



Pojoaque Valley Irrigation District
9 Cities of Gold Road
Santa Fe, New Mexico 87506
(505) 455-2693
Email: kathym@pvidnm.org
"Water is Life"



***Reasonable Meeting Notice for Calendar Year 2025
Pursuant to the NM Open Meetings Act***

WHEREAS, THE duly elected directors of the Pojoaque Valley Irrigation District (PVID) Board of Directors (hereinafter referred to as "the Board") met in regular session on January 16, 2024; and

WHEREAS, the Open Meetings Act, NMSA 1978, Chapter 10, Article 15 (hereinafter referred to as "Act") provides that "[a]ll meetings of a quorum of members of any board, commission, administrative adjudicatory body or other policymaking body of ... any county, ... held for the purpose of formulating public policy, including the development of personnel policy, rules, regulations or ordinances, discussing public business or taking any action within the authority of or the delegated authority of any board, commission or other policymaking body are declared to be public meetings open to the public at all times, except as otherwise provided in the constitution of New Mexico or the [Act]" (NMSA 1978, Section 10-15-1(B) (2013)); and

WHEREAS, the Act further provides that "[a]ny meetings at which the discussion or adoption of any proposed resolution, rule, regulation or formal action occurs and at which a majority or quorum of the body is in attendance, and any closed meetings, shall be held only after reasonable notice to the public" (NMSA 1978, Section 10-15-1 (D)); and

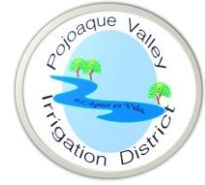
WHEREAS, the Act further requires a public body to "determine at least annually in a public meeting what notice for a public meeting is reasonable when applied to that body" (NMSA 1978, Section 10-15-1(D)); and

WHEREAS, the Board will comply with all notice requirements noted herein for all virtual or in-person meetings;

WHEREAS, for calendar year 2025, the Board hereby determines what constitutes reasonable notice to the public of its meetings and to otherwise specify important elements of its continuing compliance with the Act, establish



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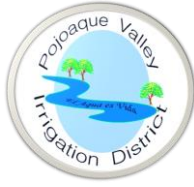


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permissible meeting locations, establish a policy concerning the meeting announcements , and information on how to attend both in-person and virtual meetings.

NOW, THEREFORE, BE IT RESOLVED by the Board that:

1. If in-person meetings are held in whole or in part, the in-person meeting will be conducted at the PVID Administrative Office, 9 Cities of Gold Rd, Santa Fe, NM 87506 or at a location indicated in the meeting agenda/notice.
2. All virtual meetings may be conducted via software provided by Zoom Video Communications, Inc., and credentials to participate/attend these virtual based meetings will be provided in the agenda/notice for all meetings.
3. Unless otherwise specified, all regular meetings shall be held in Jan, April, July, and October. The agenda, time, and location of regular meetings will be available at least ten days prior to the meeting at the PVID Administrative Office, 9 Cities of Gold Rd, Santa Fe, NM 87506 and will be
 - a. Posted at the El Rancho Community Center, located at 394 County Road 84, 4Santa Fe, NM 87506;
 - b. Posted at the Nambe Community Cetner, located at 180 A SR 503, Nambe, NM 87501;
 - c. Posted at the County of Santa Fe Pojoaque Satellite Office located at 17839 US-84, Santa Fe, NM 87506;

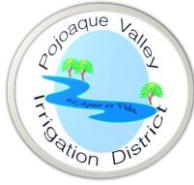


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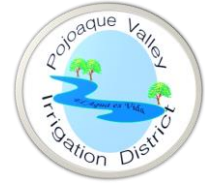


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- d. Posted at the Pojoaque Super Market, 9 W Gutierrez St, Santa Fe, NM 87506;
 - e. electronically distributed via email to all acequia commissioners, majordomos, parcientes, and district members who have registered their email addresses with PVID; and
 - f. Posted on the PVID's website (www.pvidnm.org).
3. Special meetings may be called by the Board chairman or a majority vote of the board of directors. The notice for a special meeting shall include an agenda, time, location for the meeting. The notice for any special meeting will be available three days/72 hours in advance of the meeting date and posted at the same locations as PVID's regular meetings.
4. Emergency meetings may be called only under unforeseen circumstances by a majority vote of the Board that demand immediate action to protect the health, safety and property of citizens or to protect the public body from substantial financial loss. If possible, the Board will distribute a meeting agenda, time, and location according to Section 3 above and avoid emergency meetings whenever possible.
5. In addition to the information specified above, all notices shall include the following language if you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting. Please contact the PVID Administrative Office at 9 Cities of Gold Rd, Santa Fe, NM 87506, Phone: (505) 455-2693 as soon as reasonable possible prior to the meeting.
6. The Board may close a meeting to the public only if the subject matter of such discussion or action is included Section 10-15- 1(H) of the Open Meetings Act.



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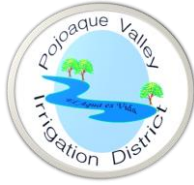
(a) If any meeting is closed during an open meeting, such closure shall be approved by a majority vote of a quorum of the Board of taken during the open meeting. The authority for the closed meeting and the subjects to be discussed shall be stated with reasonable specificity in the motion to close and the vote of each individual member on the motion to close shall be recorded in the minutes. Only those subjects specified in the motion may be discussed in the closed meeting.

(b) If a closed meeting is conducted when the Board is not in an open meeting, the closed meeting shall not be held until public notice, appropriate under the circumstances, stating the specific provision of law authorizing the closed meeting and the subjects to be discussed with reasonable specificity is given to the members and to the general public.

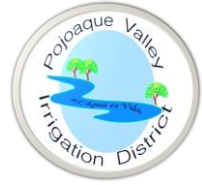
(c) Following the completion of any closed meeting, the minutes of the open meeting that was closed, or the minutes of the next open meeting if the closed meeting was separately scheduled, shall state whether the matters discussed in the closed meeting were limited only to those specified in the motion or notice for closure.

(d) Except as provided in Section 10-15-1(H) of the Open Meetings Act, any action or decision taken as a result of discussions in a closed meeting shall be made by vote of the Board in the current or future scheduled open public meeting.

7. Cancellations of any Board meetings will be announced as soon as reasonably possible by the same methods and time frames as specified herein.



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8. No decision(s) will be made by the Board during any informational meetings, work sessions, via email exchanges, training seminars, conferences, social gatherings, or any event during which there may a quorum of directors present during the event. All decisions directly affecting the operations of PVID or district members shall be confirmed by vote of the Board in an opening meeting of the Board.

9. This resolution will be available for viewing at the PVID Administrative Office and will be electronically distributed via email to all acequia commissioners, majordomos, parcientes, pueblo government officials, and district members who have registered their email addresses with PVID, as well as posted on the PVID website: www.pvidnm.org.

Passed by the PVID Board of Directors this _____ day of _____, 2025.

(Signature)
David A. Neal
Chairman,
Pojoaque Valley Irrigation District

(Signature)
Gabriel Ortiz
Secretary
Pojoaque Valley Irrigation District