*

Multi-Running
Starting cash float (1-10)
Transactions
11 Person
12 Date/day/time
13 Total (multiple times)
14 Change (multiple times)
15 Units (multiple times)
16 Running total (multiple times)
17 Transactions total
18 Tendered total
19 Change total
Cash at end (10 steps)
Balancing (7 steps)

or Multi
Starting cash float (1-10)
Transactions
11 Person
12 Date/day/time
13 Total (multiple times)
14 Change (multiple times)
15 Units (multiple times)
16 ---------------------------
17 Transactions total
18 Tendered total
19 Change total
Cash at end (10 steps)
Balancing (7 steps)

U'Neek C'Food Menu (abbrev)

Flake $9	Dim Sims - fried $2.50	Garden salad $7.50
Whiting $10	Potato Cakes $1.50	Gravy $5
Potato Cakes $1.50	Chips - small $4.00	Soft drink cans & waters $4
Corn Jack $3	Chips - medium $6.50	Soft drink 1.25 litre $6
Dim Sims - steamed $2	Chips - family $8.50	--- All prices include GST ---

1: Flake, 3 potato cakes, 2 dim sims steamed, can cola.

U'Neek C'Food		Date: **11** *4/3/24*	Time: *12:25*	#:
By: *Franky* **12**		For: *Sam P...*		
Item	Qty	Price	Total **14**	
13 *Flake*	1	$	$ 9	
Pot Cakes	3	$ 1.50	$ 4.50	
Dimmies - St	2	$ 2.00	$ 4	
Can - Cola	1	$	$ 4	
		$	$	
Grand total		Inc GST of: **16** *$1.95*	$ 21.50 **15**	
17 Paid: *$50*		Change: *$28.50* **18**		

Order Up!
Starting cash float (1-10)
Orders
11 Date & time
12 By and For
13 Item qty & price (up to 5 times)
14 Total (up to 5 times)
15 Grand total
16 GST inc (Grand total/11)
17 Paid
18 Change

Orders summary
19 Name, date & times
20 Amount, tendered & change (8 times)
21 Total amount
22 Total tendered
23 Total change
Cash at end (10 steps)
Balancing (6 steps)

Name: *Franky* **19**				Date: *4/3/24*			Times: *12:25 to 12:45* **19**			
#	Amount	Tendered	Change	#	Amount	Tendered	Change	#	Amount	Tendered	Change
20 1.	*$21.50*	*$50*	*$28.50*	2.	*$41.50*	*$50*	*$8.50*	3.	*$26.50*	*$30*	*$3.50*
4.	*$16*	*$20*	*$4*	5.	*$5.50*	*$20*	*$14.50*	6.	*$41*	*$100*	*$59* **20**
7.	*$22.50*	*$24*	*$1.50*	8.	*$19.50*	*$19.50*	*0*		Totals *$194* **21**	Totals *$313.50* **22**	Totals *$119.50* **23**

PREVIEW SAMPLE: DO NOT COPY

Local Sportzclub - Menu (abbrev.)

Snag in bread (w/onions) $3	Cheese & salad roll $6	Soft drink cans $3
Hot dog $4/Not dog $5	Packet chips $2.50	Bottled drinks $4
Pie $5	Chocolate bars $2.50	Juices $4.50
Pastie $5	Lolly bag $2	Coffee $3
Dim sims 3 for $2	Cheezels box $5	Tea $3
Hot chips $4	Cake slice $3	Water $1.50
Tuna & salad roll $6	Donuts $3	--- All prices include GST ---

--- Order up ---

Record these transactions on the running sheet...

1. Snag, pie, pastie, hot chips x 3, 4 x soft drinks
2. Not dog, tuna & salad roll, water x 2, lolly x 2, packet chips
3. ...and so on

Starting cash float (1-10)
11 Name
12 Date & time
13 Record order
14 Calculate multis
15 Order totals
16 Tendered
17 Change

18 Running total
19 Time off
20 Total orders
21 Total tendered
22 Total change
Cash at end (10 steps)
Balancing (7 steps)

	Ord	Item	Total $	Item	Total $	Item	Total $	Item	Total $	Item	Total $	Order Total $	Ten-dered $	Change $	Running Total $
		Y'Local Sportzclub - Canteen sales						Server: *Tami T* **11**			Date: *4/4/24* **12** Time on: *11:30*				
13	1	*Snag*	3	*Pie*	5	*Past*	5	*HC x 3* **14**	12	*Can x 4* **14**	12	**15** $37	**16** $50	**17** $13	**18** 37
13	2	*N dog*	5	*Tuna Salad*	6	*H2O x 2* **14**	3	*Lol x 2* **14**	4	*Crisps*	2.50	$20.50	$21	50c	57.50
	and so on...														
				Time off: *12:00* **19**				Totals			**20** 57.50	**21** $71	**22** $13.50	$57.50

--- Things to know ---

How do you:

⇨ Round cash totals up?

⇨ Round cash totals down?

⇨ Calculate GST to add to a price?

⇨ Calculate GST already in a price?

⇨ Efficiently and accurately count and tally notes and coins?

⇨ Estimate and then make change?

⇨ Maintain cash security?

⇨ Deal with cash unders and overs?

⇨

⇨

1a $2 - Running

Method: _____

Starting cash float	$5	$10	$20	$50	$100	$2	$1	50c	20c	10c	5c	Date
Amount	███	███	███	███	███							
Total $	███	███	███	███	███							Register:
Totals at start	Notes: $					Coins: $						$
Counted by & time:						**Checked by & time:**						

Name:				Date/Day/Time:		
Transactions		**Tendered**	**Change**	**Units**		**Running total $**
1.	$1.50	$2		$ c		
2.	$1.75	$2		$ c		
3.	50c	$2		$ c		
4.	$1.25	$2		$ c		
5.	$1.95	$2		$ c		
6.	90c	$2		$ c		
7.	$1.45	$2		$ c		
8.	0.85	$2		$ c		
9.	$1.98	$2		$ c		
10.	97c	$2		$ c		
Totals				███		

Cash at end	$5	$10	$20	$50	$100	$2	$1	50c	20c	10c	5c	Date
Amount	███	███	███	███	███							
Total $	███	███	███	███	███							Register:
Totals at end	Notes: $					Coins: $						$
Counted by & time:						**Checked by & time:**						

Cash at start		$
add tendered	$	
less change	$	$
Cash at end		$
Over?	**Under?**	**Balanced?**
Authorised:		

PREVIEW SAMPLE: DO NOT COPY

Method: _____

Starting cash float	$5	$10	$20	$50	$100	$2	$1	50c	20c	10c	5c	Date
Amount												
Total $												Register:
Totals at start	**Notes: $**					**Coins: $**						**$**
Counted by & time:						**Checked by & time:**						

Name:			Date/Day/Time:	
			Brought forward	
			$	$	$
Transactions	**Tendered**	**Change**	**Units**	
1. $1.50	$2		$ / c	
2. $1.85	$2		$ / c	
3. 75c	$2		$ / c	
4. $1.40	$2		$ / c	
5. 88c	$2		$ / c	
6. $1.25	$2		$ / c	
7. 90c	$2		$ / c	
8. 40c	$2		$ / c	
9. $1.25	$2		$ / c	
10. $1.65	$2		$ / c	
Totals				

Transactions	**Tendered**	**Change**	**Units**	
11. $1.10	$2		$ / c	
12. 85c	$2		$ / c	
13. $1.75	$2		$ / c	
14. $1.58	$2		$ / c	
15. 45c	$2		$ / c	
16. 68c	$2		$ / c	
17. $1.10	$2		$ / c	
18. 99c	$2		$ / c	
19. $1.42	$2		$ / c	
20. $1.99	$2		$ / c	
Totals				

Cash at end	$5	$10	$20	$50	$100	$2	$1	50c	20c	10c	5c	Date
Amount												
Total $												Register:
Totals at end	**Notes: $**					**Coins: $**						**$**
Counted by & time:						**Checked by & time:**						

Cash at start		$
add tendered	$	
less change	$	$
Cash at end		$
Over?	**Under?**	**Balanced?**
Authorised:		

2a $5 - Running

Method: _____

Starting cash float	$5	$10	$20	$50	$100	$2	$1	50c	20c	10c	5c	Date
Amount	██	██	██	██	██							
Total $	██	██	██	██	██							Register:
Totals at start	**Notes: $**					**Coins: $**						**$**
Counted by & time:						**Checked by & time:**						

Name:				Date/Day/Time:		
Transactions		**Tendered**	**Change**	**Units**		**Running total $**
1.	$3.50	$5		$		
				c		
2.	$1.85	$5		$		
				c		
3.	90c	$5		$		
				c		
4.	$4.25	$5		$		
				c		
5.	$3.95	$5		$		
				c		
6.	$4.85	$5		$		
				c		
7.	$1.78	$5		$		
				c		
8.	$2.35	$5		$		
				c		
9.	$3.73	$5		$		
				c		
10.	$4.97	$5		$		
				c		
Totals				██		

PREVIEW SAMPLE: DO NOT COPY

Cash at end	$5	$10	$20	$50	$100	$2	$1	50c	20c	10c	5c	Date
Amount		██	██	██	██							
Total $		██	██	██	██							Register:
Totals at end	**Notes: $**					**Coins: $**						**$**
Counted by & time:						**Checked by & time:**						

Cash at start		$
add tendered	$	
less change	$	$
Cash at end		$
Over?	**Under?**	**Balanced?**
Authorised:		

Method: _____

Starting cash float	$5	$10	$20	$50	$100	$2	$1	50c	20c	10c	5c	Date
Amount												
Total $												Register:
Totals at start		**Notes: $**					**Coins: $**					**$**
Counted by & time:						**Checked by & time:**						

Name:			Date/Day/Time:		Brought forward				
						$	$	$	
Transactions		**Tendered**	**Change**	**Units**	**Transactions**		**Tendered**	**Change**	**Units**
1.	$2.50	$5		$ c	11.	$4.50	$5		$ c
2.	$1.36	$5		$ c	12.	$1.95	$5		$ c
3.	$1.90	$5		$ c	13.	40c	$5		$ c
4.	$4.70	$5		$ c	14.	$4.45	$5		$ c
5.	$1.15	$5		$ c	15.	$2.95	$5		$ c
6.	$4.55	$5		$ c	16.	$_.95	$5		$ c
7.	75c	$5		$ c	17.	$_.98	$5		$ c
8.	$3.11	$5		$ c	18.	$3.11	$5		$ c
9.	$1.85	$5		$ c	19.	$3.25	$5		$ c
10.	$4.99	$5		$ c	20.	$4.47c	$5		$ c
Totals					**Totals**				

Cash at end	$5	$10	$20	$50	$100	$2	$1	50c	20c	10c	5c	Date
Amount												
Total $												Register:
Totals at end		**Notes: $**					**Coins: $**					**$**
Counted by & time:						**Checked by & time:**						

Cash at start		$
add tendered	$	
less change	$	$
Cash at end		$
Over?	**Under?**	**Balanced?**
Authorised:		

Starting cash float	$5	$10	$20	$50	$100	$2	$1	50c	20c	10c	5c	Date
Amount		■	■	■	■							
Total $		■	■	■	■							Register:
Totals at start	**Notes: $**					**Coins: $**						**$**
Counted by & time:						**Checked by & time:**						

Name:				Date/Day/Time:		
Transactions		**Tendered**	**Change**	**Units**		**Running total $**
1.	$3.50	$10		$ / c		
2.	$1.85	$10		$ / c		
3.	90c	$10		$ / c		
4.	$4.25	$10		$ / c		
5.	$7.95	$10		$ / c		
6.	$4.85	$10		$ / c		
7.	$1.78	$10		$ / c		
8.	$2.35	$10		$ / c		
9.	$6.62	$10		$ / c		
10.	$4.97	$10		$ / c		
Totals				■		

PREVIEW SAMPLE: DO NOT COPY

Cash at end	$5	$10	$20	$50	$100	$2	$1	50c	20c	10c	5c	Date
Amount			■	■	■							
Total $			■	■	■							Register:
Totals at start	**Notes: $**					**Coins: $**						**$**
Counted by & time:						**Checked by & time:**						

Cash at start		$
add tendered	$	
less change	$	$
Cash at end		$
Over?	**Under?**	**Balanced?**
Authorised:		

Method: _____

Starting cash float	$5	$10	$20	$50	$100	$2	$1	50c	20c	10c	5c	Date
Amount												
Total $												Register:
Totals at start		**Notes: $**					**Coins: $**					**$**
Counted by & time:						**Checked by & time:**						

Name:				Date/Day/Time:	
Transactions		**Tendered**	**Change**	**Units**	
1.	$7.50	$10		$	
				c	
2.	$8.36	$10		$	
				c	
3.	$8.90	$10		$	
				c	
4.	$4.70	$10		$	
				c	
5.	$8.15	$10		$	
				c	
6.	$4.55	$10		$	
				c	
7.	$1.75	$10		$	
				c	
8.	$9.11	$10		$	
				c	
9.	$8.85	$10		$	
				c	
10.	$4.99	$10		$	
				c	
Totals					

Brought forward

	$	$	$	
Transactions		**Tendered**	**Change**	**Units**
11.	$4.40	$10		$
				c
12.	$1.95	$10		$
				c
13.	55c	$10		$
				c
14.	$7.80	$10		$
				c
15.	$2.65	$10		$
				c
16.	$7.95	$10		$
				c
17.	$9.98	$10		$
				c
18.	$3.33	$10		$
				c
19.	$6.25	$10		$
				c
20.	$5.55	$10		$
				c
Totals				

Cash at end	$5	$10	$20	$50	$100	$2	$1	50c	20c	10c	5c	Date
Amount												
Total $												Register:
Totals at end		**Notes: $**					**Coins: $**					**$**
Counted by & time:						**Checked by & time:**						

Cash at start		$	
add tendered	$		
less change	$	$	
Cash at end		$	
Over?	**Under?**	**Balanced?**	
Authorised:			

4a $20 - Running

Method: _____

Starting cash float	$5	$10	$20	$50	$100	$2	$1	50c	20c	10c	5c	Date
Amount			■	■	■							
Total $			■	■	■							Register:
Totals at start		**Notes: $**					**Coins: $**					**$**
Counted by & time:						**Checked by & time:**						

Name:				Date/Day/Time:	
Transactions		**Tendered**	**Change**	**Units**	**Running total $**
1.	$13.55	$20		$ / c	
2.	$8.85	$20		$ / c	
3.	75c	$20		$ / c	
4.	$14.40	$20		$ / c	
5.	$13.95	$20		$ / c	
6.	$14.45	$20		$ / c	
7.	$11.11	$20		$ / c	
8.	$3.65	$20		$ / c	
9.	$19.15	$20		$ / c	
10.	$6.90	$20		$ / c	
Totals				■	

PREVIEW SAMPLE: DO NOT COPY

Cash at end	$5	$10	$20	$50	$100	$2	$1	50c	20c	10c	5c	Date
Amount				■	■							
Total $				■	■							Register:
Totals at end		**Notes: $**					**Coins: $**					**$**
Counted by & time:						**Checked by & time:**						

Cash at start		$
add tendered	$	
less change	$	$
Cash at end		$
Over?	**Under?**	**Balanced?**
Authorised:		

Method: _____

Starting cash float	$5	$10	$20	$50	$100	$2	$1	50c	20c	10c	5c	Date
Amount												
Total $												Register:
Totals at start		**Notes: $**					**Coins: $**					**$**
Counted by & time:						**Checked by & time:**						

Name:		Date/Day/Time:		
Transactions	**Tendered**	**Change**	**Units**	
1. $17.95	$20		$	
			c	
2. $18.45	$20		$	
			c	
3. $18.15	$20		$	
			c	
4. $14.25	$20		$	
			c	
5. $18.00	$20		$	
			c	
6. $4.95	$20		$	
			c	
7. $11.00	$20		$	
			c	
8. $9.98	$20		$	
			c	
9. $15.65	$20		$	
			c	
10. $14.99	$20		$	
			c	
Totals				

		Brought forward		
	$	$	$	
Transactions	**Tendered**	**Change**	**Units**	
11. $4.95	$20		$	
			c	
12. $10.95	$20		$	
			c	
13. $3.55	$20		$	
			c	
14. $7.85	$20		$	
			c	
15. $12.50	$20		$	
			c	
16. $?.80	$20		$	
			c	
17. $?.48	$20		$	
			c	
18. $9.99	$20		$	
			c	
19. $6.05	$20		$	
			c	
20. 55c	$20		$	
			c	
Totals				

Cash at end	$5	$10	$20	$50	$100	$2	$1	50c	20c	10c	5c	Date
Amount												
Total $												Register:
Totals at end		**Notes: $**					**Coins: $**					**$**
Counted by & time:						**Checked by & time:**						

Cash at start		$
add tendered	$	
less change	$	$
Cash at end		$
Over?	**Under?**	**Balanced?**
Authorised:		

17

5a $50 - Running

Method: _____

Starting cash float	$5	$10	$20	$50	$100	$2	$1	50c	20c	10c	5c	Date
Amount				■								
Total $				■								Register:
Totals at start	**Notes: $**					**Coins: $**						**$**
Counted by & time:						**Checked by & time:**						

Name:				Date/Day/Time:		
Transactions		**Tendered**	**Change**	**Units**		**Running total $**
1.	$36.50	$50		$		
				c		
2.	$47.95	$50		$		
				c		
3.	$12.85	$50		$		
				c		
4.	$25.25	$50		$		
				c		
5.	$14.80	$50		$		
				c		
6.	$32.45	$50		$		
				c		
7.	$10.60	$50		$		
				c		
8.	$41.99	$50		$		
				c		
9.	$49.95	$50		$		
				c		
10.	$7.50	$50		$		
				c		
Totals				■		

Cash at end	$5	$10	$20	$50	$100	$2	$1	50c	20c	10c	5c	Date
Amount					■							
Total $					■							Register:
Totals at end	**Notes: $**					**Coins: $**						**$**
Counted by & time:						**Checked by & time:**						

Cash at start		$
add tendered	$	
less change	$	$
Cash at end		$
Over?	**Under?**	**Balanced?**
Authorised:		

Method: _____

Starting cash float	$5	$10	$20	$50	$100	$2	$1	50c	20c	10c	5c	Date
Amount					▉							
Total $					▉							Register:

Totals at start	Notes: $			Coins: $			$

Counted by & time:			Checked by & time:		

Name:		Date/Day/Time:

			Brought forward		
▉	$	$	$	▉	

Transactions		Tendered	Change	Units
1.	$8.80	$50		$ / c
2.	$17.95	$50		$ / c
3.	$43.80	$50		$ / c
4.	$37.85	$50		$ / c
5.	$16.66	$50		$ / c
6.	$23.90	$50		$ / c
7.	$40.85	$50		$ / c
8.	$47.95	$50		$ / c
9.	$7.45	$50		$ / c
10.	$22.22	$50		$ / c
Totals				▉

Transactions		Tendered	Change	Units
11.	$19.50	$50		$ / c
12.	$35.65	$50		$ / c
13.	$11.75	$50		$ / c
14.	$42.95	$50		$ / c
15.	$9.14	$50		$ / c
16.	$.56	$50		$ / c
17.	$3.40	$50		$ / c
18.	$21.50	$50		$ / c
19.	$29.75	$50		$ / c
20.	$39.03	$50		$ / c
Totals				▉

Cash at end	$5	$10	$20	$50	$100	$2	$1	50c	20c	10c	5c	Date
Amount					▉							
Total $					▉							Register:

Totals at end	Notes: $			Coins: $			$

Counted by & time:			Checked by & time:		

Cash at start		$
add tendered	$	
less change	$	$
Cash at end		$
Over?	Under?	Balanced?
Authorised:		

19

6a $100 - Running

Method: _____

Starting cash float	$5	$10	$20	$50	$100	$2	$1	50c	20c	10c	5c	Date
Amount					■							
Total $					■							Register:
Totals at start	**Notes: $**					**Coins: $**						**$**
Counted by & time:						**Checked by & time:**						

Name:			Date/Day/Time:		
Transactions		**Tendered**	**Change**	**Units**	**Running total $**
1.	$62.50	$100		$ / c	
2.	$49.95	$100		$ / c	
3.	$72.80	$100		$ / c	
4.	$75.75	$100		$ / c	
5.	$54.85	$100		$ / c	
6.	$92.50	$100		$ / c	
7.	$10.99	$100		$ / c	
8.	$42.50	$100		$ / c	
9.	$89.95	$100		$ / c	
10.	$57.50	$100		$ / c	
Totals				■	

Cash at end	$5	$10	$20	$50	$100	$2	$1	50c	20c	10c	5c	Date
Amount												
Total $												Register:
Totals at end	**Notes: $**					**Coins: $**						**$**
Counted by & time:						**Checked by & time:**						

Cash at start		$
add tendered	$	
less change	$	$
Cash at end		$
Over?	**Under?**	**Balanced?**
Authorised:		

Method: _____

Starting cash float	$5	$10	$20	$50	$100	$2	$1	50c	20c	10c	5c	Date
Amount												
Total $												Register:
Totals at start	**Notes: $**					**Coins: $**						**$**
Counted by & time:						**Checked by & time:**						

Name:				Date/Day/Time:	
Transactions		**Tendered**	**Change**	**Units**	
1.	$7.70	$100		$	
				c	
2.	$27.85	$100		$	
				c	
3.	$42.50	$100		$	
				c	
4.	$57.85	$100		$	
				c	
5.	$28.88	$100		$	
				c	
6.	$73.50	$100		$	
				c	
7.	$45.80	$100		$	
				c	
8.	$27.05	$100		$	
				c	
9.	$9.85	$100		$	
				c	
10.	$33.33	$100		$	
				c	
Totals					

		Brought forward	
	$	$	$
Transactions	**Tendered**	**Change**	**Units**
11.	$59.50	$100	$
			c
12.	$85.65	$100	$
			c
13.	$21.75	$100	$
			c
14.	$72.25	$100	$
			c
15.	$5.95	$100	$
			c
16.	$67.56	$100	$
			c
17.	$5.40	$100	$
			c
18.	$71.70	$100	$
			c
19.	$62.95	$100	$
			c
20.	$29.13	$100	$
			c
Totals			

Cash at end	$5	$10	$20	$50	$100	$2	$1	50c	20c	10c	5c	Date
Amount												
Total $												Register:
Totals at end	**Notes: $**					**Coins: $**						**$**
Counted by & time:						**Checked by & time:**						

Cash at start		$
add tendered	$	
less change	$	$
Cash at end		$
Over?	**Under?**	**Balanced?**
Authorised:		

Method: _____

Starting cash float	$5	$10	$20	$50	$100	$2	$1	50c	20c	10c	5c	Date
Amount		███	███	███	███							
Total $		███	███	███	███							Register:
Totals at start	**Notes: $**					**Coins: $**						**$**
Counted by & time:						**Checked by & time:**						

Name:				Date/Day/Time:	

	Transactions	Total	Tendered	Change	Units	Running total $
1.	$3.15 & $1.35		$5		$ / c	
2.	$1.75 & 65c		$5		$ / c	
3.	90c & $3.90		$5		$ / c	
4.	25c & $1.85		$5		$ / c	
5.	$2.20 & $2.65		$5		$ / c	
6.	$1.85 & 95c		$5		$ / c	
7.	$1.20 & $1.20		$5		$ / c	
8.	$2.12 & $2.12		$5		$ / c	
9.	$3.78 & $1.19		$5		$ / c	
10.	$3.97 & 89c		$5		$ / c	
	Totals:				███	

Cash at end	$5	$10	$20	$50	$100	$2	$1	50c	20c	10c	5c	Date
Amount		███	███	███	███							
Total $		███	███	███	███							Register:
Totals at end	**Notes: $**					**Coins: $**						**$**
Counted by & time:						**Checked by & time:**						

Cash at start		$
add tendered	$	
less change	$	$
Cash at end		$
Over?	**Under?**	**Balanced?**
Authorised:		

Method: _____

Starting cash float	$5	$10	$20	$50	$100	$2	$1	50c	20c	10c	5c	Date
Amount												
Total $												Register:
Totals at start		**Notes: $**					**Coins: $**					**$**
Counted by & time:						**Checked by & time:**						

Name:		Date/Day/Time:			Brought forward			
						$	$	$
Transactions	**Total**	**Ten-dered**	**Change**	**Transactions**		**Total**	**Ten-dered**	**Change**
1. $4.05 & 65c		$5		11. $3.15 & 65c			$5	
2. $1.10 & $2.55		$5		12. $1.35 & $2.55			$5	
3. 75c & $1.25		$5		13. 45c & $1.25			$5	
4. $1.45 & $3.50		$5		14. $1.95 & $2.50			$5	
5. $2.15 & $2.80		$5		15. $1.20 & $2.80			$5	
6. $2.70 & 55c		$5		16. $2.24 & 65c			$5	
7. $3.35 & $1.35		$5		17. $4.45 & 49c			$5	
8. $2.99 & $1.99		$5		18. $1.99 & $1.98			$5	
9. $2.03 & $2.97		$5		19. $1.83 & 96c			$5	
10. 65c & $4.15		$5		20. 50c & 99c & $2.49			$5	
Totals:				**Totals:**				

Cash at end	$5	$10	$20	$50	$100	$2	$1	50c	20c	10c	5c	Date
Amount												
Total $												Register:
Totals at end		**Notes: $**					**Coins: $**					**$**
Counted by & time:						**Checked by & time:**						

Cash at start		$
add tendered	$	
less change	$	$
Cash at end		$
Over?	**Under?**	**Balanced?**
Authorised:		

Method: _____

Starting cash float	$5	$10	$20	$50	$100	$2	$1	50c	20c	10c	5c	Date
Amount			███	███	███							
Total $			███	███	███							Register:
Totals at start		**Notes: $**					**Coins: $**					**$**
Counted by & time:						**Checked by & time:**						

Name:				Date/Day/Time:		
Transactions		**Total**	**Tendered**	**Change**	**Units**	**Running total $**
1.	$7.50 & $1.50		$10		$ / c	
2.	$6.45 & $3.50		$10		$ / c	
3.	$4 & $2.99		$10		$ / c	
4.	$1.45 & $8.40		$10		$ / c	
5.	$3.99 & 99c		$10		$ / c	
6.	85c & $7.40		$10		$ / c	
7.	$1.25 & $2.50		$10		$ / c	
8.	$1.55 & $3.65		$10		$ / c	
9.	$1.45 & $5.95		$10		$ / c	
10.	75c & $1.20 & $2.50		$10		$ / c	
	Totals:					███

PREVIEW SAMPLE: DO NOT COPY

Cash at end	$5	$10	$20	$50	$100	$2	$1	50c	20c	10c	5c	Date
Amount			███	███	███							
Total $			███	███	███							Register:
Totals at end		**Notes: $**					**Coins: $**					**$**
Counted by & time:						**Checked by & time:**						

Cash at start		$
add tendered	$	
less change	$	$
Cash at end		$
Over?	**Under?**	**Balanced?**
Authorised:		

Method: _____

Starting cash float	$5	$10	$20	$50	$100	$2	$1	50c	20c	10c	5c	Date
Amount												
Total $												Register:
Totals at start		**Notes: $**					**Coins: $**					**$**
Counted by & time:						**Checked by & time:**						

Name:			Date/Day/Time:		
	Transactions		**Total**	**Ten-dered**	**Change**
1.	$5.50 & $2.20			$10	
2.	$4.40 & $4.30			$10	
3.	$2.75 & $2.25			$10	
4.	52c & $3.75			$10	
5.	$8.80 & 95c			$10	
6.	$7.40 & $1.49			$10	
7.	$5.25 & $4.50			$10	
8.	$3.15 & $6.25			$10	
9.	$2.99 & $2.99 & $2.99			$10	
10.	$4 & $2 & 88c			$10	
	Totals:				

		Brought forward			
			$	$	$
	Transactions		**Total**	**Ten-dered**	**Change**
11.	62c & $3.84			$10	
12.	$2.84 & $3.86			$10	
13.	$1.29 & $7.45			$10	
14.	$2.20 & $2.20			$10	
15.	$4.50 & $5.1?			$10	
16.	?.9? & 99?			$10	
17.	$?.?0 & ?.65 & ?5c			$10	
18.	$8.50 & 30c & $1.05			$10	
19.	$2.15 & $2.45 & $2.75			$10	
20.	$3.25 & 50c & $2.85 & $1.85			$10	
	Totals:				

Cash at end	$5	$10	$20	$50	$100	$2	$1	50c	20c	10c	5c	Date
Amount												
Total $												Register:
Totals at end		**Notes: $**					**Coins: $**					**$**
Counted by & time:						**Checked by & time:**						

Cash at start		$
add tendered	$	
less change	$	$
Cash at end		$
Over?	**Under?**	**Balanced?**
Authorised:		

9a $20 Multi - Running

Method: _____

Starting cash float	$5	$10	$20	$50	$100	$2	$1	50c	20c	10c	5c	Date
Amount				█								
Total $				█								Register:
Totals at start	**Notes: $**					**Coins: $**						**$**
Counted by & time:						**Checked by & time:**						

Name:						Date/Day/Time:		
Transactions		**Total**	**Rounded**	**Tendered**	**Change**	**Units**		**Running total $**
1.	$7.50 & $3.50			$20		$		
						c		
2.	$6.50 & $2.45			$20		$		
						c		
3.	$8.90 & $3.55			$20		$		
						c		
4.	$3.50 & $11.80			$20		$		
						c		
5.	$11.75 & 95c			$20		$		
						c		
6.	$1.50 & $1.50 & $3.50			$20		$		
						c		
7.	$3.55 & $2.74			$20		$		
						c		
8.	$6.55 & $11.85			$20		$		
						c		
9.	$9.99 & $5.50 & 85c			$20		$		
						c		
10.	55c & $3.85 & $12.95			$20		$		
						c		
	Totals:					█		

Cash at end	$5	$10	$20	$50	$100	$2	$1	50c	20c	10c	5c	Date
Amount				█								
Total $				█								Register:
Totals at end	**Notes: $**					**Coins: $**						**$**
Counted by & time:						**Checked by & time:**						

Cash at start		$	
add tendered	$		
less change	$		$
Cash at end		$	
Over?	**Under?**		**Balanced?**
Authorised:			

Method: _____

Starting cash float	$5	$10	$20	$50	$100	$2	$1	50c	20c	10c	5c	Date
Amount				■	■							
Total $				■	■							Register:
Totals at start	**Notes: $**					**Coins: $**						**$**
Counted by & time:					**Checked by & time:**							

Name:		Date/Day/Time:	
Transactions	**Total**	**Ten-dered**	**Change**
1. $5.50 & $5		$20	
2. $6 & $7.50		$20	
3. $3.75 & $8.25		$20	
4. $9.25 & $3.75		$20	
5. $7.50 & $2.99		$20	
6. $6.99 & $3.99		$20	
7. $4.95 & $4.95		$20	
8. 99c & $15.75		$20	
9. $4.55 & $14.99		$20	
10. $11.54 & $7.25		$20	
Totals:			

Brought forward			
■	$	$	$
Transactions	**Total**	**Ten-dered**	**Change**
11. $2.75 & $3.75		$20	
12. $5.50 & $4.50 $7.25		$20	
13. $4.99 & $11.50 & $1.50		$20	
14. $1.99 & $5.60 & $12.67		$20	
15. $1.50 & $2.75 & $4.40		$20	
16. $_._ & $_._		$20	
17. $_._5 & $3.85 & $_.75		$20	
18. $1.99 & $1.99 $10.99 & 75c		$20	
19. $3.99 & $10.50 & 99c		$20	
20. $1.75 & $3.75 $5.95 & $6.99		$20	
Totals:			

Cash at end	$5	$10	$20	$50	$100	$2	$1	50c	20c	10c	5c	Date
Amount				■	■							
Total $				■	■							Register:
Totals at end	**Notes: $**					**Coins: $**						**$**
Counted by & time:					**Checked by & time:**							

Cash at start		$
add tendered	$	
less change	$	$
Cash at end		$
Over?	**Under?**	**Balanced?**
Authorised:		

10a $50 Multi - Running

Method: _____

Starting cash float	$5	$10	$20	$50	$100	$2	$1	50c	20c	10c	5c	Date
Amount					■							
Total $					■							Register:
Totals at start		**Notes: $**					**Coins: $**					**$**
Counted by & time:						**Checked by & time:**						

Name:							Date/Day/Time:	
Transactions		**Total**	**Rounded**	**Tendered**	**Change**	**Units**		**Running total $**
1.	$17.80 & $24.20			$50		$		
						c		
2.	$25.50 & $15.45			$50		$		
						c		
3.	$33.65 & $1.50			$50		$		
						c		
4.	$11.05 & $24.95			$50		$		
						c		
5.	$9.99 & $29.99			$50		$		
						c		
6.	$8.88 & $25.75			$50		$		
						c		
7.	$4.25 & $41.74			$50		$		
						c		
8.	$35.50 & $11.25			$50		$		
						c		
9.	$16.67 & $2.21 & $4.44			$50		$		
						c		
10.	$19.99 & $9.99 & $10.75 & 95c			$50		$		
						c		
Totals:						■		

Cash at end	$5	$10	$20	$50	$100	$2	$1	50c	20c	10c	5c	Date
Amount					■							
Total $					■							Register:
Totals at end		**Notes: $**					**Coins: $**					**$**
Counted by & time:						**Checked by & time:**						

Cash at start		$
add tendered	$	
less change	$	$
Cash at end		$
Over?	**Under?**	**Balanced?**
Authorised:		

Method: _____

Starting cash float	$5	$10	$20	$50	$100	$2	$1	50c	20c	10c	5c	Date
Amount					■							
Total $					■							Register:

Totals at start	Notes: $		Coins: $		$

Counted by & time:		Checked by & time:	

Name:		Date/Day/Time:	
Transactions	**Total**	**Ten-dered**	**Change**
1. $2.45 & $24.50		$50	
2. $17.50 & $25.95		$50	
3. $16.20 & $32.85		$50	
4. $16.25 & $11.55		$50	
5. $25.95 & $9.99		$50	
6. $19.89 & $18.99		$50	
7. $22.20 & $25.75		$50	
8. $11.99 & $29.99		$50	
9. $12.45 & $12.50		$50	
10. $29.20 & $17.75		$50	
Totals:			

	Brought forward			
		$	$	$
	Transactions	**Total**	**Ten-dered**	**Change**
11.	$6.75 & $11.50 & $24.95		$50	
12.	$3.99 & $29.95 & $15.75		$50	
13.	$8.99 & $8.99 & $22.00		$50	
14.	$14.25 & $17.25 & $12.50		$50	
15.	$11 & 99c & $24.99		$50	
16.	$_.50 & $_.__		$50	
17.	$6._5 & $2.50 & _.99 & $6.99		$50	
18.	$9.95 & $4.50 $21.95 & $10.95		$50	
19.	75c & $16.75 & $14.85 & $9.45		$50	
20.	$4.99 & $5.99 & $6.95 & $10.95		$50	
	Totals:			

Cash at end	$5	$10	$20	$50	$100	$2	$1	50c	20c	10c	5c	Date
Amount					■							
Total $					■							Register:

Totals at end	Notes: $		Coins: $		$

Counted by & time:		Checked by & time:	

Cash at start		$
add tendered	$	
less change	$	$
Cash at end		$
Over?	**Under?**	**Balanced?**
Authorised:		

11a $100 Multi - Running

Method: _____

Starting cash float	$5	$10	$20	$50	$100	$2	$1	50c	20c	10c	5c	Date
Amount												
Total $												Register:
Totals at start	Notes: $					Coins: $						$
Counted by & time:						**Checked by & time:**						

Name:						Date/Day/Time:		
Transactions		**Total**	**Rounded**	**Tendered**	**Change**	**Units**		**Running total $**
1.	$32.45 & $27.50			$100		$		
						c		
2.	$25.60 & $55.95			$100		$		
						c		
3.	$71.50 & $28.45			$100		$		
						c		
4.	$33.33 & $55.55			$100		$		
						c		
5.	$18.54 & $72.45			$100		$		
						c		
6.	$8.99 & $65.99			$100		$		
						c		
7.	$17.95 & $32.50			$100		$		
						c		
8.	$28.75 & $27.50 & $35.45			$100		$		
						c		
9.	$34.99 & $9.99 & $19.95			$100		$		
						c		
10.	$9.95 & $29.99 & $19.50 & $9.95			$100		$		
						c		
Totals								

Cash at end	$5	$10	$20	$50	$100	$2	$1	50c	20c	10c	5c	Date
Amount												
Total $												Register:
Totals at end	Notes: $					Coins: $						$
Counted by & time:						**Checked by & time:**						

Cash at start		$
add tendered	$	
less change	$	$
Cash at end		$
Over?	**Under?**	**Balanced?**
Authorised:		

Method: _____

Starting cash float	$5	$10	$20	$50	$100	$2	$1	50c	20c	10c	5c	Date
Amount												
Total $												Register:
Totals at start		**Notes: $**					**Coins: $**					**$**
Counted by & time:						**Checked by & time:**						

Name:		Date/Day/Time:	
Transactions	**Total**	**Ten-dered**	**Change**
1.	$29.50 & $17.50		$100	
2.	$52.40 & $25.50		$100	
3.	$65.25 & $32.65		$100	
4.	$39.95 & $29.95		$100	
5.	$29.99 & $59.75		$100	
6.	$17.45 & $42.50		$100	
7.	$34.50 & $16.66		$100	
8.	$72.50 & $14.50 & $10.99		$100	
9.	$25.90 & $52.98 & $10		$100	
10.	$27.70 & $49.99		$100	
	Totals:			

	Brought forward		
	$	$	$
Transactions	**Total**	**Ten-dered**	**Change**
11.	$42.51 & $28.88		$100	
12.	$4.50 & $25.95 & $16.47		$100	
13.	$72.50 & $14.50 & $10.99		$100	
14.	$7.45 & $25.90 & 52.98		$100	
15.	$7.50 & $7.50 & $75.50		$100	
16.	& $9.		$100	
17.	.77 & .95		$100	
18.	$20 & $40.95 & 11.50 & $1.75		$100	
19.	$19.99 & $9.99 & $20.02 & $19.98		$100	
20.	$25.55 & $35.99 & $16 & $15.45		$100	
	Totals:			

Cash at end	$5	$10	$20	$50	$100	$2	$1	50c	20c	10c	5c	Date
Amount												
Total $												Register:
Totals at end		**Notes: $**					**Coins: $**					**$**
Counted by & time:						**Checked by & time:**						

Cash at start		$
add tendered	$	
less change	$	$
Cash at end		$
Over?	**Under?**	**Balanced?**
Authorised:		

12a Mixed - Running

Method: _____

Starting cash float	$5	$10	$20	$50	$100	$2	$1	50c	20c	10c	5c	Date
Amount												
Total $												Register:
Totals at start	**Notes: $**					**Coins: $**						**$**
Counted by & time:						**Checked by & time:**						

Name:					Date/Day/Time:		

	Transactions	Rounded	Tendered	Change	Units		Running total $
1.	$2.65		$5		$		
					c		
2.	$29.85		$50		$		
					c		
3.	$17.45		$20		$		
					c		
4.	$6.98		$10		$		
					c		
5.	69c		$2		$		
					c		
6.	$75.75		$100		$		
					c		
7.	$11.50		$20		$		
					c		
8.	$6.99		$10		$		
					c		
9.	$13.45		$20		$		
					c		
10.	$42.85		$50		$		
					c		
Totals							

Cash at end	$5	$10	$20	$50	$100	$2	$1	50c	20c	10c	5c	Date
Amount												
Total $												Register:
Totals at end	**Notes: $**					**Coins: $**						**$**
Counted by & time:						**Checked by & time:**						

Cash at start		**$**	
add tendered	$		
less change	$	**$**	
Cash at end		**$**	
Over?	**Under?**	**Balanced?**	
Authorised:			

PREVIEW SAMPLE: DO NOT COPY

Method: _____

Starting cash float	$5	$10	$20	$50	$100	$2	$1	50c	20c	10c	5c	Date
Amount												
Total $												Register:
Totals at start	**Notes: $**					**Coins: $**						**$**
Counted by & time:						**Checked by & time:**						

Name:		Date/Day/Time:	
Transactions	**Rounded**	**Ten-dered**	**Change**
1. $2.50		$5	
2. $11.65		$20	
3. $27.89		$50	
4. $34.99		$100	
5. $6.25		$10	
6. 89c		$5	
7. $44.45		$50	
8. $19.95		$100	
9. $68.25		$100	
10. $80.50		$100	
To-tals			

Brought forward			
$	$	$	$
Transactions	**Rounded**	**Ten-dered**	**Change**
11. $7.50		$10	
12. $19.25		$20	
13. 95c		$2	
14. $11.55		$50	
15. $2.85		$10	
16. $89.?5		$100	
17. $1?.?0		$20	
18. $25.10		$50	
19. $44.99		$50	
20. $6.15		$100	
To-tals			

Cash at end	$5	$10	$20	$50	$100	$2	$1	50c	20c	10c	5c	Date
Amount												
Total $												Register:
Totals at end	**Notes: $**					**Coins: $**						**$**
Counted by & time:						**Checked by & time:**						

Cash at start		$
add tendered	$	
less change	$	$
Cash at end		$
Over?	**Under?**	**Balanced?**
Authorised:		

Method: _____

Starting cash float	$5	$10	$20	$50	$100	$2	$1	50c	20c	10c	5c	Date
Amount												
Total $												Register:
Totals at start		**Notes: $**					**Coins: $**					**$**
Counted by & time:						**Checked by & time:**						

Name: | | **Date/Day/Time:**

Transactions		Total	Rounded	Tendered	Change	Units		Running total $
1.	$2.15 & $1.75			$5		$		
						c		
2.	$19.85 & $18.95			$50		$		
						c		
3.	$15.45 & 99c			$20		$		
						c		
4.	$3.98 & $3.99			$10		$		
						c		
5.	69c & 85c			$5		$		
						c		
6.	$74.25 & $11.75					$		
						c		
7.	$10.50 & $8.75					$		
						c		
8.	$6.99 & $2.99			$10		$		
						c		
9.	$3.45 & $8.99					$		
						c		
10.	$4.50 & $7.75 & $6.20					$		
						c		
Totals								

Cash at end	$5	$10	$20	$50	$100	$2	$1	50c	20c	10c	5c	Date
Amount												
Total $												Register:
Totals at end		**Notes: $**					**Coins: $**					**$**
Counted by & time:						**Checked by & time:**						

Cash at start		$
add tendered	$	
less change	$	$
Cash at end		$
Over?	**Under?**	**Balanced?**
Authorised:		

Method: _____

Starting cash float	$5	$10	$20	$50	$100	$2	$1	50c	20c	10c	5c	Date
Amount												
Total $												Register:
Totals at start	Notes: $					Coins: $						$
Counted by & time:						**Checked by & time:**						

Name:			Date/Day/Time:				Brought forward				
								$	$	$	$
Transactions		Total	Round-ed	Ten-dered	Change	**Transactions**		Total	Round-ed	Ten-dered	Change
1.	$12.50 & $22			$50		11.	$7.50 & $7.50 & $4.50			$50	
2.	$7.75 & $7.65			$20		12.	$9.75 & $6.85			$20	
3.	$37.99 & $4.01			$50		13.	65c & 65c & 45c			$2	
4.	$34.99 & $24.99			$100		14.	$10.55 x 3			$50	
5.	$8.25 & $1.50			$10		15.	$2.25 x 4			$10	
6.	$1.89 & $2.98			$5		16.	$..... x 3			$100	
7.	$34.45 & $10.75			$50		17.	$11... 2 x 3.4.			20	
8.	$8.95 & $10.95			20		18.	$5.10 & 90c & .. @ $9.50			$50	
9.	$58.75 & $27.85			$100		19.	$4.99 & $8.99 & $24.99			$50	
10.	$80.50 & $9.55			$100		20.	$16.15 x 2 & $10.50 x 2			$100	
	Totals:						Totals:				

Cash at end	$5	$10	$20	$50	$100	$2	$1	50c	20c	10c	5c	Date
Amount												
Total $												Register:
Totals at end	Notes: $					Coins: $						$
Counted by & time:						**Checked by & time:**						

Cash at start		$	
add tendered	$		
less change	$		$
Cash at end		$	
Over?	**Under?**		**Balanced?**
Authorised:			

14a Mixed Units - Running

Method: _____

Starting cash float	$5	$10	$20	$50	$100	$2	$1	50c	20c	10c	5c	Date
Amount												
Total $												Register:

Totals at start	Notes: $				Coins: $				$

Counted by & time:	Checked by & time:

Name:							Date/Day/Time:	
Transactions		**Total**	**Rounded**	**Tendered**		**Change**	**Units**	**Running total $**
1.	$2.15 & $1.25			$2 $1 $1			$ / c	
2.	$16.25 & $18.65			$20 $20			$ / c	
3.	$15.25 & 75c			$10 $5 $2			$ / c	
4.	$8.68 & $8.66			$10 $5 $5			$ / c	
5.	66c & 85c			50c 50c 20c 20c ...			$ / c	
6.	$72.25 & $11.75			...			$ / c	
7.	$10.50 & $8.75			...			$ / c	
8.	$6.66 & $2.66			...			$ / c	
9.	$8.25 & $8.66			...			$ / c	
10.	$2.50 & $7.75 & $6.20			... 20c 5c			$ / c	
Totals								

Cash at end	$5	$10	$20	$50	$100	$2	$1	50c	20c	10c	5c	Date
Amount												
Total $												Register:

Totals at end	Notes: $				Coins: $				$

Counted by & time:	Checked by & time:

Cash at start		$
add tendered	$	
less change	$	$
Cash at end		$
Over?	**Under?**	**Balanced?**
Authorised:		

Method: _____

Starting cash float	$5	$10	$20	$50	$100	$2	$1	50c	20c	10c	5c	Date
Amount												
Total $												Register:
Totals at start		Notes: $					Coins: $					$
Counted by & time:						**Checked by & time:**						

Name:			Date/Day/Time:				Brought forward				
								$	$	$	$
Transactions	**Total**	**Rounded**	**Tendered**	**Change**		**Transactions**	**Total**	**Rounded**	**Tendered**	**Change**	
1.	$2.75 & $1.75			$2 $2 50c 50c		11.	$11 & $14 & $15.50			$20 $20 $2	
2.	$28.50 & $75.40			$50 $20 $20 $20		12.	$12.50 & $10.99 & $13.99			$20 $10 $2 x 4	
3.	$140 & $9.15			$100 $50		13.	$27.60 & $41 & $52			$50 $50 $50	
4.	$12.75 & $27.50			$20 $20 $10		14.	75c & 45c & 62c & 89c & 91c			$1 $1 $1 50c 20c	
5.	$9.99 & $33.99			$20 $10 $5 $5 $5		15.	$11 & $22 & $33 & $44			$20 x 6 $10	
6.	$24.50 & $17.95			$20 $20 $20		16.	$1.50 & $200 & $3.75 & $5			$5 $5 $2 $1	
7.	$19.95 & $59.95			$50 $20 $10		17.	$11 & $5.85 & $4.20 & $7.85			$20 $10 $5 $5	
8.	$11.85 & $4.60					18.	$20 & $12.50			$50 $10 $10 $5 $5	
9.	$9.99 & $19.99			$20 $5 $5 $2 $2		19.	x $6.50 & 3 x $3.33			$10 $5 $2 x 5	
10.	$29.50 & $12.80			$20 $10 $10 $5		20.	$5.50 x 4			$10 $5 $5 $2	
Totals:						**Totals:**					

Cash at end	$5	$10	$20	$50	$100	$2	$1	50c	20c	10c	5c	Date
Amount												
Total $												Register:
Totals at end		Notes: $					Coins: $					$
Counted by & time:						**Checked by & time:**						

Cash at start		$
add tendered	$	
less change	$	$
Cash at end		$
Over?	**Under?**	**Balanced?**
Authorised:		

15a Price + GST - Running

Method: _____

Starting cash float	$5	$10	$20	$50	$100	$2	$1	50c	20c	10c	5c	Date
Amount												
Total $												Register:
Totals at start	**Notes: $**					**Coins: $**						**$**
Counted by & time:						**Checked by & time:**						

Name:						Date/Day/Time:		
Transactions		**+ GST**	**Total**	**Tendered**		**Change**	**Units**	**Running total $**
1.	$20			$50			$ / c	
2.	$50			$50 $10			$ / c	
3.	$100			$100 $20			$ / c	
4.	$25			$20 $5 $5			$ / c	
5.	$12.50			$10 $2 $2 $1			$ / c	
6.	$120			$100 $20 $10			$ / c	
7.	$60			$20 $20 $2			$ / c	
8.	$35			$20 $10 $5			$ / c	
9.	$25			$5 $5 $5 $2 $2			$ / c	
10.	$12.50			$10 $2 $50c 20c			$ / c	
Totals								

Cash at end	$5	$10	$20	$50	$100	$2	$1	50c	20c	10c	5c	Date
Amount												
Total $												Register:
Totals at end	**Notes: $**					**Coins: $**						**$**
Counted by & time:						**Checked by & time:**						

Cash at start		$
add tendered	$	
less change	$	$
Cash at end		$
Over?	**Under?**	**Balanced?**
Authorised:		

Method: _____

Starting cash float	$5	$10	$20	$50	$100	$2	$1	50c	20c	10c	5c	Date
Amount												
Total $												Register:
Totals at start	Notes: $					Coins: $						$
Counted by & time:						**Checked by & time:**						

Name:			Date/Day/Time:		
Transactions	**+ GST $**	**Total**	**Tendered**	**Change**	
1. $50			$50 $10		
2. $200			$100 $50 $50 $50		
3. $75			$50 $20 $20		
4. $25			$20 $10		
5. $10			$5 $5 $5		
6. $8			$5 $2 $1 $1		
7. $55			$20 $20 $20 $20		
8. $44			$20 $20 $20		
9. $110			$100 $10 $10		
10. $15			$5 $5 $5 $1 $1		
To-tals					

	Brought forward				
	$	$	$	$	$
Transactions	**+ GST $**	**Total**	**Tendered**	**Change**	
11. $150			$100 $100		
12. $12.50			$50		
13. $45			$20 $20 $10		
14. $7.50			$5 $5		
15. $18.60			$10 $5 $5 $5		
16. ...			$20 $5 $1 $1		
17. $19.99			$10 $5 $5 $5		
18. $79.95			$50 $20 $20		
19. $55			$20 $20 $20 $10		
20. $175			$100 $50 $50		
To-tals					

Cash at end	$5	$10	$20	$50	$100	$2	$1	50c	20c	10c	5c	Date
Amount												
Total $												Register:
Totals at end	Notes: $					Coins: $						$
Counted by & time:						**Checked by & time:**						

Cash at start		$
add tendered	$	
less change	$	$
Cash at end		$
Over?	**Under?**	**Balanced?**
Authorised:		

16a Price + GST Multi - Running

Method: _____

Starting cash float	$5	$10	$20	$50	$100	$2	$1	50c	20c	10c	5c	Date
Amount												
Total $												Register:
Totals at start	Notes: $					Coins: $						$
Counted by & time:						**Checked by & time:**						

Name:						Date/Day/Time:			
Transactions		**Sum**	**+ GST**	**Total**	**Tendered**		**Change**	**Units**	**Running total $**
1.	$20 & $30				$100			$ / c	
2.	$35 & $50				$100			$ / c	
3.	$12 & $18				$20 $20			$ / c	
4.	$55 & $49				$50 $50 $20 $20			$ / c	
5.	$7.50 & $12.50				$20 $5			$ / c	
6.	$19.99 & $18.95							$ / c	
7.	$45 & $55							$ / c	
8.	$100 & $75							$ / c	
9.	$12 & $5 & $7.50							$ / c	
10.	$15 & 8 x $5.55				$50 $20 $2 $1 50c			$ / c	
Totals									

Cash at end	$5	$10	$20	$50	$100	$2	$1	50c	20c	10c	5c	Date
Amount												
Total $												Register:
Totals at end	Notes: $					Coins: $						$
Counted by & time:						**Checked by & time:**						

Cash at start		$
add tendered	$	
less change	$	$
Cash at end		$
Over?	**Under?**	**Balanced?**
Authorised:		

Method: _____

Starting cash float	$5	$10	$20	$50	$100	$2	$1	50c	20c	10c	5c	Date
Amount												
Total $												Register:
Totals at start		**Notes: $**					**Coins: $**					**$**
Counted by & time:						**Checked by & time:**						

Name:			Date/Day/Time:		
Transactions	**+ GST $**	**Total**	**Tendered**	**Change**	
1.	$50 & $30			$100	
2.	$200 & $150			8 x $50	
3.	$55 & $95			9 x $20	
4.	$25 & $175			5 x $50	
5.	$10 & $15			$50	
6.	$88 & $132			3 x $100	
7.	$55 & $155			5 x $50	
8.	$12.99 & $7.50				
9.	$18.75 & $18.75			5 x $1	
10.	$45 & $99.99			$100 $100	
Totals					

Brought forward					
	$	$	$	$	$
Transactions	**+ GST $**	**Total**	**Tendered**	**Change**	
11.	$5 & $9 & $23			$20 $20 $10	
12.	$9 & $18 & $7			$50	
13.	$25 & $8 & $16			$20 $20 $20	
14.	2 @ $9.50			$10 6 x $2	
15.	3 @ $19.99			$50 $20	
16.	&			$10 $10 $10	
17.	4 @ $5.0			$50	
18.	5 @ 11			$50 $20	
19.	6 @ $45			6 x $50	
20.	10 @ $6 & 5@ $18			9 x $20	
Totals					

Cash at end	$5	$10	$20	$50	$100	$2	$1	50c	20c	10c	5c	Date
Amount												
Total $												Register:
Totals at end		**Notes: $**					**Coins: $**					**$**
Counted by & time:						**Checked by & time:**						

Cash at start		$
add tendered	$	
less change	$	$
Cash at end		$
Over?	**Under?**	**Balanced?**
Authorised:		

17a Price w/ Discount - Running

Method: _____

Starting cash float	$5	$10	$20	$50	$100	$2	$1	50c	20c	10c	5c	Date
Amount												
Total $												Register:
Totals at start	Notes: $					Coins: $						$
Counted by & time:						**Checked by & time:**						

Name:							Date/Day/Time:		

Transactions		**less Discount**	**Discount $**	**Total**	**Tendered**		**Change**	**Units**		**Running total $**
1.	$50	10%			$50			$ c		
2.	$150	10%			$100 $50			$ c		
3.	$1,000	5%			$100 x 10			$ c		
4.	$250	20%			$50 $50 $50 $50 $50			$ c		
5.	$40	25%			$20 $5 $2 $2			$ c		
6.	$200	2.5%			$1 $20 $20 10			$ c		
7.	$80	15%			$20 $20 $1			$ c		
8.	$75	20%			$50 20			$ c		
9.	$50	7.5%			$10 $10 $10			$ c		
10.	$36	33%			$2 x 18			$ c		
Totals		■■■						■■■		

Cash at end	$5	$10	$20	$50	$100	$2	$1	50c	20c	10c	5c	Date
Amount												
Total $												Register:
Totals at end	Notes: $					Coins: $						$
Counted by & time:						**Checked by & time:**						

Cash at start		$	
add tendered	$		
less change	$	$	
Cash at end		$	
Over?	**Under?**		**Balanced?**
Authorised:			

Method: _____

Starting cash float	$5	$10	$20	$50	$100	$2	$1	50c	20c	10c	5c	Date
Amount												
Total $												Register:
Totals at start	Notes: $					Coins: $						$
Counted by & time:						**Checked by & time:**						

Name:			Date/Day/Time:				
Transac-tions	**% Dis-**	**$ Dis-count**	**Total**	**Round-ed**	**Ten-dered**	**Change**	
1. $40	10%				$50		
2. $200	10%				$100 $100		
3. $75	20%				$100		
4. $25	10%				$20 $20		
5. $10	50%				$20		
6. $80	25%				$50 $20		
7. $55	5%				$20 $20		
8. $44	10%				$10 $10 $10 $10		
9. $110	25%				$50		
10. $15	5%				$20		
T							

	Brought forward					
	$	$	$		$	$
Transac-tions	**% Dis-count**	**$ Dis-count**	**Total**	**Round-ed**	**Ten-dered**	**Change**
11. $150	10%				$100 $100	
12. $12.50	10%				$50	
13. $45	12.5%				$20 $20 $10	
14. $17.50	10%				$10 $5 $5	
15. $...99	5%				$10 $5 $5 $5	
16. $24...	...%				$20 $5 $1 $1	
17. $39.95	25%				$10 $5 $5 $5	
18. $...95	20%				$50 $20 $20	
19. $...55	33%				$20 $20 $20 $10	
20. $175	7.5%				$100 $50 $50	
T						

Cash at end	$5	$10	$20	$50	$100	$2	$1	50c	20c	10c	5c	Date
Amount												
Total $												Register:
Totals at end	Notes: $					Coins: $						$
Counted by & time:						**Checked by & time:**						

Cash at start		$
add tendered	$	
less change	$	$
Cash at end		$
Over?	**Under?**	**Balanced?**
Authorised:		

18a Price w/ Disc Multi - Running

Method: _____

Starting cash float	$5	$10	$20	$50	$100	$2	$1	50c	20c	10c	5c	Date
Amount												
Total $												Register:
Totals at start	**Notes: $**					**Coins: $**						**$**
Counted by & time:					**Checked by & time:**							

Name:								Date/Day/Time:		

Transactions		Sum	less Disc.	Disc. $	Total	Round-ed	Tendered		Change	Units		Running total $
1.	$25 & $25		10%				$50			$		
										c		
2.	$50 & $150		10%				$100 $50 $50			$		
										c		
3.	$75 & $175		5%				$100 $100 $100			$		
										c		
4.	$25 & $29.80		20%				$50			$		
										c		
5.	$6 & $8 & $5.50		25%							$		
										c		
6.	$100 & $49.99		2.5%							$		
										c		
7.	$27.50 & $22.50		15%							$		
										c		
8.	$125 & $66		20%							$		
										c		
9.	$9.99 & $10.95		7.5%							$		
										c		
10.	$60 & $50 & $40		1/3				$20 x 5			$		
										c		
Totals												

Cash at end	$5	$10	$20	$50	$100	$2	$1	50c	20c	10c	5c	Date
Amount												
Total $												Register:
Totals at end	**Notes: $**					**Coins: $**						**$**
Counted by & time:					**Checked by & time:**							

Cash at start		$
add tendered	$	
less change	$	$
Cash at end		$
Over?	**Under?**	**Balanced?**
Authorised:		

Method: _____

Starting cash float	$5	$10	$20	$50	$100	$2	$1	50c	20c	10c	5c	Date
Amount												
Total $												Register:
Totals at start	Notes: $					Coins: $						$
Counted by & time:						**Checked by & time:**						

Name:			Date/Day/Time:			

Brought forward

	$		$	$		$	$

	Transactions	% Dis-count	$ Dis-count	Total	Roun-ded	Ten-dered	Change		Transactions	% Dis-count	$ Dis-count	Total	Roun-ded	Ten-dered	Change
1.	$50 & $30	10%				$50 $50		11.	$5 & $16 & $24	10%				$50	
2.	$200 & $150	10%				$100 x 4		12.	$8.50 & $9 & $20	10%				$10 $10 $10 $10	
3.	$55 & $95	20%				$100 $50		13.	$8 & $16 & $24	12.5%				$20 $20 $10	
4.	$25 & $175	10%				$50 x 4		14.	6 @ $49.99	10%				$50 x 6	
5.	$10 & $15	50%				$20 $20		15.	@ $17.50	5%				$50 $20 $20	
6.	$88 & $132	25%				$50 x 3 $20		16.	% off lo...					$50 $50 $20 $20	
7.	$55 & $155	5%						17.	$99.9... lowest					$20 x 10	
8.	$12.99 & $7.50	10%				$10		18.	& $15 & 20	10% off highest				$5 x 9	
9.	$18.75 x 2	25%				$10		19.	3 @ $33.33	Buy 2 3rd free				$20 $20 $20 $10	
10.	$45 & $99.99	5%				$20		20.	$96 & $74	5% off > $100				$50 $50 $50 $20	
To-tals								To-tals							

Cash at end	$5	$10	$20	$50	$100	$2	$1	50c	20c	10c	5c	Date
Amount												
Total $												Register:
Totals at end	Notes: $					Coins: $						$
Counted by & time:						**Checked by & time:**						

Cash at start		$
add tendered	$	
less change	$	$
Cash at end		$
Over?	**Under?**	**Balanced?**
Authorised:		

19a Listening - Running

Method: _____

Starting cash float	$5	$10	$20	$50	$100	$2	$1	50c	20c	10c	5c	Date
Amount												
Total $												Register:
Totals at start	**Notes: $**					**Coins: $**						**$**
Counted by & time:						**Checked by & time:**						

	Name:			Date/Day/Time:		
	Transactions	**Rounded**	**Tendered**	**Change**	**Units**	**Running total $**
1.					$	
					c	
2.					$	
					c	
3.					$	
					c	
4.					$	
					c	
5.					$	
					c	
6.					$	
					c	
7.					$	
					c	
8.					$	
					c	
9.					$	
					c	
10.					$	
					c	
Totals						

Cash at end	$5	$10	$20	$50	$100	$2	$1	50c	20c	10c	5c	Date
Amount												
Total $												Register:
Totals at end	**Notes: $**					**Coins: $**						**$**
Counted by & time:						**Checked by & time:**						

Cash at start		$
add tendered	$	
less change	$	$
Cash at end		$
Over?	**Under?**	**Balanced?**
Authorised:		

Method: _____

Starting cash float	$5	$10	$20	$50	$100	$2	$1	50c	20c	10c	5c	Date
Amount												
Total $												Register:
Totals at start	**Notes: $**					**Coins: $**						**$**
Counted by & time:						**Checked by & time:**						

Name:		Date/Day/Time:		
Transactions	**Rounded**	**Tendered**	**Change**	
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				
Totals				

Brought forward			
$	$	$	$
Transactions	**Rounded**	**Tendered**	**Change**
11.			
12.			
13.			
14.			
15.			
16.			
17.			
18.			
19.			
20.			
Totals			

Cash at end	$5	$10	$20	$50	$100	$2	$1	50c	20c	10c	5c	Date
Amount												
Total $												Register:
Totals at end	**Notes: $**					**Coins: $**						**$**
Counted by & time:						**Checked by & time:**						

Cash at start		**$**
add tendered	$	
less change	$	**$**
Cash at end		**$**
Over?	**Under?**	**Balanced?**
Authorised:		

20a Listening - Multi Running

Method: _____

Starting cash float	$5	$10	$20	$50	$100	$2	$1	50c	20c	10c	5c	Date
Amount												
Total $												Register:
Totals at start	**Notes: $**					**Coins: $**						**$**
Counted by & time:						**Checked by & time:**						

Name:					Date/Day/Time:			
Transactions		**Total**	**Rounded**	**Tendered**	**Change**	**Units**		**Running total $**
1.						$		
						c		
2.						$		
						c		
3.						$		
						c		
4.						$		
						c		
5.						$		
						c		
6.						$		
						c		
7.						$		
						c		
8.						$		
						c		
9.						$		
						c		
10.						$		
						c		
Totals								

Cash at end	$5	$10	$20	$50	$100	$2	$1	50c	20c	10c	5c	Date
Amount												
Total $												Register:
Totals at end	**Notes: $**					**Coins: $**						**$**
Counted by & time:						**Checked by & time:**						

Cash at start		**$**
add tendered	$	
less change	$	**$**
Cash at end		**$**
Over?	**Under?**	**Balanced?**
Authorised:		

Method: _____

Starting cash float	$5	$10	$20	$50	$100	$2	$1	50c	20c	10c	5c	Date
Amount												
Total $												Register:
Totals at start	**Notes: $**					**Coins: $**						**$**
Counted by & time:						**Checked by & time:**						

Name:				Date/Day/Time:		
Transactions		**Total**	**Round-ed**	**Ten-dered**	**Change**
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
To-tals						

Brought forward					
	$	$	$	$	$
Transactions		**Total**	**Round-ed**	**Ten-dered**	**Change**
11.						
12.						
13.						
14.						
15.						
16.						
17.						
18.						
19.						
20.						
To-tals						

Cash at end	$5	$10	$20	$50	$100	$2	$1	50c	20c	10c	5c	Date
Amount												
Total $												Register:
Totals at end	**Notes: $**					**Coins: $**						**$**
Counted by & time:						**Checked by & time:**						

Cash at start		$
add tendered	$	
less change	$	$
Cash at end		$
Over?	**Under?**	**Balanced?**
Authorised:		

21 pp. 52-53	21. Order Up - C'Food													Method:	
	Start	Order 1	Order 2	Order 3	Order 4	Order 5	Order 6	Order 7	Order 8	Sum'ry	End	Balance	**Total**		%
	/	/	/	/	/	/	/	/	/	/	/	/	**/**		
Areas of Strength:							Areas to Improve:								

22 pp. 54-55	22. C'Food - In Person													Method:	
	Start	Order 1	Order 2	Order 3	Order 4	Order 5	Order 6	Order 7	Order 8	Sum'ry	End	Balance	**Total**		%
	/	/	/	/	/	/	/	/	/	/	/	/	**/**		
Areas of Strength:							Areas to Improve:								

23 pp. 56-57	23. C'Food - By Phone													Method:	
	Start	Order 1	Order 2	Order 3	Order 4	Order 5	Order 6	Order 7	Order 8	Sum'ry	End	Balance	**Total**		%
	/	/	/	/	/	/	/	/	/	/	/	/	**/**		
Areas of Strength:							Areas to Improve:								

24 pp. 58-59	24. Order Up - Getya' Beans													Method:	
	Start	Order 1	Order 2	Order 3	Order 4	Order 5	Order 6	Order 7	Order 8	Sum'ry	End	Balance	**Total**		%
	/	/	/	/	/	/	/	/	/	/	/	/	**/**		
Areas of Strength:							Areas to Improve:								

25 pp. 60-61	25. Getya' Beans - In Person													Method:	
	Start	Order 1	Order 2	Order 3	Order 4	Order 5	Order 6	Order 7	Order 8	Sum'ry	End	Balance	**Total**		%
	/	/	/	/	/	/	/	/	/	/	/	/	**/**		
Areas of Strength:							Areas to Improve:								

26 pp. 62-63	26. Getya' Beans - By Phone													Method:	
	Start	Order 1	Order 2	Order 3	Order 4	Order 5	Order 6	Order 7	Order 8	Sum'ry	End	Balance	**Total**		%
	/	/	/	/	/	/	/	/	/	/	/	/	**/**		
Areas of Strength:							Areas to Improve:								

27 pp. 64-65	27. Order Up - Fundi Razing													Method:	
	Start	Order 1	Order 2	Order 3	Order 4	Order 5	Order 6	Order 7	Order 8	Sum'ry	End	Balance	**Total**		%
	/	/	/	/	/	/	/	/	/	/	/	/	**/**		
Areas of Strength:							Areas to Improve:								

28 pp. 66-67	28. Fundi Razing - In Person													Method:	
	Start	Order 1	Order 2	Order 3	Order 4	Order 5	Order 6	Order 7	Order 8	Sum'ry	End	Balance	**Total**		%
	/	/	/	/	/	/	/	/	/	/	/	/	**/**		
Areas of Strength:							Areas to Improve:								

29 pp. 68-69	29. Fundi Razing - By Phone													Method:	
	Start	Order 1	Order 2	Order 3	Order 4	Order 5	Order 6	Order 7	Order 8	Sum'ry	End	Balance	**Total**		%
	/	/	/	/	/	/	/	/	/	/	/	/	**/**		
Areas of Strength:							Areas to Improve:								

30 pp. 70-71	30. Order Up - Pamp'n Pooches													Method:	
	Start	Order 1	Order 2	Order 3	Order 4	Order 5	Order 6	Order 7	Order 8	Sum'ry	End	Balance	**Total**		%
	/	/	/	/	/	/	/	/	/	/	/	/	**/**		
Areas of Strength:							Areas to Improve:								

31 pp. 72-73	31. Pamp'n Pooches - In Person												Method:	
	Start	Order 1	Order 2	Order 3	Order 4	Order 5	Order 6	Order 7	Order 8	Sum'ry	End	Balance	**Total**	%
	/	/	/	/	/	/	/	/	/	/	/	/	**/**	
Areas of Strength:							Areas to Improve:							

32 pp. 74-75	32. Pamp'n Pooches - By Phone												Method:	
	Start	Order 1	Order 2	Order 3	Order 4	Order 5	Order 6	Order 7	Order 8	Sum'ry	End	Balance	**Total**	%
	/	/	/	/	/	/	/	/	/	/	/	/	**/**	
Areas of Strength:							Areas to Improve:							

33 pp. 76-77	33. Order Up - Y'Local Sportzclub									Method:	
	Start	R/S Admin	T/actions	Ord total	Change	Run Total	Total	End	Balance	**Total**	%
	/	/	/	/	/	/	/	/	/	**/**	
Areas of Strength:					Areas to Improve:					

34 pp. 78-79	34. Y'Local Sportzclub - In Person									Method:	
	Start	R/S Admin	T/actions	Ord total	Change	Run Total	Total	End	Balance	**Total**	%
	/	/	/	/	/	/	/	/	/	**/**	
Areas of Strength:					Are...					

35 pp. 80-81	35. Order Up - Outback Jax									Method:	
	Start	R/S Admin	T/actions	Ord total	Change	Run Total	Total	End	Balance	**Total**	%
	/	/	/	/	/	/	/	/	/	**/**	
Areas of Strength:					Areas to Improve:					

36 pp. 82-83	36. Outback Jax - Order Up Multi									Method:	
	Start	R/S Admin	T/actions	Ord total	Change	Run Total	Total	End	Balance	**Total**	%
	/	/	/	/	/	/	/	/	/	**/**	
Areas of Strength:					Areas to Improve:					

37 pp. 84-85	37. Outback Jax - Outback Jax - In Person									Method:	
	Start	R/S Admin	T/actions	Ord total	Change	Run Total	Total	End	Balance	**Total**	%
	/	/	/	/	/	/	/	/	/	**/**	
Areas of Strength:					Areas to Improve:					

38 pp. 86-89	38. Our Skul BBQ												Method:	
	Menu	Start	RS Adm	Trans	Ord tot	Change	R Total	Totals	Sum'ry	Ord 1-25	All ord	End	Balan /5	Total /
	/	/	/	/	/	/	/	/	/	/	/	/		
			RS Adm	Trans	Ord tot	Change	R Total	Totals	Sum'ry	Ord 25-50				Total /
			/	/	/	/	/	/	/	/				
Areas of Strength:			Areas to Improve:									**Grand Total**	%
												/	

39 p.90	39. Applied							
	1.	2.	3.	4.	5.	6.	7.	
	/	/	/	/	/	/	/	
Areas of Strength:			Areas to Improve:				Total: /	

40 p.91	40. Problem-Solving								
	1.	2.	3.	4.	5.	6.	7.	8.	
	/	/	/	/	/	/	/	/	
Areas of Strength:			Areas to Improve:					Total: /

51

Method: _____

U'Neek C'Food - Menu

Flake $9	**Dim Sims - steamed $2**	**Pickled onion $1.50**
Whiting $10	**Dim Sims - fried $1.50**	**Gravy - small $4**
Blue Grenadier $10	**Dim Sims - vegan $2.50**	**Gravy - large $6**
Barramundi $11	**Potato Cakes $1.50**	**Vegan gravy $5**
(Fish grilled - extra $2)	**Chips - small $4.50**	**Soft drink cans & waters $4**
Scallops $3	**Chips - medium $6.50**	**Soft drink 1.25 litre $6**
Potato Cakes $1.50	**Chips - family $8.50**	**Fruit juice & energy can $5**
Corn Jack $3	**Garden salad $7.50**	**--- All prices include GST ---**

--- Order up ---

1: Barramundi (grilled), chips (small), garden salad, orange juice.

2: 2 x Blue Grenadier, 4 x scallops, 2x dim sims (fried), pickled onion, large cola.

3: 4 dim sims (vegan), 4 potato cakes, garden salad, vegan gravy, bottled water x 2.

4: 3 pieces of flake, whiting (grilled), chips (family), large bottle of orange and of diet cola.

5: Corn jack, chips (small), scallop, can of mineral water.

6: Flake, 4 pickled onions, gravy (large), energy drink.

7: Eight potato cakes, large chips, large gravy, 1.25L of sarsaparilla.

8: 2 scallops, garden salad, grilled grenadier, apple juice.

Starting cash float	$5	$10	$20	$50	$100	$2	$1		Date
Amount									
Total $									Register:
Totals at start		Notes: $				Coins: $			$
Counted by & time:						Checked by & time:			

Name:					Date:				Times:		
#	Amount	Tendered	Change	#	Amount	Tendered	Change	#	Amount	Tendered	Change
1.				2.				3.			
4.				5.				6.			
7.				8.				**Totals**	**Totals**		**Totals**

U'Neek C'Food		Date:	Time:	**#1**
By:		For:		
Item	Qty	Price	Total	
		$	$	
		$	$	
		$	$	
		$	$	
		$	$	
Grand total	Inc. GST of:		**$**	
Paid:		Change:		

U'Neek C'Food		Date:	Time:	**#2**
By:		For:		
Item	Qty	Price	Total	
		$	$	
		$	$	
		$	$	
		$	$	
		$	$	
Grand total	Inc. GST of:		**$**	
Paid:		Change:		

Method: _____

#3

U'Neek C'Food		Date:	Time:
By:		For:	

Item	Qty	Price	Total
		$	$
		$	$
		$	$
		$	$
		$	$
Grand total	Inc. GST of:		$
Paid:		Change:	

#4

U'Neek C'Food		Date:	Time:
By:		For:	

Item	Qty	Price	Total
		$	$
		$	$
		$	$
		$	$
		$	$
Grand total	Inc. GST of:		$
Paid:		Change:	

#5

U'Neek C'Food		Date:	Time:
By:		For:	

Item	Qty	Price	Total
		$	$
		$	$
		$	$
		$	$
		$	$
Grand total	Inc. GST of:		$
Paid:		Change:	

#6

U'Neek C'Food		Date:	Time:
By:		For:	

Item	Qty	Price	Total
		$	$
		$	$
		$	$
		$	$
		$	$
Grand total	Inc. GST of:		$
Paid:		Change:	

#8

U'Neek C'Food		Date:	Time:
By:		For:	

Item	Qty	Price	Total
		$	$
		$	$
		$	$
		$	$
		$	$
Grand total	Includes GST of:		$
Paid:		Change:	

U'Neek C'Food		Date:	Time:
By:		For:	

Item	Qty	Price	Total
		$	$
		$	$
		$	$
		$	$
		$	$
Grand total	Inc. GST of:		$
Paid:		Change:	

PREVIEW SAMPLE: DO NOT COPY

Cash at end	$5	$10	$20	$50	$100	$2	$1	Silver	**Date**
Amount									
Total $									Register:
Totals at end	**Notes: $**				**Coins: $**			**$**	
Counted by & time:					**Checked by & time:**				

Cash at start	$
add tendered	$
less change	$
Cash at end	**$**
Result?	
Authorised:	

22 C'Food - In Person

Method: _____

U'Neek C'Food - Menu

Flake $9	Dim Sims - steamed $2	Pickled onion $1.50
Whiting $10	Dim Sims - fried $1.50	Gravy - small $4
Blue Grenadier $10	Dim Sims - vegan $2.50	Gravy - large $6
Barramundi $11	Potato Cakes $1.50	Vegan gravy $5
(Fish grilled - extra $2)	Chips - small $4.50	Soft drink cans & waters $4
Scallops $3	Chips - medium $6.50	Soft drink 1.25 litre $6
Potato Cakes $1.50	Chips - family $8.50	Fruit juice & energy can $5
Corn Jack $3	Garden salad $7.50	--- All prices include GST ---

--- Take the orders from your classmates (max of 6 items per order) ---

Starting cash float	$5	$10	$20	$50	$100	$2	$1	Silver	Date	
Amount										
Total $									Register:	
Totals at start	**Notes: $**					**Coins: $**			**$**	
Counted by & time:						**Checked by & time:**				

Name:				Date:		es:				
#	Amount	Tendered	Change	#	Amount		#	ount	Tendered	Change
1.				2.						
4.				5.						
7.				8.				**Totals**	**Totals**	**Totals**

Cash at end	$5	$10	$20	$50	$100	2		ilver	Date	
Amount										
Total $									Register:	
Totals at end	**Notes: $**					**Coins: $**			**$**	
Counted by & time:						**Checked by & time:**				

Cash at start	$
add tendered	$
less change	$
Cash at end	$
Result?	
Authorised:	

U'Neek C'Food	Date:	Time:	**#1**
By:		For:	

Item	Qty	Price	Total
		$	$
		$	$
		$	$
		$	$
		$	$
		$	$
Grand total	Inc. GST of:		**$**
Paid:		Change:	

U'Neek C'Food	Date:	Time:	**#2**
By:		For:	

Item	Qty	Price	Total
		$	$
		$	$
		$	$
		$	$
		$	$
		$	$
Grand total	Inc. GST of:		**$**
Paid:		Change:	

Method: _____

U'Neek C'Food		Date:	Time:	**#3**
By:		For:		
<u>Item</u>	<u>Qty</u>	<u>Price</u>	<u>Total</u>	
		$	$	
		$	$	
		$	$	
		$	$	
		$	$	
		$	$	
Grand total	Inc. GST of:		**$**	
Paid:		Change:		

U'Neek C'Food		Date:	Time:	**#4**
By:		For:		
<u>Item</u>	<u>Qty</u>	<u>Price</u>	<u>Total</u>	
		$	$	
		$	$	
		$	$	
		$	$	
		$	$	
		$	$	
Grand total	Inc. GST of:		**$**	
Paid:		Change:		

U'Neek C'Food		Date:	Time:	**#5**
By:		For:		
<u>Item</u>	<u>Qty</u>	<u>Price</u>	<u>Total</u>	
		$	$	
		$	$	
		$	$	
		$	$	
		$	$	
		$	$	
Grand total	Inc. GST of:		**$**	
Paid:		Change:		

U'Neek C'Food		Date:	Time:	**#6**
By:		For:		
<u>Item</u>	<u>Qty</u>	<u>Price</u>	<u>Total</u>	
		$	$	
		$	$	
		$	$	
		$	$	
		$	$	
		$	$	
Grand total	Inc. GST of:		**$**	
Paid:		Change:		

U'Neek C'Food		Date:	Time:	**#7**
By:		For:		
<u>Item</u>	<u>Qty</u>	<u>Price</u>	<u>Total</u>	
		$	$	
		$	$	
		$	$	
		$	$	
		$	$	
		$	$	
Grand total	Includes GST of:		**$**	
Paid:		Change:		

U'Neek C'Food		Date:	Time:	**#8**
By:		For:		
<u>Item</u>	<u>Qty</u>	<u>Price</u>	<u>Total</u>	
		$	$	
		$	$	
		$	$	
		$	$	
		$	$	
		$	$	
Grand total	Inc. GST of:		**$**	
Paid:		Change:		

Method: _____

U'Neek C'Food - Menu

Flake $9	**Dim Sims - steamed $2**	**Pickled onion $1.50**
Whiting $10	**Dim Sims - fried $1.50**	**Gravy - small $4**
Blue Grenadier $10	**Dim Sims - vegan $2.50**	**Gravy - large $6**
Barramundi $11	**Potato Cakes $1.50**	**Vegan gravy $5**
(Fish grilled - extra $2)	**Chips - small $4.50**	**Soft drink cans & waters $4**
Scallops $3	**Chips - medium $6.50**	**Soft drink 1.25 litre $6**
Potato Cakes $1.50	**Chips - family $8.50**	**Fruit juice & energy can $5**
Corn Jack $3	**Garden salad $7.50**	**--- All prices include GST ---**

--- **Take the orders from your classmates over the phone (max of 6 items per order)** ---

Starting cash float	$5	$10	$20	$50	$100	$2	$1	Silver	Date
Amount									
Total $									Register:
Totals at start	Notes: $				Coins: $			**$**	
Counted by & time:					Checked by & time:				

Name:				Date:		es:			
#	**Amount**	**Tendered**	**Change**	**#**	**Amount**	Change	**#**	**Tendered**	**Change**
1.				2.			3.		
4.				5.					
7.				8.			**Totals**	**Totals**	**Totals**

PREVIEW SAMPLE: DO NOT COPY

Cash at end	$5	$10	$20	$50	$100	2	Silver	Date
Amount								
Total $								Register:
Totals at end	Notes: $			Coins: $		**$**		
Counted by & time:			Checked by & time:					

Cash at start	$
add tendered	$
less change	$
Cash at end	$
Result?	
Authorised:	

U'Neek C'Food	Date:	Time:	**#1**
By:	For:		

Item	Qty	Price	Total
		$	$
		$	$
		$	$
		$	$
		$	$
		$	$
Grand total	Inc. GST of:		**$**
Paid:		Change:	

U'Neek C'Food	Date:	Time:	**#2**
By:	For:		

Item	Qty	Price	Total
		$	$
		$	$
		$	$
		$	$
		$	$
		$	$
Grand total	Inc. GST of:		**$**
Paid:		Change:	

Method: _____

U'Neek C'Food		Date:	Time:	**#3**
By:		For:		

Item	Qty	Price	Total
		$	$
		$	$
		$	$
		$	$
		$	$
		$	$
Grand total	Inc. GST of:		**$**
Paid:		Change:	

U'Neek C'Food		Date:	Time:	**#4**
By:		For:		

Item	Qty	Price	Total
		$	$
		$	$
		$	$
		$	$
		$	$
		$	$
Grand total	Inc. GST of:		**$**
Paid:		Change:	

U'Neek C'Food		Date:	Time:	**#5**
By:		For:		

Item	Qty	Price	Total
		$	$
		$	$
		$	$
		$	$
		$	$
		$	$
Grand total	Inc. GST of:		**$**
Paid:		Change:	

U'Neek C'Food		Date:	Time:	**#6**
By:		For:		

Item	Qty	Price	Total
		$	$
		$	$
		$	$
		$	$
		$	$
		$	$
Grand total	Inc. GST of:		**$**
Paid:		Change:	

U'Neek C'Food		Date:	Time:	**#7**
By:		For:		

Item	Qty	Price	Total
		$	$
		$	$
		$	$
		$	$
		$	$
		$	$
Grand total	Includes GST of:		**$**
Paid:		Change:	

U'Neek C'Food		Date:	Time:	**#8**
By:		For:		

Item	Qty	Price	Total
		$	$
		$	$
		$	$
		$	$
		$	$
		$	$
Grand total	Inc. GST of:		**$**
Paid:		Change:	

Getya' Beans - Menu

Drinks		Eats
Latte $6	Soy latte $9	Cheese toastie $6
Long black $9	Almond latte $9	Cheese & tomato toastie $7
Espresso $8	Iced coffee $10	Cheese & ham toastie $8
Cappuccino $8.50	Hot chocolate $5	BLT toastie $10
Macchiato $8.50	Tea - Earl grey $6	Vegemite & avo toastie $10
Decaf $9	Tea - English breakfast $6	(Vegan / Gluten-free add $1)
(Non diary milk - extra $1)	Juices & sodas $5	Banana bread $6
(Double shot - extra $2)	Waters $4	Gluten-free scroll $7
	--- All prices include GST ---	

--- Order up ---

1: 2 x long black, latte x 2 - 1 decaf, cheese toastie x 2, BLT, Vegemite & avo toastie.

2: Soy latte (double shot), Vegemite & avo toastie, orange juice.

3: Decaf (non-dairy), Iced coffee, BLT, water, prune juice.

4: Macchiato, Cheese & tomato toastie, banana bread.

5: 2 x Espresso, Tea - Earl grey, scrolls x 2, cheese & ham toastie.

6: Cappuccino (double shot, non-dairy), Banana bread, can cola, cheese & tomato x 2.

7: Almond latte, soy latte, cheese & ham toastie, vegan cheese & tomato.

8: Hot chocolate, BLT, iced coffee, scroll, espresso x 2.

Starting cash float	$5	$10	$20	$50		$2		S...	Date
Amount									
Total $									Register:
Totals at start		Notes...			...ins: $			$	
Counted by & time:						...cked by & time:			

Name:								Times:			
#	Amount	Tendered	Change	#	Amount	Tendered	Change	#	Amount	Tendered	Change
1.				2.				3.			
4.				5.				6.			
7.				8.					**Totals**	**Totals**	**Totals**

Getya' Beans		Date:	Time:	#1
By:		For:		
Item	Qty	Price	Total	
		$	$	
		$	$	
		$	$	
		$	$	
		$	$	
		$	$	
Grand total	Inc. GST of:		$	
Paid:		Change:		

Getya' Beans		Date:	Time:	#2
By:		For:		
Item	Qty	Price	Total	
		$	$	
		$	$	
		$	$	
		$	$	
		$	$	
		$	$	
Grand total	Inc. GST of:		$	
Paid:		Change:		

Method: _____

Getya' Beans		Date:	Time:	**#3**
By:		For:		
Item	Qty	Price	Total	
		$	$	
		$	$	
		$	$	
		$	$	
		$	$	
Grand total	Inc. GST of:		**$**	
Paid:		Change:		

Getya' Beans		Date:	Time:	**#4**
By:		For:		
Item	Qty	Price	Total	
		$	$	
		$	$	
		$	$	
		$	$	
		$	$	
Grand total	Inc. GST of:		**$**	
Paid:		Change:		

Getya' Beans		Date:	Time:	**#5**
By:		For:		
Item	Qty	Price	Total	
		$	$	
		$	$	
		$	$	
		$	$	
		$	$	
Grand total	Inc. GST of:		**$**	
Paid:		Change:		

Getya' Beans		Date:	Time:	**#6**
By:		For:		
Item	Qty	Price	Total	
		$	$	
		$	$	
		$	$	
		$	$	
		$	$	
Grand total	Inc. GST of:		**$**	
Paid:		Change:		

Getya' Beans		Date:	Time:	**#7**
By:		For:		
Item	Qty	Price	Total	
		$	$	
		$	$	
		$	$	
		$	$	
		$	$	
Grand total	Includes GST of:		**$**	
Paid:		Change:		

Getya' Beans		Date:	Time:	**#8**
By:		For:		
Item	Qty	Price	Total	
		$	$	
		$	$	
		$	$	
		$	$	
		$	$	
Grand total	Inc. GST of:		**$**	
Paid:		Change:		

Cash at end	$5	$10	$20	$50	$100	$2	$1	Silver	**Date**
Amount									
Total $									Register:
Totals at end	**Notes: $**				**Coins: $**				
Counted by & time:					**Checked by & time:**				

Cash at start	$
add tendered	$
less change	$
Cash at end	$
Result?	
Authorised:	

Method: _____

Getya' Beans - Menu

Drinks		Eats
Latte $6	**Soy latte $9**	**Cheese toastie $6**
Long black $9	**Almond latte $9**	**Cheese & tomato toastie $7**
Espresso $8	**Iced coffee $10**	**Cheese & ham toastie $8**
Cappuccino $8.50	**Hot chocolate $5**	**BLT toastie $10**
Macchiato $8.50	**Tea - Earl grey $6**	**Vegemite & avo toastie $10**
Decaf $9	**Tea - English breakfast $6**	**(Vegan / Gluten-free add $1)**
(Non diary milk - extra $1)	**Juices & sodas $5**	**Banana bread $6**
(Double shot - extra $2)	**Waters $4**	**Gluten-free scroll $7**
	--- All prices include GST ---	

--- **Take the orders from your classmates (max of 5 items per order)** ---

Starting cash float	$5	$10	$20	$50	$100	$2	$1	Silver	**Date**	
Amount										
Total $									Register:	
Totals at start	**Notes: $**				**Coins: $**				**$**	
Counted by & time:										

Name:				Date:			Times:			
#	**Amount**	**Tendered**	**Change**	#	**Amount**	**Tendered**	**Change**	#	**Amount**	**Tendered**	**Change**
1.				2.				3.			
4.				5.				6.			
7.				8.					**Totals**	**Totals**	**Totals**

Getya' Beans		Date:	Time:	**#1**
By:		For:		
Item	Qty	Price	Total	
		$	$	
		$	$	
		$	$	
		$	$	
		$	$	
Grand total	Inc. GST of:		**$**	
Paid:		Change:		

Getya' Beans		Date:	Time:	**#2**
By:		For:		
Item	Qty	Price	Total	
		$	$	
		$	$	
		$	$	
		$	$	
		$	$	
Grand total	Inc. GST of:		**$**	
Paid:		Change:		

Method: _____

Getya' Beans - In Person 25

Getya' Beans		Date:	Time:	**#3**
By:		For:		

Item	Qty	Price	Total
		$	$
		$	$
		$	$
		$	$
		$	$
Grand total	Inc. GST of:		**$**
Paid:		Change:	

Getya' Beans		Date:	Time:	**#4**
By:		For:		

Item	Qty	Price	Total
		$	$
		$	$
		$	$
		$	$
		$	$
Grand total	Inc. GST of:		**$**
Paid:		Change:	

Getya' Beans		Date:	Time:	**#5**
By:		For:		

Item	Qty	Price	Total
		$	$
		$	$
		$	$
		$	$
		$	$
Grand total	Inc. GST of:		**$**
Paid:		Change:	

Getya' Beans		Date:	Time:	**#6**
By:		For:		

Item	Qty	Price	Total
		$	$
		$	$
		$	$
		$	$
		$	$
Grand total	Inc. GST of:		**$**
Paid:		Change:	

Getya' Beans		Date:	Time:	**#7**
By:		For:		

Item	Qty	Price	Total
		$	$
		$	$
		$	$
		$	$
		$	$
Grand total	Includes GST of:		**$**
Paid:		Change:	

Getya' Beans		Date:	Time:	**#8**
By:		For:		

Item	Qty	Price	Total
		$	$
		$	$
		$	$
		$	$
		$	$
Grand total	Inc. GST of:		**$**
Paid:		Change:	

Cash at end	$5	$10	$20	$50	$100	$2	$1	Silver	**Date**
Amount									
Total $									Register:
Totals at end	**Notes: $**				**Coins: $**				$
Counted by & time:					**Checked by & time:**				

Cash at start	$
add tendered	$
less change	$
Cash at end	**$**
Result?	
Authorised:	

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MONEY MATTERS 1: CASH TRANSACTIONS & ORDERS
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Method: _____

Getya' Beans - Menu

Drinks	**Soy latte $9**	**Eats**
Latte $6	**Almond latte $9**	**Cheese toastie $6**
Long black $9	**Iced coffee $10**	**Cheese & tomato toastie $7**
Espresso $8	**Hot chocolate $5**	**Cheese & ham toastie $8**
Cappuccino $8.50	**Tea - Earl grey $6**	**BLT toastie $10**
Macchiato $8.50	**Tea - English breakfast $6**	**Vegemite & avo toastie $10**
Decaf $9	**Juices & sodas $5**	**(Vegan / Gluten-free add $1)**
(Non diary milk - extra $1)	**Waters $4**	**Banana bread $6**
(Double shot - extra $2)	**--- All prices include GST ---**	**Gluten-free scroll $7**

--- Take the orders from your classmates over the phone (max of 5 items per order) ---

Starting cash float	$5	$10	$20	$50	$100	$2	$1	Silver	**Date**
Amount									
Total $									Register:
Totals at start	**Notes: $**				**Coins: $**				**$**
Counted by & time:					...ked by & time:				

Name:				Date:			Times:		
#	**Amount**	**Tendered**	**Change**	**#**	**Amount**	**Tendered**	**Change**	**#**	**Amount**	**Tendered**	**Change**
1.				2.				3.			
4.				5.				6.			
7.				8.					**Totals**	**Totals**	**Totals**

Getya' Beans		Date:	Time:	**#1**
By:		For:		
Item	**Qty**	**Price**	**Total**	
		$	$	
		$	$	
		$	$	
		$	$	
		$	$	
Grand total	Inc. GST of:		**$**	
Paid:		Change:		

Getya' Beans		Date:	Time:	**#2**
By:		For:		
Item	**Qty**	**Price**	**Total**	
		$	$	
		$	$	
		$	$	
		$	$	
		$	$	
Grand total	Inc. GST of:		**$**	
Paid:		Change:		

Method: _____

Getya' Beans		Date:	Time:	**#3**
By:		For:		

Item	Qty	Price	Total
		$	$
		$	$
		$	$
		$	$
		$	$
Grand total	Inc. GST of:		**$**
Paid:		Change:	

Getya' Beans		Date:	Time:	**#4**
By:		For:		

Item	Qty	Price	Total
		$	$
		$	$
		$	$
		$	$
		$	$
Grand total	Inc. GST of:		**$**
Paid:		Change:	

Getya' Beans		Date:	Time:	**#5**
By:		For:		

Item	Qty	Price	Total
		$	$
		$	$
		$	$
		$	$
		$	$
Grand total	Inc. GST of:		**$**
Paid:		Change:	

Getya' Beans		Date:	Time:	**#6**
By:		For:		

Item	Qty	Price	Total
		$	$
		$	$
		$	$
		$	$
		$	$
Grand total	Inc. GST of:		**$**
Paid:		Change:	

Getya' Beans		Date:	Time:	
By:		For:		

Item	Qty	Price	Total
		$	$
		$	$
		$	$
		$	$
		$	$
Grand total	Includes GST of:		**$**
Paid:		Change:	

Getya' Beans		Date:	Time:	**#8**
By:		For:		

Item	Qty	Price	Total
		$	$
		$	$
		$	$
		$	$
		$	$
Grand total	Inc. GST of:		**$**
Paid:		Change:	

Cash at end	$5	$10	$20	$50	$100	$2	$1	Silver	**Date**
Amount									
Total $									Register:
Totals at end	**Notes: $**				**Coins: $**			**$**	
Counted by & time:					**Checked by & time:**				

Cash at start	$
add tendered	$
less change	$
Cash at end	$
Result?	
Authorised:	

Fundi Razing - Menu

$1 each / 6 for $5 / 12 for $10	$2 each / 3 for $5 / 10 for $15	
Chocklit Krackles	**Lemon Spongies**	**Water $2**
Edgehogs	**Choco Rypplers**	**Soft drink cans $3**
White Xmas	**Orange & Poppy Pleshas**	**Mineral waters $3.50**
Coconut Nice	**Pine & Lime Deelites**	**Fruit juices $4**
ANZAC Biscuits	**Carrot & Almond Joyz**	**Kombucha $5**
Ginger Snappes	**Marzi Magics**	**Coffee - Basic $5**
Pecan Bites (Gluten-free)	**Cherry Blossies (GF)**	**Coffee - Specialty $7.50**
		--- All prices include GST ---

--- Order up ---

1: 6 Chocklit krackles, water, 3 lemon spongies, 3 cherry blossies, 2 basic coffees.

2: 12 White xmas, lemon min water, 3 coconut nice, 3 ginger snappes, 2 coffees - special.

3: 6 Coconut nice, 2 cans cola, 3 edgehogs, 3 pecan bites, 1 lemon spongie.

4: 6 ANZACs, apple juice, 3 pine/deelites, 10 carrot/almond joyz, 1 kombucha - ginger.

5: 6 Ginger snappes, coffee - basic, 3 lemon spongies, 3 cherry blossies, 3 cans - diet cola.

6: 3 Pecan bites, 10 lemon spongies, 3 coconut nice, 3 white xmas, 2 cans - creaming soda.

7: 3 Cherry blossies, 2 min/water - orange, 6 choc krackles, 3 edgehogs, 10 Marzi Magics.

8: 6 Edgehogs, 1 Coffee - Specialty, 3 ANZACs, 3 Ginger snappes, 1 can - passionfruit.

Starting cash float	$5	$10	$20	$50	$100	$2	Gold	Silver	Date
Amount									
Total $									Register:
Totals at start	Notes: $					Coins: $			$
Counted by & time:						Checked by & time:			

Name:				Date:			Times:		
#	Amount	Tendered	Change	#	Amount	Tendered	Change	#	Amount	Tendered	Change
1.				2.				3.			
4.				5.				6.			
7.				8.				**Totals**	**Totals**	**Totals**	

Fundi Razing	Date:	Time:	**#1**
By:		For:	
Item	Qty	Price	Total
		$	$
		$	$
		$	$
		$	$
		$	$
Grand total	Inc. GST of:		$
Paid:		Change:	

Fundi Razing	Date:	Time:	**#2**
By:		For:	
Item	Qty	Price	Total
		$	$
		$	$
		$	$
		$	$
		$	$
Grand total	Inc. GST of:		$
Paid:		Change:	

Fundi Razing		Date:	Time:	**#3**
By:		For:		
Item	Qty	Price	Total	
		$	$	
		$	$	
		$	$	
		$	$	
		$	$	
Grand total	Inc. GST of:		**$**	
Paid:		Change:		

Fundi Razing		Date:	Time:	**#4**
By:		For:		
Item	Qty	Price	Total	
		$	$	
		$	$	
		$	$	
		$	$	
		$	$	
Grand total	Inc. GST of:		**$**	
Paid:		Change:		

Fundi Razing		Date:	Time:	**#5**
By:		For:		
Item	Qty	Price	Total	
		$	$	
		$	$	
		$	$	
		$	$	
		$	$	
Grand total	Inc. GST of:		**$**	
Paid:		Change:		

Fundi Razing		Date:	Time:	**#6**
By:		For:		
Item	Qty	Price	Total	
		$	$	
		$	$	
		$	$	
		$	$	
		$	$	
Grand total	Inc. GST of:		**$**	
Paid:		Change:		

Fundi Razing		Date:	Time:	**#7**
By:		For:		
Item	Qty	Price	Total	
		$	$	
		$	$	
		$	$	
		$	$	
		$	$	
Grand total	Includes GST of:		**$**	
Paid:		Change:		

Fundi Razing		Date:	Time:	**#8**
By:		For:		
Item	Qty	Price	Total	
		$	$	
		$	$	
		$	$	
		$	$	
		$	$	
Grand total	Inc. GST of:		**$**	
Paid:		Change:		

Cash at end	$5	$10	$20	$50	$100	$2	$1	Silver	**Date**
Amount									
Total $									Register:
Totals at end	**Notes: $**					**Coins: $**			**$**
Counted by & time:						**Checked by & time:**			

Cash at start	$
add tendered	$
less change	$
Cash at end	$
Result?	
Authorised:	

Method: _____

Fundi Razing - Menu

$1 each / 6 for $5 / 12 for $10	$2 each / 3 for $5 / 10 for $15	
Chocklit Krackles	Lemon Spongies	Water $2
Edgehogs	Choco Rypplers	Soft drink cans $3
White Xmas	Orange & Poppy Pleshas	Mineral waters $3.50
Coconut Nice	Pine & Lime Deelites	Fruit juices $4
ANZAC Biscuits	Carrot & Almond Joyz	Kombucha $5
Ginger Snappes	Marzi Magics	Coffee - Basic $5
Pecan Bites (Gluten-free)	Cherry Blossies (GF)	Coffee - Specialty $7.50
		--- All prices include GST ---

--- Take the orders from your classmates (max of 5 items per order) ---

Starting cash float	$5	$10	$20	$50	$100	$2	$1	Silver	Date
Amount									
Total $									Register:
Totals at start	Notes: $					Coins: $			$
Counted by & time:						~~ked by & time:~~			

Name:				Date:			Times:		
#	Amount	Tendered	Change	#	Amount	Tendered	Change	#	Amount	Tendered	Change
1.				2.				3.			
4.				5.				6.			
7.				8.					**Totals**	**Totals**	**Totals**

Fundi Razing		Date:	Time:	**#1**
By:		For:		
Item	Qty	Price	Total	
		$	$	
		$	$	
		$	$	
		$	$	
		$	$	
Grand total	Inc. GST of:		$	
Paid:		Change:		

Fundi Razing		Date:	Time:	**#2**
By:		For:		
Item	Qty	Price	Total	
		$	$	
		$	$	
		$	$	
		$	$	
		$	$	
Grand total	Inc. GST of:		$	
Paid:		Change:		

Method: _____

Fundi Razing		Date:	Time:	**#3**
By:		For:		

Item	Qty	Price	Total
		$	$
		$	$
		$	$
		$	$
		$	$
Grand total	Inc. GST of:		**$**
Paid:		Change:	

Fundi Razing		Date:	Time:	**#4**
By:		For:		

Item	Qty	Price	Total
		$	$
		$	$
		$	$
		$	$
		$	$
Grand total	Inc. GST of:		**$**
Paid:		Change:	

Fundi Razing		Date:	Time:	**#5**
By:		For:		

Item	Qty	Price	Total
		$	$
		$	$
		$	$
		$	$
		$	$
Grand total	Inc. GST of:		**$**
Paid:		Change:	

Fundi Razing		Date:	Time:	**#6**
By:		For:		

Item	Qty	Price	Total
		$	$
		$	$
		$	$
		$	$
		$	$
Grand total	Inc. GST of:		**$**
Paid:		Change:	

Fundi Razing		Date:	Time:	
By:		For:		

Item	Qty	Price	Total
		$	$
		$	$
		$	$
		$	$
		$	$
Grand total	Inc. GST of:		**$**
Paid:		Change:	

Fundi Razing		Date:	Time:	**#8**
By:		For:		

Item	Qty	Price	Total
		$	$
		$	$
		$	$
		$	$
		$	$
Grand total	Inc. GST of:		**$**
Paid:		Change:	

Cash at end	$5	$10	$20	$50	$100	$2	$1	Silver	**Date**
Amount									
Total $									Register:
Totals at end	**Notes: $**				**Coins: $**			**$**	
Counted by & time:					**Checked by & time:**				

Cash at start	$
add tendered	$
less change	$
Cash at end	**$**
Result?	
Authorised:	

Fundi Razing - Menu

$1 each / 6 for $5 / 12 for $10	$2 each / 3 for $5 / 10 for $15	Water $2
Chocklit Krackles	Lemon Spongies	Soft drink cans $3
Edgehogs	Choco Rypplers	Mineral waters $3.50
White Xmas	Orange & Poppy Pleshas	Fruit juices $4
Coconut Nice	Pine & Lime Deelites	Kombucha $5
ANZAC Biscuits	Carrot & Almond Joyz	Coffee - Basic $5
Ginger Snappes	Marzi Magics	Coffee - Specialty $7.50
Pecan Bites (Gluten-free)	Cherry Blossies (GF)	--- All prices include GST ---

--- Take the orders from your classmates over the phone (max of 5 items per order) ---

Starting cash float	$5	$10	$20	$50	$100	$2	$1	Silver	Date
Amount									
Total $									Register:
Totals at start	Notes: $					Coins: $			$
Counted by & time:						~~Checked~~ by & time:			

Name:				Date:			Times:		
#	Amount	Tendered	Change	#	Amount	Tendered	Change	#	Amount	Tendered	Change
1.				2.				3.			
4.				5.				6.			
7.				8.					**Totals**	**Totals**	**Totals**

Fundi Razing		Date:	Time:	**#1**
By:		For:		
Item	Qty	Price	Total	
		$	$	
		$	$	
		$	$	
		$	$	
		$	$	
Grand total	Inc. GST of:		$	
Paid:		Change:		

Fundi Razing		Date:	Time:	**#2**
By:		For:		
Item	Qty	Price	Total	
		$	$	
		$	$	
		$	$	
		$	$	
		$	$	
Grand total	Inc. GST of:		$	
Paid:		Change:		

Method: _____

Fundi Razing		Date:	Time:	**#3**
By:		For:		

Item	Qty	Price	Total
		$	$
		$	$
		$	$
		$	$
		$	$
Grand total	Inc. GST of:		$
Paid:		Change:	

Fundi Razing		Date:	Time:	**#4**
By:		For:		

Item	Qty	Price	Total
		$	$
		$	$
		$	$
		$	$
		$	$
Grand total	Inc. GST of:		$
Paid:		Change:	

Fundi Razing		Date:	Time:	**#5**
By:		For:		

Item	Qty	Price	Total
		$	$
		$	$
		$	$
		$	$
		$	$
Grand total	Inc. GST of:		$
Paid:		Change:	

Fundi Razing		Date:	Time:	**#6**
By:		For:		

Item	Qty	Price	Total
		$	$
		$	$
		$	$
		$	$
		$	$
Grand total	Inc. GST of:		$
Paid:		Change:	

Fundi Razing		Date:	Time:	
By:		For:		

Item	Qty	Price	Total
		$	$
		$	$
		$	$
		$	$
		$	$
Grand total	Inc. GST of:		$
Paid:		Change:	

Fundi Razing		Date:	Time:	**#8**
By:		For:		

Item	Qty	Price	Total
		$	$
		$	$
		$	$
		$	$
		$	$
Grand total	Inc. GST of:		$
Paid:		Change:	

Cash at end	$5	$10	$20	$50	$100	$2	$1	Silver	**Date**
Amount									
Total $									Register:
Totals at end	**Notes: $**				**Coins: $**			$	
Counted by & time:					**Checked by & time:**				

Cash at start	$
add tendered	$
less change	$
Cash at end	$
Result?	
Authorised:	

Pamp'n Pooches - Treatments

Grooming packages:	Add-On Services:	Special packages from:
Basic bath & tidy - $40	**Teeth brushing - $10**	**Puppy's first groom - $50**
Pampered pooch package - $60	**Flea & tick treatment - $15**	**Senior spa & massage- $75**
Full groom - starting at $70	**De-shedding treatment - $20**	**Additional Information:**
Spa treatments:	**Pawdicure - $12**	**Prices may vary based on the dog's size, coat condition, and temperament:**
Aromatherapy bath - $25	**Gland expression - $15**	
Blueberry facial - $15		**Level 1 +10%, L2 +25%, L3 +50%**
Coat conditioning - $20	**--- Plus GST on all treatments ---**	

--- Order up ---

#1: 'Mac'/Lab, large/placid (L3) - Groom, pawdicure & coat conditioning.

#2: 'Bertha'/Chihuahua, small/nervous (L2) - Pamper, aromatherapy bath, blueberry facial.

#3: 'Roobie-Roo'/Great Dane, large/playful (L3) - Basic bath/tidy, teeth brushing, coat conditioning.

#4: 'Bazza'/Kelpie x, med/energetic (L3) - Aromatherapy, flea & tick, pawdicure.

#5: 'Ethyl'/Collie x, large/elderly/l-hair (L3) - Gland expression, coat conditioning, senior spa.

#6: 'Nancye'/Jack Russell x, small/energetic (L2) - Pampered package, teeth, pawdicure.

#7: 'Roxy'/Bichon, pup, small/ l-hair (L2) - Puppy's first groom, blueberry facial, coat conditioning.

#8: 'Limahl'/mixed, medium/chilled, (L2) - Full groom, de-shedding, coat conditioning.

Starting cash float	$5	$10	$20	$50	$100	$2	$1	Silver	Date
Amount									
Total $									Register:
Totals at start	Notes: $			Coins: $				$	
Counted by & time:				Checked by & time:					

Name:					Date:			Times:		
#	Amount	Tendered	Change	#	Amount	Tendered	Change	#	Amount	Tendered	Change
1.				2.				3.			
4.				5.				6.			
7.				8.					**Totals**	**Totals**	**Totals**

Pamp'n Pooches		Date:	Time:	**#1**
By:	For:		Dog:	
Breed:	Size: coat:	Temp:		Level:
Treatment	Lvl	%	$	Total
				$
				$
				$
Extras Arising:				$
Grand total	Add GST of:			**$**
Paid:			Change:	

Pamp'n Pooches		Date:	Time:	**#2**
By:	For:		Dog:	
Breed:	Size: coat:	Temp:		Level:
Treatment	Lvl	%	$	Total
				$
				$
				$
Extras Arising:				$
Grand total	Add GST of:			**$**
Paid:			Change:	

Method: _____

Pamp'n Pooches		Date:	Time:	**#3**
By:	For:		Dog:	
Breed:	Size: coat:	Temp:	Level:	

Treatment	Lvl	%	$	Total
				$
				$
				$
Extras Arising:				$
Grand total	Add GST of:			**$**
Paid:		Change:		

Pamp'n Pooches		Date:	Time:	**#4**
By:	For:		Dog:	
Breed:	Size: coat:	Temp:	Level:	

Treatment	Lvl	%	$	Total
				$
				$
				$
Extras Arising:				$
Grand total	Add GST of:			**$**
Paid:		Change:		

Pamp'n Pooches		Date:	Time:	**#5**
By:	For:		Dog:	
Breed:	Size: coat:	Temp:	Level:	

Treatment	Lvl	%	$	Total
				$
				$
				$
Extras Arising:				$
Grand total	Add GST of:			**$**
Paid:		Change:		

Pamp'n Pooches		Date:	Time:	**#6**
By:	For:		Dog:	
Breed:	Size: coat:	Temp:	Level:	

Treatment	Lvl	%	$	Total
				$
				$
				$
Extras Arising:				$
Grand total	Add GST of:			**$**
Paid:		Change:		

Pamp'n Pooches		Date:	Time:	
By:	For:		Dog:	
Breed:	Size: coat:	Temp:	Level:	

Treatment	Lvl	%	$	Total
				$
				$
				$
Extras Arising:				$
Grand total	Add GST of:			**$**
Paid:		Change:		

Pamp'n Pooches		Date:	Time:	**#8**
By:	For:		Dog:	
Breed:	Size: coat:	Temp:	Level:	

Treatment	Lvl	%	$	Total
				$
				$
				$
Extras Arising:				$
Grand total	Add GST of:			**$**
Paid:		Change:		

Cash at end	$5	$10	$20	$50	$100	$2	$1	Silver	**Date**
Amount									
Total $									Register:
Totals at end		**Notes: $**				**Coins: $**			**$**
Counted by & time:					**Checked by & time:**				

Cash at start	$
add tendered	$
less change	$
Cash at end	**$**
Result?	
Authorised:	

Method: _____

Pamp'n Pooches - Treatments

Grooming packages:
Basic bath & tidy - $40
Pampered pooch package - $60
Full groom - starting at $70
Spa treatments:
Aromatherapy bath - $25
Blueberry facial - $15
Coat conditioning - $20

Add-On Services:
Teeth brushing - $10
Flea & tick treatment - $15
De-shedding treatment - $20
Pawdicure - $12
Gland expression - $15

--- Plus GST on all treatments ---

Special packages from:
Puppy's first groom - $50
Senior spa & massage- $75
Additional Information:
Prices may vary based on the dog's size, coat condition, and temperament:
Level 1 +10%, L2 +25%, L3 +50%

--- Take the orders from your classmates (max of 3 treatments per order) ---

Starting cash float	$5	$10	$20	$50	$100	$2	$1	Silver	**Date**	
Amount										
Total $									**Register:**	
Totals at start	Notes: $					Coins: $			**$**	
Counted by & time:						~~ked by & time:~~				

Name:				Date:			Times:			
#	Amount	Tendered	Change	#	Amount	Tendered	Charge	#	Amount	Tendered	Change
1.				2.				3.			
4.				5.				6.			
7.				8.					**Totals**	**Totals**	**Totals**

Pamp'n Pooches		Date:	Time:	**#1**
By:	For:		Dog:	
Breed:	Size: coat:	Temp:		Level:
Treatment		Lvl	%	$	Total
				$	
				$	
				$	
Extras Arising:				$	
Grand total	Add GST of:			**$**	
Paid:		Change:		

Pamp'n Pooches		Date:	Time:	**#2**
By:	For:		Dog:	
Breed:	Size: coat:	Temp:		Level:
Treatment		Lvl	%	$	Total
				$	
				$	
				$	
Extras Arising:				$	
Grand total	Add GST of:			**$**	
Paid:		Change:		

Method: _____

Pamp'n Pooches		Date:	Time:	**#3**

By:	For:		Dog:

Breed:	Size: coat:		Temp:	Level:

Treatment	Lvl	%	$	Total
				$
				$
				$
Extras Arising:				$

Grand total	Add GST of:	**$**

Paid:	Change:

Pamp'n Pooches		Date:	Time:	**#4**

By:	For:		Dog:

Breed:	Size: coat:		Temp:	Level:

Treatment	Lvl	%	$	Total
				$
				$
				$
Extras Arising:				$

Grand total	Add GST of:	**$**

Paid:	Change:

Pamp'n Pooches		Date:	Time:	**#5**

By:	For:		Dog:

Breed:	Size: coat:		Temp:	Level:

Treatment	Lvl	%	$	Total
				$
				$
				$
Extras Arising:				$

Grand total	Add GST of:	**$**

Paid:	Change:

Pamp'n Pooches		Date:	Time:	**#6**

By:	For:		Dog:

Breed:	Size: coat:		Temp:	Level:

Treatment	Lvl	%	$	Total
				$
				$
				$
Extras Arising:				$

Grand total	Add GST of:	**$**

Paid:	Change:

Pamp'n Pooches		Date:	Time:	

By:	For:		Dog:

Breed:	Size: coat:		Temp:	Level:

Treatment	Lvl	%	$	Total
				$
				$
				$
Extras Arising:				$

Grand total	Add GST of:	**$**

Paid:	Change:

Pamp'n Pooches		Date:	Time:	**#8**

By:	For:		Dog:

Breed:	Size: coat:		Temp:	Level:

Treatment	Lvl	%	$	Total
				$
				$
				$
Extras Arising:				$

Grand total	Add GST of:	**$**

Paid:	Change:

Cash at end	$5	$10	$20	$50	$100	$2	$1	Silver	**Date**
Amount									
Total $									Register:
Totals at end		**Notes: $**				**Coins: $**			$
Counted by & time:					**Checked by & time:**				

Cash at start	$
add tendered	$
less change	$
Cash at end	$
Result?	
Authorised:	

Method: _____

Pamp'n Pooches - Treatments

Grooming packages:
Basic bath & tidy - $40
Pampered pooch package - $60
Full groom - starting at $70
Spa treatments:
Aromatherapy bath - $25
Blueberry facial - $15
Coat conditioning - $20

Add-On Services:
Teeth brushing - $10
Flea & tick treatment - $15
De-shedding treatment - $20
Pawdicure - $12
Gland expression - $15

--- Plus GST on all treatments ---

Special packages from:
Puppy's first groom - $50
Senior spa & massage- $75
Additional Information:
Prices may vary based on the dog's size, coat condition, and temperament:
Level 1 +10%, L2 +25%, L3 +50%

--- Take the orders from your classmates over the phone (max of 3 treatments per order) ---

Starting cash float	$5	$10	$20	$50	$100	$2	$1	Silver	Date
Amount									
Total $									Register:
Totals at start	**Notes: $**				**Coins: $**				**$**
Counted by & time:					...ked by & time:				

Name:				Date:			Times:		
#	Amount	Tendered	Change	#	Amount	Tendered	Change	#	Amount	Tendered	Change
1.				2.				3.			
4.				5.				6.			
7.				8.					**Totals**	**Totals**	**Totals**

PREVIEW SAMPLE: DO NOT COPY

Pamp'n Pooches		Date:	Time:	**#1**
By:	For:		Dog:	
Breed:	Size: coat:	Temp:	Level:	
Treatment	Lvl	%	$	Total
				$
				$
				$
Extras Arising:				$
Grand total	Add GST of:			**$**
Paid:		Change:		

Pamp'n Pooches		Date:	Time:	**#2**
By:	For:		Dog:	
Breed:	Size: coat:	Temp:	Level:	
Treatment	Lvl	%	$	Total
				$
				$
				$
Extras Arising:				$
Grand total	Add GST of:			**$**
Paid:		Change:		

Method: _____

#3

Pamp'n Pooches		Date:	Time:

By:	For:		Dog:
Breed:	Size: coat:	Temp:	Level:

Treatment	Lvl	%	$	Total
				$
				$
				$
Extras Arising:				$

Grand total	Add GST of:	$

Paid:	Change:

#4

Pamp'n Pooches		Date:	Time:

By:	For:		Dog:
Breed:	Size: coat:	Temp:	Level:

Treatment	Lvl	%	$	Total
				$
				$
				$
Extras Arising:				$

Grand total	Add GST of:	$

Paid:	Change:

#5

Pamp'n Pooches		Date:	Time:

By:	For:		Dog:
Breed:	Size: coat:	Temp:	Level:

Treatment	Lvl	%	$	Total
				$
				$
				$
Extras Arising:				$

Grand total	Add GST of:	$

Paid:	Change:

#6

Pamp'n Pooches		Date:	Time:

By:	For:		Dog:
Breed:	Size: coat:	Temp:	Level:

Treatment	Lvl	%	$	Total
				$
				$
				$
Extras Arising:				$

Grand total	Add GST of:	$

Paid:	Change:

#7

Pamp'n Pooches		Date:	Time:

By:	For:		Dog:
Breed:	Size: coat:	Temp:	Level:

Treatment	Lvl	%	$	Total
				$
				$
				$
Extras Arising:				$

Grand total	Add GST of:	$

Paid:	Change:

#8

Pamp'n Pooches		Date:	Time:

By:	For:		Dog:
Breed:	Size: coat:	Temp:	Level:

Treatment	Lvl	%	$	Total
				$
				$
				$
Extras Arising:				$

Grand total	Add GST of:	$

Paid:	Change:

Cash at end	$5	$10	$20	$50	$100	$2	$1	Silver	Date
Amount									
Total $									Register:
Totals at end	Notes: $				Coins: $			$	
Counted by & time:					Checked by & time:				

Cash at start	$
add tendered	$
less change	$
Cash at end	$
Result?	
Authorised:	

Method: _____

Local Sportzclub - Menu

Snag in bread (w/onions) $3

Hot dog $4/Not dog $5

Pie $5

Pastie $5

Dim sims 3 for $2

Hot chips $4

Tuna & salad roll $6

Cheese & salad roll $6

Packet chips $2.50

Chocolate bars $2.50

Lolly bag $2

Peanuts $4

Cashews $6

Cheezels box $5

Cake slice $3

Donuts $3

--- All prices include GST ---

Soft drink cans $3

Bottled drinks $4

Sports drinks $5

Juices $4.50

Coffee $3

Tea $3

Bonox $3

Water $1.50

Starting cash float	$5	$10	$20	$50	$100	$2	$1	Silver	Date
Amount									
Total $									Register:
Totals at start	Notes: $				Coins: $				$
Counted by & time:					Checked by & time:				

--- Order up

Record these transactions on the running sheet, you choose suitable abbreviations

1. Snag, pie, hot chips, 3 x soft drinks.
2. Not dog, cheese & salad roll, packet chips.
3. Hot dog, dim sims (3), chocolate bar, water.
4. Tuna & salad roll, cake slice, tea.
5. Pastie, donut, coffee, lolly bag.
6. Snag, hot chips, soft drink can.
7. Hot dog x 2, pie, packet chips.
8. Not dog, cheese & salad roll, chocolate bar, water, peanuts x 2.
9. Pastie, cake slice, tea, Cheezels.
10. Tuna & salad roll, donut, coffee, lolly bag.
11. Dim sims (6), cheese & salad roll, hot chips.
12. Snag x 2, not dog, juice, sports drink.
13. Hot dog, pie, 2 x chocolate bars, 2 x orange juice.
14. Cheese & salad roll, cake slice, tea.
15. Packet chips, 2 x donuts, 2 x coffee, lolly bag.
16. Hot chips, tuna & salad roll, pastie, bonox.
17. Snag, cheese & salad roll, tea, bottled drink, water.
18. Not dog, hot dog, cake slice x 2, lolly bag.
19. Pie x 2, cashews, coffee, donut.
20. Dim sims (3), packet chips, tuna & salad roll, hot chips, 2 x soft drink.
21. Hot dog, cheese & salad roll, coffee, water.
22. Snag, cake, tea, soft drink, juice.
23. Not dog, pie, 2 donuts, lolly bag, 4 cans.
24. Pastie, packet chips, tuna & salad roll, hot chips x 3, soft drink x 3.
25. Dim sims (12), 2 chocolate bars, coffee, water, bottled drink.

Cash at end	$5	$10	$20	$50	$100	$2	$1	Silver	Date
Amount									
Total $									Register:
Totals at end	Notes: $				Coins: $				$
Counted by & time:					Checked by & time:				

Cash at start	$
add tendered	$
less change	$
Cash at end	$
Result?	
Authorised:	

Method: _____

	Y'Local Sportzclub - Canteen sales									Server:		Date:		Time on:	
Ord	Item	Total $	Item	Total $	Item	Total $	Item	Total $	Item	Total $	**Order Total $**	**Ten-dered $**	**Change $**	**Running Total $**
1														
2														
3														
4														
5														
6														
7														
8														
9														
10														
11														
12														
13														
14														
15														
16														
17														
18														
19														
20														
21														
22														
23														
24														
25														
			Time off:						**Totals**		$	$	$	

PREVIEW SAMPLE: DO NOT COPY

Method: _____

Local Sportzclub - Menu

Snag in bread (w/onions) $3	**Packet chips $2.50**	**Soft drink cans $3**
Hot dog $4/Not dog $5	**Chocolate bars $2.50**	**Bottled drinks $4**
Pie $5	**Lolly bag $2**	**Sports drinks $5**
Pastie $5	**Peanuts $4**	**Juices $4.50**
Dim sims 3 for $2	**Cashews $6**	**Coffee $3**
Hot chips $4	**Cheezels box $5**	**Tea $3**
Tuna & salad roll $6	**Cake slice $3**	**Bonox $3**
Cheese & salad roll $6	**Donuts $3**	**Water $1.50**
	--- All prices include GST ---	

--- Order up ---

--- Take the orders from your classmates (max of 5 different items per order) ---

Record these transactions on the running sheet, you choose suitable abbreviations

Starting cash float	$5	$10	$20	$50	$100	$2	$1	Silver	Date
Amount									
Total $									Register:
Totals at start	Notes: $				Coins: $				$
Counted by & time:					Checked by & time:				

Cash at end	$5	$10	$20	$50	$100	$2	$1	Silver	Date
Amount									
Total $									Register:
Totals at end	Notes: $				Coins: $				$
Counted by & time:					Checked by & time:				

Cash at start	$
add tendered	$
less change	$
Cash at end	$
Result?	
Authorised:	

Method: _____

Ord	Item	Total $	Item	Total $	Item	Total $	Item	Total $	Item	Total $	Order Total $	Ten-dered $	Change $	Running Total $
	Y'Local Sportzclub - Canteen sales						Server:				Date:		Time on:	
1														
2														
3														
4														
5														
6														
7														
8														
9														
10														
11														
12														
13														
14														
15														
16														
17														
18														
19														
20														
21														
22														
23														
24														
25														
			Time off:						**Totals**		$		$	$	

Outback Jax - Last Chance Tuckerbag

Milk - I litre $3	**Penne pasta $5.50**	**Cheese $8**	**Corn flakes $7**
Milk - 2 litres $6	**Dry noodles $1.50**	**Cheese slices $10**	**Bran flakes $8**
Low fat milk $4	**Cup noodles $3.50**	**Eggs (6) $5**	**Chocko Pops $9**
Orange juice $5	**Tacos $5**	**Bacon pack $9**	**Butter $5**
White bread $5	**Pasta sauce $5.50**	**Sausages pack $8.50**	**Tin pineapple $5**
Wholemeal bread $6	**Salsa sauce $4.50**	**Vegemite $6**	**Tissues $5**
Multi-grain bread $7	**Rice bag $7.50**	**Peanut butter $6**	**Toilet paper $10**
Baked beans $3.50	**Microwave rice $4.50**	**Choc biscuits $4.50**	**Nappies $10**
Tin spaghetti $3.50	**Can tomatoes $3.50**	**Cream biscuits $3.50**	**Teabags $3.50**
Spaghetti pasta $5	**Can tuna $6.50**	**Crackers $3**	**Instant coffee $9.50**

Note: To make it simpler, ignore GST for this activity.

Starting cash float	$5	$10	$20	$50	$100	$2	$1	Silver	Date
Amount									
Total $									Register:
Totals at start	Notes: $				Coins: $			$	
Counted by & time:					Checked by & time:				

--- Order ~~~

Record these transactions on the running sheet, ~~ choose ~~able abbreviations

1. Milk - 2 litres, white bread, orange juice ~~ bacon pack, cream biscuits.

2. Multi-grain bread, dry noodles, sal~~ sauce, cheese slices, nappies, teabags~~

3. Low fat milk, tin spaghetti, pasta sauce, ric~~ bag, tissues, toilet paper, choc biscuits~~

4. Wholemeal bread, cup noodles, cheese, ~~ chocko pops, instant coffee.

5. Baked beans, penne pasta, microwave ~~ can tomatoes, toilet paper.

6. Tacos, spaghetti pasta, peanut butter, bran flakes, tin pineapple.

7. Eggs (6), chocko pops, tin pineapple, instant coffee, bran flakes, cheese slices.

8. Milk - 1 litre, pasta sauce, crackers, can tuna, cream biscuits, peanut butter.

9. Ch~~ese, sa~~sag~~s pack, Vegemite, corn ~~ akes, ~~aked ~~eans, orange juice.

10. Orange ju~~ce, tin spaghetti, cream biscuits, instant coffee, white bread, microwave rice.

11. W~~ite bread, cup noodles, choc biscuits, ~~ssues, bacon pack, penne pasta.

12. Wholemeal bread, penne pasta, microwave rice, teabags, dry noodles, salsa sauce.

13. Milk - 2 litres, white bread, orange juice, bacon pack, cream biscuits, multi-grain bread, dry noodles, salsa sauce, cheese slices, nappies.

14. Low fat milk, tin spaghetti, pasta sauce, rice bag, tissues, toilet paper, choc biscuits, wholemeal bread, cup noodles, cheese.

15. Tuna, baked beans, pineapple, toilet paper, tissues, salsa, butter. crackers

Cash at end	$5	$10	$20	$50	$100	$2	$1	Silver	Date
Amount									
Total $									Register:
Totals at end	Notes: $				Coins: $			$	
Counted by & time:					Checked by & time:				

Cash at start	$
add tendered	$
less change	$
Cash at end	$
Result?	
Authorised:	

Method: _____

Ord	Item	Total $	Item	Total $	Item	Total $	Item	Total $	Item	Total $	Order Total $	Ten-dered $	Change $	Running Total $
**Outback Jak's Last Chance Tuckerbag**   Server: Date: Time on:
1														
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			Time off:						**Totals**		$	$	$	

Outback Jax - Last Chance Tuckerbag

Milk - I litre $3	**Penne pasta $5.50**	**Cheese $8**	**Corn flakes $7**
Milk - 2 litres $6	**Dry noodles $1.50**	**Cheese slices $10**	**Bran flakes $8**
Low fat milk $4	**Cup noodles $3.50**	**Eggs (6) $5**	**Chocko Pops $9**
Orange juice $5	**Tacos $5**	**Bacon pack $9**	**Butter $5**
White bread $5	**Pasta sauce $5.50**	**Sausages pack $8.50**	**Tin pineapple $5**
Wholemeal bread $6	**Salsa sauce $4.50**	**Vegemite $6**	**Tissues $5**
Multi-grain bread $7	**Rice bag $7.50**	**Peanut butter $6**	**Toilet paper $10**
Baked beans $3.50	**Microwave rice $4.50**	**Choc biscuits $4.50**	**Nappies $10**
Tin spaghetti $3.50	**Can tomatoes $3.50**	**Cream biscuits $3.50**	**Teabags $3.50**
Spaghetti pasta $5	**Can tuna $6.50**	**Crackers $3**	**Instant coffee $9.50**

Note: To make it simpler, ignore GST for this activity.

Starting cash float	$5	$10	$20	$50	$100	$2	$1	Silver	Date
Amount									
Total $									Register:
Totals at start	Notes: $				Coins: $				$
Counted by & time:					Checked by & time:				

--- Order up ---

Record these transactions on the running sheet; you choose suitable abbreviations

1. Milk - 2 litres, white bread x 2, orange juice
2. Baked beans, tin spaghetti, pasta sauce
3. Cheese, cheese slices x 2, eggs (6)
4. Choc biscuits x 4, cream biscuits, crackers
5. Bacon pack, sausages pack, Vegemite x 2
6. Wholemeal bread, multi-grain bread, white bread, cheese slices x 3
7. Rice bag, microwave rice, tin tomatoes
8. Tacos, salsa sauce, cup noodles x 6
9. Corn flakes, bran flakes x 3, chocko pops
10. Instant coffee, teabags x 2, orange juice
11. Toilet paper, tissues, nappies x 3, crackers
12. Penne, spaghetti pasta, dry noodles x 5
13. Cheese, cheese slices, choc biscuits x3
14. Bacon x 2, sausages pack x 2, Vegemite, tuna x 2
15. Wholemeal bread x 2, multi-grain bread x 1, white bread, sausages x 5
16. Rice bag, microwave rice, butter x 2
17. Tacos, salsa x 2, cup noodles
18. Corn flakes, bran flakes, chocko pops, milk 2 litres x 4
19. Instant coffee, teabags x 2, orange juice
20. Toilet paper, tissues, nappies, tacos x 3
21. Baked beans x 5, toilet paper x 2, spaghetti pasta, dry noodles
22. Milk - 2 litres, white bread, orange juice, choc biscuits, cup noodle x 3
23. Baked beans x 2, tin spaghetti x 2, pasta sauce, cheese, white bread
24. Cheese x 2, cheese slices, eggs (12), cream biscuits, bacon x 3
25. Choc biscuits x 3, cream biscuits, crackers, bacon, butter x 2

Cash at end	$5	$10	$20	$50	$100	$2	$1	Silver	Date
Amount									
Total $									Register:
Totals at end	Notes: $				Coins: $				$
Counted by & time:					Checked by & time:				

Cash at start	$
add tendered	$
less change	$
Cash at end	$
Result?	
Authorised:	

	Outback Jak's Last Chance Tuckerbag									Server:		Date:		Time on:	
Ord	Item	Total $	Item	Total $	Item	Total $	Item	Total $	Item	Total $	**Order Total $**	**Ten-dered $**	**Change $**	**Running Total $**
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25														
			Time off:						**Totals**		$	$	$	

Method: _____

Outback Jax - Last Chance Tuckerbag

Milk - I litre $3	Penne pasta $5.50	Cheese $8	Corn flakes $7
Milk - 2 litres $6	Dry noodles $1.50	Cheese slices $10	Bran flakes $8
Low fat milk $4	Cup noodles $3.50	Eggs (6) $5	Chocko Pops $9
Orange juice $5	Tacos $5	Bacon pack $9	Butter $5
White bread $5	Pasta sauce $5.50	Sausages pack $8.50	Tin pineapple $5
Wholemeal bread $6	Salsa sauce $4.50	Vegemite $6	Tissues $5
Multi-grain bread $7	Rice bag $7.50	Peanut butter $6	Toilet paper $10
Baked beans $3.50	Microwave rice $4.50	Choc biscuits $4.50	Nappies $10
Tin spaghetti $3.50	Can tomatoes $3.50	Cream biscuits $3.50	Teabags $3.50
Spaghetti pasta $5	Can tuna $6.50	Crackers $3	Instant coffee $9.50

Note: To make it simpler, ignore GST for this activity.

--- Order up ---

--- Take the orders from your classmates (max of 10 different items per order) ---

Record these transactions on the running sheet, you choose suitable abbreviations

Starting cash float	$5	$10	$20	$50	$100	$2	$1	Silver	Date
Amount									
Total $									Register:
Totals at start	Notes: $					Coins: $			$
Counted by & time:					Checked by & time:				

Cash at end	$5	$10	$20	$50	$100	$2	$1	Silver	Date
Amount									
Total $									Register:
Totals at end	Notes: $				Coins: $				$
Counted by & time:				Checked by & time:					

Cash at start	$
add tendered	$
less change	$
Cash at end	$
Result?	
Authorised:	

Ord	Item	Total $	Item	Total $	Item	Total $	Item	Total $	Item	Total $	**Order Total $**	**Ten-dered $**	**Change $**	Running Total $

Outback Jak's Last Chance Tuckerbag Server: Date: Time on:

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14														
15														
		Time off:					**Totals**	$		$		$		

PREVIEW SAMPLE: DO NOT COPY

Method: _____

Create your menu and prices.

Include the onions and sauces as free but don't forget about add-ons such as cheese.

Note: To make it simpler, ignore GST for this activity.

Our Skul BBQ

--- Order up ---

Take 50 orders from your classmates (max of 5 different items per order).

Record these transactions on the running sheets, you choose suitable abbreviations.

Work in pairs. One to record the order, one to be the cashier. Swap roles half way.

At the end, complete the order summary for each set of orders.

Then total and balance up!

Starting cash float	$5	$10	$20	$50	$100		$1	Silver	Date
Amount									
Total $									Register:
Totals at start		Notes: $			Coins: $			$	
Counted by & time:					**Checked by & time:**				

Name:				Date:			Times:		
#	Amount	Tendered	Change	#	Amount	Tendered	Change	#	Amount	Tendered	Change
1.				2.				3.			
4.				5.				6.			
7.				8.				9.			
10.				11.				12.			
13.				14.				15.			
16.				17.				18.			
19.				20.				21.			
22.				23.				24.			
25.											
	Sub-totals	Sub-totals	Sub-totals		Sub-totals	Sub-totals	Sub-totals		Sub-totals	Sub-totals	Sub-totals
								1-25	Total	Total	Total

Method: _____

Ord	Item	Total $	Item	Total $	Item	Total $	Item	Total $	Item	Total $	Order Total $	Ten-dered $	Change $	Running Total $
	Our Skul BBQ							Server:			Date:		Time on:	
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24														
25														
			Time off:						**Totals**		$	$	$	$

Method: _____

Our Skul BBQ										Server:		Date:		Time on:	
Ord	Item	Total $	Item	Total $	Item	Total $	Item	Total $	Item	Total $	**Order Total $**	**Tendered $**	**Change $**	Running Total $
26														
27														
28														
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48														
49														
50														
			Time off:						**Totals**		$	$	$	$

Name:				Date:			Times:			
#	Amount	Tendered	Change	#	Amount	Tendered	Change	#	Amount	Tendered	Change
26.				27.				28.			
29.				30.				31.			
32.				33.				34.			
35.				36.				37.			
38.				39.				40.			
41.				42.				43.			
44.				45.				46.			
47.				48.				49.			
50.											
	Sub-totals	Sub-totals	Sub-totals		Sub-totals	Sub-totals	Sub-totals		Sub-totals	Sub-totals	Sub-totals
								26-50	Total	Total	Total

BBQ: (Orders 1-25)				BBQ: (Orders 26-50)			
Name:				Name:			
Date:		Times:		Date:		Times:	
$	Amount	Tendered	Change	$	Amount	Tendered	Change
Totals				Totals			

BBQ: (All orders 1-50)			
Names:			
Date:		Times:	
$	Amount	Tendered	Change
Grand-Totals			

Cash at end	$5	$10	$20	$50	$100	$2	$1	Silver	Date	
Amount										
Total $									Register:	
Totals at end	Notes: $				Coins: $				$	
Counted by & time:					Checked by & time:					

Cash at start	$
add tendered	$
less change	$
Cash at end	$
Result?	
Authorised:	

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1. What type of goods are likely to be priced with odd numbers of cents (such as $1.99) and not ending in 0s and 5s? Why is that?	In which situations do you round up money amounts for purchases? Give examples.	In which situations do you round down money amounts for purchases? Give examples.
2. In which situations and settings are you likely to experience cash transactions that don't exceed $2?	Which type of customers might be making these purchases?	What might the customers be purchasing?
3. In which situations and settings are you likely to experience cash transactions that don't exceed $5?	Which type of customers might be making these purchases?	What might the customers be purchasing?
4. In which situations and settings are you likely to experience cash transactions that don't exceed $10?	Which type of customers might be making these purchases?	What might the customers be purchasing?
5. In which situations and settings are you likely to experience cash transactions that don't exceed $20?	Which type of customers might be making these purchases?	What might the customers be purchasing?
6. In which situations and settings are you likely to experience cash transactions up to $50?	Which type of customers might be making these purchases?	What might the customers be purchasing?
7. In which situations and settings are you likely to experience cash transactions up to $100?	Which type of customers might be making these purchases?	What might the customers be purchasing?

1. Johan says. "If a customer purchases items for $1.99 & $2.99, you need to round up to $2 and $3 to get $5." Is he correct? Explain.	2. Johan serves a customer who buys items for $1.99, $2.99 and $3.99. Johan applies his rounding rules and asks for $9. The customer says they have exactly $8.95 in cash and that's what they are paying. Who is correct and why?	3. Uncle Tom tells you to always, put in an extra 2c above the 0c or the 5c final digit when getting petrol as you will get extra petrol for free. You do this and use EFTPOS. What happens?

4. Ralfie is working as a cashier in a local fast food place which has signs saying 'Cash only - No card payments accepted', displayed on the door window, on all menus, on the walls, and near the register. A customer orders 20 potato cakes and when the order is ready tries to pay by card. Ralfie says that they don't accept cards and that cash needs to be tendered. The customer says they don't use cash, "It's the 21st century bro", and the store must accept the card.	What happens next? What could the merchant do to prevent this problem from occurring in the future?
5. Elfie is working the bakery register which has signs saying 'Cards only - No cash payments accepted', displayed on the door window, on all menus, on the walls, and near the register. A customer orders a pie and sauce. Elfie rings the items and says, "That's $6.50 please." The customer hands over a $20. Elfie says they don't accept cash. The customer says angrily, "This is Australia and cash is still legal tender girlie. You have to accept it whether you like it or not."	What happens next? What could the merchant do to prevent this problem from occurring in the future?
6. Delphi is a waiter in a restaurant that clearly displays signs and info on the menu saying 'Cards only - No cash payments accepted'. At the conclusion of their meal a table of patrons motions for the bill. When they get the 'wallet' they put in exact cash plus a $10 tip. Delphi informs them that she can't accept cash. The diners are a bit embarrassed and say they don't use digital payments due to security issues when dining out.	What happens next? What could the merchant do to prevent this problem from occurring in the future?
7. Zalfy is on the register in an independent supermarket. The customer's purchases come to $14.55. The customer hands Zalfy $10 and $4.55 in 5c coins. Following store policy Zalfy says "Sorry, we can't accept more than $1 in 5c pieces." Without any anger, the customer replies "According to Section 16 of the Currency Act of 1965 coins are legal tender for payment of amounts up to $5 in any combination of 5c, 10c, 20c and 50c coins."	What happens next? What could the merchant do to prevent this problem from occurring in the future?
8. Bell'fee finishes their first shift at the milk bar. The till is short exactly $20. The boss says, "That will have to be deducted from your wages."	Is this lawful? What happens next?

Rate your skill level <u>before starting</u> **Money Matters: Cash transactions and orders.**
And then your skill level <u>after completing</u> **Money Matters: Cash transactions and orders**.

Transferable working with money and cash skill.	Before					After				
	VH	H	M	L	N	VH	H	M	L	N
a. Make accurate and efficient mental arithmetic calculations.										
b. Make accurate and efficient on-paper calculations.										
c. Make accurate and efficient device arithmetic calculations.										
d. Correctly indicate dollars and cents.										
e. Use clear and accurate handwriting.										
f. Record administrative information including names, dates and times.										
g. Count notes and coins.										
h. Calculate totals of notes and coins.										
i. Calculate change.										
j. Choose appropriate units and make change.										
k. Calculate transaction totals.										
l. Calculate running totals.										
m. Calculate sub-totals & carry totals forward.										
n. Apply cash-based rounding rules.										
o. Calculate GST amounts.										
p. Calculate discount amounts.										
q. Accurately complete starting cash floats.										
r. Accurately complete cash-at-end amounts.										
s. Transfer totals to complete balances at end.										
t. Process orders and calculate sub-totals and totals in person.										
u. Process orders and calculate sub-totals and totals by phone.										
v. Understand numbers communicated as words.										
w. Complete summary transaction records.										
x. Place orders as a customer in person and by phone.										
y. Maintain cash security.										
z. Communicate effectively with customers, clients, team members and supervisors.										
⇨										
⇨										
⇨										
⇨										

Employability skill	How I demonstrated this employability skill...		How I used this employability skill with other skills...
Communication			
Teamwork			
Problem-solving			
Initiative and enterprise			
Planning and organising			
Self-management			
Learning			
Technology			

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